Overview

Atlantic Cape Community College is a comprehensive, student-centered institution of higher education that prepares students to live and work in the 21st Century – an increasingly culturally diverse society, where technology is used in all areas of life and where modern communications has made us all citizens of the world. Accordingly, we offer the residents of Atlantic and Cape May counties, and others, associate degrees, liberal arts transfer programs, certificate programs and a wide range of technical training and courses for professional and personal growth. We provide access to these courses and programs by maintaining a moderate tuition rate, pursuing open admissions and affirmative action policies, and offering developmental programs and other support services. We respond to the economic, social, academic, cultural, and workforce needs of a diverse constituency by working in partnership with other schools, business and industry, and government. Atlantic Cape Community College and its employees serve the community by providing educational and support services that encourage students to pursue academic excellence, professional growth, and high ethical standards throughout their lives.

Mission Statement

Comprehensive, Student Centered, Accessible

- Provides superior academic, technical, and training programs
- Responds to a variety of community needs
- Encourages the pursuit of lifelong learning
- Promotes responsible citizenship
- Committed to encouraging an environment that is multicultural and diverse
In 1947, the President’s Commission of Higher Education brought the concept of the community-centered school into reality. The community college movement gained momentum throughout the United States during the 1950s as the student population accelerated its growth in the years following World War II.

In Atlantic County, various groups urged that a college be established in this area with the goals of providing an educational service to the entire community and discovering and developing individual talents at low cost with easy access. The Citizens’ Centennial Committee on Adult Education for Atlantic City was instrumental in stimulating interest in a local college. The efforts of such groups, combined with those of educators, legislators and individuals, resulted in the passage of the New Jersey County College Act, which established county colleges in 1962.

Following the passage of the New Jersey County College Act, a special committee of County Freeholders and educators prepared a study that showed the need for such an institution in Atlantic County. In December 1963, the New Jersey Department of Education granted approval for the establishment of Atlantic Community College which became the second community college to be organized by the state on April 14, 1964.

The site for the college was selected on November 19, 1964, and official ground-breaking ceremonies for its nine-building complex in Mays Landing were held in November 1966. Atlantic Community College opened its doors to students in September 1966 using facilities rented from Atlantic City High School. In February 1968, the college moved to its present campus on the Black Horse Pike (U.S. Route 322) in Mays Landing. In the spring of 1982, major work was completed on a two-year, $7 million expansion project. This project included two new buildings, expanded student service facilities, the Academy of Culinary Arts and additional classroom and office space.

In that same year, the former Atlantic City Electric Company building, located in Atlantic City, was purchased by Atlantic County for the college. By 1984, a $4 million renovation project transformed the aging building into a beautiful modern facility housing the Casino Career Institute (CCI). CCI was the country’s first gaming school affiliated with an institution of higher education. A second major renovation was completed in 2008. This renovation houses the Health Professions Institute in 9,000 square feet of previously underutilized space. The College’s Atlantic City Campus was renamed in memory of Atlantic County’s first county executive, Charles D. Worthington, in April 2001. Mr. Worthington was involved with the College, first as chairperson of its Educational Opportunity Fund Advisory Board and then as Atlantic County Executive in supporting the establishment of many College programs and the development of the Atlantic City Campus.

The William J. Spangler Library on the Mays Landing campus was expanded and renovated in 1990, adding a mezzanine level, a computer lab with space for more than 90 personal computers, faculty and administrative offices, small study/meeting rooms, a classroom/meeting room and typing, video and audio tape rooms.
The Academy of Culinary Arts facility, which opened in October 1991, features more than 28,250 square feet of space. The entrance opens to an atrium lobby. The building provides teaching kitchens, classrooms, a 90-seat gourmet restaurant, service and storage areas, and administrative and faculty offices.

Since 1973, the College has been the main provider of community college education to Cape May County residents. For many years, Cape May County officials studied ways to bring better higher educational opportunities to its residents.

In July 1995, the New Jersey Commission on Higher Education declined Cape May County’s request for an independent college and recommended that it enter into a partnership with a neighboring community college, citing such benefits of a joint college as a larger population base, economies of scale, immediate availability and accreditation of curricula, and elimination of duplication of efforts and costs.

Cape May County requested jointure proposals in February 1997. As a result, on January 1, 1999, ACC officially became a joint college encompassing Atlantic and Cape May counties. The Board of Trustees approved a new name for the joint college: Atlantic Cape Community College (Atlantic Cape) in February 1999. The Cape May County Campus (CMCC) opened in August 2005. The 68,000-square-foot facility features a brick façade and two wings that house an information commons that includes a combination library and computer lab; a 100-seat lecture hall; a cafeteria; and 19 classrooms—including chemistry and biology labs, three academic computer labs, two continuing education computer labs and one distance education classroom. In addition, Atlantic Cape provides support services facilities, including counseling, testing, tutoring and financial aid offices as well as administrative offices at CMCC.

Dr. Peter L. Mora
President
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II. DATA BY CATEGORY

A. ACCREDITATION STATUS

INSTITUTIONAL ACCREDITATION

Atlantic Cape Community College (Atlantic Cape) is accredited by the Middle States Association of Colleges and Schools, Commission on Higher Education. The Middle States Association of Colleges and Schools is a regional institution accrediting body recognized by the U.S. Department of Education. MSCHE visited Atlantic Cape in 2006 and full accreditation was reaffirmed in March 2008. A five-year periodic review will take place in 2013.

PROFESSIONAL ACCREDITATION

The Associate in Applied Science degree program in Nursing is accredited by the New Jersey Board of Nursing and the National League for Nursing.

The Respiratory Care Program offered in cooperation with the University of Medicine and Dentistry of New Jersey, School of Health-Related Professions (UMDNJ-SHRP), is accredited by the Committee on Accreditation of Allied Health Education programs and Accreditation of the American Medical Association. Upon successful completion of the program, students receive a joint Associate in Applied Science degree from Atlantic Cape and UMDNJ-SHRP.

The Paralegal Studies Program is approved by the American Bar Association.

The American Association of Collegiate Registrars and Admissions Officers, though not an accrediting agency, has given Atlantic Cape an “A” rating, which indicates that the credits for Atlantic Cape students transferring to other institutions should be given full value.

Atlantic Cape is an approved education provider for Counseling Skills in Addiction Counseling as prescribed by Addiction Professionals Certification Board of New Jersey.

The Foundation of the American Culinary Federation (ACF) granted accreditation to the Academy of Culinary Arts on July 12, 2008, for a three-year period.

The Hospitality Management program is accredited by the Accreditation Commission for Programs in Hospitality Administration (ACPHA), formally known as the Commission on Accreditation for Hospitality Management (CAHM).
The Surgical Technology program is accredited by The Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon recommendation by the Accreditation Review Committee of Surgical Technologists.

The Certified Nurses Aid program is approved by the New Jersey Department of Health and Human Services.

The Certified Home Healthaid Program for Certified Nurses Aid is approved by the New Jersey Board of Nursing.
B. NUMBER OF STUDENTS SERVED

1. ENROLLMENT BY ATTENDANCE STATUS

Table II.B.1.

### Fall 2009

<table>
<thead>
<tr>
<th>Attendance Status</th>
<th>% of Enrollments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>52.8%</td>
</tr>
<tr>
<td>Part-time</td>
<td>47.2%</td>
</tr>
</tbody>
</table>

Source: IPEDS Fall Enrollment Survey

2. NON-CREDIT ENROLLMENT

Table II.B.2.

<table>
<thead>
<tr>
<th></th>
<th>FY 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total # of</td>
</tr>
<tr>
<td></td>
<td>Registrations(^1)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Open Enrollment</td>
<td>3,353</td>
</tr>
<tr>
<td>Customized Training</td>
<td>5,513</td>
</tr>
</tbody>
</table>

\(^1\)Includes all registrations in any course that started on July 1, 2008 through June 30, 2009

\(^2\)FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTEs (dividing by 30).

*One Clock Hour = 60 minutes

Source: SURE Non-credit Open Enrollment file and NJ IPEDS Form #31, Customized Training.
3. **Unduplicated Enrollment**

Table II.B.3.

<table>
<thead>
<tr>
<th>FY 2009</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Headcount Enrollment</strong></td>
<td><strong>Credit Hours</strong></td>
<td><strong>FTE</strong></td>
</tr>
<tr>
<td>10,414</td>
<td>161,618</td>
<td>5,387</td>
</tr>
</tbody>
</table>

Source: IPEDS 12-Month Enrollment Survey
C. CHARACTERISTICS OF UNDERGRADUATE STUDENTS

1. ENROLLMENT IN REMEDIATION

Atlantic Cape administers the Accuplacer® Placement Test to all entering students. Testing is coordinated by the Director of Testing.

**TABLE II.C.1.A. ENROLLMENT – FALL 2009**

<table>
<thead>
<tr>
<th>Category</th>
<th>Non-Dev</th>
<th>Dev</th>
</tr>
</thead>
<tbody>
<tr>
<td>Percentage</td>
<td>73%</td>
<td>27%</td>
</tr>
</tbody>
</table>

Source: SURE Fall Enrollment File

**TABLE II.C.1.B. FIRST-TIME, FULL-TIME (FTFT) STUDENTS ENROLLED IN REMEDIATION – FALL 2009**

<table>
<thead>
<tr>
<th>Category</th>
<th>FTFT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Percentage</td>
<td>Non Dev</td>
</tr>
<tr>
<td>Continuing Students</td>
<td>66%</td>
</tr>
<tr>
<td>FTFT</td>
<td>16%</td>
</tr>
</tbody>
</table>

Source: SURE Fall Enrollment File
Table II.C.1.c. First-Time, Full-Time (FTFT) Students in Remediation by Subject Area – Fall 2009

2. Race/Ethnicity, Sex, & Age

Table II.C.2.a. Enrollment by Race/Ethnicity-Fall 2009

Source: SURE Fall Enrollment Survey
Table II.C.2.b. Enrollment by Sex – Fall 2009

Table II.C.2.c. Enrollment by Age – Fall 2009
3. Number of Students Receiving Financial Assistance

Under each state-funded aid program, including both need-based & merit-based, both grants and loans (TAG, EOF, OSRP, Distinguished Scholars, Urban Scholars, NJSTARS and NJCLASS).

**Table II.C.3**

<table>
<thead>
<tr>
<th>State Programs</th>
<th>Recipients</th>
<th>Dollars($)</th>
<th>$/Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Aid Grants (TAG)</td>
<td>2,072</td>
<td>2,340,024</td>
<td>1,129.36</td>
</tr>
<tr>
<td>Educational Opportunity Fund (EOF)</td>
<td>332</td>
<td>263,496</td>
<td>793.66</td>
</tr>
<tr>
<td>Outstanding Scholars (OSRP)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Distinguished Scholars</td>
<td>14</td>
<td>9,765</td>
<td>697.50</td>
</tr>
<tr>
<td>Urban Scholars</td>
<td>27</td>
<td>22,320</td>
<td>826.67</td>
</tr>
<tr>
<td>NJ STARS</td>
<td>284</td>
<td>870,359</td>
<td>3,064.64</td>
</tr>
<tr>
<td>NJCLASS Loans</td>
<td>50</td>
<td>446,287</td>
<td>8,925.74</td>
</tr>
<tr>
<td><strong>Federal Programs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pell Grants</td>
<td>3,307</td>
<td>8,524,801</td>
<td>2,577.81</td>
</tr>
<tr>
<td>College Work Study</td>
<td>168</td>
<td>203,145</td>
<td>1,209.20</td>
</tr>
<tr>
<td>Perkins Loans</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SEOG</td>
<td>523</td>
<td>160,200</td>
<td>306.31</td>
</tr>
<tr>
<td>PLUS Loans</td>
<td>62</td>
<td>169,447</td>
<td>2,733.02</td>
</tr>
<tr>
<td>Stafford Loans (Subsidized)</td>
<td>1,611</td>
<td>2,636,321</td>
<td>1,636.45</td>
</tr>
<tr>
<td>Stafford Loans (Unsubsidized)</td>
<td>1,123</td>
<td>2,014,698</td>
<td>1,794.03</td>
</tr>
<tr>
<td>SMART &amp; ACG or other</td>
<td>106</td>
<td>77,100</td>
<td>727.36</td>
</tr>
<tr>
<td><strong>Institutional Programs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants/Scholarships</td>
<td>360</td>
<td>307,367</td>
<td>853.80</td>
</tr>
<tr>
<td>Loans</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Source: HESAA System Files for state programs; NJ IPEDS Form #41 for federal and institutional programs.

4. Percent of Students Who Are New Jersey Residents

**Table II.C.4**

First-Time Full-Time by Residence - Fall 2009

![Source: IPEDS Fall Enrollment Survey](925.png)
D. STUDENT OUTCOMES

1. GRADUATION & TRANSFER RATES

Table II.D.1.a. Two Year Graduation Rate

Fall 2006 FTFT Cohort

Graduated after 2 yrs

Graduated after 2 yrs

8.2%

Table II.D.1.b. Three Year Graduation & Transfer Rates

Fall 2006 FTFT Cohort

Graduated after 3 Years

Transferred
2. Retention Rates

Table II.D.2.c. First Time Retention

Fall 2008 to Fall 2009 Retention

- Full Time: 61%
- Part Time: 42%
E. FACULTY CHARACTERISTICS

1. FULL-TIME FACULTY BY RACE/ETHNICITY, SEX, AND TENURE STATUS

TABLE II.E.1.

Tenure

<table>
<thead>
<tr>
<th>Race/Ethnicity</th>
<th>Full-time Faculty</th>
<th>Part-time Faculty</th>
<th>Others*</th>
</tr>
</thead>
<tbody>
<tr>
<td>White-M</td>
<td>43.3%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black-M</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hispanic-M</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian-M</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>White-F</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black-F</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hispanic-F</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Non Tenure

<table>
<thead>
<tr>
<th>Race/Ethnicity</th>
<th>Professors</th>
<th>Associate Prof</th>
<th>Assistant Prof</th>
<th>All Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>White-M</td>
<td>55.0%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black-M</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hispanic-M</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian-M</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>White-F</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black-F</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hispanic-F</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SOURCE: IPEDS HUMAN RESOURCES SURVEY

2. PERCENTAGE OF COURSE SECTIONS TAUGHT BY FULL-TIME FACULTY

TABLE II.E.2.

<table>
<thead>
<tr>
<th>Faculty Type</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>43.3%</td>
</tr>
<tr>
<td>Part-time</td>
<td>55.0%</td>
</tr>
<tr>
<td>Others*</td>
<td>1.7%</td>
</tr>
</tbody>
</table>

Source: Atlantic Cape Institutional Research
3. Ratio of Full- to Part-Time Faculty

Table II.E.3.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Time</td>
<td>23%</td>
</tr>
<tr>
<td>Part Time</td>
<td>77%</td>
</tr>
</tbody>
</table>

Source: IPEDS Human Resources Survey
F. CHARACTERISTICS OF THE TRUSTEES

The Atlantic Cape Community College Board of Trustees is made up of fifteen (15) members. By statute, seven (7) members are appointed by the County Executive of Atlantic County with the approval of the Freeholders, and three (3) members are appointed by the Cape May County Board of Chosen Freeholders. The Executive Atlantic County Superintendent of Schools (1) and Executive Cape May County Superintendent of Schools (1) are members of the Board by statute. The Governor appoints two (2) members, one from each county. One (1) non-voting alumnus member from Atlantic or Cape May County is elected for a one-year term by each year’s graduating class. The current Board membership includes nine Caucasian males, three Caucasian females, one African-American male, and two Hispanic females. They are active in education, healthcare, utilities, public service, law, banking, hospitality, industry, and community businesses.

The Board sets policy and has final authority over budgets and expenditures, and the President is responsible for internal administrative operations. The most important function of the Board is the selection, evaluation and retention of the college president. The current president is under contract, with retention and contract renewal contingent on performance/evaluation guidelines established by the Board. The Board sets the policies and procedures for the College.

Board members participate in national, state and local civic professional organizations as well as political and charitable organizations. Members understand the community college mission and the legal and fiscal duties stipulated in state statutes and state board of education regulations. They are active outside regular Board meetings, participating in legislative action relevant to community colleges.

1. RACE/ETHNICITY & SEX

Table II.F.1.

![Bar Chart](chart.png)

- Female
- Male

<table>
<thead>
<tr>
<th>Race</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hispanic</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2. List of Trustees with Titles and Affiliations

Robert J. Boyer, Cape May County
Board member since: 2000
Committees:
  Personnel & Board Development
  President Evaluation
Other community involvement:
  Trustee Ambassador, NJ Council of County Colleges
  President, Middle After School Kare Program
  Member, Cape May County Special Services School District Board
  Volunteer, Cape Cares Foundation
Employment:
  Executive Vice President & Chief Operating Officer at Cape Bank

Terrence J. Crowley, Executive County School Superintendent of Cape May County
Board member since: 2008, interim since 2007
Committees:
  Academic & Student Affairs
  Personnel & Board Development
Employment:
  Executive County School Superintendent for Cape May County
  Consultant-Labor Relations/Negotiations
  Adjunct Professor, Georgian Court University
  Former Superintendent of Schools
  Kingsway Regional School District
  Former English Teacher, Asst Principal and Principal
  Holy Spirit High School, Absecon

Thomas J. Dowd, Executive County School Superintendent of Atlantic County
Board member since: 2009
Committees:
  Academic & Student Affairs
  Diversity, Equity & Community Service
  President Evaluation
  Long Range Planning & Capital Projects
Employment:
  Executive County School Superintendent for Atlantic County
**Dr. Elizabeth A. Dworsky, Cape May County**  
Board member since: 2003, Vice Chair

Committees:  
Personnel & Board Development  
Budget, Finance & Audit  
Presidential Evaluation

Other community involvement:  
Trustee Ambassador, NJ Council of County Colleges  
Volunteer, American Heart Association

Employment:  
Retired, Chief School Administrator/Superintendent, Cape May City School District  
Educational Consultant and Executive Director of the Trinity Learning Center of Egg Harbor Township

---

**David A. Evans, State Appointee**  
Board member since: 2005, Treasurer

Committees:  
Chair, Budget, Finance & Audit  
Personnel & Board Development

Other community involvement:  
Trustee Ambassador, NJ Council of County Colleges  
Vietnam Veterans Association  
Veterans of Foreign Wars  
Galloway FSA  
The American Legion

Employment:  
Former Deputy Mayor of Galloway Township  
Social Studies Teacher, Galloway Public Schools

Awards/Recognitions:  
NJ Middle School Social Studies Teacher of the Year  
Galloway Township Teacher of the Year  
Galloway Township Government Advocate for Education

---

**Brian G. Lefke, Atlantic County**  
Board member since: 1995

Committees:  
Long Range Planning & Capital Projects  
Foundation

Other community involvement:  
Executive Committee of the Association of New Jersey Recyclers  
New Jersey Pinelands Commission  
Somers Point Planning Board

Employment:  
Vice President of Solid Waste & Authority Board Secretary, Atlantic County Utilities Authority
MARY B. LONG, CAPE MAY COUNTY

Board member since: 1998

Committees:
- Chair, Long Range Planning & Capital Projects
- Budget, Finance & Audit

Other community involvement:
- Trustee Ambassador, NJ Council of County Colleges
- Board Officer of C.A.R.A
- Member, Cape May Mental Health Board
- Member, Cape May Drug and Alcohol Board
- Member, Cape May County Advisory Commission on the Status of Women
- Cape May Human Services Council
- United for Peace
- Stone Harbor Garden Club
- Wetlands Institute
- Cape May University Women

Employment:
- Retired Educator and Human Services Representative

ANDREW W. MELCHIORRE, STATE APPOINTEE

Board member since: 2004

Committees:
- Academic & Student Affairs
- Budget, Finance & Audit

Other community involvement:
- Board of Education of the Middle Township School District
- NJ Supreme Court Attorney’s Ethics Committee
- Middle Township Board of Health
- Cape Atlantic HIV/AIDS Consortium
- County Alliance on Mental Health
- Alcohol and Drug Abuse
- Community Health Action Partnership
- March of Dimes
- Red Cross
- Governor’s Council on Fitness and Sports

Employment:
- Retired Health Educator
DON PARKER, ATLANTIC COUNTY
Board member since: 2007
Committees:
   Chair, Personnel & Board Development
   Foundation
Other community involvement:
   President of Gilda's Club of South Jersey
   United Way of Atlantic County
   Atlantic/Cape May Workforce Investment Board
   Atlantic City Mainland Regional Chamber of Commerce
   Cape Atlantic Big Brothers and Sisters
Employment:
   President/CEO of AtlantiCare Health Services
   Adjunct Professor, Richard Stockton College
Awards/Recognitions:
   Congressional Citation for Community Service
   Senatorial Citation for Contributions to Pre-School Education
   Martin Luther King Jr. Award for Community Service
   NJ Council on Compulsive Gambling "Hour Glass Award" for Lifetime Contributions to the Field

ERIC REYNOLDS, ATLANTIC COUNTY
Board member since: 2003
Committees:
   Chair, Foundation
   Academic & Student Affairs
   Long Range Planning & Capital Projects
Other community involvement:
   Metropolitan Business and Citizens Assoc. Board
   Advisory Committee, Nontraditional Career Resource Center at Rutgers University
   Vice Chair, American Conference on Diversity Board
   NJ State Education and Training Commission's Council on Gender Parity in Labor and Education
   Atlantic Cape May Workforce Investment Board
   First Tee of Greater A.C. (formerly-Urban Youth Golf Program)
   Egg Harbor Township Golf Corporation Board
Employment:
   Vice President, Community & Employment Initiatives Borgata Hotel Casino & Spa
Awards/Recognitions:
   NAACP Freedom Fund Award
   A.C. Business and Professional Women's Club Clarion Award for Economic Development
   County of Atlantic's Leadership Award
   Boy Scouts of America Ernie Day Good Scout Award
   Omega Psi Phi Fraternity's Manhood Award
   Hispanic Alliance of Atlantic County "Our Amigo" Award
CHRISTOPHER SEHER, ATLANTIC COUNTY  
Board Member since: 2009  
Committees:  
  Academic & Student Affairs  
  Budget, Finance & Audit  
Other community involvement:  
  Board of Directors, Atlantic County Utilities Authority  
  Charter member, Rotary Club 60, District 764  
Employment:  
  Branch Manager, Department of Homeland Security as the Science and Technology Directorate, Explosives Division, Transportation Security R&D Programs

NICHOLAS F. TALVACCHIA, ATLANTIC COUNTY  
Board member since: 2000, Chairman  
Committees:  
  Ex Officio, President Evaluation  
  Ex Officio, Academic & Student Affairs  
  Ex Officio, Budget, Finance & Audit  
  Ex Officio, Long Range Planning & Capital Projects  
  Ex Officio, Personnel & Board Development  
  Ex Officio, Foundation  
  Ex Officio, Diversity, Equity & Community Service  
Other community involvement:  
  Member, UNICO National Service Organization  
  Member, UNICO Scholarship Foundation  
  Member, New Jersey State Bar Association  
  Member, Atlantic County Bar Association  
Employment:  
  Attorney, Cooper Levenson Attorneys at Law  
  Adjunct Professor, Rutgers University

MARIA IVETTE TORRES, ATLANTIC COUNTY  
Board member since: 2003  
Committees:  
  Chair, Academic & Student Affairs  
  Diversity, Equity & Community Service  
Other community involvement:  
  Trustee Ambassador, NJ Council of County Colleges  
  Chairperson, Higher Education Student Assistance Authority  
  First Vice President of the Hispanic Alliance of Atlantic County  
  Chairperson, HAAC Education Committee  
Employment:  
  Retired, Oakcrest High School, Guidance Counselor
HELEN W. WALSH, ATLANTIC COUNTY
Board member since: 2005
Committees:
  - Budget, Finance & Audit
  - Long Range Planning & Capital Projects
  - Diversity, Equity & Community Service
Other community involvement:
  - Chair, Women’s Leadership Initiative, United Way, Atlantic County
  - Advocacy and Financial Support for Success by Six- Early Childhood Programs
  - Board of Directors, Atlantic Heritage Center and Volunteer
  - Member, Blessed Sacrament Parish
  - Co-member, Sisters of Loretto
Employment:
  - Retired, County Administration

SHEYLA AYALA MANTILLA, ALUMNI REPRESENTATIVE
Board member since: 2009
Committees:
  - Academic and Student Affairs
Other community involvement:
  - Phi Theta Kappa
Employment:
  - Manager, Tuckahoe Inn

3. URLS OF WEB PAGES WITH INFORMATION ON TRUSTEES

http://www.atlantic.edu/about/board/trustees.html
G. PROFILE OF THE INSTITUTION

1. DEGREE & CERTIFICATE PROGRAMS

ASSOCIATE IN ARTS (A.A)

The associate in arts (A.A.) degree nomenclature is appropriate for programs in the liberal arts, humanities, or fine and performing arts; such programs are transfer- oriented. For A.A. degrees, general education courses should total no fewer than 45 semester credit hours or equivalent.

Associate in Arts Degree Programs (A.A.) (Liberal Arts Options)

- Business Administration
- Child Development/Child Care
- Communication
- Digital Design
- Education
- History
- Humanities
- Liberal Arts
- Literature
- Performing Arts
- Philosophy
- Psychology
- Social Science
- Sociology
- Studio Art
ASSOCIATE IN SCIENCE (A.S.)

The associate in science (A.S.) degree nomenclature is appropriate for programs in mathematics, the sciences, business, or in allied health fields if the program is intended as pre-baccalaureate work; such programs are transfer-oriented. General education courses for the A.S. degree should total no fewer than 30 semester credit hours or the equivalent.

Associate in Science Degree Programs (A.S.)

Biology Option (Science and Mathematics)
Business Administration
Chemistry Option (Science and Mathematics)
Computer Information Systems
Corrections Option (Criminal Justice)
Criminal Justice
Economics Option (Business Administration)
General Studies
Human Services
Mathematics Option (Science and Mathematics)
Paralegal Studies
ASSOCIATE IN APPLIED SCIENCE (A.A.S.)

The associate in applied science (A.A.S.) degree nomenclature is appropriate for programs that emphasize career preparation in the applied arts and sciences, typically at the technical or semiprofessional level. Such programs are designed to prepare students for job entry at completion of the program, notwithstanding any articulation agreements with four-year programs that may be in effect for a particular A.A.S. program. General education courses shall total no fewer than 20 semester credit hours or the equivalent.

Associate in Applied Science Degree Programs (A.A.S.)

- Accounting
- Accounting Information Systems Option (Accounting)
- Baking and Pastry Option (Culinary Arts)
- Business Administration
- Business Management Option (Technical Studies)
- Computer Programming
- Computer Systems Support
- Computing for Small Business Option (Office Systems Technology)
- Culinary Arts
- Database Design and Development Option (Computer Programming)
- Food Service Management
- Health Professions Option (Technical Studies)
- Hospitality Management
- Microsoft Certified Systems Engineer Option (Technical Studies)
- Nursing
- Office Systems Technology
- Paralegal Studies
- Respiratory Therapy
- Technical Studies
- Web Technologies Option (Computer Systems Support)
CERTIFICATE PROGRAMS

Certificate programs contain fewer semester credits than degree programs and certify students in a particular employment area. Credits earned through a certificate program may be applied to an associate degree in a related field or in general education. The certificate program shall consist of 30-36 semester hours, which includes general education courses of 6 semester credit hours or the equivalent.

Certificate

Business Paraprofessional Management
PROFESSIONAL SERIES PROGRAMS

The Professional Series are groups of selected courses in related subject areas which provide students with entry-level skills for specific jobs. Each series can be taken on a part-time basis, with many courses being offered online. Students can complete many of the series in less than a year; others have certain sequence courses, which may take longer. Students begin and end a series at their own pace. Upon completion of a series, students receive a letter of recognition from the College. All credits earned may be applied toward an associate degree in one of Atlantic Cape’s degree programs.

Professional Series Programs

- Accounting Specialist
- Addiction Counseling Specialist
- Aesthetics Series
- Baking and Pastry Specialization
- Bilingual Office Assistant Specialist
- Catering Specialization
- Child Development Associate (CDA)
- Civics Series
- Computer Security Specialist
- Computerized Accounting Specialist
- Desktop Publishing Specialist
- Educational Office Specialist
- Electronic Business Professional
- Entrepreneur Business Specialist
- Food Service Management Specialization
- Help Desk Specialist
- Hospitality Marketing Professional
- Hot Food Specialization
- Human Resources Professional
- Legal Office Specialist
- Medical Office Specialist
- Microsoft Office Specialist
- Multimedia Specialist
- Office Assistant Specialist
- Office Automation Specialist
- Office Professional Specialist
- Office Receptionist Specialist
- PC Specialist
- Records and Information Management Specialist
- Restaurant Supervision Professional
- Small Business Management Specialist
- Visual Communication Professional
- Web Design Professional
CONTINUING EDUCATION

Atlantic Cape Community College provides a wide range of educational and training programs to meet the needs of individuals and businesses in the Atlantic/Cape May region. For those new to the workforce or looking to enhance personal skills, Atlantic Cape provides learning opportunities to students at many sites throughout the two counties. Partnerships with local business and industry ensure that both the companies’ need for skilled workers and the individual’s need to increase skills are met. Continuing education programs and collaborations include:

Career Training Certificate Programs
Career Training Certificate Programs prepare students for entry-level positions in a variety of demand occupations. Career Training Programs are designed to help one obtain the skills and accreditations necessary to begin a new career or change careers in a few months. Experienced teachers utilizing modern, state-of-the-art equipment provide students with a well-rounded curriculum designed to successfully obtain employment. Upon successful completion, college credit is awarded for most Career Training Programs.

Career Training Programs include:

Computer Technical Solutions Series
A+ Certification
Net+ Certification
Network Administration
Microsoft Office 2007 with Quickbooks
Microsoft Certified IT Professionals (MCITP)
CISCO Certified Network Assistant
Web Design Professional
Bookkeeping with Computer Applications
Office Technology Specialist
Culinary Arts Program
Geospatial Certification

Atlantic Cape Community College is a Microsoft IT and Cisco Academy. Affiliation with both academies enables learning institutions to connect the world of education to the world of work by enabling faculty and students to acquire new technology skills in an academic setting. Cutting-edge curriculum and cutting-edge software tools provide students with experience in real-world challenges in the classroom environment.

Casino Career Institute
The Casino Career Institute (CCI), located in the Worthington Atlantic City Campus at 1535 Bacharach Boulevard in Atlantic City, provides services to the people and gaming
industry of Atlantic County. It has been approved by the NJ Department of Higher Education and licensed by the NJ Casino Control Commission.

More than thirty years ago, Atlantic Cape Community College founded CCI in response to the advent of gaming in the state of New Jersey. This resulted in CCI becoming the first gaming school in the nation affiliated with a fully accredited community college. Since that time, CCI has prepared more than 50,000 people for positions in slot technology, surveillance, security, and table games and created successful customized training programs for incumbent workers in the industry.

CCI graduates are recognized and employed around the world at all levels in the industry. Our instructors are recognized experts in the field and provide leading edge training supported by a high quality and effective curriculum. CCI works closely with professionals in the industry to craft customized training and consulting services to meet employer and worker needs. CCI has become a recognized educational leader that has developed formal partnerships with other educational institutions and government agencies around the world.

Institute for Service Excellence

In March 2007, the Institute for Service Excellence opened as an Atlantic Cape partnership with the New Jersey Department of Labor and Workforce Development, the Atlantic Cape May Workforce Investment Board (WIB), the National Retail Federation, the Casino Reinvestment Development Authority, and Kravco-Simon Development Company. The Institute for Service Excellence (ISE) provides retail, tourism, hospitality, and other service industry employers with access to training programs that focus on the challenges of attracting and retaining a diverse and talented workforce. The Institute works closely with area employers for job placement services. The Institute is located at 4403 Black Horse Pike on the second floor in the Hamilton Mall and trains workers for the high-growth hospitality and emerging retail industries. The Institute includes two classrooms, a computer lab, conference room, resource room and offices. The Institute provides ESL and retail, sales and service training to unemployed and underemployed individuals and workers seeking to advance their skills. The Institute is a licensed testing site for the National Certification in Customer Service.

Adult Basic Skills/Literacy

The program delivers educational services for adults who lack the basic skills necessary for literate functioning, productive employment, effective parenting and citizenship in Atlantic and Cape May counties. Courses include Adult Basic Education, GED Preparation and English as a Second Language integrated with Civics Education.
Health Professions Institute Facility (HPI)

HPI opened in 2008 and occupies approximately 5,600 square feet of the more than 9,000 square feet of renovations on the first floor of the Worthington Atlantic City Campus. The Institute includes a science lab, lecture classrooms and a computer center. Students receive comprehensive allied and auxiliary health training for a number of health care careers, such as Surgical Technician, Certified Nurse Aide, Medical Terminology, Phlebotomy, Clinical Medical Assistant and Medical Administrative Office Specialist.

The Institute was funded by a $1.2 million capital grant from the U.S. Department of Commerce and $1.8 million in state and Atlantic County funds, plus approximately $350,000 from the Casino Reinvestment Development Authority for the A & E expenses. The project also was backed by the Atlantic Cape May WIB Healthcare Partnerships and executives in the healthcare industry.

The creation of the Health Professions Institute came in response to the growing demand for skilled healthcare workers in the region. By 2010, there were expected to be healthcare jobs created in New Jersey, according to the NJ Department of Labor and Workforce Development. Nearly 10 percent of all workers in Atlantic and Cape May counties will be employed in the healthcare sector. The Health Professions Institute improves opportunities for individuals to acquire skills for these demand occupations with high wage potential, benefits and career mobility. The programs prepare students for the necessary certification exams and/or entry-level positions in their selected field as well as articulated credit in Atlantic Cape health programs.

Training Services for Business

Atlantic Cape’s Office of Corporate Training delivers training programs and targeted consulting to businesses and organizations in Atlantic and Cape May counties, and helps employers meet the demands of an increasingly challenging and competitive market. Any professional development course or computer workshop offered by Atlantic Cape can be customized to an organization’s specifications. The Office of Corporate Training also provides comprehensive needs assessments and assistance with customized training applications to the NJ Department of Labor and Workforce Development.

Professional Development and Personal Enrichment

Atlantic Cape provides courses to meet the educational training and personal and professional development needs of Atlantic and Cape May county residents. Community education programs offer a wide range of workshops and seminars to help professionals enhance their skills or learn new ones. Personal enrichment classes are offered; from learning the latest dance moves to buying a computer or mastering the
newest software applications. Classes are offered evenings and weekends at all three college sites and at various locations throughout Atlantic and Cape May counties.

- Club 60 Plus offers topical workshops and seminars designed to enhance the personal, professional and social lives of senior citizens living in Atlantic and Cape May counties. The college conducts workshops at convenient locations throughout the region where participants enjoy quality instruction and state of the art facilities.

- The Green Education Institute provides education and training to realtors, contractors, construction workers, architects, electricians, designers, builders, municipal officials and those who seek an understanding of green building principles, methodologies and sustainability for professional or personal interest.

**Tech Prep Program**

The Tech Prep program is designed to provide students continuity of learning and educational opportunities. It combines secondary and post-secondary education programs, through a formal articulation agreement, providing a program of studies leading to an associate degree. In addition, it focuses on the design of a strong academic and technical secondary program preparing high school students to continue their education at a two-year college. The procedure to be followed and the criteria for eligibility have been established and agreed upon by the participating schools.

The Atlantic Cape policy requires that high school students complete assigned course work at a designated mastery level. The courses will be applied to the specific degree program in which they were articulated. The credits are applied to the student's transcript immediately upon matriculation to the degree program. Programs in which courses have been articulated are: Accounting, Allied Health, Child Development/Child Care, Computer Information Systems, Criminal Justice, Culinary Arts, Hospitality Management and Office Systems Technology.
2. OTHER

REGIONAL ATLANTIC CAPE COLLABORATIONS

- 2009-present  Geographic Information Systems (GIS) Workforce Education Project of Southern New Jersey, a partner between Atlantic Cape and various area schools, community employers and organizations.

- 2002-2007  The Borgata Resort and Spa Casino – Atlantic City Jobs and Opportunities Program, job readiness and literacy instruction.

- 2005–present  Institute for Service Excellence with NRF, Kravco-Simon, Atlantic Cape May WIB, NJ DOL and Workforce Development, CRDA, employer partners (Macy’s, Target, and Ecolab, among many others).


- 2003-2006  Robert Wood Johnson New Jersey Health Initiative 3-year planning grant to enhance workforce supply of registered nurses.

- 2003-2004  US DOL Bilingual Culinary training program collaboration with Nevada Partners, Las Vegas. Training incumbent workers to move up the career ladder.

- 2001-2003  SJ HOPE – Trained and placed over 900 new workers in the hospitality industry, trained more than 1,300 incumbent workers in career ladder programs, established an employer-based technology center at Caesars Atlantic City.

- 2001  Atlantic City Partners – US DOL grant to build regional industry-wide collaboration for recruitment and placement in the hospitality industry.

- 1998-2001  Atlantic City First – 1,000 potential workers trained and placed in the area’s hospitality industry.

Regional/Global Collaborations (Casino Career Institute)

- Jamaica Gaming, Betting & Lotteries Commission – Train the Trainer
- St. Claire College, Ontario – Train the Trainer, curriculum purchase
- Blackpool & The Fylde College, UK – Advisory and consulting services
- Macao Tourism & Casino Career Centre, China – Train the Trainer, Curriculum Lease, Joint Certificates, Online courses
- Barbados Department of Commerce and Consumer Affairs – Games Protection Training
- Delaware Technical & Community College – Curriculum Lease
- Northampton Community College – Curriculum Lease, Train the Trainer
- Pennsylvania Department of Labor and Industry – Develop Curriculum Guidelines for PA table games
- West Virginia State Community and Technical College – Curriculum Lease, Train the Trainer
H. MAJOR RESEARCH AND PUBLIC SERVICE ACTIVITIES

1. RESEARCH AND DEVELOPMENT EXPENDITURES

Table II.H.1 R & D Expenditures:

<table>
<thead>
<tr>
<th>FY2010</th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federally Financed Academic R&amp;D Expenditures</td>
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</tr>
<tr>
<td>Institutionally Financed Academic R&amp;D Expenditures</td>
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<tr>
<td>Total Academic R&amp;D Expenditures</td>
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</tr>
</tbody>
</table>

Note: Dollar amount as reported to the National Science Foundation (NSF) on Form #411 (Survey of Research and Development Expenditures at Colleges and Universities).

2. RESEARCH

Institutional Research, Planning and Assessment projects:

- Strategic Plan for 2012-2016
- Annual Outcomes Report
- Fact Book
- Retention Studies to support new enrollment initiatives
- High School Enrollment Report
- Satisfaction e-Survey to graduating students
- Graduation Alumni e-Survey
- Facilities e-Survey (Students and Staff)
Atlantic Cape Community College is committed to public service and community participation. During fiscal year 2009, the College was involved in the following projects.

### Atlantic Cape Cultural Events July 1, 2009 through June 30, 2010

#### Atlantic Cape Foundation Charitable Events

- Cape May County Champion Golf Tournament
- “Scramble Fore” Scholarships—Proceeds: $32,000

- 27th Annual Press of Atlantic City Restaurant Gala
  - Net Proceeds: $165,000

#### Careme’s Café Series

Take the intimate feel of a coffee-house, add top-notch live contemporary folk/rock, mix in a light gourmet dinner and you are enjoying an evening at Careme’s Café. Since the café series first emerged in 1996, demand for tickets has grown along with the program’s reputation for really good entertainment. Only about 60 guests are admitted to each performance, so it is a good idea to buy tickets well in advance. The Café Series is held in Careme’s Café, the gourmet restaurant operated by the Academy of Culinary Arts on Atlantic Cape’s Mays Landing Campus.

Rod Picott
- Nov. 5, 2009

Jim Boggia
- Dec. 2, 2009

Peter Mulvey
- Feb. 24, 2010

Matt Portella
- March 25, 2010

Anais Mitchell
- April 22, 2010

#### Library Speaker Series

- Dr. Randall M. Miller
  - Oct. 4, 2009

- Holly Blackford
  - Nov. 8, 2009

- Dr. Lisa Rosner
  - Feb. 21, 2010

- Jack Devine
  - April 18, 2010
Theater Productions
Each fall and spring semester, the college’s On the Edge Players produce a play. Tickets are about $7 for adults, $4 for students and seniors. Call (609) 625-1111, ext. 5250, for more information.

Performing Art Club

Talent Show 2009 Nov. 5, 2009

Art Gallery

The Atlantic Cape Community College Art Gallery features exhibition opportunities for selected regional and nationally known artists in all media. The mission of the gallery is to recognize all forms of visual art, with shows that change monthly. Call Buddy Jacobs, art gallery coordinator, (609) 625-1111, ext. 5346, for more information.

Work of Atlantic City by Sally Erskine July-August, 2009
17th Annual Faculty and Staff Exhibit September, 2009
24th Annual Studio Arts Workshop program October, 2009
“The Seasons” by artist Steve Kuzma Nov-Dec, 2009
11th Annual High School Exhibit Ocean City High School January, 2010
In honor of Black History Month Works by Leonard Wilkinson February, 2010
Scenes & Commissioned House portraits by Marian Reinheimer March, 2010
Mentor & Students: South Jersey Ceramic Instructors & Past Students-20 artists April, 2010
Annual Student Show May, 2010

Black History Month Events
African-American Marketplace Feb. 16-18, 2010 CMCC
Feb 23-25, 2010 ML
“Lest We Forget” traveling slavery museum Feb. 16, 2010 CMCC
Opening ceremony: Barbara Yates Jazz Ensemble Inspirational speaker, George D. Arnold “Echoes of Dr. ML King Jr.,” Feb. 18, 2010 WACC
"Making a Difference" and concert  Feb. 18, 2010 CMCC

Black History Trivia Game Show  Feb. 23, 2010 ML

Motivational speaker and author “Rise and Walk! Seven Steps to Purposeful Living, Michael D. Teague  Feb. 25, 2010 ML

**Student Government Association**

Charles Spragg Elementary School “Adopt-a-school” holiday party  Dec. 8, 2009

Earth Day Celebration, all campuses  April 20, 2010

**Student Clubs**

Phi Theta Kappa “54th Street Beach Clean-up”  Sept. 26, 2009

Student Services “New Beginnings” Open Mic  Sept 29, 2009, CMCC

Black Student Alliance Bake Sale  Oct. 10, 2009 ML
Oct. 13 2009 ML

Rotaract Club American Red Cross Blood Drive  Oct. 14, 2009

Latin Experience Club “Café Con Leche”  Oct. 15, 2009 WACC

Student Services “Oktoberfest,” Open Mic  Oct. 22, 2009 CMCC

Phi Th eta Kappa “Adopt-a-family” Drive  November, 2009 ML

Ambassadors Club Pizza Party “Teddy Bear” Drive  Nov. 4, 2009 CMCC

Ambassadors Club “Trauma Teddy Bear” Drive  Nov. 4-Dec. 4, 2009 CMCC

Black Student Alliance Cell phone for Soldiers Drive  December, 2009

CMCC Fine Arts Club “Harvest Festival”  Nov. 16-20, 2009

Latin Experience Club “Waffles”  Nov. 18, 2009

Great American “Smoke out”  Nov. 24, 2009

Digital Photo & Video Club Photo Contest “Fall Season” November, 2009

Art Club Holiday Craft Fair  Dec. 1-3, 2009 ML

Black Student Alliance African-American Market Place Feb.9-24, 2010

International Education and Multicultural Awareness Committee
Martin Luther King, Jr. Documentary  Feb. 9, 2010
The International Education Multicultural Awareness Committee
“The Etiquette of Tea” sponsored by Feb. 16, 2010

Black Student Alliance
Motivational Speaker Michael Teague March 4, 2010

Student Nurses Club Bake Sale March 22, 2010 CMCC

Phi Theta Kappa “Hungry for Change” March 24, 2010

Rotaract Club Candle Sales fundraiser for The Arc March 25, 2010

Black Alliance Student Phenomenal Women’s Forum March 31, 2010

SGA & Black Alliance Student Talent Show for Haiti Relief April 21, 2010

Fine Arts Club & Student Services Earth Day Open Mic April 22, 2010 CMCC

**Student Development Workshops**

“Should Love Hurt?” Oct. 20, 2009 ML

I’m That Guy—The Matthew Maher Story Nov. 3, 2009 ML
Nov. 4, 2009 WACC
Nov. 5, 2009 CMCC

“Violence Against One Affects All” workshop March 25, 2010 ML

Understanding the Transferring Process March 26, 2010 WACC

Is What You See What You Get? Dressing for Success April 1, 2010 CMCC

Transfer Counseling April 7, 2010 WACC

Real Money 101 April 8, 2010 ML

Improving Study Skills April 14, 2010ML

Real Money 101 April 28, 2010 WACC

**Community & Cultural Affairs**

Veterans Day Ceremony Nov. 11, 2009 ML

“As You Like It” Shakespeare Nov. 17, 2009

Three Kings Day Celebration Jan. 9, 2010 WACC

NJ Theatre Alliance presents “Romeo & Juliet” March 14, 2010
### College Fairs

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tr>
<td>47th Annual College Fair</td>
<td>Oct. 4, 2009 ML</td>
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<tr>
<td>College Transfer Fair</td>
<td>Oct. 20, 2009 ML</td>
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<tr>
<td></td>
<td>Oct. 21, 2009 WACC</td>
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<td></td>
<td>Oct. 22, 2009 CMCC</td>
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<td>Feb. 26, 2010 WACC</td>
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<td>Feb. 27, 2010 CMCC</td>
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</table>

### NJ STARS Information Session

- Feb. 27, 2010
- March 9, 2010

### Open House

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Paralegal Studies</td>
<td>Aug. 4, 2009 CMCC</td>
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<tr>
<td>Office Systems Technology</td>
<td>Aug. 4, 2009 CMCC</td>
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<tr>
<td>Paralegal Studies</td>
<td>Aug. 5, 2009 ML</td>
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<tr>
<td>Office Systems Technology</td>
<td>Aug. 5, 2009 ML</td>
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<tr>
<td>ACA and Colleges</td>
<td>Oct. 4, 2009 ML</td>
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<td>College Transfer Fair</td>
<td>Oct. 20, 2009 ML</td>
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<td>Oct. 21, 2009 WACC</td>
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<td>Academy of Culinary Arts</td>
<td>Oct. 23, 2009</td>
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<tr>
<td>Rutgers University at Atlantic Cape</td>
<td>Oct. 28, 2009 CMCC</td>
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<td>Academy of Culinary Arts</td>
<td>Nov. 13, 2009 ML</td>
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<tr>
<td>Nursing Program Information Session</td>
<td>Nov. 16, 2009 ML</td>
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<tr>
<td>Rutgers University at Atlantic Cape</td>
<td>Dec. 2, 2009 ML</td>
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<tr>
<td>Health Career Planning Sessions</td>
<td>Dec. 3, 2009 ML</td>
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<td>Academy of Culinary Arts</td>
<td>Dec. 9, 2009 ML</td>
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<td>Feb. 19, 2010 ML</td>
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<td>March 5, 2010 ML</td>
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<td>NJ STARS information Session</td>
<td>March 9, 2010 ML</td>
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<td>Rutgers University at Atlantic Cape</td>
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<td>Job Career Fair</td>
<td>March 23, 2010 ML</td>
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<td>March 25, 2010 WACC</td>
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</table>
Nursing Program Information Session        April 14, 2010 ML
Rutgers University at Atlantic Cape        April 15, 2010 ML
Academy of Culinary Arts                   April 16, 2010
Administrative Professional Day            April 20, 2010 ML
Spring Open House                          April 22, 2010 ML
Health Career Planning Session             April 27, 2010 ML
Academy of Culinary Arts                   May 7, 2010
Cape May Campus                            June 3, 2010

**Academy of Culinary Arts Activities**

What’s Cooking TV show series               Aug. 6-Oct. 29, 2009
Peanut Butter Drive, benefit Community FoodBank of New Jersey November, 2009
ACA Student participate New York Food Show 141st Annual “Salon of Culinary Art Nov. 8-10, 2009
13th Annual Beaujolais Nouveau              Nov. 20, 2009
Breakfast with Santa                        Dec. 12, 2009
Community Food Bank of New Jersey Tuna Fish Drive March 1-31, 2010
6th Annual Iron Student Chef Competition    April 27, 2010
Library Renovation Ribbon Cutting           March 2, 2010

**Other Activities**

New Student Day                            Aug. 13, 2009 ML
New Student Day                            Aug. 18, 2009 CMCC
Breakfast with the STARS, freshman orientation Aug. 20, 2009 ML
Buccaneer Day                              Sept. 15, 2009 ML
Breast Cancer Awareness Day                 Oct. 13, 2009 ML
Candlelight Vigil for Victims of Domestic Violence Oct. 21, 2009 CMCC
GIS Day, all campuses Nov. 18, 2009

National Wear Red Day
(Heart Awareness Day for Women), all campuses Feb. 5, 2010

Resume Writing & Interviewing Skills Workshop, ISE Feb. 17, 2010

Resume Writing and Interviewing Skills Workshop March 17, 2010 CMCC

Women’s History Month Panel Discussion March 25, 2010 CMCC

Women’s Health & Nutrition March 25, 2010 ML

“Violence Against One Affects All” workshop March 25, 2010 ML

College Awareness Day March 26, 2010 ML

5th Annual Women in Leadership Panel Discussion April 10, 2010 ML

National Poet Month, Visiting Poet: Kathleen Graber April 15, 2010

Spring Carnival April 23, 2009 CMCC

Observance Month Events

Breast Cancer Awareness October, 2009

HIV/AIDS Awareness October, 2009

Collegiate Alcoholic Awareness October, 2009

Domestic Violence Awareness October, 2009

Cape May Campus “Clothesline” display October, 2009

Cultural Diversity November, 2009

Literacy Awareness November, 2009

World AIDS Day, all campuses December, 2009

National Drunk and Drugged Driving Prevention December, 2009

Black History February, 2010

Women History March, 2010

Advisement March, 2010
Atlantic Cape Community College completed several capital projects in addition to renovations. In addition, the College completed its facilities master plan, Blue Print 2020, and has begun assembling financing for its implementation.

**Mays Landing Campus**

All major HVAC systems at the Mays Landing Campus are being renovated or replaced. Older equipment has been replaced with modern energy-efficient units throughout the campus. This $1.8 million project will result in operational improvements and energy efficiency. These projects will be completed in early 2011.

Other projects at the Mays Landing Campus included in the College's facilities master plan Blue Print 2020 that were completed in 2010: renovations to J building, and the Information Commons, design of the STEM building, expansion of the Rutgers academic building, HVAC improvements in the theater, the cleaning and re-sealing of the exteriors of all buildings, upgrade of campus lighting, and the renovation of the gymnasium into a full-service fitness center.

**Worthington Atlantic City Campus**

In 2010, the conceptual design and programming for a Hospitality Studies wing was completed. It was presented to the Casino Reinvestment Development Authority for project approval and funding. The approved project will incorporate teaching kitchens, a simulated hotel room and computer labs. The design will be completed in 2011.

An expansion project was completed in Spring 2008 of the Worthington Atlantic City Campus. The expansion houses the Health Professions Institute which, in conjunction with local hospitals and the Atlantic Cape Workforce Investment Board, will train workers for high demand jobs in healthcare. The 9,000-square-foot expansion includes science and computer labs, classrooms and a large lecture room. In 2009, renovations have enhanced its branch campus status, which includes a cafeteria, information commons, bookstore, student life center and bake shop. The College now offers all courses required for many degree programs.

**Cape May County Campus**

The campus has expanded its irrigation system to include a connection with the county’s utilities authority to allow the use of recycled water.
III. OTHER: APPENDIX – DATA REFERENCE GUIDE

TABLES II.B.1- II.C.1.c

<table>
<thead>
<tr>
<th>Table II.B.1.</th>
<th>Enrollment by Attendance Status, Fall 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Num</td>
</tr>
<tr>
<td>Full-time</td>
<td>4,003</td>
</tr>
<tr>
<td>Part-time</td>
<td>3,585</td>
</tr>
<tr>
<td>Total</td>
<td>7,588</td>
</tr>
</tbody>
</table>

Source: IPEDS Fall Enrollment Survey

<table>
<thead>
<tr>
<th>Table II.B.2.</th>
<th>Non-Credit Enrollment, FY 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total Number of Registrations¹</td>
</tr>
<tr>
<td>Open Enrollment</td>
<td>3,353</td>
</tr>
<tr>
<td>Customized Training</td>
<td>5,513</td>
</tr>
</tbody>
</table>

¹Includes all registrations in any course that started on July 1, 2008 through June 30, 2009.
²FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTE’s (dividing by 30).

Source: SURE Non-credit Open Enrollment file and NJ IPEDS Form #31, Customized Training.

<table>
<thead>
<tr>
<th>Table II.B.3.</th>
<th>Unduplicated Enrollment, FY 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Credit Hours</td>
</tr>
<tr>
<td>Headcount Enrollment</td>
<td>10,414</td>
</tr>
</tbody>
</table>

Source: IPEDS 12-Month Enrollment Survey

<table>
<thead>
<tr>
<th>Table II.C.1.a.</th>
<th>Enrollment Fall, 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Undergraduate Enrollment</td>
<td>Number of Students Enrolled in One or More Remedial Courses</td>
</tr>
<tr>
<td>7,588</td>
<td>2,038</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Table II.C.1.b.</th>
<th>First-time, Full-time Students in Remediation, Fall 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Number of FTFT Students</td>
<td>Number of FTFT Students Enrolled in One or More Remedial Courses</td>
</tr>
<tr>
<td>1,348</td>
<td>820</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Table II.C.1.c.</th>
<th>First-time, Full-time Students in Remediation by Subject Area, Fall 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject Area</td>
<td>Number of FTFT Enrolled</td>
</tr>
<tr>
<td>Only English</td>
<td>121</td>
</tr>
<tr>
<td>Math &amp; English</td>
<td>301</td>
</tr>
<tr>
<td>Only Math</td>
<td>398</td>
</tr>
</tbody>
</table>

Note: Percentages should be computed using the total number provided in part 3.
### Table II.C.2.a.

**Enrollment by Race/Ethnicity, Fall 2009**

<table>
<thead>
<tr>
<th>Race/Ethnicity</th>
<th>FT</th>
<th>PT</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>1,978</td>
<td>1,668</td>
<td>3,646</td>
</tr>
<tr>
<td>Black</td>
<td>414</td>
<td>461</td>
<td>875</td>
</tr>
<tr>
<td>Hispanic</td>
<td>387</td>
<td>414</td>
<td>801</td>
</tr>
<tr>
<td>Asian</td>
<td>270</td>
<td>212</td>
<td>482</td>
</tr>
<tr>
<td>Am. Indian</td>
<td>10</td>
<td>11</td>
<td>21</td>
</tr>
<tr>
<td>Alien</td>
<td>110</td>
<td>97</td>
<td>207</td>
</tr>
<tr>
<td>Race Unknown</td>
<td>834</td>
<td>722</td>
<td>1,556</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>4,003</td>
<td>3,585</td>
<td>7,588</td>
</tr>
</tbody>
</table>

### Table II.C.2.b.

**Enrollment by Sex, Fall 2009**

<table>
<thead>
<tr>
<th>Sex</th>
<th>FT</th>
<th>PT</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>1,710</td>
<td>1,197</td>
<td>2,907</td>
</tr>
<tr>
<td>Female</td>
<td>2,293</td>
<td>2,388</td>
<td>4,681</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>4,003</td>
<td>3,585</td>
<td>7,588</td>
</tr>
</tbody>
</table>

### Table II.C.2.c.

**Enrollment by Age, Fall 2009**

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Full-time</th>
<th>Part-time</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>18&lt;</td>
<td>18</td>
<td>29</td>
<td>47</td>
</tr>
<tr>
<td>18-19</td>
<td>1828</td>
<td>378</td>
<td>2,206</td>
</tr>
<tr>
<td>20-21</td>
<td>1134</td>
<td>557</td>
<td>1,691</td>
</tr>
<tr>
<td>22-24</td>
<td>454</td>
<td>697</td>
<td>1,151</td>
</tr>
<tr>
<td>25-29</td>
<td>256</td>
<td>603</td>
<td>859</td>
</tr>
<tr>
<td>30-34</td>
<td>111</td>
<td>355</td>
<td>466</td>
</tr>
<tr>
<td>35-39</td>
<td>74</td>
<td>299</td>
<td>373</td>
</tr>
<tr>
<td>40-49</td>
<td>92</td>
<td>426</td>
<td>518</td>
</tr>
<tr>
<td>50-64</td>
<td>24</td>
<td>203</td>
<td>227</td>
</tr>
<tr>
<td>65+ (or Unk)</td>
<td>12</td>
<td>38</td>
<td>50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>4,003</td>
<td>3,585</td>
<td>7,588</td>
</tr>
</tbody>
</table>

Source: IPEDS Fall Enrollment Survey

### Table II.C.3.

**Financial Aid from State-Funded Programs, FY 2009**

<table>
<thead>
<tr>
<th>Program Type</th>
<th>Recipients</th>
<th>Dollars</th>
<th>$/Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Programs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TAG</td>
<td>2,072</td>
<td>2,340,024</td>
<td>1,129.36</td>
</tr>
<tr>
<td>EOF</td>
<td>332</td>
<td>263,496</td>
<td>793.66</td>
</tr>
<tr>
<td>Distinguished Scholars</td>
<td>14</td>
<td>9,765</td>
<td>697.50</td>
</tr>
<tr>
<td>Urban Scholars</td>
<td>27</td>
<td>22,320</td>
<td>826.67</td>
</tr>
<tr>
<td>NJCLASS Loans</td>
<td>50</td>
<td>446,287</td>
<td>8,925.74</td>
</tr>
<tr>
<td>NJ STARS (Fall 07)</td>
<td>284</td>
<td>870,359</td>
<td>3,064.64</td>
</tr>
<tr>
<td>Federal Programs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pell Grants</td>
<td>3,307</td>
<td>7,001,000</td>
<td>2,384.54</td>
</tr>
<tr>
<td>College Work Study</td>
<td>168</td>
<td>191,000</td>
<td>1,126.39</td>
</tr>
<tr>
<td>Perkins Loans</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>SEOG</td>
<td>523</td>
<td>149,000</td>
<td>284.91</td>
</tr>
<tr>
<td>Stafford Loans (Sub)</td>
<td>1,611</td>
<td>2,452,000</td>
<td>2,742.73</td>
</tr>
<tr>
<td>Stafford Loans (Unsub)</td>
<td>1,123</td>
<td>162,000</td>
<td>262.14</td>
</tr>
<tr>
<td>Plus Loans</td>
<td>62</td>
<td>150,000</td>
<td>6,000</td>
</tr>
<tr>
<td>SMART &amp; ACG or Other</td>
<td>106</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Institutional Programs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants/Scholarships</td>
<td>360</td>
<td>307,367</td>
<td>853.80</td>
</tr>
<tr>
<td>Loans</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Source: HESAA System Files for state, NJ IPEDS #41 for federal & institutional programs

### Table II.C.4.

**First-time Full Time Enrollment By State Residence, Fall 2009**

<table>
<thead>
<tr>
<th>Returning/Transfers</th>
<th>State Residents</th>
<th>Non-State Residents</th>
<th>Total</th>
<th>% State Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Returning/Transfers</td>
<td>6,239</td>
<td>1,339</td>
<td>1,348</td>
<td>99.5%</td>
</tr>
</tbody>
</table>

Source: IPEDS Fall Enrollment Survey
TABLE II.D.1.A. - II.E.1

Table II.D.1.a

<table>
<thead>
<tr>
<th>Fall 2006 FTFT Two Year Graduation Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2006 Cohort</td>
</tr>
<tr>
<td>1358</td>
</tr>
<tr>
<td>Graduated after 2 years</td>
</tr>
<tr>
<td>111</td>
</tr>
<tr>
<td>85%</td>
</tr>
<tr>
<td>Source: IPEDS Graduation Rate Survey</td>
</tr>
</tbody>
</table>

Table II.D.1.b

<table>
<thead>
<tr>
<th>Fall 2006 FTFT Three Year Graduation &amp; Transfer Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cohort</td>
</tr>
<tr>
<td>1,358</td>
</tr>
<tr>
<td>Graduated</td>
</tr>
<tr>
<td>257</td>
</tr>
<tr>
<td>Transferred</td>
</tr>
<tr>
<td>182</td>
</tr>
<tr>
<td>White</td>
</tr>
<tr>
<td>760</td>
</tr>
<tr>
<td>177</td>
</tr>
<tr>
<td>129</td>
</tr>
<tr>
<td>Black</td>
</tr>
<tr>
<td>214</td>
</tr>
<tr>
<td>25</td>
</tr>
<tr>
<td>15</td>
</tr>
<tr>
<td>Hispanic</td>
</tr>
<tr>
<td>155</td>
</tr>
<tr>
<td>14</td>
</tr>
<tr>
<td>10</td>
</tr>
<tr>
<td>Asian</td>
</tr>
<tr>
<td>92</td>
</tr>
<tr>
<td>17</td>
</tr>
<tr>
<td>12</td>
</tr>
<tr>
<td>Race Unkn</td>
</tr>
<tr>
<td>135</td>
</tr>
<tr>
<td>24</td>
</tr>
<tr>
<td>16</td>
</tr>
<tr>
<td>Rates</td>
</tr>
<tr>
<td>32.3%</td>
</tr>
<tr>
<td>18.9%</td>
</tr>
<tr>
<td>13.4%</td>
</tr>
<tr>
<td>Source: IPEDS Graduation Rate Survey</td>
</tr>
</tbody>
</table>

Table II.D.2.

<table>
<thead>
<tr>
<th>Third Semester Retention FTFT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2008 to Fall 2009</td>
</tr>
<tr>
<td>Fall 2008 Cohort</td>
</tr>
<tr>
<td>1,065</td>
</tr>
<tr>
<td>Retained</td>
</tr>
<tr>
<td>651</td>
</tr>
<tr>
<td>Rate</td>
</tr>
<tr>
<td>61.1%</td>
</tr>
<tr>
<td>Part Time</td>
</tr>
<tr>
<td>398</td>
</tr>
<tr>
<td>166</td>
</tr>
<tr>
<td>41.7%</td>
</tr>
<tr>
<td>Source: IPEDS Graduation Rate Survey</td>
</tr>
</tbody>
</table>

Table II.E.1

<table>
<thead>
<tr>
<th>Full-Time Faculty by Race/Ethnicity, Sex, Tenure Status and Academic Rank, Fall 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
</tr>
<tr>
<td>-------</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>TENURE Professors</td>
</tr>
<tr>
<td>Associate Prof.</td>
</tr>
<tr>
<td>Assistant Prof.</td>
</tr>
<tr>
<td>All Others</td>
</tr>
<tr>
<td>TOTAL</td>
</tr>
<tr>
<td>W/O TENURE Professors</td>
</tr>
<tr>
<td>Associate Prof.</td>
</tr>
<tr>
<td>Assistant Prof.</td>
</tr>
<tr>
<td>All Others</td>
</tr>
<tr>
<td>TOTAL</td>
</tr>
<tr>
<td>TOTAL</td>
</tr>
<tr>
<td>Source: IPEDS Human Resources Survey</td>
</tr>
</tbody>
</table>
TABLES II.E.2- II.F.1

Table II.E.2
Percentage of Course Sections Taught by Full-time Faculty – Fall 2009

<table>
<thead>
<tr>
<th>Total Course Sections</th>
<th>Full-time Faculty</th>
<th>Part-time Faculty</th>
<th>Others*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1110</td>
<td>481</td>
<td>610</td>
<td>19</td>
</tr>
</tbody>
</table>

*Note: Includes Full-time Administrators and Teaching Assistants
Source: Atlantic Cape Institutional Research

Table II.E.3
Ratio of Full- to Part-time Faculty, Fall 2009

<table>
<thead>
<tr>
<th></th>
<th>Male</th>
<th>Female</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>105</td>
<td>3</td>
<td>12</td>
</tr>
<tr>
<td>Part-time</td>
<td>384</td>
<td>78.5%</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>489</td>
<td>100.0%</td>
<td></td>
</tr>
</tbody>
</table>

Source: IPEDS Human Resources Survey

Table II.F.1
Governing Board Characteristics

<table>
<thead>
<tr>
<th></th>
<th>Male</th>
<th>Female</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>9</td>
<td>3</td>
<td>12</td>
</tr>
<tr>
<td>Black</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Hispanic</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Asian</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Am. Indian</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alien</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unknown</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td>5</td>
<td>15</td>
</tr>
</tbody>
</table>

Source: Atlantic Cape Institutional Research