

G. Profile of the Institution

1. Degree and Certificate Programs

**Table II G.1
Active Degree Programs: Fall 2009**

Associates of Arts (A.A.)

Communication
Criminal Justice
Early Childhood Education
English
Humanities
Journalism
Musical Studies
Psychology
Sociology
Teacher Education
Theater

Associate in Applied Science (A.A.S.)

Accounting
American Sign Language-
 English Interpreter Training Program
Criminal Justice
Criminal Justice: Corrections Option
Early Childhood Education
Electronic Engineering Technology
Energy Utility Technology
Fire Science Technology
Health Information Technology
Information Technology
 Network Administration
 Technical Support
 Web Technology
Nurse Education
 LPN Mobility
Radiography
Technical Studies

Associate of Science (A.S.)

Applied Computer Science
Business Administration
 Accounting/Management/Marketing
 Fashion Marketing
 Hospitality Management
 Information Technology
 International Business
 Professional Sales
 Public Administration
Health Science
Human Services
 Generalist
 Addictions Option
 Gerontology Option
Liberal Arts
 Biotechnology
 Engineering Science
 Environmental Science
 Exercise Science
 Mathematics
 Pre-Professional Scientific
 Science

Credit Certificate (30 Credits or More)

Corrections
Criminal Justice
Fire Science
General Studies
Human Service Specialist
Information Technology
 Network Administration
 Technical Support
 Web Technology
Legal Administrative Assistant
Medical Coding
Medical Transcription
Word Processing Specialist

Certificate of Achievement

American Sign Language and Deaf Studies
AutoCAD Drafting
Child Development Associate
Computerized Accounting
Cyber Security & Computer Forensics
E-Commerce
Emergency Management
Fitness Specialist
Graphic Design & Digital Media
Microcomputer Software Specialist
Network Administration
PC Basic Skills
Sales Associate
Web Technology

Non-Credit Program

Culinary Arts

2. Continuing Education Programs

Table II G.2

<p>Civics Education/Naturalization Prep</p> <p>Computer Training</p> <ul style="list-style-type: none"> MS Word Part 1 MS Excel Part 1 MS Excel Part 2 PowerPoint <p>Culinary Arts</p> <ul style="list-style-type: none"> Servsafe Training Course Food Service Preparation Kitchen Management Basic Baking <p>Customer Service</p> <ul style="list-style-type: none"> Dealing with difficult people Communication and Listening Skills Overcoming math anxiety for retail employment Providing personalized customer service Leadership skills for managers Customer Service & Sales <p>Customized Training</p> <ul style="list-style-type: none"> Computer Training ESL Level 1 ESL Level 2 ESL Level 3 Problem Solving Project Management Supervising Training Team Leading Training Oral Communication-NJBIA Smile Dental MS Excel 1- Archive NJBIA MS Excel 2- Archive NJBIA MS Word Part 2 (Eng/Span) Career Plan for Trans, Log MS Outlook MS Excel Part 1 MS Excel Part 2 MS Word Part 1 Basic Skills Bulk Training TLD Ready TLD Career Search Windows Operating System 	<p>Emergency Medical Services</p> <ul style="list-style-type: none"> EMT Core 13 EMT Basic CPR Training <p>English as a Second Language</p> <ul style="list-style-type: none"> English for the Workplace <p>Fire Safety</p> <ul style="list-style-type: none"> Advanced Incident Command Level 1-400 Basic Trauma Life Support Confined Space Awareness EMT Fire Recruits Fire Fighter One Fire Inspector Heavy Rescue Technician Incident Command 1-100, 1-200 Incident Command Level 1-300 <p>GED Testing Center</p> <ul style="list-style-type: none"> GED Testing GED Test Preparation class Human Resources Management Certificate Industry Center Training Project Job Hunting on the Internet <p>New Pathways to Teaching in New Jersey</p> <ul style="list-style-type: none"> Alternate Route to Teaching Phase 1 Alternate Route to Teaching Phase 2 Introduction to the Teaching Professional <p>Professional Development for Educators</p> <ul style="list-style-type: none"> Bullying Prevention Differentiated Instruction Tourette Syndrome Substitute Teacher Training <p>Placement Test Preparation</p> <ul style="list-style-type: none"> Accuplacer English Refresher Accuplacer Math Refresher Accuplacer Intensive Math Refresher Project LEARN Personal Watercraft & Boating <p>Entrepreneur Certificate Program</p> <ul style="list-style-type: none"> Legal 1-Start Up Specifics Notary Public
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<p>Online Courses</p> <ul style="list-style-type: none">A to Z Grant WritingA Writers Guide to Descriptive StudyAccounting FundamentalsAdvanced Grant Proposal WritingBecome a Physical Therapy AidBecoming a Veterinary AssistantBeginning Writers WorkshopC++ for the Absolute BeginnerChartered Tax ProfessionalComp T1A AdvancedComp T1A Network + CertificationComputer Skills for the WorkplaceDigital Photography OutputFreight Broker/Agent TrainingGMAT Test PreparationGrammar Refresher OnlineGRE Prep part 1GRE Prep part 2Hear your heart & successHIPAA ComplianceHuman Anatomy & PhysiologyIntermediate A+ CertificationIntermediate Excel 2007Intermediate Java ProgrammingIntermediate Word 2007Interpersonal CommunicationIntro to Criminal LawIntro to Dreamweaver 8Intro to Java ProgrammingIntro to Peachtree AccountingIntro to PhotoshopIntro to Quickbooks 2009Intro to SqlKey to Effective CommunicationLose Weight and Keep it OffMedical CodingMedical TerminologyMedical TranscriptionMS Access 2007MS Certification Application Specialist (MCAS)Oracle-Intro to PL/SQLParalegal	<ul style="list-style-type: none">Real Estate LawResume WritingSAT/ACT Prep 2Speed Spanish IIStarting a Non-ProfitTeaching ESL/EFL VocabularyWriting for ESL
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