

ANNUAL INSTITUTIONAL PROFILE

Academic Year 2011-12



One School 100 Reasons...

**Submitted to
the Office of the Secretary of Higher Education
by the
Office of Institutional Research and Planning
1 College Boulevard, Paterson, NJ 07505
September 2012**

PASSAIC COUNTY COMMUNITY COLLEGE

Statement of Assurance

All information supplied in the Annual Institutional Profile Report submitted by Passaic County Community College, is accurate and complete to the best of my knowledge. Passaic County Community College reserves the rights to change, add, or delete any information contained in this document.



9/14/2012

Dr. Steven M. Rose, President
Passaic County Community College

Date

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Profile of Passaic County Community College

Passaic County Community College is a publicly supported two-year college offering associate in arts and associate in science degree programs that lead to transfer to four-year colleges. Offering associate in applied science degrees and certificates in career specializations, the College provided more than fifty degree and certificate programs to approximately 9,000 in Fall 2009. Student activities, cultural programming, and intercollegiate athletics provide students with a variety of extracurricular experiences.

The physical confines of the college have expanded over the years, from the original single building in Paterson. PCCC built the Educomplex in 1978, which added classrooms, the Theater, and the Gymnasium. In 1988, PCCC opened Hamilton Hall, the Business and Technology Center, which added more classrooms plus labs for Computer Information Systems and Office System Technology. In 1999, an addition to the main campus opened which included an expanded Library/Learning Resources Center, a Child-Care Development Center, plus state-of-the-art classrooms and lecture halls. In 2000, the College opened the historic Hamilton Club building for use as a Conference and Continuing Education Center. The Wanaque Academic Center opened its doors in 2000 and already serves over 1300 students, with a multimedia center, hi-tech classrooms, and lecture halls. The PCCC Public Safety Academy opened in September 2002 and serves as the home for Fire Training and Emergency Medical Technician programs. In addition to the classrooms, labs and computer rooms this facility also has the latest technology in fire training including a Fire Training Facility and Simulator. In the Fall of 2003, PCCC opened the Paterson Community Technology Center, which provides technological resources to enable Passaic County residents to bridge the digital divide. In order to better serve the growing PCCC community, the College built a parking deck at the Paterson campus that connects directly to the main campus. In fall 2008 semester, the expansion of our gymnasium complex to include an expanded fitness and recreation center was completed. The Passaic Academic Center in the City of Passaic was completed in 2009 and houses the Nursing program and offers a wide array of general education and English as a Second Language courses. In 2012 a new academic building opened on the Paterson campus providing eighteen new classrooms. Also, in 2013, the Enrollment Management Division and the Center for Student Success will relocate into newly renovated space on Market Street. A major expansion of the Wanaque Academic Center is scheduled to begin in 2013.

Institutional Vision

Passaic County Community College aspires to be a premier community college that leads, inspires, and supports individuals in reaching their educational and career goals in a timely manner.

Institutional Mission

Passaic County Community College offers high-quality, flexible, educational and cultural programs that meet the needs of Passaic County residents. The College provides its students with a strong general education foundation for further study and opportunities for career preparation and lifelong learning. Impassioned by our commitment to student progress and program completion, the College strives to address a wide variety of student learning needs through excellence in teaching, innovative and effective use of technology, multiple instructional methods and developmental and ESL programs that provide access to college-level programs. The College's supportive learning environment fosters student success and faculty excellence. Through a culture of evidence and inquiry, the College is an effective steward of its physical, financial, and intellectual resources.

PCCC Values

Academic Quality: We commit to educational excellence in teaching and learning.

Learning: We embrace a learner-centered philosophy, one that guides us in our efforts to improve student progress and program completion.

Diversity: We value our diversity because it enriches our learning environment and deepens our respect and appreciation for others.

Honesty and Integrity: We commit to an educational environment characterized by honesty, integrity and mutual respect.

Institutional Goals

Goal 1: Offer high quality programs through flexible and innovative instructional formats that respond to changing community needs.

Goal 2: Improve student progress and program completion rates.

Goal 3: Provide a supportive learning environment for members of the college community.

Goal 4: Expand strategic partnerships with educational, business, cultural, and government agencies.

II. Data by Category

A. ACCREDITATION STATUS

LICENSE

Passaic County Community College is licensed by the State of New Jersey.

1. INSTITUTIONAL ACCREDITATION

Passaic County Community College is accredited by the:

- Middle States Commission on Higher Education
3624 Market Street, 2nd Floor West, Philadelphia, PA 19104

2. PROFESSIONAL ACCREDITATION

ELECTRONIC ENGINEERING TECHNOLOGY

- Technology Accreditation Commission of ABET

HEALTH INFORMATION TECHNOLOGY

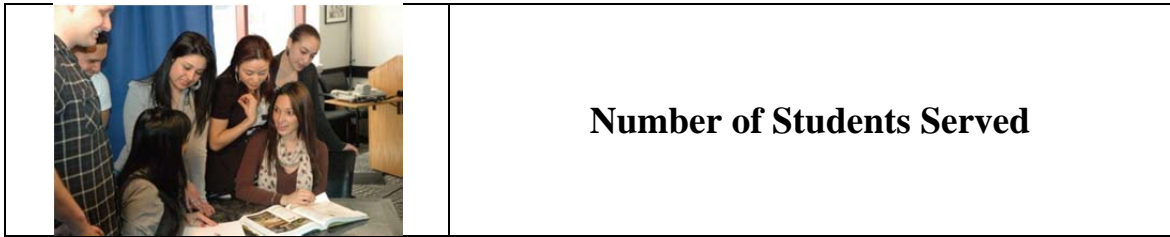
- Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)

NURSE EDUCATION

- National League for Nursing Accrediting Commission
- Department of Law and Public Safety

RADIOGRAPHY

- Joint Review Committee on Education in Radiologic Technology (JRCERT)
- Radiologic Technology Board of Examiners of New Jersey



B. *Passaic County Community College served over 13,400 students during the 2011-12 academic year. In the fall semester of 2011 the college opened its doors to more than 10,000 students who could pursue a degree or certificate in over 40 programs offered by the college. PCCC continues to be one of the fastest growing institutions in its sector in New Jersey, and its enrollment has almost doubled since fall 2001.*

The fall 2011 semester solicited over 4,900 applications from students seeking enrollment at PCCC of whom over 57 percent enrolled at the college. Among those who enrolled, over 70 percent joined the institution for the first-time. Roughly 13 percent transferred to PCCC from another institution, while another 17 percent returned to PCCC after an absence of at least one semester.

Also, among those who joined PCCC as first-time freshmen, nearly 53 percent were recent graduates from high school.

Additionally, the college also served over 3,600 people through the continuing education area over the course of the year.

**Table II B.1:
Undergraduate Enrollment by Attendance Status, Fall 2011**

Full-time		Part-time		Total
N	Percent	N	Percent	
3,172	31.7	6,840	68.3	10,012

**Table II B.3:
Non-Credit Enrollment, FY 2011**

	Total Number of Registrations¹	Unduplicated Headcount	Total Clock Hours (One Clock Hour = 60 minutes)	Total FTEs²
Open Enrollment	3,607	2,135	245,617	546
Customized Training	199		1,125	3

¹Includes all registrations in any course that started on July 1, 2010 through June 30, 2011.

²FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTEs (dividing by 30).

**Table II B.4:
Unduplicated Enrollment, FY 2011**

	Number	Credit Hours	FTE
Headcount Enrollment	13,446	186,772	6,226



Characteristics of Undergraduate Students

C. 2. Enrollment in Remediation Courses by Subject Area

Incoming students at PCCC are tested on Accuplacer to identify if they need remediation in the areas of reading, writing or mathematics. This year over 2,500 students were tested on Accuplacer and about 63 percent were identified as having remedial needs.

Over 80 percent of first-time, full-time degree-seeking students required remediation in at least one area, i.e., reading, writing or math. A significantly higher proportion of them required remediation in math, i.e., computation (51 percent) and algebra (25 percent), compared to those requiring remediation in English, i.e., reading (49 percent) and writing (49 percent).

**Table II C.2:
Total Number of Undergraduate Students Enrolled in Fall 2011**

Total Fall 2009 Undergraduate Enrollment	Number of Students Enrolled in One or More Remedial Courses	% of Total
10,012	3,006	30.0

Total Number of First-time, Full-time (FTFT) Students Enrolled in Remediation in Fall 2011

Total number of FTFT Students	Number of FTFT Students Enrolled in One or More Remedial Courses	Percent of FTFT Enrolled in One or More Remedial Courses
757	611	80.7

**First-time, Full-time Students (FTFT) Enrolled in Remediation
in Fall 2011
by Subject Area**

Subject Area	Number of FTFT Enrolled In:	Percent of FTFT Enrolled In:
Computation	386	51.0
Algebra	186	24.6
Reading	372	49.1
Writing	372	49.1
English	0	0.0

3. Demographics: Race/Ethnicity, Sex and Age

In the fall of 2011, 10,012 students enrolled in various programs at Passaic County Community College, and among them 21 percent joined the institution for the first time. Among those who enrolled for the first time, about 53 percent started with remedial courses, 16 percent started with ESL courses and over 31 percent were enrolled in college-level courses.

Among all enrolled students, a large proportion was comprised of degree-seeking students (about 93 percent), while over two-thirds enrolled as part-time students. 62 percent of the enrolled students were females and among those who provided information regarding their race/ethnicity, 47 percent were Hispanic, 24 percent were white, 17 percent were African-American and 5 percent were Asian. The average age of all enrolled students was 26.4 years, while the average age of first-time freshmen was less than 22 years.

Nearly 100 percent of the students were from within the state of New Jersey and over 90 percent were from Passaic County in New Jersey.

**Table II C.3.a:
Undergraduate Enrollment by Race/Ethnicity, Fall 2011**

	Full-time		Part-time		Total	Percent
	N	Percent	N	Percent		
White	850	26.8	1,523	22.3	2,373	23.7
Black	642	20.2	1,093	16.0	1,735	17.3
Hispanic	1,343	42.3	3,340	48.8	4,683	46.8
Asian	136	4.3	343	5.0	479	4.8
American Ind.	18	0.6	22	0.3	40	0.4
Alien	30	0.9	97	1.4	127	1.3
Unknown	153	4.8	422	6.2	575	5.7
Total	3,172	100.0	6,840	100.0	10,012	100.0

**Table II C.3.b:
Undergraduate Enrollment by Sex, Fall 2011**

	Full-time		Part-time		Total	Percent
	N	Percent	N	Percent		
Male	1,376	43.4	2,481	36.3	3,857	38.5
Female	1,796	56.6	4,359	63.7	6,155	61.5
Total	3,172	100.0	6,840	100.0	10,012	100.0

**Table II C.3.c:
Undergraduate Enrollment by Age, Fall 2011**

	Full-time		Part-time		Total	Percent
	N	Percent	N	Percent		
Less than 18	32	1.0	472	6.9	504	5.0
18 - 19	1,139	35.9	825	12.1	1,964	19.6
20 - 21	878	27.7	1,044	15.3	1,922	19.2
22 - 24	442	13.9	1,120	16.4	1,562	15.6
25 - 29	325	10.2	1,074	15.7	1,399	14.0
30 - 34	144	4.5	690	10.1	834	8.3
35 - 39	76	2.4	496	7.3	572	5.7
40 - 49	92	2.9	749	11.0	841	8.4
50 - 64	40	1.3	332	4.9	372	3.7
65 and more	1	0.0	25	0.4	26	0.3
Unknown	3	0.1	13	0.2	16	0.2
Total	3,172	100.0	6,840	100.0	10,012	100.0

4. Numbers of Students Receiving Financial Assistance Under Each Federal-, State- & Institution-Funded Aid Program

**Table II C.4:
Financial Aid from Federal, State & Institution-Funded Programs, AY 2010-11**

Federal Programs	Recipients	Dollars (\$)	\$/ Recipient
Pell Grants	7,254	18,521,000	2,553.21
College Work Study	159	473,000	2,974.84
Perkins		0	-
SEOG	1,883	321,000	170.47
PLUS Loans		0	-
Stafford Loans (Subsidized)	507	1,183,000	2,333.33
Stafford Loans (Unsubsidized)	509	1,804,000	3,544.20
SMART & ACG or other	14	9,000	642.86

State Programs	Recipients	Dollars (\$)	\$/Recipient
TAG	2,133	2,080,000	975.15
EOF	342	226,000	660.82
Outstanding Scholars (OSRP)		0	-
Distinguished Scholars	21	13,000	619.05
Urban Scholars		0	-
NJStars	43	14,000	325.58
NJ CLASS Loans		0	-

Institutional Programs	Recipients	Dollars (\$)	\$/ Recipient
Grants/Scholarships	1,254	514,000	409.89
Loans		0	-

5. Percentage of Students Who Are New Jersey Residents

**Table II C.5:
Fall 2011 First-time Undergraduate Enrollment
By State Residence**

State Residents	Non-State Residents	Total	% State Residents
756	1	757	99.9



Student Outcomes

D. *Passaic County Community College stands unique within the state of New Jersey as it enrolls a significantly higher number of part-time students (typically two-thirds of the students) and students who require remediation or who take ESL courses (almost 70%). The one year retention rate of first-time full-time students (fall 2010 cohort) was 66 percent, which exceeds the national rate of about 60 percent.*

About 24 percent of the first time, full-time, degree seeking students who enrolled in fall 2008 graduated or transferred to another institution within a three year period. Although nearly 47 percent of students indicated they were Hispanic, the graduation rate (including transfer rate) of Caucasian (34 percent) and Asian (33 percent) students exceeded those of minority students, i.e., African-Americans (23 percent) and Hispanics (19 percent).

1. Graduation Rates

b. Two-year graduation rate:

**Table II D.1.b:
Two-Year Graduation Rate of Fall 2008 Full-time, First-time Degree/Certificate Seeking Students**

	N	Percent
Fall 2008 Cohort	615	
Graduated after 2 Years	10	1.6

c. Three-Year Graduation and Transfer Rate by Race/Ethnicity:

Table II D.1.c:
Three-Year Graduation and Transfer Rate of Fall 2008 Full-time, First-time Degree/Certificate Seeking Students by Race/Ethnicity

Race/Ethnicity	2008 Cohort	Graduated within 3 Years		Transferred within 3 Years	
		N	Percent	N	Percent
White	174	23	13.2	37	21.3
Black	104	4	3.8	20	19.2
Hispanic	268	21	7.8	29	10.8
Asian	12	0	0.0	4	33.3
Alien	5	0	0.0	0	0.0
Other *	52	6	11.5	6	11.5
Total	615	54	8.8	96	15.6

*Other includes American Indians, Native Hawaiian & Pacific Islanders, 2 or More Races and Unknown.

2. Third-semester Retention Rates:

a. By attendance status

Table II D.2:
Third Semester Retention of First-time Undergraduates, Fall 2010 to Fall 2011

Full-Time			Part-Time		
Fall 2010 First-Time Undergraduates	Retained in Fall 2011	Retention Rate	Fall 2010 First-Time Undergraduates	Retained in Fall 2011	Retention Rate
782	515	65.9	815	368	45.2



Faculty Characteristics

E. Almost 650 instructors imparted education to over 10,000 students who were enrolled in various courses during the fall 2011 semester. Thirty-four percent of the classes were taught by full-time faculty. Among the 99 full-time faculty, 62 percent were tenured, 58 percent were female and 73 percent were Caucasians.

1. Full-time Faculty by Race/Ethnicity, Sex, and Tenure Status

Table II E.1:
Full-time Faculty by Race/Ethnicity, Sex, Tenure Status and Academic Rank, Fall 2011

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
White						
<i>Tenured</i>						
Professors	3	10.0	5	13.9	8	12.1
Associate Prof.	4	13.3	8	22.2	12	18.2
Assistant Prof.	9	30.0	11	30.6	20	30.3
All Others	0	0.0	0	0.0	0	0.0
<i>Non-Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	1	3.3	4	11.1	5	7.6
All others	13	43.3	8	22.2	21	31.8
Total White	30	100.0	36	100.0	66	100.0

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
Black						
<i>Tenured</i>						
Professors	2	66.7	0	0.0	2	16.7
Associate Prof.	0	0.0	1	11.1	1	8.3
Assistant Prof.	1	33.3	4	44.4	5	41.7
All Others	0	0.0	0	0.0	0	0.0
<i>Non-Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	0	0.0	1	11.1	1	8.3
All others	0	0.0	3	33.3	3	25.0
Total Black	3	100.0	9	100.0	12	100.0

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
Hispanic						
<i>Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	1	25.0	1	20.0	2	22.2
Assistant Prof.	2	50.0	3	60.0	5	55.6
All Others	0	0.0	0	0.0	0	0.0
<i>Non-Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	0	0.0	0	0.0	0	0.0
All others	1	25.0	1	20.0	2	22.2
Total Hispanic	4	100.0	5	100.0	9	100.0

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
Asian*						
<i>Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	1	20.0	1	10.0
Assistant Prof.	2	40.0	2	40.0	4	40.0
All Others	0	0.0	0	0.0	0	0.0
<i>Non-Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	1	20.0	1	20.0	2	20.0
All others	2	40.0	1	20.0	3	30.0
Total Asian	5	100.0	5	100.0	10	100.0

*Note: Asian includes Pacific Islanders.

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
American Indian						
<i>Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	0	0.0	0	0.0	0	0.0
All Others	0	0.0	0	0.0	0	0.0
<i>Non-Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	0	0.0	0	0.0	0	0.0
All others	0	0.0	0	0.0	0	0.0
Total American Indian	0	0.0	0	0.0	0	0.0

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
Alien						
<i>Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	0	0.0	0	0.0	0	0.0
All Others	0	0.0	0	0.0	0	0.0
<i>Non-Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	0	0.0	0	0.0	0	0.0
All others	0	0.0	0	0.0	0	0.0
Total Alien	0	0.0	0	0.0	0	0.0

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
Race Unknown*						
<i>Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	0	0.0	1	50.0	1	50.0
All Others	0	0.0	0	0.0	0	0.0
<i>Non-Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	0	0.0	0	0.0	0	0.0
All others	0	0.0	1	50.0	1	50.0
Total Race Unknown	0	0.0	2	100.0	2	100.0

*Note: Race Unknown includes 2 or More Races.

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
Total						
<i>Tenured</i>						
Professors	5	11.9	5	8.8	10	9.9
Associate Prof.	5	11.9	11	19.3	16	16.2
Assistant Prof.	14	33.3	21	36.8	35	35.4
All Others	0	0.0	0	0.0	0	0.0
<i>Non-Tenured</i>						
Professors	0	0.0	0	0.0	0	0.0
Associate Prof.	0	0.0	0	0.0	0	0.0
Assistant Prof.	2	4.8	6	10.5	8	8.1
All others	16	38.1	14	24.6	30	30.3
Total	42	100.0	57	100.0	99	100.0

2. Percentage of Course Sections Taught by Full-time Faculty:

Table II E.2
Percentage of Course Sections Taught by Faculty Fall 2011

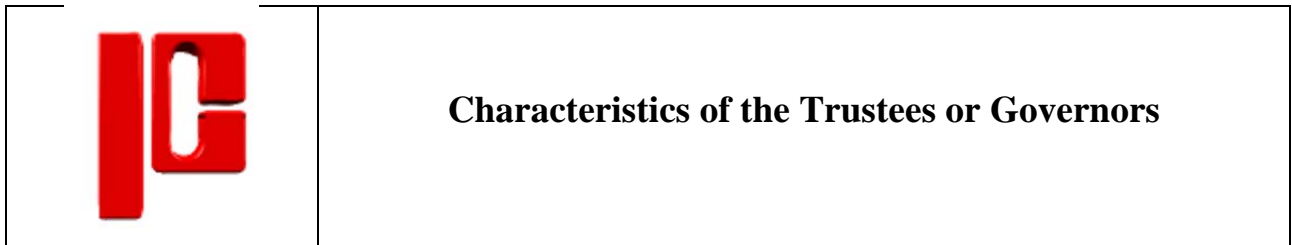
Total number of course sections		1470	
Number of Course Sections	# of Faculty	# of Courses Taught	Percent of Courses Taught
Taught by Full-time faculty	93	501	34.1
Taught by Part-time faculty	442	869	59.1
Taught by Others*	44	100	6.8

*Others: Includes College Administrators

3. Ratio of Full-to Part-time Faculty:

**Table II E.3
Ratio of Full- to Part-time Faculty, Fall 2011**

	Number	Percent
Total number of Full-time Faculty	99	15.3
Total number of Part-time Faculty	549	84.7
Total	648	100.0



**F. Characteristics of the Trustees or Governors:
1. Race Ethnicity and Sex (simultaneously)**

**Table II F.1
Race/Ethnicity and Sex of Board of Trustees at PCCC**

	Male		Female		Total	
	N	Percent	N	Percent	N	Percent
White	7	77.8	1	20.0	8	57.1
Black	1	11.1	2	40.0	3	21.4
Hispanic	0	0.0	2	40.0	2	14.3
Asian	1	11.1	0	0.0	1	7.1
Total	9	100.0	5	100.0	14	100.0

2. List of Trustees/Governors with Titles and Affiliations

**Table II F.2
Members of the Board of Trustees**

Name	Title	Affiliation
Harvey J. Nutter, Chairman	Businessman	Occupational Industrialization Center
Barbara Tanis, Vice Chairwoman	Retired	
Aurora Blanco	Educator	Passaic Board of Education
Yolanda Esquiche	Health Care	Mental Health Facility
Jeffrey P. Gardner	Lawyer	
Robert Gilmartin	Executive County Superintendent	Passaic County
Harry B. Gourley	Law Enforcement	Warrant Squad (Paterson)
Nitin Shukla	Income Maintenance Worker	
Sharon C. Smith	Retired	
Taya J. Yancey	Educator	Paterson Public Schools
Steven M. Rose, President/Secretary	President/CEO	Passaic County Community College
Kristopher Perovic, Alumni Representative	Student	Rutgers University
Michael Cerone, Legal Counsel	Legal Counsel	Clifton, NJ

3. URLs of Webpages with Information on Trustees/Governors

**Table II F.3
URL of Webpage with Information on Trustees**

www.pccc.edu/about-pccc/administration
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G. Profile of the Institution

1. Degree and Certificate Programs

**Table II G.1
Active Degree Programs: Fall 2011**

Associates in Arts (A.A.)

Applied Computer Science
Communication
Criminal Justice
Early Childhood Education
English
Humanities
Journalism
Musical Studies
Psychology
Sociology
Teacher Education
Theater

Associate in Applied Science (A.A.S.)

Accounting
American Sign Language-
 English Interpreter Training Program
Criminal Justice
 Corrections
Early Childhood Education
Electronic Engineering Technology
Energy Utility Technology
Fire Science Technology
Graphic Design
Health Information Technology
Information Technology
 Network Administration
 Technical Support
 Web Technology
Nurse Education
 LPN Mobility
Radiography
Technical Studies

Associate in Science (A.S.)

Business Administration
 Accounting/Management/Marketing Generalist
 Fashion Marketing
 Hospitality Management
 Information Technology
 International Business
 Professional Sales
 Public Administration
Health Science
Homeland Security
Human Services
 Generalist
 Addictions Option
 Gerontology Option
Liberal Arts
 Biotechnology
 Engineering Science
 Environmental Science
 Exercise Science
 Mathematics
 Pre-professional Scientific
 Science
Occupational Therapy
Psychosocial Rehabilitation

Credit Certificate (30 Credits or More)

Corrections
Criminal Justice
Fire Science
General Studies
Hospitality Administration Management
Human Service Specialist
Implementation and Management of Health
Information Technology Systems
Information Technology
Network Administration
Technical Support
Web Technology
Medical Coding
Medical Transcription
Technical Support for Health Information
Technology Systems
Word Processing Specialist

Certificate of Achievement

Alcohol and Drug Certification
American Sign Language and Deaf Studies
AutoCAD Drafting
Child Development Associate
Computerized Accounting
Cyber Security and Computer Forensics
Emergency Management
Fitness Specialist
Graphic Design and Digital Media
Implementation Technical and Software
Support Specialist for Electronic
Health Record Systems
Infant/Toddler
Microcomputer Software Specialist
Trainer for Electronic Health Record Systems
Network Administration
PC Basic Skills
Sales Associate
Web Technology
Workflow Redesign and Information
Management Specialist for Electronic
Health Record Systems

2. Continuing Education Programs

Table II G.2

<p>Business Courses AutoCAD 3D Modeling and Rapid Prototyping Basic Skills Communications - Customer Service Communications - Team Building Computer Basics Computer Forensics and Investigations Computer Training Database Fundamentals ESL 1 ESL 2 ESL 3 Introduction to Programmable Logic Controller Network Administration I Network Administration II Project Management Software/Hardware Maintenance & Diagnostics Systems Analysis and Design Supervisory Training</p> <p>Career Programs Administrative Medical Assistant Culinary Arts Program Customer Service and Retail Training Program EKG Technician Industry Center Training Project Introduction to Teaching New Pathways to Teaching in NJ – Alternate Route Program – Stage I New Pathways to Teaching in NJ- Alternate Route Program – Stage II Notary Public Education Pharmacy Technician Certification Program Phlebotomy Technician Certification Program ServSafe Substitute Teacher Training Telecommunications Support Specialist</p>	<p>Certificate Programs Entrepreneur Certificate Program Legal 1-Start Up Specifics Legal 2-Contracts Marketing Strategies for Business Success Small Business Recordkeeping Small Business Taxes The Business Plan Understanding Financial Statements Human Services Specialist Certificate Program</p> <p>Computer Courses MS Access Part 1 MS Excel Part 1 MS Excel Part 2 MS Excel Part 3 MS Outlook MS Power Point MS Windows MS Word Part 1 MS Word Part 2</p> <p>Emergency Response Arson Detection for the First Responder Automobile Firefighting Basic Automobile Extrication Basic Trauma Life Support Building Construction Principles: Fire Resistive & Non-Combustible Building Construction Wood & Ordinary Coaching Emergency Vehicle Operator Company Officer Course Confined Space Awareness Confined Space Operations CPR Training Critical Incident Stress Management Electrical Emergency Response Elevator Rescue Lecture Emergency Response to Terrorism- Basic Concepts</p>
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<p>Emergency Response to Terrorism: Tactical Considerations for Company Officers EMT Basic EMT Core EMT Refresher A EMT Refresher B EMT Refresher C EMT Transition Program FAST Team Response Fire Official Firefighter I Firefighter II Firefighting Foam Fire Instructor – General Safety Course Fire Instructor – Live Burn Course Fire Instructor – SCBA Smokehouse Course Fire Police Basic Training Program First Responder Incident Command Level I-100, I-200, and NIMS 700 Incident Command System (ICS 300) Initial Company Tactical Operations International Trauma Life Support Live Burn Training Mask Confidence Mass Decontamination Natural Gas Emergencies Paramedic Assistant Propane Firefighting Pump Operator Rope Rescue Technician Trench Rescue Operations – Awareness Truck Company Operations Weapons of Mass Destruction Awareness</p> <p>GED</p> <p>GED Testing GED Test Preparation</p> <p>Online Courses</p> <p>A+ Certification Preparation Accounting Fundamentals Accounting Fundamentals II Achieving Success with Difficult People Achieving Top Search Engine Positions Administrative Assistant Applications</p>	<p>Administrative Medical Specialist with Medical Billing and Coding Advanced Grant Proposal Writing Advanced Microsoft Excel Advanced Microsoft Word Assisting Aging Parents Big Ideas in Little Books Certificate in Bioenergy and Spiritual Healing Certificate in End of Life Care Certificate in Gerontology Certificate in Growth and Development Through the Lifespan Certificate in Oxygenation Issues Certificate in Spirituality, Health, and Healing Computer Skills for the Workplace Creating a Successful Business Plan Creating Web Pages Design Projects for the Adobe Illustrator CS2 Designing Effective Websites Discover Digital Photography Enhancing Language Development in Childhood Everyday Math Film Literacy Fitness Business Management Fundamentals of Supervision and Management GED Math Test GED Preparation Genealogy Basics Get Paid To Travel Grammar Refresher Grammar Refresher (US) GRE Preparation - Course 1 (Verbal and Analytical) GRE Preparation - Course 2 (Quantitative) Growing Plants for Fun and Profit Guiding Kids on the Internet Handling Medical Emergencies Integrating Technology in the K-5 Classroom Intermediate C3 Programming</p>
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<p>Intermediate Java Programming Intermediate Microsoft Access Intermediate Microsoft Excel Intermediate Microsoft Word Intermediate PHP and MySQL Introduction to Alice 2.0 Programming Introduction to ASP.NET Introduction to C++ Programming Introduction to Microsoft Access Introduction to Microsoft Excel Introduction to Microsoft FrontPage 2003 Introduction to Microsoft PowerPoint Introduction to Microsoft Word Introduction to Natural Health and Healing Introduction to Perl Programming Introduction to Photoshop CS2 Introduction to Python 2.5 Programming Introduction to QuickBooks 2007 Introduction to Ruby Programming Introduction to the Internet Introduction to Windows XP Keys to Effective Communication Lean Mastery Learn to Buy and Sell on eBay Making Movies with Windows XP Managing Customer Service Marketing Design Certificate Marketing Your Nonprofit Medical Terminology Merrill Ream Speed Reading Paralegal Preparation Photographing People with Your Digital Camera Photoshop 7 for the Absolute Beginner Personal Fitness Trainer Project Management with Microsoft Project 2007 Principals of Sales Management Resume Writing Workshop SAT/ACT Preparation – Part I SAT/ACT Preparation – Part II Secrets of Better Photography</p>	<p>Six Sigma Black Belt Six Sigma Green Belt Solving Classroom Discipline Problems Start Your Own eBay Drop-Off Store The Craft of Magazine Writing The Creative Classroom Understanding Adolescents Understanding the Human Resource Function Veterinary Assistant Web Design Certificate Webmaster Writing Effective Grant Proposals Personal Improvement Civics Education and Naturalization College Placement Test English Refresher College Placement Test Math Refresher Create a LinkedIn Profile for Your Job Search Beginning English as a Second Language College Track Job Hunting on the Internet Non-Native Literacy TEAS Test Preparation Watercraft & Boating Certification Professional Development Accent Reduction Anxiety Disorders in Students: How to Spot It and What To Do About It Meeting the ADD/ADHD Challenge: Sharpening Your Intervention Skills Spanish for Educators Part 1 Spanish for Educators Part 2 Tourette Syndrome and Associated Disorders Retail & Customer Service Communication & Listening Skills Dealing with Difficult People Leadership Skills for Managers Overcoming Math Anxiety for Retail Employment Providing Personalized Customer Service</p>
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Major Research and Public Service Activities

1. Professor Kelly Bender, from the English department, was involved in the following activities:
 - Presented “Syllabus Revision: Process and Practice” at the Two Year College Association Conference in Portland, Maine in November 2011.
 - Presented “The Creation and Use of Rubrics: What Does This Grade Mean?” at the Faculty of the Future Conference in Bucks County, Pennsylvania in June 2012.
 - With Anita Kumar, published an article entitled “Case Study: Passaic County Community College (PCCC) Benefits from Curriculum Mapping” in *The Tk20 Newsletter*.
2. Professor Diana Blauvelt, from the English department, was involved in the following activity:
 - Served as secretary of the New Jersey chapter of the Association of Developmental Education since April 2012.
3. Professor Sonia Brown, from the Sociology department, was involved in the following activities:
 - Developed and coordinated the conference “An Interpretation of Jesus” in March 2012.
 - Developed and coordinated the conference “The Scope of Plato’s Republic: The Noble Lie – A Motif for Stratification in the US?” in April 2012.
 - Awarded the American Sociological Association “Sorokin Lecture Grant” to host the ASA 2011 recipient of the Cox-Johnson-Frazier Award, Eduardo Bonilla-Silva in October 2012.
4. Professor Eric Cameron, from the Computer and Information Sciences department, was involved in the following activity:
 - Published a book entitled *Your Office: Getting Started with Web 2.0* in February 2012.
5. Professor Alexandra Della Ferra, from the English department, was involved in the following activities:

- Published an essay entitled “Facebook Friends and SecondLife Scenes: Social Media in the Writing Classroom” in the annual Community College Humanities Association’s newsletter *The Humanist*.
 - With the EN 102 Level Leader, spearheaded and executed the departmental transition to portfolio work.
6. Professor Fillmore Corpus, from the Math department, was involved in the following activities:
- With Kristina Oriente, presented “Writing Across the Curriculum: Yes, That Includes Math!” at the Best Practices Conference hosted by Bergen Community College in February 2012.
 - Created and presented a STEM after-school workshop, “Circumferences, Areas, and Volumes – Oh Pi!” for high school students in March 2012.
7. Professor Mark Hillringhouse, from the English department, was involved in the following activity:
- Published a book entitled *Between Frames: Poems and Photographs* in summer 2012.
8. Professor Parsha Hobson, from the Radiography department, was involved in the following activities:
- Served as Chairperson on the Board of Trustees for the American Society of Radiologic Technologists Education and Research Foundation.
 - Selected to serve on Advisory Board for *Merrill’s Atlas of Radiographic Positioning and Procedures 13th Edition*.
 - Contracted by the American Society of Radiologic Technologists to develop an on-line educational product/module, titled *Healthcare Economics*, as part of the *Leadership Essentials* continuing education series.
9. Professor Richard Marranca, from the English department, was involved in the following activities:
- Served as president of the New Jersey chapter of the Fulbright Association.
 - Served as trustee of the New Jersey College English Association.
 - Awarded a National Endowment for the Humanities grant for “Landmarks in American History and Culture: Workshop: High Plains Indians of Nebraska” in June 2012.
 - Published the essay “Unity has Many Names: Emerson and the Over-soul” in *New Jersey College English* in summer 2012.

- Published an interview with archaeologist Bob Brier in *Minerva Magazine* (May/June 2012 issue).
- Published an interview with Salima Ikram entitled “Talk like an Egyptian” in *Minerva Magazine* (January/February 2012 issue).
- Published a poem entitled “Writing Temple” in *The Paterson Literary Review* (winter/spring 2012 issue).
- Published an essay entitled “Mythic Constraints and the Modern Hero” in *Quadrant*, the journal of the CG Jung Foundation in fall 2011.
- Published an essay entitled “Myth and Mythmaking in America” in *Quadrant* in winter 2012.
- Published an interview with Maria Mazziotti Gillan in *Amelia Magazine* in winter 2012.
- Published an essay entitled “Gatsby Sutra” in *ASEBL* in fall 2011.
- Published an interview entitled “Dreaming Africa: the Early Years: Interview with Jane Goodall” in *Indigo Magazine* in autumn 2011.
- Published an essay entitled “The Balance of Compassion,” co-written with Sumalee Maharongchai, in *Lalitamba: An Uplifting Literary Experience Magazine* in fall 2011.
- Gave a talk on Ralph Waldo Emerson at the annual Community College Humanities Association Conference in Texas.
- Gave talks at a private ESL school and a yoga center in Hanoi, Vietnam.

10. Professor Michael Rizza, from the English department, was involved in the following activity:

- Won the Starcherone Prize for Innovative fiction for his debut novel *Cartilage and Skin*.

11. Professor Nancy Silvestro, from the ESL department, was involved in the following activity:

- Presented a workshop entitled, “Rising to the Challenge: Supporting Student Success and College Completion at Democracy’s Colleges” at the College Board conference in Baltimore, Maryland in January 2012.

12. Professor Michael Walker, from the Criminal Justice department, was involved in the following activities:

- Published a manuscript entitled “Interpol” in *The Encyclopedia of Criminology and Criminal Justice*.
- Nominated for the Chancellor’s fall reception for his grant from the FBI entitled “Study on Law Enforcement Officers Feloniously Killed in the Line of Duty” in June 2012.

- Named by Mayor Thomas M. Roach of the City of White Plains (New York) to a four person “Blue Ribbon Panel” to investigate the operations of the White Plains Police Department from June to August in 2012.
- Was the Principle Investigator for United States Department of Justice, Bureau of Justice Assistance FY2011 Grant of the Passaic River Corridor Crime Information Sharing Project. This \$270,000 grant is funding the expansion of a concept developed by Professor Walker and now being implemented by police agencies in six counties in Northeastern New Jersey.
- Primary Content Reviewer for the Second Edition of *Why Law Enforcement Organizations Fail: Mapping the Organizational Fault Lines in Policing* written by Patrick O’Hara, Ph.D. in 2012.
- Presented “Criminal Activities of Youthful Offenders and Economic Conditions: Is There a Relationship?” at the John Jay College of Criminal Justice Biennial International Conference “Global Perspectives of Justice, Security and Human Rights” in New York City in June 2012.
- Presented a lecture entitled “Managing Police Performance” to a graduate class at the Columbia University School of International and Public Affairs in New York City in April 2012.
- Presented the study “An Investigation into the Murders of Law Enforcement Officers in the First 75 Days of 2011 and Those who Committed the Crimes” at the Annual Meeting of the Academy of Criminal Justice Sciences in New York City in March 2012.
- Advisory Board member for the Second Edition of *Weapons of Mass Destruction and Terrorism* written by James J.F. Forest and Russell D. Howard, published by McGraw-Hill in 2012.
- Presented the study “An Investigation into the Murders of Law Enforcement Officers in the First 75 Days of 2011 and Those who Committed the Crimes” at the Annual Meeting of the American Society of Criminologists in Washington, D.C. in November 2011.
- Co-authored a study entitled “An Investigation into the Murders of Law Enforcement Officers in the First 75 Days of 2011 and Those Who Committed the Crimes.” This study was funded by the Federal Bureau of Investigation, Law Enforcement Services Section and conducted under the auspices of the City University of New York, John Jay College of Criminal Justice.



CAPITAL PROJECTS UNDERWAY IN FISCAL 2012

I. Major Capital Projects Underway in Fiscal Year 2012

Additional Classrooms – The new academic building is completed and 18 additional classrooms are ready to be used.

New Roof – Founders Hall has received a new roof.

Enrollment Services One-Stop Center – Demolition work was started and completed to completely gut this 33,000 square foot structure to make way for the needed renovations planned to start early fall of 2012.

Access Control – All of the College’s buildings’ main entrance ways throughout all campuses have been equipped with a college wide access control system that works in conjunction with our student and staff identification badges.

New HVAC System – Hamilton Hall has received a new rooftop HVAC unit that services the three above ground floors of this building.