



Annual Institutional Profile Report

For Academic/Fiscal Year 2011-2012

September 2012

Office of Institutional Research & Assessment
Sussex County Community College
One College Hill Road
Newton, NJ 07860

Preface

I am pleased to submit the 2012 Annual Institutional Profile for Sussex County Community College (SCCC). This submission fulfills the 1994 Higher Education Restructuring Act mandate to “prepare and make available to the public an annual report on the condition of the institution.” The Office of the Secretary of Higher Education established the structure of the report and the Office of Finance and Research provided the student data. The Office of Institutional Research and Assessment at SCCC compiled the other report elements.

Throughout its history, the College has actively sought to meet the needs of the students in our service area. We have expanded our services to better serve military veterans, including the addition of a Fall 2012 course just for veterans to address unique the academic, financial, physical and social needs of transitioning from military service to college. We are reaching out to mid-career law enforcement professionals through the development of an associate degree program that provides for credit for prior learning in addition to regular course credits in an effort to allow those students to complete their degrees in a timely manner. And on May 17th, 575 students, comprising the largest graduating class in the history of SCCC, were recognized for their educational accomplishments at the College’s 25th Commencement ceremony.

Despite these efforts, SCCC continues to face challenging times. In the fall semester of 2011 the College experienced a significant decrease in enrollment of 10%; and again in this fall of 2012, we are undergoing another 11% decrease in enrollment over the previous year. Nevertheless, we are committed to meeting the academic and employment needs of our students in these difficult economic times. We will continue to make every effort to find effective educational solutions for the community we serve.

Sussex County Community College will continue to evolve as a higher education institution through ongoing evaluation of its goals within the context of the changing and various needs of its students, the community it serves, and the state of New Jersey.

A handwritten signature in cursive script, reading "Paul Mazur", is written above a solid horizontal line.

Dr. Paul Mazur, President
Sussex County Community College

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II. Data By Category

II.A. Accreditation Status

II.A.1. Institutional Accreditation

Sussex County Community College is licensed by the State of New Jersey. It is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Secondary Schools. The college was initially awarded accreditation in 1993. The college was visited again by the Middle States accreditation team five years later, in 1998. Following this visit the college was granted accreditation for the standard ten year period. Sussex County Community College was granted reaccreditation by the Middle States Commission on Higher Education again in 2008. SCCC is actively working on the Periodic Review Report (PRR), due to the Commission in June 2013, which is a mid-point response to the prior accreditation visit.

II.A.2. Professional Accreditation

The following programs are individually accredited:

Program	Agency
<ul style="list-style-type: none"> • Medical Assistant • Surgical Technology 	Commission on Accreditation of Allied Health Education Programs (CAAHEP)
<ul style="list-style-type: none"> • Medical Office Administration 	National Health Career Association
<ul style="list-style-type: none"> • Medical Administrative Assistant 	National Health Career Association
<ul style="list-style-type: none"> • Medical Coding and Billing 	American Health Information Management Association (AHIMA)
<ul style="list-style-type: none"> • Emergency Medical Technician course 	New Jersey Department of Health and Senior Services Office of EMS
<ul style="list-style-type: none"> • Home Health Aide Training course 	New Jersey Board of Nursing
<ul style="list-style-type: none"> • Certified Nursing Assistant 	NJ Department of Health and Senior Services

II.B. Number of Students Served

II.B.1. Number of Undergraduate Students by Attendance Status

Total Fall Headcount Credit Enrollment by Status		
	Fall 2010	Fall 2011
Full-Time	2,550 (61.9%)	2,202 (58.0%)
Part-Time	1,572 (38.1%)	1,592 (42.0%)
Total	4,122	3,794
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey.</i>		

II.B.2. Number of Graduate Students by Attendance Status

At Sussex County Community College there are no graduate students.

II.B.3. Number of Non-Credit Students Served

Total Non-credit Enrollment				
	FY 2010		FY 2011	
	Open Enrollment	Customized Training	Open Enrollment	Customized Training
Total Number of Registrations¹	3,898	46	3,623	250
Unduplicated Headcount	1,787	--	1,537	
Total Clock Hours²	89,151	52	92,872	1,864
Total FTEs³	198			4
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from SURE Non-credit Open Enrollment file and NJ IPEDS Form #31, Customized Training. ¹Includes all registrations in any course that started on July 1 through June 30. ² 1 Clock Hour = 60 Minutes. ³FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTEs (dividing by 30).</i>				

II.B.4. Unduplicated Number of Students

Unduplicated Enrollment		
	FY 2010	FY 2011
Headcount Enrollment	5,511	5,241
Credit Hours	79,882	77,032
FTEs	2,663	2,568
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS 12-Month Enrollment Survey.</i>		

II.C. Characteristics of Undergraduate Students

II.C.1. Mean Math, Reading and Writing SAT Scores

N/A. This section is only required of senior public institutions, therefore is not applicable to Sussex County Community College.

II.C.2. Student Enrollment in Remediation

At Sussex County Community College Accuplacer Online is used to determine remediation need. There are five subtests administered through Accuplacer Online: Reading Comprehension, WritePlacer, Sentence Skills, Arithmetic, and Elementary Algebra. All students are required to take the basic skills placement test unless: they qualify for exemption based on their SAT scores, transfer credits, an approved basic skills test taken at another college or university, or, they have already earned a college degree. Students taking SCCC courses approved for personal enrichment or meeting a special program standard or exception can also satisfy a waiver condition. In addition to the five Basic Skills sub-tests, students intending to take Pre-calculus and Calculus courses at SCCC are required to take an additional College Level Mathematics section of the Accuplacer test which is used to gauge readiness for these courses.

Students who achieve a score of 530 or more in the Mathematics section of the SAT are exempt from the math subtest of the placement test. Students who achieve a score of 540 or more in the Critical Reading section of the SAT are exempt from the reading comprehension subtest.

Remedial Course Enrollment			
	Total Fall Undergraduate Enrollment	Number of Students Enrolled in 1 or more Remedial Courses	Percent of Total Enrollment
Fall 2010	4,122	1,134	27.5%
Fall 2011	3,794	1,070	28.2%
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from SURE Fall Enrollment file.</i>			

Remedial Course Enrollment of First-time, Full-time (FTFT) students			
	Total Number of FTFT Students	Number of FTFT Enrolled in 1 or More Remedial Courses	Percent of FTFT Enrolled in 1 or More Remedial Course
Fall 2010	723	420	58.1%
Fall 2011	679	410	60.4%
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from SURE Fall Enrollment file.</i>			

Remedial Course Enrollment of First-time, Full-time (FTFT) Students by Subject		
	Fall 2010	Fall 2011
Computation	239 (33.1%)	201 (29.6%)
Algebra	122 (16.9%)	148 (21.8%)
Reading	242 (33.5%)	226 (33.3%)
Writing	157 (21.7%)	158 (23.3%)
English	14 (1.9%)	10 (1.5%)

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from SURE Fall Enrollment file.

II.C.3.a. Total Student Enrollment by Status and Race/Ethnicity

Enrollment by Status and Race/Ethnicity, Fall 2011								
	W	B	H	A/PI	AI/AN	NRA	U	Total
Full-Time	1,944	43	134	27	9	17	28	2,202
Percent Full-Time	88.3%	2.0%	6.1%	1.2%	0.4%	0.8%	1.3%	100.0%
Part-Time	1,436	28	89	13	6	5	15	1,592
Percent Part-Time	90.2%	1.8%	5.6%	0.8%	0.4%	0.3%	0.9%	100.0%
Total	3,880	71	223	40	15	22	43	3,794
Percent of Total	89.1%	1.9%	5.9%	1.1%	0.4%	0.6%	1.1%	100.0%

Legend: W=White Non-Hispanic, B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, AI/AN=American Indian/Alaskan Native, NRA=Non-Resident Alien, U=Unknown and includes 2 or more races.

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey.

II.C.3.b. Enrollment by Status and Sex

Enrollment by Status and Sex, Fall 2010 and Fall 2011						
	Fall 2010			Fall 2011		
	Full-Time/ % of Full-Time	Part-Time/ % of Part- Time	Total	Full-Time/ % of full-time	Part-Time/% of part-time	Total
Male	1,361 (53.4%)	584 (37.2%)	1,945 (47.2%)	1,191 (54.1%)	617 (38.8)	1808 (47.7%)
Female	1,189 (46.6%)	988 (62.8%)	2,177 (52.8%)	1,011 (45.9%)	975 (61.2%)	1,986 (52.3%)
Total	2,550 (100%)	1,572 (100%)	4,122 (100%)	2,202 (100%)	1592 (100%)	3,794 (100%)

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey.

II.C.3.c. Enrollment by Status and Age

Enrollment by Status and Age, Fall 2011						
Age Category	Full-Time	Percent Full-Time	Part- Time	Percent Part-Time	Total	Percent Total
< 18	8	0.4%	164	10.3%	172	4.5%
18-19	1,005	45.6%	193	12.1%	1,198	31.6%
20-21	727	33.0%	276	17.3%	1,003	26.4%
22-24	220	10.0%	251	15.8%	471	12.4%
25-29	106	4.8%	218	13.7%	324	8.5%
30-34	40	1.8%	116	7.3%	156	4.1%
35-39	31	1.4%	73	4.6%	104	2.7%
40-49	39	1.8%	172	10.8%	211	5.6%
50-64	25	1.1%	111	7.0%	136	3.6%
> 65	0	0.0%	15	0.9%	15	0.4%
Unknown	1	0.0%	3	0.2%	4	0.1%
Total	2,202	100.0%	1,592	100.0%	3,794	100.0%

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey.

II.C.4. Financial Aid from State, Federal, and Institution-Funded Programs

Financial Aid from State, Federal, and Institution-Funded Programs, FY 2010-2011			
STATE PROGRAMS			
	Recipients	Dollars	\$/Recipient
Tuition Aid Grants (TAG)	498	\$661,000	\$1,327
Educational Opportunity Fund (EOF)	0	-	-
Outstanding Scholars (OSRP)	0	-	-
Distinguished Scholars	4	\$3,000	\$750
Urban Scholars	0	-	-
NJ STARS	105	\$315,000	\$3,000
NJCLASS Loans	5	\$23,000	\$4,600
FEDERAL PROGRAMS			
	Recipients	Dollars	\$/Recipient
Pell Grants	1,304	\$4,173,000	\$3,200.15
College Work Study	36	\$43,000	\$1,194.44
Perkins Loans	0	--	--
SEOG	73	\$13,000	\$178.08
PLUS Loans	8	\$32,000	\$4,000.00
Stafford Loans (Subsidized)	513	\$1,251,000	\$2,438.60
Stafford Loans (Unsubsidized)	582	\$1,633,000	\$2,805.84
SMART & ACG or other	212	\$305,000	\$1,438.68
INSTITUTIONAL PROGRAMS			
	Recipients	Dollars	\$/Recipient
Grants/Scholarships	543	\$725,000	\$1,355.17
Loans	0	--	--
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from NJIPEDS Form #41 Student Financial Aid Report.</i>			

II.C.5. First-Time Undergraduates Enrollment by State of Residence

First-Time Undergraduates Enrollment by State of Residence		
	Fall 2010	Fall 2011
State Residents	728 (87.4%)	605 (89.1%)
Non-state Residents	105 (12.6%)	74 (10.9%)
Total	833 (100%)	679 (100%)
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from SURE Fall Enrollment Survey.</i>		

II.D. Student Outcomes

II.D.1.a. Four-, Five-, and Six-Year Graduation Rate by Race/Ethnicity

N/A. This section is only required of senior public institutions, therefore is not applicable to Sussex County Community College.

II.D.1.b. Two-Year Graduation Rate of First-Time, Full-Time (FTFT), Degree/Certificate-Seeking Students

Two-Year Graduation Rate of Fall 2007 FTFT Degree/Certificate-Seeking Students	
Fall 2006 FTFT Cohort	616
Number Graduated After 2 Years	67
Percent Graduated After 2 Years	10.9%
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Graduation Rate Survey.</i>	

Two-Year Graduation Rate of Fall 2008 FTFT Degree/Certificate-Seeking Students	
Fall 2008 FTFT Cohort	780
Number Graduated After 2 Years	62
Percent Graduated After 2 Years	7.9%
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Graduation Rate Survey.</i>	

II.D.1.c. Three Year Graduation and Transfer Rates of Fall 2007 First-Time, Full-Time (FTFT), Degree/Certificate-Seeking Students by Race/Ethnicity

Three Year Graduation and Transfer Rates of Fall 2007 FTFT Degree/Certificate-Seeking Students by Race/Ethnicity							
	W	B	H	A/PI	NRA	O*	Total
Fall 2006 FTFT Cohort	541	16	39	10	4	6	616
Number Graduated After 3 Years	154	0	5	2	1	2	164
Percent Graduated After 3 Years	28.5%	0.0%	12.8%	20.0%	25.0%	33.3%	26.6%
Number Transferred	96	4	10	3	1	0	114
Percent Transferred	17.7%	25.0%	25.6%	30.0%	25.0%	0.0%	18.5%
Legend: W=White Non-Hispanic, B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, AI/AN=American Indian/Alaskan Native, NRA=Non-Resident Alien. *Other includes American Indian and Unknown Race.							
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Graduation Rate Survey.</i>							

Three Year Graduation and Transfer Rates of Fall 2008 FTFT Degree/Certificate-Seeking Students by Race/Ethnicity							
	W	B	H	A/PI	NRA	O*	Total
Fall 2008 FTFT Cohort	679	26	40	9	12	14	780
Number Graduated After 3 Years	165	0	9	2	3	1	180
Percent Graduated After 3 Years	24.3%	0.0%	22.5%	22.2	25.0%	7.1%	23.1%
Number Transferred	124	9	6	4	2	4	149
Percent Transferred	18.3%	34.6%	15.0%	44.4%	16.7%	28.6%	19.1%
Legend: W=White Non-Hispanic, B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, AI/AN=American Indian/Alaskan Native, NRA=Non-Resident Alien. *Other includes American Indian and Unknown Race.							
<i>Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Graduation Rate Survey.</i>							

II.D.2. Third Semester Retention of First-Time Undergraduates

Third Semester Retention of First-Time Undergraduates, Fall 2009-Fall 2010			
Attendance Status	Fall 2008 First-Time Undergraduates	Retained in Fall 2009	Retention Rate
Full-Time	821	613	74.7%
Part-Time	168	70	41.7%

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey, Part E.

Third Semester Retention of First-Time Undergraduates, Fall 2010-Fall 2011			
Attendance Status	Fall 2010 First-Time Undergraduates	Retained in Fall 2011	Retention Rate
Full-Time	723	460	63.6%
Part-Time	110	54	49.1%

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Fall Enrollment Survey, Part E.

II.E. Faculty Characteristics

II.E.1. Full-Time Faculty by Race/Ethnicity, Sex, Tenure Status, and Academic Rank

Full-Time Faculty by Race/Ethnicity, Sex, Tenure Status, and Academic Rank, Fall 2011									
Tenured		W	B	H	A/PI	AI/AN	NRA	U	Total
Professors	M	2	0	0	0	0	0	0	2
	F	4	0	0	0	0	0	0	4
Associate Professors	M	3	0	0	0	0	0	0	3
	F	6	0	0	0	0	0	1	6
Assistant Professors	M	6	0	0	0	0	0	0	6
	F	14	0	0	0	0	0	0	14
All Others	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Total	M	11	0	0	0	0	0	0	11
	F	24	0	0	0	0	0	1	24
<u>Without Tenure</u>									
Professors	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Associate Professors	M	0	0	0	0	0	0	0	0
	F	0	0	0	0	0	0	0	0
Assistant Professors	M	3	0	1	0	0	0	0	3
	F	4	0	0	0	0	0	0	4
All Others	M	1	0	0	0	0	0	0	1
	F	1	0	0	0	0	0	0	1
Total	M	4	0	1	0	0	0	0	4
	F	5	0	0	0	0	0	0	5
<u>Total</u>									
Professors	M	2	0	0	0	0	0	0	2
	F	4	0	0	0	0	0	0	4
Associate Professors	M	3	0	0	0	0	0	0	3
	F	6	0	0	0	0	0	1	6
Assistant Professors	M	9	0	1	0	0	0	0	9
	F	18	0	0	0	0	0	0	18
All Others	M	1	0	0	0	0	0	0	1
	F	1	0	0	0	0	0	0	1
Total	M	15	0	1	0	0	0	0	15
	F	29	0	0	0	0	0	1	29
Legend: W=White Non-Hispanic, B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, AI/AN=American Indian/Alaskan Native, NRA=Non-Resident Alien, U=Unknown. Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Human Resources Survey.									

II.E.2. Percentage of Course Sections Taught by Full-Time Faculty

Percentage of Course Sections Taught by Full-Time Faculty, Fall 2010 and Fall 2011		
	Total Number of Course Sections**	
	Fall 2010	Fall 2011
Taught by Full-time Faculty	254 (34.0%)	243 (33.5%)
Taught by Part-time Faculty	484 (64.9%)	476 (65.6%)
Taught by Others*	8 (1.1%)	7 (0.9%)
Total	746 (100.0%)	726 (100.0%)

*Data Source: Sussex County Community College. *Others include Full-time Administrators and Teaching Assistants. **Concurrent, Open Labs, & Independent Study not included.*

II.E.3. Ratio of Full-Time to Part-Time Faculty

Ratio of Full-Time to Part-Time Faculty, Fall 2010 and Fall 2011		
	Fall 2010	Fall 2011
Full-Time Faculty	50 (19.2%)	44 (17.6%)
Part-Time Faculty	210 (80.8%)	206 (82.4%)
Total	260 (100.0%)	250 (100.0%)

Data provided by the NJ Commission on Higher Education Office of Research and Policy Analysis from IPEDS Human Resources Survey.

II.F. Governing Board Characteristics

II.F.1. Characteristics of the Board of Trustees by Race/Ethnicity and Sex

Characteristics of the SCCC Board of Trustees by Race/Ethnicity and Sex								
	W	B	H	A/PI	AI/AN	NRA	U	Total
Male	8	0	0	0	0	0	0	8
Female	4	0	0	0	0	0	0	4
Total	12	0	0	0	0	0	0	12
<i>Legend: W=White Non-Hispanic, B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, AI/AN=American Indian/Alaskan Native, NRA=Non-Resident Alien, U=Unknown.</i>								
<i>Data Source: Sussex County Community College</i>								

II.F.2. Characteristics of the Board of Trustees by Title and Affiliation

Members of the SCCC Board of Trustees, 2012		
Name	Title	Affiliation
Jacob J. Smith	Chairman	Self-Employed Businessman
Glenn T. Gavan	Vice Chairman	Lawyer
Ann G. Bain	Secretary	Tennis Pro
Tammy Case	Treasurer	Bank Vice President
Kirk S. Perry	Trustee	Entrepreneur/Real Estate Investor
Dr. Bernard J. Andrews	Trustee	Retired Educator
Dr. Rosalie Lamonte	Trustee	Executive Superintendent of Schools
Thomas W. Long	Trustee (State Appointee)	Retired Educator
Glen J. Vetrano	Trustee (State Appointee)	Retired Firefighter/Battalion Chief
Thomas J. Senker	Trustee	Hospital President/CEO
Lorraine C. Parker	Trustee	Retired Judge
Dr. Paul Mazur	Ex-Officio Member	SCCC President
<i>Data Source: Sussex County Community College</i>		

II.F.3. URL with SCCC Board of Trustees Information

Additional information can be found online at: <http://sussex.edu/aboutus/boardoftrustees/>

II.G. Profile of the Institution

II.G.1. Degree and Certificate Programs

Degree and Certificate Programs Offered, Fall 2012	
Type of Degree	Program (CIP Code)
Associate in Arts (AA)	Liberal Arts (240101) <ul style="list-style-type: none"> ○ Anthropology Option ○ Communication/Broadcasting Option ○ Communication/Film Studies Option ○ Communication/Journalism Option ○ Dramatic Arts Option ○ Elementary/Secondary Education Option ○ English Option ○ History Option ○ Political Science ○ Pre-Law Option ○ Psychology Option ○ Sociology Option
Associate of Fine Arts (AFA)	Studio Arts (500702) <ul style="list-style-type: none"> ○ Design Option ○ Photography Option
Associate in Science (AS)	Accounting (520301) Business Administration (520201) Criminal Justice (430199) Environmental Studies (030103) Human Services (440701) Science/Mathematics (300101) <ul style="list-style-type: none"> ○ Biology Option ○ Chemistry Option ○ Computer Science Option ○ Geology Option ○ Information Systems Option ○ Mathematics Option ○ Pre-Medical/Dental Option ○ Pre-Nutrition/Dietetic Option
Associate in Applied Science (AAS)	Automotive Service Technology (150803) Business Management (520201) Child Developmental Specialist (131209) Computer Information Systems (110101) Criminal Justice (430199) Fire Science Technology (430299) Graphic Design (500409) <ul style="list-style-type: none"> ○ Computer Gaming Option Health Science (510000) New Media Communications (110801) Nurse Education Program (None – Partnership with Passaic

	County Community College) Paralegal Studies (220302)
Professional Certificates	Automotive Service Technology (150803) Child Development Specialist (190709) Computer Information Systems (110101) Computerized Accounting (520399) Fire Science Technology (430299) Interactive Design (500409) Paralegal (220302) Web Publishing (091001)

II.G.2. Other Programs

Access Programs

- GED/ABE Study Programs
- Academic Support Services
- Disabilities Assistance Program (DAP)
- English Speakers of Other Languages (ESOL)
- Developmental Studies Courses

Health Science Training Certificates

- Certified Nursing Aide
- Emergency Medical Technician
- Home Health Aid
- Medical Assistant
- Medical Coding and Billing
- Medical Office Administration
- Phlebotomy Technician
- Surgical Technology

Community Education Training Certificates

- Alternate Route Teacher certification - New Pathways to Teaching in New Jersey
- Building Inspector RCS, ICS, HHS
- Certified Substitute Teacher/ NPTNJ 24 hour Pre-service Program
- Child Development Associate/Certificate
- Computer Software (Microsoft Office, QuickBooks, Adobe Products)
- Computerized Accounting With QuickBooks
- Construction Official
- Firefighter 1, 2, 3
- Fire Protection Inspector HHS
- Food Safety for Food Handlers HHS

- Legal Secretary
- Modern Office Administration
- NJ Notary Preparation Course
- Personal Watercraft & Boating Safety Certificate
- Plumbing Inspector ICS, HHS
- Professional Development Program for Teachers
- Project Management - Online
- QuickBooks Pro Training
- Real Estate Pre-licensing
- Reki I, II, III Certification
- ServSafe® 1 Day Training
- Small Business Management
- Subcode Official
- Technical Assistant

Academic Initiatives

- Early College Advantage Program (*formerly the High School Credit Bank Program*)
- Articulation Agreements for various majors with:
 - Centenary College
 - College of St. Elizabeth
 - East Stroudsburg University
 - Fairleigh Dickinson University
 - Felician College
 - Johnson and Wales University
 - Marywood University
 - Montclair State University
 - New Jersey Institute of Technology
 - William Paterson University of New Jersey
- Partnership Agreements with:
 - Seton Hall University
- The University Center Partnership with Felician College

Profile of Community Education at SCCC

Providing a venue for life-long learning, Sussex County Community College offers a full range of programs through its Continuing Education (CE) division. These programs are dedicated to providing learning opportunities to area residents and local businesses. With a host of multi-faceted programs to enhance work and technology skills, CE provides educational possibilities in areas such as art and culture, finance, childhood development, health and wellness, computer technology, personal enrichment and professional development. CE provides local businesses with computer technology, business operations and customized employee training either on campus, or at the business site.

CE tailors its offerings for both business and individual needs based on data derived from a variety of sources. Information is obtained through student and employer input and surveys, through data collected from local government and business groups, and through personal interaction with the community. Professional Development Courses have been added to target the public school teachers and their administrators. CE's partnership with the New Jersey Department of Education allows us to be a Professional Development provider. CE offers programs in certain areas to people who are seeking entry-level jobs that require specific course work or certification, and who need continuing education in order to stay competitive in their present positions.

CE contributes to the enhancement of business creation and development by providing quality post-secondary technical and other career education that is accessible on a continuous basis, throughout the working career of local employees. CE provides local businesses with training in computer technology, business operations, finance, supervision, team building, ESL and other customized employee training. These trainings can occur either on campus, or at the business sites. Corporate and customized training initiatives assist area employers to retain employees through upgrading their skills to meet the ever-changing technology and business demands. Working with the local business community and the New Jersey Department of Labor, Morris / Sussex / Warren Workforce Investment Board, Sussex County Chamber of Commerce & Economic Development Partnership, and the NJSBDC of Northwest Jersey, CE seeks to identify individual businesses and workers who would benefit from this training. CE's customized training program offers specific training adapted to the individual needs of a business.

USDA Entrepreneurial Center

Thanks to a grant from the USDA/Rural Development, Sussex County Community College was able to create the USDA Entrepreneurial Center.

The mission of the Center is to provide entrepreneurs in Sussex County with a resource, supported by technology, counseling, and other assets, to help them grow their businesses, and in turn to stimulate economic growth in the county.

The Center is designed to enhance small businesses through the provision of the following:

1. Print and electronic media available through the Sussex County Community College Library.
2. Free consultative services offered by the NJSBDC of Northwest Jersey and SCORE (Service Corp of Retired Executives).
3. Educational programs which include the NJSBDC Entrepreneur Certificate Program, NJ Department of Labor seminars, workshops conducted by NJSBDC of Northwest Jersey, and business seminars co-sponsored by the Sussex County Chamber of Commerce.
4. Set-up for research, marketing and advertising campaigns, accounting, tutorials, and e-learning.
5. Free public resources distributed at the Center.

Small businesses or individuals using the Center's services will be given access to the facility under the supervision and direction of Community Education & Workforce Development at Sussex County Community College. The Center will be open to the public by appointment, Monday through Thursday, 9:00 a.m.-9:00 p.m., and on Friday, 9:00-3:00.

Learning Opportunities for Seniors

The "Over-50" sector of the population is the fastest growing age group in the country. Because CE believes that learning should be a lifelong process, we address the educational needs of this segment of the population through a variety of courses and seminars. The topics presented include computers, the Internet, money management, fitness and art. Additionally, CE sponsors a day dedicated to lifelong learning. Senior Day provides workshops, motivational speakers, and entertainment that encourage this population to come to SCCC and perhaps take a course.

Personal Enrichment

Personal enrichment courses and seminars offered by CE are a wonderful opportunity for the community to explore interests and become part of a learning environment that is fun and stimulating. CE offerings such as yoga, guitar, photography, video photography, art, fly fishing, and dance can enrich the lives of members of the community and offer opportunities to explore new areas of interest.

Alternate Route for Teacher Certification

Alternate Route for Teacher Certification: New Pathways to Teaching in New Jersey is in its sixth year at SCCC. Through a partnership with New Jersey City University, we offer students an opportunity to earn fifteen graduate level credits upon completion of this program. The program consists of two stages: Stage I begins in the spring and runs through the summer term, and Stage II begins in the fall and runs through the following spring semester. Many students completing this program have found full-time teaching positions.

Educational Leadership

In December 2008, SCCC CE entered into an agreement with Seton Hall University to offer their MA/Ed.S. program in Educational Leadership for certified teachers in this area, leading to Principal and Supervisor certification. This two-year cohort program is based on a hybrid learning model and requires only two weekends per semester at the SCCC campus, with remaining classes offered online. Tuition is nearly 25% less than the Seton Hall's main campus for the same program. The first cohort of the program began on September 18, 2008 enrolling teachers from many school districts in Sussex County, and continues to enroll students for both Stage I and Stage II.

Public Safety Training Academy

The Public Safety Training Academy (PSTA) is located approximately 5 miles from the SCCC main campus at the Sussex County Homestead Complex on Morris Turnpike in Frankford

Township (directly across from the Sussex County Library - Main Branch). The Academy offers relevant, quality training; educational programs and opportunities to local fire departments, the law enforcement community, emergency medical personnel, government employees and the general public in all aspects of public safety.

The facility is accredited by the Division of Fire Safety to deliver state fire service courses and is also licensed for live burns and various simulations by the Division. The PSTA trains over 1,000 people annually in courses such as Firefighter 1, Firefighter 2, Firefighter 3, Strategies & Tactics and Incident Management, as well as other state & federally approved courses. It is also the county hub for police training at the facility's firing range.

II.H. 1. Major Research and Public Service Activities

Major Research Activities

Sussex County Community College does not currently participate in any major research activities.

Public Service Activities

Public service activities take a variety of forms at Sussex County Community College. In addition to a variety of programs and events that serve the needs of the surrounding community, the faculty, staff and students at SCCC are actively involved in volunteerism throughout Sussex and Pike Counties.

Supporting Local Businesses

Sussex County Community College is the host to many initiatives designed to provide resources and enhance the county's economy. From computer training, to personal finance, SCCC offers a broad range of workshops, seminars and career training programs for area residents and businesses. The Community Education and Workforce Development Division also offers customized training for area businesses. Additionally, the College is an active partner in the New Jersey Community College Consortium for Workforce and Economic Development. This consortium provides one-point access to all of the vast resources of the state's 19 community colleges, including over 1,700 programs taught by highly qualified faculty with business and industry experience.

Community Enrichment

SCCC has a long tradition of offering diverse cultural programming to the community and dozens of enrichment activities for students and the public. In January 2008, the College opened a state of the art Performing Arts Center launching a whole new era of arts and entertainment for SCCC students and the community. The Performing Arts Center at SCCC has become the flagship theater in Northwest New Jersey presenting exceptional entertainment. SCCC presents a diverse showcase of dance, comedy, opera, contemporary and classical music, international and supernatural shows and student performances.

Thursdays on the Green, a free concert series hosted on the SCCC campus has been a summer tradition for hundreds of Sussex County residents for nine years. In addition to fabulous music, guests enjoy a family festival with vendors, artisans, giveaways and more. For the past few years the concert series has been underwritten by Horizon Blue Cross, Blue Shield.

In addition to being the cultural hub for the County, the SCCC campus has become the center for dozens of community activities. An annual 911 Remembrance Ceremony takes place at the College's 911 memorial each year. The United Way and dozens of other local charities use the campus green and College facilities for various fundraisers and activities. Human Spirit awards are presented on campus each year. Area law enforcement and emergency service volunteers are

honored at an annual gathering on campus. The College hosts two blood drives on campus each year. A fitness and walking trail was opened on campus in February, 2010 and is widely used by community members. Each year the Student Government Association organizes an annual community Haunted Hay Ride at the end of October. This event is attended by hundreds of area school children.

Sussex County Community College is the home for the Betty June Silconas Poetry Center which provides poetry readings, poetry workshops and open readings for area poets. The campus also hosts the Teen Arts Festival, which gives local students a platform to display their immense creative talent in a variety of arenas.

Philanthropy

Sussex County Community College students, staff and faculty support dozens of charitable events throughout the year. The College is an active participant in the Sussex County United Way annual campaign, American Cancer Society Daffodil Days, the American Red Cross Heroes Campaign and many other fundraising drives. Student Clubs and SCCC athletic teams champion specific causes throughout the year including Project Self Sufficiency, Mentoring Plus, DASI, holiday food and toy drives and more.

For the past several years the College has hosted and coordinated the annual Relay for Life event for the American Cancer Society. More than 500 members from the community participate in this extraordinary event which raises over \$100,000.

Each month the college reports community service activities to the Board of Trustees. This report details monthly volunteer service of the SCCC faculty and staff. Over 70% of SCCC employees participate regularly in some form of community service. Service areas represented include local community organizations, faith based causes, health and wellness issues; social services; arts and culture and education.

Volunteerism in the Classroom

In the spring semester of 2010 SCCC partnered with United Way of Sussex County to mobilize volunteers on campus and throughout the community. Service Learning is a teaching and learning strategy that integrates community service with instruction and reflection.

Improving employment skills in the community

In the summer of 2012 the NJ State Department of Labor approached community colleges requesting support with training for local residents who were transitioning from state to federal unemployment benefits. SCCC responded to this request and has trained hundreds of area residents on resume writing, job search skills and local resources available to support unemployed individuals.

II.I. Major Capital Projects

Major Capital Chapter 12 Funded Projects Underway in Fiscal Year 2011-12	
Improvements to SCCC campus information technology capability including upgrades to the data center, cabling of the campus and electrical system upgrades.	All project phases total \$2,224,481
Facility improvements including façade repairs, boiler replacement/repairs and window repairs/replacements in buildings B, C and E.	All project phases total \$1,889,962
Security upgrades including improvements to the Code Blue system and campus fire security system.	All project phases total \$665,242
<i>Source: Sussex County Community College, Finance Department</i>	