

Internship Description Summer 2024

Please fill out this form for each type of intern you are requesting. We will need a robust internship(s) description for consideration in the NJ Career Accelerator Internship Grant Program. If you have a formal internship description, feel free to forward to CAIGP@OSHE.nj.gov

* Required

1. Name of Employer *

2. Industry of Employer *

- STEM
- Biopharmaceutical & Life Sciences
- Transportation, Distribution, Logistics
- Financial Services
- Retail Trade
- Manufacturing
- Health Care
- Technology
- Construction and Energy
- Leisure and Hospitality
- Non-profit

3. Contact name *

4. Contact E-mail address *

5. Name of supervisor for internship *

6. E-mail address of supervisor *

7. Title of Internship *

8. How many interns are you seeking for this role? (numbers only) *

9. Modality of internship *

- In-person
- Hybrid
- Remote

10. Address of Employer *

11. Can we include your physical address when promoting your internship opportunities? *

Yes

No

12. Summary (overview of position) *

13. Responsibilities, duties, and projects (please use bullet points) *

14. Desired Major(s) *

- Agriculture, Food & Horticulture
- Arts & Design
- Business, Entrepreneurship & Human Resources
- Civics & Government
- Communications
- Computer Science, Information Systems & Technology
- Education
- Engineering
- General Studies
- Health Professions
- Humanities & Languages
- Life Science
- Manufacturing, Production, and Skilled Trades
- Math & Physical Sciences
- Natural Resources, Sustainability & Environmental Science
- Social Sciences
- Technologies & Technicians
- Open to all Majors

15. How would you like students to apply? Please enter a website for your ATS or e-mail address. *

16. Required documents for application *

- Resume
- Cover Letter
- Transcripts (used to verify applicant is a student at a NJ IHE)

17. Will your intern be set up as *

- W-2 employee
- 1099 consultant

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