



NEW JERSEY OFFICE OF THE SECRETARY OF

**HIGHER
EDUCATION**

The Office of the Secretary of
Higher Education
(OSHE)

NJ Career Accelerator
Internship Grant
Opportunities by Major

Computer Science, Information Systems,
& Technology

AeroDefense, LLC

1000 Sanger Ave Oceanport, NJ 07757

UI/UX developer, Remote, 2 open positions

Overview of Position

As a UI/UX Design Intern, you will be an integral part of our design team, contributing to the creation of user-friendly and visually appealing digital experiences. Working closely with the team, you will gain hands-on experience in understanding project requirements, developing wireframes, prototypes, and high-fidelity mockups, and participating in user research and usability testing. This internship provides a valuable opportunity to learn and grow in the field of UI/UX design while contributing to real-world projects.

Responsibilities/Duties/Projects

UI/UX developer duties can include the following:

- Work closely with the team to understand project requirements and user needs.
- Assist in the creation of wireframes, prototypes, and high-fidelity mockups.
- Conduct user research and usability testing to gather valuable insights.
- Collaborate with cross-functional teams to ensure a seamless user experience across various platforms.
- Stay up-to-date with industry trends and best practices in UI/UX design.

Qualifications

- Currently pursuing a degree in Graphic Design, UX/UI Design, or a related field.
- Strong understanding of design principles and user-centered design processes.
- Proficiency in design tools such as Adobe XD or Figma.
- Excellent communication and teamwork skills.
- Portfolio showcasing relevant design projects is a plus.

Desired Majors

Computer Science, Information Systems & Technology, Engineering

How To Apply

Send resume and transcripts to alex.medina@aerodefense.tech

AeroDefense, LLC

1000 Sanger Ave Oceanport, NJ 07757

Frontend developer, Remote, 2 open positions

Overview of Position

As a Frontend Development Intern, you will be an essential part of our development team, contributing to the implementation of user interfaces for web applications. Working closely with experienced developers, you will gain hands-on experience in designing and coding responsive, cross-browser compatible front-end solutions using modern web development technologies. This internship offers a unique opportunity to apply your skills in a real-world setting, working with frameworks like React or NextJS, and staying informed about the latest trends in frontend development.

Responsibilities/Duties/Projects

Frontend developer duties can include the following:

- Collaborate with the development team to implement user interfaces for web applications.
- Assist in the design and implementation of responsive and cross-browser compatible front-end code.
- Work with modern web development technologies, such as HTML5, CSS3, JavaScript, and frameworks like React or NextJS.
- Debug and troubleshoot front-end issues and ensure a smooth user experience.
- Stay informed about the latest trends and advancements in front-end development.

Qualifications

- Currently pursuing a degree in Computer Science, Web Development, or a related field.
- Strong understanding of HTML, CSS, and JavaScript.
- Familiarity with front-end frameworks/libraries such as React or NextJS.
- Knowledge of responsive design principles and cross-browser compatibility.
- Excellent problem-solving and communication skills.

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Send resume and transcripts to alex.medina@aerodefense.tech

Anchor House Inc.

482 Centre Street, Trenton, NJ 08611

Intern– Data Analytics, Insights and Reporting, In-person, 1 open position

Overview of Position

Do you love working with data and want to be part of an agency that is working to end youth homelessness? Then intern at Anchor House! Anchor House is a nonprofit agency located in Trenton, New Jersey offering safe housing, crisis intervention, community outreach, and supportive services to youth and young adults who have runaway, are at risk of, or experiencing homelessness, neglect, or abuse. We provide a comprehensive and trauma-informed system of care to help our youth and their families prepare for productive and independent lives. The mission of Anchor House is to provide a safe haven where abused, runaway, homeless, aging out and at risk youth and their families are empowered to succeed and thrive. Visit our website www.anchorhousenj.org to learn more about our agency.

This opportunity will give an undergraduate student an opportunity to gain hands-on experience performing data analysis and developing data collection processes at our agency. The intern will have the chance to work across departments at our agency including but not limited to our shelter, housing programs, mental health and outreach services.

It is an exciting time at our agency as we have purchased a new system, Apricot, and, by the time the intern comes onboard, implementation will have begun. Our intent with purchasing a new database is to be able to capture and collect data more easily across programs and streamline some of our processes to meet both our programming and fund development needs.

Responsibilities/Duties/Projects

Intern– Data Analytics, Insights and Reporting duties can include the following:

- Work with staff to ensure their current data collection systems and needs. Work with program and administrative staff to ensure appropriate data is being collected, measured and communicated for accuracy of establishing baselines and gathering data for and reporting results.
- Enter data in various systems; create and generate reports (applicant is not expected to know systems specific to our agency like Apricot that we use to collect data - training will be provided)
- Assist with the continuous cleanup of data and importing it into the database
- Involved in the development of evaluation tools for our various programs including streamlining evaluation processes (i.e. utilizing Apricot to do evaluations previously done manually)
- Generate reports and metrics regularly
- Review current website analytics and other online communication vehicles to identify trends and patterns (social media, e-blasts); setup and provide insight on analytics; and see if we are on target to meet metrics identified in Communications Plan
- Suggest ways to streamline data collection processes
- Troubleshoot issues with data collection, including ones specific to Apricot
- Monitors agency input of data, tracks quality issues and addresses discrepancies

- Provide general administrative support; performs data entry, document scanning, report running, and electronic filing as needed to support program operations
- Performs other duties as assigned

Qualifications

- Preferably major in Computer Science or a related field; strong interest in data analysis
- Attention to detail
- Willingness to learn new systems and applications
- A positive attitude

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Send resume, cover letter, and transcripts to ncody@anchorhousenj.org

Bowman & Company LLP

601 White Horse Road, Voorhees, NJ 08043

IT Internship, In-person, 1 open position

Overview of Position

Bowman & Company LLP is the largest CPA Firm in Southern NJ and growing. We offer our interns the opportunity to grow and learn in a way that refine their abilities. Members of our leadership team have enjoyed a strong reputation and have held prestigious positions in the accounting profession. We are currently looking to hire one summer intern to our IT Department. The intern will be exposed to every aspect of working in a department responsible for our network infrastructure, help desk tickets/troubleshooting and all security aspects used by the firm.

Responsibilities/Duties/Projects

IT Internship duties can include the following:

- Perform inventory tasks
- Basic troubleshooting of reported issues
- Wire management and component replacement at user's desks. This can include monitors, docking stations, scanners, printers, etc.
- Ability to follow workflows, update and create tasks, manage personal workloads independently

- Configure and deploy workstations with assistance following pre-defined steps and project tasks
- Travel to offices to perform ‘remote hands’ work, as needed (be on a call with technician while performing steps and providing feedback)

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Apply through <https://www.bowman.cpa/>

Covanta

445 South Street, Morristown, New Jersey

Information Technology Intern, Hybrid, 3 open positions

Overview of Position

Our mission is to build a safer, cleaner, more prosperous world by ensuring no waste is ever wasted.

Covanta is a global leader in providing sustainable waste solutions. The company’s modern facilities convert waste from municipalities and businesses into clean, renewable electricity. In addition, through a vast network of treatment and recycling facilities, Covanta specializes in waste to energy (“WTE”), a vital component of the modern waste stream that diverts waste from landfills and therefore avoids significant greenhouse gas emissions.

We seek a highly motivated and detail-oriented Information Technology Intern to join our dynamic IT team. As an IT intern, you will be responsible for assisting in the development and implementation of key performance indicators (KPIs) related to our IT department. This role presents an excellent opportunity to gain hands-on experience in IT operations, metrics analysis, and strategic decision-making processes within a fast-paced and innovative organization. This internship will provide valuable exposure to IT KPI development, measurement, and analysis in a real-world business setting. The successful intern will gain practical experience in leveraging KPIs to drive improvements in IT operations and contribute to the overall success of our organization.

Responsibilities/Duties/Projects

Information Technology Intern duties can include the following:

Assist in the development and implementation of IT KPIs:

- Collaborate with IT management to identify relevant KPIs aligned with departmental goals and objectives.

- Research industry best practices and benchmarks to ensure the selection of appropriate KPIs.
- Contribute to the design and documentation of KPI measurement methodologies and data collection processes.

Data collection and analysis:

- Gather relevant data from various IT systems and sources to support KPI tracking and reporting.
- Organize and validate data sets to ensure accuracy and reliability.
- Analyze KPI data to identify trends, patterns, and performance insights.
- Prepare comprehensive reports and visualizations to communicate KPI results effectively.

KPI monitoring and reporting:

- Monitor KPI performance on a regular basis and identify areas that require attention or improvement.
- Collaborate with IT stakeholders to investigate and understand underlying causes for KPI fluctuations or deviations.
- Generate periodic reports and dashboards to present KPI results to IT management and other stakeholders.
- Assist in preparing presentations or materials for meetings and discussions related to IT KPIs.

Process improvement and optimization:

- Participate in discussions and brainstorming sessions to identify opportunities for process improvements and optimization based on KPI results.
- Support the implementation of improvement initiatives by providing data analysis and contributing to action plans.
- Assist in monitoring the effectiveness of implemented changes by tracking relevant KPIs.

Research and stay updated:

- Stay up-to-date with industry trends, emerging technologies, and best practices related to IT KPIs.
- Conduct research on new tools, methodologies, and approaches to enhance the measurement and reporting of KPIs.

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Apply through <https://www.covanta.com/careers>

Crestron Electronics, Inc.

7 Volvo Drive Rockleigh, NJ 07647

Intern - Summer 2024 Firmware Engineering, Hybrid, 2 open positions

Overview of Position

The Crestron Firmware team is looking for an intern with general programming skills and confidence in working with new or unfamiliar tools.

Responsibilities/Duties/Projects

Intern - Summer 2024 Firmware Engineering duties can include the following:

- Setting up testing environments
- Executing manual and automated tests
- Generating quality reports.

This intern will learn about:

- Automated testing
- Unit test creation
- Skills essential for building high quality modern software
- Working with C#, PowerShell, Python, Jenkins, and Crestron software

Desired Majors

Computer Science, Information Systems & Technology, Engineering

How To Apply

Send resume to campusrelations@crestron.com

DATATUSK INC

Marketing / Social Media Intern, Hybrid, 1 open position

Overview of Position

Datatusk is a Technology Consulting company with a specialization in Cybersecurity, Cloud & Application Modernization. Datatusk provides cloud-first software, digital, analytics and infrastructure services enabling digital business transformations, revenue growth, increased productivity and higher customer engagement. We are seeking a Marketing /Social Media Intern where Interns will find an engaging and supportive learning environment. This internship will provide hands-on experience and an opportunity to develop key skills in marketing strategy, content creation, and social media management.

Responsibilities/Duties/Projects

Marketing / Social Media Intern duties can include the following:

- Develop engaging and creative content for social media platforms, including posts, graphics, and multimedia materials.
- Assist in managing our social media accounts, scheduling posts and creating marketing materials
- Conduct research on industry trends, competitors, and audience preferences
- Track and analyze social media performance metrics, providing regular reports.
- Work closely with the marketing team to coordinate campaigns, promotions, and other initiatives that align with business goals.
- Stay updated on the latest trends and tools in digital marketing and social media to bring fresh ideas and strategies to the team.
- Analyze competitors' branding, market strategies.
- Create a 12-month content calendar for SEO, social media, and email marketing

Qualifications

- Currently pursuing a degree in Marketing, Communications, or related field
- Basic knowledge of digital marketing principles, social media platforms, and trends
- Excellent written and verbal communication skills.
- Willingness to learn and adapt quickly to changing priorities and tasks in a dynamic work environment.
- Comfortable using social media management tools, basic graphic design software, and other digital marketing tools.

Desired Majors

Computer Science, Information Systems & Technology, Communications

How To Apply

Send resume to hr@datatusk.com

DATATUSK INC

Web Developer, Hybrid, 2 open positions

Overview of Position

Datatusk is a Technology Consulting company with a specialization in Cybersecurity, Cloud & Application Modernization. Datatusk provides cloud-first software, digital, analytics and infrastructure services enabling digital business transformations, revenue growth, increased productivity and higher customer engagement. We are seeking a Web Developer Intern who will

work closely with quants, developers, and other senior staff as mentors, interns can expect an inclusive environment conducive to learning. This opportunity provides college students with hands-on working experience and skills in maintaining a dynamic new website, website improvements and design as part of our web development team.

Responsibilities/Duties/Projects

Web Developer duties can include the following:

- Collaborate with the development team to design, develop, and test software applications
- Write clean, efficient, and maintainable code
- Assist in the coordination of web development projects, ensuring timely delivery
- Conducts routine maintenance and optimization of systems.
- Participate in code reviews to ensure quality and adherence to coding standards
- Work with end users to demonstrate solutions and incorporate feedback from those sessions
- Assist in the documentation of software requirements and specifications

Qualifications

- Pursuing a degree in Web Development, Computer Science, or a related field
- Passion towards coding and web designing.
- Self-driven and creative.
- Excellent verbal and written communication skills

Desired Majors

Computer Science, Information Systems & Technology, Technologies & Technicians

How To Apply

Send resume to hr@datatusk.com

DATATUSK INC

Security Analyst, Hybrid, 1 open position

Overview of Position

Datatusk is a Technology Consulting company with a specialization in Cybersecurity, Cloud & Application Modernization. Datatusk provides cloud-first software, digital, analytics and infrastructure services enabling digital business transformations, revenue growth, increased productivity and higher customer engagement. We are seeking a Security Analyst Intern to work closely within the cybersecurity team. This internship offers a hands-on experience in identifying, analyzing, and mitigating potential security threats. The security internship is designed to provide exposure to a variety of security tasks that one should expect a junior or entry-level security analyst to perform.

Responsibilities/Duties/Projects

Security Analyst duties can include the following:

- Contribute to the development and implementation of security policies.
- Support the implementation and maintenance of security controls and related technologies.
- Conduct vulnerability assessments and recommend mitigation strategies.
- Assist in monitoring and analyzing security incidents.
- Collaborate with the IT team to address security concerns.
- Assist in the development and delivery of security documentation materials.

Qualifications

- Pursuing a degree in Cybersecurity, Information Security, or related field
- Basic understanding of cybersecurity principles
- A strong interest and passion for Cybersecurity.
- Strong analytical and problem-solving skills
- Ability to handle confidential and sensitive information with integrity.
- Self-motivated, strong organizational skills and attention to detail
- Excellent teamwork and interpersonal skills

Desired Majors

Computer Science, Information Systems & Technology, Technologies & Technicians

How To Apply

Send resume to hr@datatusk.com

DATATUSK INC

Business Analyst, Hybrid, 1 open position

Overview of Position

Datatusk is a Technology Consulting company with a specialization in Cybersecurity, Cloud & Application Modernization. Datatusk provides cloud-first software, digital, analytics and infrastructure services enabling digital business transformations, revenue growth, increased productivity and higher customer engagement. We are seeking a Business Analyst Intern who will have an opportunity to learn the business while getting exposure to a variety of business processes, and hands-on experiences with complex projects and work to solve it alongside a team of software developers and other business analysts. You'll liaise with stakeholders and clients to determine the best possible solution, and you will create and execute a plan to bring that vision to reality.

Responsibilities/Duties/Projects

Business Analyst duties can include the following:

- Collect and analyze data to uncover trends and insights.
- Document and analyze current business processes for improvement opportunities.
- Assist in gathering and documenting business requirements.
- Support project managers in coordinating tasks and timelines.
- Support business development processes by researching relevant market and technical requirements
- Communicate effectively with team members and stakeholders.

Qualifications

- Pursuing or recently completed a degree in Business, Finance, or related field.
- Strong analytical and problem-solving skills.
- Excellent communication and interpersonal skills.
- Eager to learn and adapt in a dynamic business environment.
- Self-motivated, naturally curious and ability to take lead and drive for results

Desired Majors

Computer Science, Information Systems & Technology, Business, Entrepreneurship & Human Resources, Technologies & Technicians

How To Apply

Send resume to hr@datatusk.com

DHD Consulting, LLC

27 Chestnut St, , Ridgewood NJ 07450

Data Assistant, Hybrid, 1 open position

Overview of Position

Data Entry Clerks are usually responsible for entering data into different computer databases, manage and maintain effective record keeping. In addition, they may be responsible for organizing files, collecting and managing data to be entered into the computer.

Responsibilities/Duties/Projects

Data Assistant duties can include the following:

- Work with research assistants in gathering, categorizing and maintaining datasets and resumes
- Research and implement appropriate algorithm and tools when needed
- Solve complex problems by performing statistical analysis and fine tuning using test results
- Be up to date with developments in the AI/ machine learning space
- Interpret data, analyze results and identify trends using statistical techniques and provide ongoing reports
- Work with management to prioritize business and information needs
- Manage and troubleshoot database systems

Qualifications

- Currently a student enrolled in a bachelor's degree program related to computer science or data analyst or an applicant with strong analysis background
- Experience in analyzing large dataset strongly preferred
- Proficiency in machine learning framework and coding highly desirable
- Ability to commute to DHD Office once or twice a week is preferred
- Strong communication and organization skills required

Desired Majors

Computer Science, Information Systems & Technology, Engineering, Math & Physical Sciences, Technologies & Technicians

How To Apply

Apply through <https://www.workonward.com/job-search/detail/c9574485-524e-4da4-94e2-5a81e14bca65/0e0ae02f-09c7-400c-b2df-e1a669b9d201>

F&S Digital LLC

5215 Wellington Ave STE 600B, Ventnor City NJ 08406 or 31 South St STE 305, Morristown, NJ 07960. We have two office locations.

Jr. Software Developer, Hybrid, 2 open positions

Overview of Position

F&S Digital is a forward-thinking technology consulting, development, and implementation firm with a strong presence in New Jersey. We are dedicated to pioneering advancements in technology, leveraging tangible innovations like robotics and building automation, alongside digital innovations in software development and secure cloud infrastructure. As a Summer Software Developer Intern at F&S Digital, you will have the opportunity to work on a variety of internal and external-facing client projects. You will collaborate with our team of experienced

professionals and gain hands-on experience in software development, agile methodologies, and cutting-edge technologies.

Responsibilities/Duties/Projects

Jr. Software Developer duties can include the following:

- Work as an integral part of a development team, utilizing agile development techniques to create applications and services.
- Contribute to team and organizational infrastructure and process improvements.
- Develop front-facing user interfaces and back-end services.
- Gain an understanding of CI/CD (Continuous Integration/Continuous Deployment) processes.
- Utilize tools and problem-solving skills to identify and resolve defects before they impact the project.
- Collaborate with UX/UI designers to implement application elements.

Qualifications

- Familiarity with Git and Agile Development practices.
- Some proficiency in JavaScript or Swift (preferred, not required).
- Completion of a Data Structures & Algorithms course.
- Strong teamwork and collaboration skills.
- Excellent time-management skills.
- Effective interpersonal and communication skills.

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Send resume and transcripts to hello@fsdigitalagency.com

GEOACL LLC DBA RAINBOW SECURE

Intern - Mobile App Developer, Remote, 1 open position

Overview of Position

We are seeking a motivated and detail-oriented Intern to join our Mobile App Development team to work on the Rainbow Secure MFA app for Android and iOS platforms. The ideal candidate will be responsible for assisting in the development, testing, and deployment of mobile applications and work towards achieving FIDO compliance. This is a great opportunity for someone who is looking to gain valuable experience in mobile app development and security.

Internship Duration: 3 months with a commitment of at least 3 days a week but can be extended to 6 months and performing candidates may get an offer to join as an associate.

Who should apply: If you are a motivated and detail-oriented individual who is passionate about mobile app development and security, please submit your resume, a link to your mobile app development portfolio, and any relevant certifications for consideration.

Responsibilities/Duties/Projects

Intern - Mobile App Developer duties can include the following:

- Assist in the development of the Rainbow Secure MFA app for Android and iOS platforms.
- Collaborate with team members to develop and implement new features and functionalities.
- Write clean, maintainable, and efficient code for mobile applications.
- Conduct testing and debugging of mobile applications to ensure optimal performance and security.
- Document code and provide technical support to team members as needed.
- Stay up-to-date with the latest mobile application development trends, security best practices, and FIDO compliance requirements.

Qualifications

- Currently pursuing a degree in Computer Science, Software Engineering, or a related field.
- Familiarity with traditional and mobile programming languages including Vb.net / C#.
- Knowledge of mobile app development frameworks and tools such as React Native, Flutter, or Xcode or experience developing mobile apps using Visual Studio.net
- Familiarity with software development best practices such as version control, testing, and debugging.
- Interest in security and encryption technologies, and working towards achieving FIDO compliance.
- Strong problem-solving skills and attention to detail.
- Must have the ability to work independently and as part of a team.
- Availability to work a minimum of 15 hours per week.

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Send resume, cover letter, and transcripts to hello@rainbowsecure.com with subject "NJ HE Internship"

GEOACL LLC DBA RAINBOW SECURE

Intern – Wordpress PHP Plugin Developer, Remote, 1 open position

Overview of Position

We are seeking a motivated and detail-oriented Intern to join our plugin development team for Rainbow Secure MFA's WordPress login support. The ideal candidate will be responsible for 1) assisting in the development, testing, and deployment of Wordpress plugin for Rainbow Secure MFA, work on its certification and approval to be listed on wordpress plugin directory and make it available via wordpress plugin options. 2) Developer will also work on developing wordpress php function to call Rainbow Secure API to add users to Rainbow Secure Platform when user is added to Wordpress. This is a great opportunity for someone who is looking to gain valuable experience in wordpress architecture, php app development and get solid understanding of login security fundamentals.

Internship Duration: 3 months with a commitment of at least 3 days a week but can be extended to 6 months and performing candidates may get an offer to join as an associate.

Who should apply: If you are a motivated and detail-oriented individual who is passionate about software development and want to be part of security plugin development for an exciting cyber security platform, please submit your resume, a link to your app / project development portfolio, and any relevant certifications for consideration.

Responsibilities/Duties/Projects

Intern – Wordpress PHP Plugin Developer duties can include the following:

- Assist in the development of the Rainbow Secure MFA Plugin and Rainbow Secure Add User function for Wordpress.
- Write clean, maintainable, and efficient code.
- Conduct testing and debugging of Wordpress Plugin to ensure optimal performance and security.
- Document code and provide technical support to team members as needed.
- Stay up-to-date with the latest wordpress plugin trends and security compliance requirements.

Qualifications

- Currently pursuing a degree in Computer Science, Software Engineering, or a related field.
- Familiarity with php programming language.
- Basic understanding of Wordpress.
- Interested in securing websites and applications.
- Familiarity with software development best practices such as version control, testing, and debugging.
- Strong problem-solving skills and attention to detail.

- Must have the ability to work independently and as part of a team.
- Availability to work a minimum of 15 hours per week.

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Send resume, cover letter, and transcripts to **hello@rainbowsecure.com with subject "NJ HE Internship"**

GEOACL LLC DBA RAINBOW SECURE

Intern – Web Developer (Asp.net, Windows), Remote, 1 open position

Overview of Position

We are seeking a motivated and detail-oriented Intern to join our Web development team for Rainbow Secure MFA, SSO and IAM Platform. The ideal candidate will be responsible for assisting in the development, testing, and deployment of Rainbow Secure IAM platform websites, plugins and agents. This is a great opportunity for someone who is looking to gain valuable experience in design, development and support of enterprise grade web applications, and cyber security fundamentals. Candidate will also work to create technical and user support documentation and handbooks.

Internship Duration: 3 months with a commitment of at least 3 days a week but can be extended to 6 months and performing candidates may get an offer to join as an associate.

Who should apply: If you are a motivated and detail-oriented individual who is passionate about software development and want to be part of security website and security plugin development for an exciting cyber security platform, please submit your resume, a link to your app / project development portfolio, and any relevant certifications for consideration.

Responsibilities/Duties/Projects

Intern – Web Developer (Asp.net, Windows) duties can include the following:

- Assist in the development and enhancement of the Rainbow Secure MFA, SSO and IAM Platform, plugins and system agents.
- Write clean, maintainable, and efficient code using ASP.net, vb.net and .net framework best practices.
- Write code and design UI in conformance with security guidelines and user interface standards respectively.
- Document code and provide technical support to team members as needed.

- Stay up-to-date with the latest software development trends.

Qualifications

- Currently pursuing a degree in Computer Science, Software Engineering, or a related field.
- Familiarity with ASP.net, vb.net, c# programming languages and frameworks.
- Familiarity with software development best practices such as version control, testing, and debugging. Knowledge of Azure and Office 365 platforms a plus.
- Strong problem-solving skills and attention to detail.
- Must have the ability to work independently and as part of a team.
- Availability to work 15 to 20 hours per week.

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Send resume, cover letter, and transcripts to **hello@rainbowsecure.com with subject "NJ HE Internship"**

Insmmed

700 US Highway 202/206, Bridgewater, NJ 08807-1704

Summer Intern - Infra Cloud Services, In-person, 2 open positions

Overview of Position

The Insmmed Summer Internship Program gives students an opportunity to gain hands-on experience in a corporate environment in the pharmaceutical industry, receive mentoring from highly skilled professionals, and work on dynamic team projects. Our 12-week 2024 Summer Intern program is a full-time (40 hours per week), paid internship.

The Insmmed IT Cloud Team offers a prominent internship opportunity for a motivated and technically skilled individual. In this role, you'll gain hands-on experience, collaborate closely with experienced professionals, and contribute to our cloud initiatives. The internship is structured to provide you with a comprehensive understanding of Cloud Infrastructure's importance in today's tech landscape. Throughout your tenure, you'll work on significant projects, gaining valuable insights into the Cloud environment, with support and guidance from your mentor and manager to enhance your skills.

Responsibilities/Duties/Projects

Summer Intern - Infra Cloud Services duties can include the following:

- Assist and maintain Microsoft Active Directory services and policies.
- Learn and participate in user permissions and group management.
- Assist in implementing security and access control policies through Group Policy.
- Evaluate opportunities and assist in developing strategies for process improvement via automation and scripting.
- Document processes and procedures related to identity and access management.
- Stay updated on industry best practices and emerging trends in IAM.
- Actively engage in team meetings, provide feedback, and contribute to brainstorming sessions.
- Cultivate curiosity, explore new opportunities, embrace learning, accomplish tasks, and enjoy the process!

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Send resume and transcripts to **N/A**

KIPP Team and Family Schools, Inc.

60 Park Place, Suite 802 Newark, NJ 07102

KIPP NJ-Data Team Internship, In-person, 2 open positions

Overview of Position

Internship Overview: Data Team

Duration: 10 weeks

Number of Interns: 2

The Data Team Internship at KIPP NJ offers college students interested in data analysis and documentation an opportunity to gain practical experience and contribute to the data-related projects of our organization. As an intern, you will be assigned various responsibilities, duties, and projects within the Data Team. The internship will provide valuable insight into data management, documentation, and data analysis techniques.

This internship will provide hands-on experience in data analysis, documentation, and utilization of data tools in a real-world setting. Throughout the internship, you will receive guidance and mentorship from experienced data professionals who will help you develop your skills and expand your knowledge of data management and analysis techniques.

At the conclusion of the internship, you will have gained practical experience in supporting data documentation projects, utilizing data tools, and working with key enrollment data.

If you are passionate about data analysis, documentation, and making a positive impact in the education sector, we encourage you to apply for this internship opportunity with the Data Team at KIPP NJ.

Responsibilities/Duties/Projects

KIPP NJ-Data Team Internship duties can include the following:

- Support Data Team's Documentation Project: Help create and maintain documentation for the Data Team's processes and procedures. This includes writing help guides, recording user guide videos, and creating screenshots to assist team members in understanding and utilizing data tools effectively.
- Utilize a Wide Range of Tools: Gain exposure to and work with various tools such as Tableau for data visualization, Snagit for capturing screenshots, Slack for team communication, and Google Sheets for data analysis and documentation.
- Access to Online Training Opportunities: Get access to online training platforms like "Data Camp" to enhance your skills in SQL and other data-related skills.
- Help Verify and Track Student Enrollment Documents: Assist in verifying and tracking student enrollment documents to ensure accuracy and completeness of data.
- Track Key Enrollment Information: Use Google Sheets to track and analyze key enrollment information, providing insights to support decision-making processes.
- Utilize School Ops Tools and Technology: Familiarize yourself with school operations tools such as SchoolMint, HubSpot, Google Sheets, and Slack to gather and analyze data related to student enrollment and school operations.

Qualifications

- Currently pursuing a degree in data science, statistics, computer science, or a related field.
- Familiarity with data analysis and visualization tools, such as Tableau.
- Proficiency in using tools like Snagit, Slack, and Google Sheets.
- Eagerness to learn and enhance data skills through online training platforms like "Data Camp."
- Excellent attention to detail and accuracy in data verification and analysis.
- Good organizational and time management skills.
- Strong written and verbal communication skills.

Desired Majors

Computer Science, Information Systems & Technology, Business, Entrepreneurship & Human Resources, Engineering, Math & Physical Sciences, Technologies & Technicians

How To Apply

Send resume and transcripts to bscudieri@kippteamandfamily.org

KIPP Team and Family Schools, Inc.

60 Park Place, Suite 802 Newark, NJ 07102

KIPP NJ- Technology Team Internship, In-person, 2 open positions

Overview of Position

Internship Overview: Technology Team

Duration: 10 weeks

Number of Interns: 2

The Technology Team Internship at KIPP NJ offers college students interested in technology and IT support an opportunity to gain practical experience and contribute to the implementation and maintenance of technology infrastructure within our organization. As an intern, you will be assigned various responsibilities, duties, and projects within the Technology Team. The internship will provide valuable insight into technology deployment, asset management, troubleshooting, and network maintenance.

This internship will provide hands-on experience in technology deployment, asset management, troubleshooting, and network maintenance. Throughout the internship, you will receive guidance and mentorship from experienced IT professionals who will help you develop your technical skills and expand your knowledge of technology infrastructure.

At the conclusion of the internship, you will have gained practical experience in technology deployment, asset management, troubleshooting, and network maintenance.

If you are passionate about technology, IT support, and making a positive impact in the education sector, we encourage you to apply for this internship opportunity with the Technology Team at KIPP NJ.

Responsibilities/Duties/Projects

KIPP NJ- Technology Team Internship duties can include the following:

- Refreshing Technology Items: Assist in refreshing technology items at schools in preparation for the return of staff and students in August. This involves setting up new devices, migrating data, and decommissioning outdated equipment.
- Installing/Configuring Windows 10: Participate in the installation and configuration of Windows 10 operating systems on various devices, ensuring compatibility and optimal performance.

- Deploying Staff & Student Laptops: Support the deployment of laptops to staff and students, ensuring proper setup and configuration according to organizational policies and guidelines.
- Setting up & Configuring Printers: Assist in setting up and configuring printers across school campuses, ensuring connectivity and functionality.
- Packing Computer Equipment for Relocation: Help pack computer equipment for relocation, ensuring proper handling and transportation to new locations as needed.
- Managing and Auditing Technology Assets: Contribute to the management and auditing of technology assets, including maintaining accurate records of equipment, performing inventory checks, and assisting in asset disposal processes.
- Troubleshooting Hardware and Software Issues: Provide basic troubleshooting support for hardware and software issues, assisting end-users in resolving technical problems and escalating complex issues to senior team members when necessary.
- Data Network Maintenance Tasks: Assist in data network maintenance tasks, such as cable management, equipment installation, and network testing.

Desired Majors

Computer Science, Information Systems & Technology, Manufacturing, Production, and Skilled Trades, Math & Physical Sciences, Technologies & Technicians

How To Apply

Send resume and transcripts to bscudieri@kippteamandfamily.org

Redhawk Research, LLC

95 Homestead Rd, Tenafly, NJ 07670

Software Application Development, Remote, 4 open positions

Overview of Position

Are you a disciplined and motivated individual eager to kick-start your career in software development? Join our team as a Software Application Development Intern at Redhawk Research, LLC, a company specializing in asset management software and analytics for the mortgage industry. Gain hands-on experience in various aspects of software development as a remote intern. You will have the opportunity to work on real-world projects, contribute to innovative solutions, and collaborate with experienced professionals across different domains.

Responsibilities/Duties/Projects

Software Application Development duties can include the following:

1. Front-End Web Application Development (JavaScript):

- Collaborate with our front-end development team to design and implement user interfaces for web applications using JavaScript.
- Enhance the user experience by introducing new analytical features and optimizing web page performance and responsiveness.

2. Research on Artificial Intelligence Use Cases:

- Conduct research on the latest AI trends and identify potential use cases within our applications.
- Assist in the development of AI prototypes or proof-of-concepts using Python and JavaScript.

3. Cloud DevOps (Google Cloud, Linux, Terraform):

- Gain exposure to cloud computing platforms, particularly Google Cloud, in a remote environment.
- Participate in DevOps activities, including deployment automation, infrastructure as code using Terraform, and working with Linux-based systems.

4. Backend Web Application Development (Python, JavaScript, Postgres, Pandas, GraphQL):

- Work closely with our back-end development team to build and maintain server-side components of web applications using Python, JavaScript, and GraphQL for efficient data querying.
- Develop APIs, databases using Postgres, and server logic to support application functionality.
- Utilize Pandas for adding analytical outputs to our software applications.

5. Dagster Data Pipeline Development:

- Collaborate with our data engineering team to build and maintain data pipelines using Dagster.
- Help design and implement data transformations and workflows.

6. Project Support:

- Assist in the maintenance and enhancement of applications that are already in production.
- Collaborate with team members to identify and resolve issues or implement new features.
- Participate in code reviews and quality assurance processes.

7. Exploring New Application Ideas:

- Brainstorm and contribute to the development of new application concepts or features.
- Prototype and create proof-of-concept applications to explore potential innovations.

8. Enhancing Testing Suites:

- Write and maintain test cases to ensure the reliability and quality of our software products.

- Execute testing procedures and report any defects or issues found.

9. Documentation:

- Create clear and comprehensive technical documentation for code, APIs, and processes.
- Help improve existing documentation to make it more accessible and user-friendly.

Qualifications

- Currently pursuing a degree in Computer Science, Software Engineering, or a related field.
- Basic knowledge of Python, JavaScript, Pandas, GraphQL, and database technologies like Postgres.
- Familiarity with Linux-based systems.
- Strong problem-solving skills and a disciplined approach to learning and adapting to new technologies.
- Excellent communication and teamwork abilities.
- Enthusiasm for software development and a desire to make an impact.

Desired Majors

Computer Science, Information Systems & Technology, Technologies & Technicians, Arts & Design

How To Apply

Send resume to dkim@redhawkresearch.com

RegAlytics

412 Washington St. #3D, Hoboken, NJ 07030

Generative AI Integration Intern, Remote, 1 open position

Overview of Position

We are seeking a dynamic and motivated intern to join our team and contribute to the integration of generative artificial intelligence (AI) into our software offerings. As a Generative AI Integration Intern, you will play a crucial role in developing GPT assistants, implementing embeddings for article identification within our database, utilizing embeddings for data tagging and categorization, and exploring the creation of an AI-powered chatbot for regulatory advice based on our extensive database of regulatory alerts.

Responsibilities/Duties/Projects

Generative AI Integration Intern duties can include the following:

- GPT Assistants Development: Collaborate with our development team to build GPT assistants that enhance user experience and provide intelligent insights.
- Embeddings Implementation: Utilize embeddings to develop algorithms for identifying related articles within our database, streamlining content retrieval for users.
- Data Tagging and Categorization: Employ embeddings to create efficient tagging systems, organizing data into categories for enhanced accessibility and search functionality.
- AI-Powered Chatbot: Explore the feasibility of developing an AI-powered chatbot that leverages our regulatory alert database to provide clients with real-time regulatory advice.

Qualifications

- Background in computer science, artificial intelligence, or related field.
- Proficiency in programming languages such as Python and experience with relevant GPT AI frameworks and APIs.
- Understanding of natural language processing (NLP) and machine learning concepts.
- Strong analytical and problem-solving skills.
- Effective communication and collaboration abilities.
- Eagerness to learn and adapt to emerging technologies.

Benefits:

- Hands-on experience in cutting-edge AI integration projects.
- Exposure to real-world applications of AI in the regulatory domain.
- Mentorship from experienced professionals in the field.
- Experience working in a woman-owned RegTech startup.

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Send resume and cover letter to Jobs1@RegAlytics.ai

Solutions³ LLC

637 Wyckoff Avenue, PMB 352, Wyckoff, NJ 07481

Cybersecurity Essentials Internship, Remote, 2 open positions

Overview of Position

The Cybersecurity Intern's role is to introduce the intern to the NIST Cybersecurity strategically Framework (NIST-CSF), the NIST Risk Management Framework (NIST-RMF), and the NIST Cybersecurity Professional (NCSP®) Training & Certification, and various cybersecurity applications and compliance platforms.

The intern will also learn approaches and methodologies associated with compliance assessments, and gain exposure to the business side and partnership side (Value Added Reseller) of cybersecurity.

The intern will go through the DHS/CISA Cybersecurity Essentials package and work with a senior cybersecurity compliance engineer to create a Professional Services package definition of the DHS/CISA Cybersecurity Essentials package.

The end goal of this internship is to perform a DHS/CISA Cybersecurity Essentials-based assessment of Solutions3 LLC.

Responsibilities/Duties/Projects

Cybersecurity Essentials Internship duties can include the following:

- NIST-CSF & NIST-RMF Training
- NIST Cybersecurity Professional (NCSP®) Foundations Training w/required Certification.
- A weekly Cybersecurity Vendor Overview
- Review of a NIST-CSF, NIST-RMF & NIST 800-171 Assessment Spreadsheet
- Assemble a POAM from the above assessment.
- Identify and work on Cybersecurity Essentials Gap remediation.
- Create a defined Professional Services Offering around the above
- Deliver a final project presentation

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Apply through <https://app.joinhandshake.com/emp/employers/774060>

Solutions³ LLC

637 Wyckoff Avenue, PMB 352, Wyckoff, NJ 07481

NIST Cybersecurity Internship, Remote, 2 open positions

Overview of Position

The NIST Cybersecurity Intern's role is to introduce the intern to the NIST Cybersecurity Framework (NIST-CSF), the NIST Risk Management Framework (NIST-RMF), and the NIST

Cybersecurity Professional (NCSP®) Training & Certification, and various cybersecurity applications and compliance platforms.

The intern will also learn approaches and methodologies associated with compliance assessments, and gain exposure to the business side and partnership side (Value Added Reseller) of cybersecurity.

The end goal of this internship is to understand what's involved in a NIST-CSF, a NIST-RMF & a NIST 800-171 based assessment of Solutions3 LLC, and to take the results to create a Plan of Action & Milestones (POAM)

Responsibilities/Duties/Projects

NIST Cybersecurity Internship duties can include the following:

- NIST-CSF & NIST-RMF Training
- NIST Cybersecurity Professional (NCSP®) Foundations Training w/required Certification.
- A weekly Cybersecurity Vendor Overview
- Review of a NIST-CSF, NIST-RMF & NIST 800-171 Assessment Spreadsheet
- Assemble a POAM from the above assessment.
- Identify and work on Cybersecurity Essentials Gap remediation.
- Create a defined Professional Services Offering around the above
- Deliver a final project presentation

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Apply through <https://app.joinhandshake.com/emp/employers/774060>

Students 2 Science

66 Deforest Avenue, East Hanover, NJ 07936

ISAAC (Improving Student Affinity & Aptitude for Careers in STEM) Program Internship, In-person, 4 open positions

Overview of Position

The S2S project-based internship program provides a mentored internship opportunity and career readiness experience to college students interested in learning about STEM (Science, Technology, Engineering and Mathematics). During the summer internship program, interns will gain meaningful hands-on work experience and develop a toolkit of skills foundational for the professional world. Interns will be assigned to work with a designated member of the S2S team

and regularly interact with industry experts to evaluate and revise current content, investigate industry trends to develop new curriculum, and assist in the delivery of the summer program.

Internship duration: Monday, May 20, 2024, through Wednesday, August 7, 2024.

Payment will be \$20.00 per hour.

Hours per week are agreed upon by the intern and designated internship supervisor.

Interns must be committed to working 30 hours per week for the duration of their internship with Students 2 Science.

Responsibilities/Duties/Projects

ISAAC (Improving Student Affinity & Aptitude for Careers in STEM) Program Internship duties can include the following:

- Conduct research, complete experimentation, and develop a presentation that summarizes the project's lifecycle.
- Present the findings to their internship class, the S2S team, and industry experts for feedback and evaluation.
- Evaluate current content and delivery practices to ensure that they are relevant, up to date with standards, and determine upgrades for use in future years.
- Work individually and with the S2S and intern team to investigate current and future workforce trends in the state of New Jersey.
- Develop content to be used for future ISAAC programs that aligns with the outcomes of the workforce research.
- Immerse yourself in the daily operations of program development and implementation with the support of your internship team and leadership.
- Attend all weekly corporate site visits, career advancement workshops and/or discussions as part of the Career Advancement Program.

Desired Majors

Computer Science, Information Systems & Technology, Education, Engineering, Life Science, Math & Physical Sciences, Technologies & Technicians

How To Apply

Send resume and cover letter to **Oliva Felder, Director Career Advancement Program** at **Oliviafelder@students2science.org**

Students 2 Science

66 Deforest Ave, East Hanover, NJ 07936

Virtual Lab (V-Lab) Program Internship, In-person, 1 open position

Overview of Position

The S2S project-based internship program provides a mentored internship opportunity and career readiness experience to college students interested in learning about STEM (Science, Technology, Engineering and Mathematics). During the summer internship program, interns will gain meaningful hands-on work experience and develop a toolkit of skills foundational for the professional world. Interns will be assigned to work with a designated member of the S2S team and regularly interact with industry experts to evaluate and revise current content, investigate industry trends to develop new curriculum, and assist in the delivery of the summer program.

Internship duration: Monday, May 20, 2024, through Wednesday, August 7, 2024.

Payment will be \$20.00 per hour.

Hours per week are agreed upon by the intern and designated internship supervisor.

Interns must be committed to working 30 hours per week for the duration of their internship with Students 2 Science.

Responsibilities/Duties/Projects

Virtual Lab (V-Lab) Program Internship duties can include the following:

- Conduct research, complete experimentation, and develop a presentation that summarizes the project's lifecycle.
- Present the findings to their internship class, the S2S team, and industry experts for feedback and evaluation.
- Evaluate current content and delivery practices to ensure that they are relevant, up to date with standards, and determine upgrades for use in future years.
- Work individually and with a S2S and intern team to develop stimulating content to be used for future V-Lab programming.
- Immerse yourself in the daily operations of program development and implementation with the support of your internship team and leadership.
- Attend all weekly corporate site visits, career advancement workshops and/or discussions as part of the Career Advancement Program.

Desired Majors

Computer Science, Information Systems & Technology, Education, Engineering, Life Science, Math & Physical Sciences, Natural Resources, Sustainability & Environmental Science, Technologies & Technicians

How To Apply

Send resume and cover letter to **Olivia Felder, Director Career Advancement Program at Oliviafelder@students2science.org**

Thrivio Health

User Experience (UX/UI) Design Intern, Hybrid, 1 open position

Overview of Position

A User Experience (UX) Design Intern position in a digital health solutions business typically involves the following responsibilities and opportunities:

Research and Analysis: Conducting user research to understand the needs, behaviors, and motivations of the target audience. This includes creating surveys, conducting interviews, and analyzing user feedback to gain insights into user requirements.

Design and Prototyping: Assisting in the design of user interfaces for digital health applications. This involves creating wireframes, mockups, and interactive prototypes to visualize the design solutions.

Usability Testing: Participating in usability testing sessions to evaluate the effectiveness of designs. This includes observing user interactions, collecting data on user performance, and identifying areas for improvement.

Collaboration with Cross-Functional Teams: Working closely with developers, product managers, and other stakeholders to ensure that the UX design aligns with technical constraints and business objectives.

Learning and Development: Gaining exposure to the latest UX design tools and methodologies. This could include workshops, training sessions, and mentorship opportunities to develop design skills and knowledge.

Feedback and Iteration: Incorporating feedback from various stakeholders into the design process, and iterating on designs to enhance user satisfaction and accessibility.

Documentation and Presentation: Documenting design processes and decisions, and presenting designs to team members and stakeholders to gather feedback and buy-in.

Keeping Up with Trends: Staying updated with the latest trends in UX design, particularly as they pertain to digital health, to ensure that the designs are modern, user-friendly, and effective.

Responsibilities/Duties/Projects

User Experience (UX/UI) Design Intern duties can include the following:

- **User Research:** Conducting research to understand user needs and behaviors. This may involve preparing and conducting interviews, surveys, or focus groups to gather qualitative and quantitative data.
- **User Personas and Journey Mapping:** Creating user personas and mapping user journeys to illustrate the various ways users interact with the digital health product.
- **Design Prototyping:** Developing wireframes, mockups, and interactive prototypes to showcase design concepts. Utilizing design software like Sketch, Adobe XD, or Figma for this purpose.
- **Usability Testing:** Planning and executing usability tests to gather feedback on prototypes or existing products. Analyzing results to identify pain points and areas for improvement.
- **Collaborative Work:** Collaborating with cross-functional teams, including developers, product managers, and other designers, to ensure design feasibility and alignment with business goals.
- **Design Documentation:** Documenting design processes, decisions, and user feedback to maintain a clear record of the evolution of the project.
- **Feedback Implementation:** Iteratively improving designs based on user feedback and stakeholder input.
- **Accessibility and Compliance:** Ensuring that designs comply with relevant health regulations and accessibility standards.
- **Learning and Keeping Updated:** Actively learning about new trends and tools in UX design and digital health, participating in workshops and training sessions.

Projects:

- **Redesigning a Health App Interface:** Improving the user interface of an existing health app, focusing on enhancing user engagement and simplification of complex features.
- **Developing a New Feature:** Working on the design of a new feature or module within a digital health platform, such as a symptom checker or appointment booking system.
- **Patient Experience Improvement Project:** Creating a project focused on improving patient experience through better design - could involve a deep dive into a specific aspect of the user journey.
- **Data Visualization Challenge:** Developing visualizations for complex health data to make it easily understandable for both healthcare professionals and patients.
- **Mobile-First Design Project:** Focusing on creating or improving the mobile user experience of a digital health application.
- **Design System Contribution:** Helping in building or maintaining a design system for consistent user experiences across various products or services.

Desired Majors

Computer Science, Information Systems & Technology, Health Professions

How To Apply

Send resume and cover letter to Thriviohealth@gmail.com

Triveni Group LLP

71 Union Ave, Suite 208, Rutherford, New Jersey 07070

Software Engineer, Hybrid, 2 open positions

Overview of Position

Triveni IT is seeking a highly motivated and talented Software Developer Intern to join our dynamic team. As a Software Developer Intern, you will have the opportunity to work closely with experienced professionals, gain hands-on experience in software development, and contribute to meaningful projects that make a real impact.

Responsibilities/Duties/Projects

Software Engineer duties can include the following:

- Collaborate with the development team to design, develop, test, and deploy software solutions.
- Assist in coding, debugging, and maintaining software applications.
- Contribute to the documentation of code and system processes.
- Troubleshoot, debug, and optimize code for performance.

Desired Majors

Computer Science, Information Systems & Technology, Technologies & Technicians

How To Apply

Send resume to hr@triveniit.com

Universal Equations, Inc.

Junior Drupal Site Builder, Remote, 1 open position

Overview of Position

Universal Equations is looking for a Junior Drupal Site Builder to support our clients.

Responsibilities/Duties/Projects

Junior Drupal Site Builder duties can include the following:

- Develop Drupal 9.x and 10.x websites
- Plan and implement information structure and features, functionality, user- interface design, and navigation for Drupal
- Export applicable content from current legacy Drupal website to new Drupal 9.x or newer CMS.

- Deploy Agency websites in a centralized, large-scale environment and within an architecture that easily facilitates the management of common theme(s), modules or other shared components for large scale and/or standalone websites.
- Create and execute content migration plans and coordinate the migration of content and site assets from legacy web sites and sites hosted at external partner domains as needed.
- Use approved and specified repository to store source code, document code, release packages, and associated artifacts.

Qualifications

- Experience developing web solutions in Drupal in a LAMP environment.
- Site building experience including familiarity with Drupal custom modules SOLR Implementation, data manipulation, SQL querying.
- Experience building responsive websites using Drupal 9+ including PHP (creating custom modules and using theme hooks), Twig templates, Sass (SCSS), JavaScript, YML, and UI components (e.g. USWDS).
- Proficiency with core web technologies of HTML5, JavaScript (ES2015) and CSS3.
- Knowledge of PHP, PHP files and theme functions, and knowledge of the Drupal theme layer.
- Can convert comprehensive layout and wireframes into working HTML pages.
- Thorough understanding of the Software Development Lifecycle (eg Requirements, Design, Development, Testing and exposure to Agile).

Desired Majors

Computer Science, Information Systems & Technology

How To Apply

Send resume and transcripts to support@uequations.com

Wellcare Nurses and Staffing

185 Central ave Ste 501 East Orange NJ 07018

Finance + Operations Intern, Hybrid, 1 open position

Overview of Position

Wellcare Nurses is seeking an individual to oversee diverse finance and operational workstreams. In this internship, you will assume a crucial role in establishing a comprehensive and precise financial reporting and modeling system, conducting forecasting projections, contributing to the implementation of financial reporting software, and engaging in various additional projects. This position offers the opportunity to lead key aspects of these projects and play a crucial role in

establishing financial processes that will support the sustainable growth of Wellcare Nurses in the years to come.

The preferred candidate possesses an analytical mindset and has prior internship or work experience in a quantitative capacity. Your attention to detail is exceptional, enabling you to quickly identify discrepancies or anomalies. While we don't anticipate you to have all the answers, we do expect you to be open-minded, adaptable, and eager to learn. We welcome candidates with varying experience levels, as long as they demonstrate excellent analytical skills, proficiency in Excel, and enthusiasm for contributing to a mission-driven team. Additionally, we value individuals who are proactive in taking initiative and vocal about sharing their ideas.

Responsibilities/Duties/Projects

Finance + Operations Intern duties can include the following:

- Good written and verbal communication skills.
- Good interpersonal communication skills as needed to work successfully with staff and managers within and outside of function.
- Strong analytical skills, attention to detail and ability to work both independently and on cross functional teams.
- Ability to build strong working relationships across all levels of the organization, including remote areas.
- Ability to function well in a fast-paced, dynamic environment with competing priorities.
- Ability to work in a project-based environment.
- Ability to follow standard accounting and finance practices, and departmental procedures and processes.
- Strong Microsoft Office skills including Excel, Word, Outlook and PowerPoint.
- Must be enrolled in an educational or professional program through summer 2024 or later.

Desired Majors

Computer Science, Information Systems & Technology, Engineering, Math & Physical Sciences, Business, Entrepreneurship & Human Resources

How To Apply

Send resume, cover letter, and transcripts to ugoeze@wellcarenurses.com

Absecon Capital

3101 Revere Blvd, Brigantine, NJ 08201

Finance Internship, Hybrid, 5 open positions

Overview of Position

Absecon Capital, Inc. is a hospitality management and ownership group. Founded by a collection of professionally diverse visionaries, the Absecon Capital family of brands are disrupting and redefining the coffee and casual dining segments of the U.S. food and beverage market.

Our portfolio isn't a collection of acquired brands, but a magnum opus of original and scalable concepts we've hand built. Each concept emanates from our core values of relentless craftsmanship and an unyielding mission to provide products and experiences that are unrivaled in quality and freshness.

The cornerstone of Absecon Capital is our team—seasoned professionals whose expertise are matched only by our passion. Stellar stewardship allows us to maintain exceptional quality and execution even as we ambitiously expand our operations. At Absecon Capital, operational excellence is not just a Power Point buzz word, it's our battle cry.

Join us on this exhilarating journey as we set new precedents in disruptive hospitality.

We view the internship program as a mutually beneficial opportunity designed to equip students with real world experience, while learning from industry leaders in their functional area of choice. Our goal is that an internship at Absecon Capital will enable you to build your network as an early career professional, provide you with opportunities to work with startup founders and owners, and allow you to lead your own projects.

Working with a start up provides you with a unique opportunity to get in on the ground floor of a fast growing company. Return offers may be offered to soon-to-be-graduates.

Responsibilities/Duties/Projects

Finance Internship duties can include the following:

- Learn about Absecon Capital, our corporate structure, and business strategies
- Think broadly about our data usage and suggest creative ways to analyze it
- Handle, manipulate, and analyze data for financial projections and business expansions
- Provide weekly, monthly, and quarterly P&Ls
- Review Quickbooks categorization and automation
- Develop skills in tax collecting and filing

Qualifications

- Academic major of Finance or Accounting
- GPA of 3.0 or greater
- Currently enrolled as a full-time student at an accredited college or university. Rising Seniors or rising Juniors preferred
- Candidates should have an understanding of finance and accounting concepts and principles
- Desktop software skills, particularly knowledge and use of Excel, Word, Google Drive, Quickbooks

- Strong communication skills
- Self-starter with the ability to coordinate and prioritize various assignments
- Ability to research and analyze financial information, enjoying a heavy data and analysis component to your work
- Ability to interact as a team player
- Ability to complete assignments responsibly and function independently
- Be curious and ask questions

Desired Majors

Business, Entrepreneurship & Human Resources, Computer Science, Information Systems & Technology, Social Sciences

How To Apply

Fill out the following form: <https://forms.gle/4ps2FvtB6HJ1DGfL6>

Chad School Foundation

60 Park Place, Newark, NJ 07102

Program Assistant, In-person, 3 open positions

Overview of Position

The Chad School Foundation is an education policy and advocacy organization that works to uphold excellence in education by improving student outcomes for historically disadvantaged children attending public schools. Through commissioning research, convening key stakeholders and decision makers, and awarding scholarships, the Foundation leads efforts to support the academic success of students of color and to raise the expectations for student achievement in the Newark community.

The intern will work to provide support to The Chad School Foundation office and staff. He/she will help organize, set up, and participate in Chad events as well as publicize events and educational topics on social media and complete general office work.

Responsibilities/Duties/Projects

Program Assistant duties can include the following:

- Meeting and special event conception, planning, coordination, and support.
- Marketing and communications support, including website and social media maintenance, poster and flyer design, and copy writing.
- Attendance at meetings of organizations and committees.
- Research related to Chad School Foundation programmatic initiatives, and other education policy related topics.
- Additional tasks and projects assigned by the Executive Director or Project Manager.

Qualifications

- Professionalism: Must be reliable and dependable, reporting to work, completing assignments, and responding to communications (emails, texts, phone calls) promptly.
- Commitment to promoting diversity, equity, and inclusion.
- Ability to work during the window and occasional evenings to support staff and board meetings and events.
- Positive attitude and courteousness.
- Excellent verbal and written communication skills.
- Proficiency in basic computer skills, i.e., word processing, spreadsheets, presentations, web sites, and social media.

Desired Majors

Education, Communications, Business, Entrepreneurship & Human Resources, Civics & Government, Computer Science, Information Systems & Technology, General Studies, Humanities & Languages

How To Apply

Send resume, cover letter, and transcripts to im@thechadschoolfoundation.org

CIRCLE Learning Group Inc

1412 Stelton Road Unit 5, Piscataway, NJ 08854

Marketing Intern, Hybrid, 1 open position

Overview of Position

CIRCLE is an acronym for Collective Initiates Restore Community Life and Education. The vision and mission of CIRCLE Learning Group is to provide quality and equitable educational programs to low-income communities and families who are furthest from educational justice in New Jersey. The goal of the organization would be to remedy these disadvantages and address a crucial need of communities by establishing lifelong relationships with families to help close achievement gaps and increase educational success rates. CIRCLE Learning Group facilitates educational programs and events focused on the areas of literacy, STEAM (science, technology, engineering, arts, and math), mental and physical health, and job and life skills.

Be a part of our dynamic educational nonprofit as a Programs and Fundraiser Marketing Intern. This role provides a stimulating prospect to make a valuable contribution to educational initiatives while simultaneously acquiring practical knowledge in the areas of marketing strategies, event coordination, and donor relations. You will contribute significantly to our team by aiding in the development and implementation of marketing campaigns, coordinating fundraising activities, and providing support to college initiatives that seek to empower students.

Responsibilities/Duties/Projects

Marketing Intern duties can include the following:

- Help develop and sustain connections with sponsors, donors, and collaborators;
- Help conduct research to identify prospective funding methods such as sponsorships and grants;
- Help manage the grant application process and compose grant proposals
- Help coordinate fundraising campaigns and events
- Help track donor information and manage fundraising efforts using software and databases
- Help foster a collaborative partnership with the marketing team in order to develop promotional materials for fundraising endeavors;
- Help deliver exceptional customer service to stakeholders and benefactors;
- Help manage and engage on social media accounts, including developing promotional materials and marketing campaigns

Desired Majors

Communication, Computer Science, Information Systems & Technology, Education, Business, Entrepreneurship & Human Resources, Arts & Design, General Studies, Math & Physical Sciences, Technologies & Technicians, Open to all Majors, Engineering

How To Apply

Send resume, cover letter, and transcripts to interns@circlesteamlab.org or apply through www.circlesteamlab.org

CIRCLE Learning Group Inc

1412 Stelton Road Unit 5

STEAM Instructor/Coach, Hybrid, 2 open positions

Overview of Position

CIRCLE is an acronym for Collective Initiates Restore Community Life and Education. The vision and mission of CIRCLE Learning Group is to provide quality and equitable educational programs to low-income communities and families who are furthest from educational justice in New Jersey. The goal of the organization would be to remedy these disadvantages and address a crucial need of communities by establishing lifelong relationships with families to help close achievement gaps and increase educational success rates. CIRCLE Learning Group facilitates educational programs and events focused on the areas of literacy, STEAM (science, technology, engineering, arts, and math), mental and physical health, and job and life skills.

Be a part of our dynamic educational nonprofit as a STEAM Instructor/Coach Intern. This role provides a gratifying prospect to motivate and direct students in the domains of STEAM (Science, Technology, Engineering, the Arts, and Mathematics). You will assist in the development and facilitation of stimulating activities that cultivate a passion for knowledge acquisition and investigation among young participants in your capacity as an instructional intern.

Responsibilities/Duties/Projects

STEAM Instructor/Coach duties can include the following:

- Evaluating and implementing the curriculum in an approach that relates to students' interests and abilities
- Adhering to lesson plans to cultivate an enjoyable yet challenging educational setting
- Monitor student conduct and using innovative strategies to sustain the enthusiasm and involvement of all participants Establishing a supportive learning environment for our learners
- Innovatively instructing cutting-edge STEAM principles
- Innovatively and creatively instruct STEAM concepts
- Motivate and inspire students by harnessing your enthusiasm STEAM and teaching
- Be flexible, punctual, and professional
- Use passion for instructing to inspire and serve as role model participants
- To be punctual, professional, and flexible
- Provide direct supervision and behavior management of learners
- Facilitate exciting, safe, and engaging STEAM and technology-related activities
- Ensure a positive, enjoyable, and secure environment

Qualifications

- Current enrollment in a college or university program, preferably in a STEAM-related field or Education
- An enthusiasm for the STEAM fields and a mission to motivate young students to pursue similar interests
- Proficient in interpersonal and communication dynamics, with the capacity to captivate and inspire program attendees.
- Prior experience working with children or in a camp environment (a plus, but not required)
- Advanced abilities in robotics, coding, drones, and/or digital arts (a plus, but not required)
- Adaptability, creativity, and patience in addressing the varied learning needs of individuals
- Access to a reliable internet connection and computer / mobile phone device (i.e.: iPhone, Android, etc.) *Required*
- Strong organization skills and attention to detail

- Flexibility to meet changing work needs and demands
- Ability to work collaboratively on a high-functioning team
- Openness to feedback and desire to grow professionally

Desired Majors

Arts & Design, Communications, Computer Science, Information Systems & Technology, Education, Engineering, General Studies, Health Professions, Life Science, Manufacturing, Production, and Skilled Trades, Math & Physical Sciences, Natural Resources, Sustainability & Environmental Science

How To Apply

Send resume, cover letter, and transcripts to interns@circlesteamlab.org or apply through www.circlesteamlab.org

Coriell Insitute for Medical Research

403 Haddon Avenue, Camden, NJ, 08103-1505

Coriell Summer Program, In-person, 7 open positions

Overview of Position

Founded in 1953, the Coriell Institute for Medical Research is a non-profit research institute dedicated to improving human health through biomedical research. Coriell comprises 15 faculty members and 4 postdoctoral fellows, among many students and research staff, who lead research in personalized medicine, cancer biology, aging, epigenetics, and the genomics of opioid use disorder. Coriell also hosts one of the world's leading biobanks — composed of collections for the National Institutes of Health, disease foundations, and private clients—and distributes biological samples, and offers research and biobanking services to scientists around the globe.

The Coriell Summer Experience for Students is an opportunity for college students to work alongside world-renowned scientists and researchers and gain insights into careers in science or related areas. Students will spend time in the laboratory and receive individualized direction from a group of expert mentors; the students will have the chance to learn basic and applied cellular, molecular, and biochemical techniques.

Coriell Summer will enhance academic credentials and provide the opportunity to develop new areas of interest.

Responsibilities/Duties/Projects

Coriell Summer Program duties can include the following:

- Achieve a general understanding of the basic principles and goals of the research project.

- Under direct supervision, learn and conduct routine laboratory experiments following established procedures, including assays, DNA extraction, tissue culture, protein purification, PCR analysis, and electrophoresis.
- Assist in executing research experiments related to the project through materials preparation, proper documentation, and sample collection and processing.
- Data analysis and interpretation.
- Under supervision, understand general concepts related to using standard research equipment such as microscopes, incubators, autoclaves, and centrifuges.
- Prepare and maintain detailed documentation (test plan protocols, reports, specifications, standard operating procedures).
- Perform literature searches and library investigations as they relate to the research.
- Participate in weekly seminars, lab meetings, and other activities to further my own knowledge of research.
- Create a final presentation to share with the team.

Desired Majors

Life Science, Computer Science, Information Systems & Technology

How To Apply

Send resume, cover letter, and transcripts to summerexperience@coriell.org

Crestron Electronics, Inc.

15 Volvo Drive Rockleigh, NJ 07647

Intern - Summer 2024 - Industrial Engineering, In-person, 1 open position

Overview of Position

The Industrial Engineer Intern will report to the Industrial Engineer Supervisor and assisted by the Industrial Engineering Mentor throughout the internship. The Industrial Engineering Intern will support lean and continuous improvement activities in manufacturing and production support areas and will receive support and development from the wider Industrial Engineering team. The Intern may be responsible for localized improvements and may participate in team projects.

Responsibilities/Duties/Projects

Intern - Summer 2024 - Industrial Engineering duties can include the following:

- Work with the Production team to create and document new processes that lead to the reduction of waste
- Implement 6S Lean Principles on the Production floor

- Take deep dives into specific products to recommend improvements that will lead to increased throughput
- Pull and organize data/metrics to share with Management team

Desired Majors

Manufacturing, Production, and Skilled Trades, Engineering, Computer Science, Information Systems & Technology

How To Apply

Send resume to campusrelations@crestron.com

Crestron Electronics, Inc.

15 Volvo Drive Rockleigh, NJ 07647

Intern - Summer 2024 - Engineering Software Tools, Hybrid, 2 open positions

Overview of Position

As an engineering software tools intern, you will work as a member of the Software Tools team to implement frontend development solutions for interactive web application contributing to framework development to enable mission-oriented applications on one of our next-gen projects.

Responsibilities/Duties/Projects

Intern - Summer 2024 - Engineering Software Tools duties can include the following:

- Work closely with team to design and implement frontend for interactive web application
- Apply your HTML / CSS / JavaScript programming skills to solve complex problems
- Participate in design and code reviews
- Write automated tests and user interface tests to support automated application testing
- Identifying problems uncovered by testing, and correcting them
- Identify and address performance bottlenecks
- Write technical documentation

Desired Majors

Engineering, Computer Science, Information Systems & Technology

How To Apply

Send resume to campusrelations@crestron.com

Crossroads4Hope

3 Crossroads Drive Bedminster, NJ 07921

Program Analysis Intern, Hybrid, 1 open position

Overview of Position

As a Program Analytics Intern you will play a crucial role in supporting our program analysis efforts by utilizing databases and pivot tables. You will have the opportunity to work closely with our analytics team and gain hands-on experience in data management, reporting, and visualization. This internship will provide you with valuable skills and insights into the world of data analytics within a dynamic and supportive environment.

Responsibilities/Duties/Projects

Program Analysis Intern duties can include the following:

1. Data Extraction and Preparation:

- Collect, clean, and organize data from various sources, including databases and spreadsheets.
- Perform data quality checks to ensure accuracy and consistency.

2. Database Management:

- Assist in maintaining and updating the program-related databases.
- Develop a deep understanding of our data architecture and schema.

3. Data Analysis:

- Use pivot tables and other data analysis tools to generate meaningful insights and trends.
- Assist in identifying key performance indicators (KPIs) and metrics for program evaluation.

4. Reporting and Visualization:

- Create clear and concise reports and dashboards to communicate findings to stakeholders.
- Collaborate with team members to enhance data visualization techniques.

5. Documentation:

- Document data analysis processes and workflows for future reference.
- Prepare user guides or documentation to assist team members.

6. Collaboration and Learning:

- Collaborate with cross-functional teams to gather data requirements and feedback.
- Continuously learn and improve your analytical skills through mentorship and training opportunities.

Qualifications

- Currently enrolled in a relevant undergraduate or graduate program (e.g., public health, social work, business etc.).
- Strong analytical and problem-solving skills.
- Proficiency in Microsoft Excel, including pivot tables and data functions.
- Basic knowledge of databases and SQL is a plus.
- Excellent communication and teamwork skills.
- Detail-oriented with a commitment to data accuracy.
- Self-motivated and eager to learn.

Benefits:

- Hands-on experience in data analytics within a real-world business setting.
- Exposure to cutting-edge tools and technologies in data analysis.
- Mentorship and guidance from experienced professionals in the field.
- Networking opportunities with professionals across different departments.
- Competitive internship compensation and potential for future employment opportunities.

Desired Majors

Business, Entrepreneurship & Human Resources, Computer Science, Information Systems & Technology, Life Science

How To Apply

Send resume, cover letter, and transcripts to asutton@crossroads4hope.org;
info@crossroads4hope.org

DSimone Artistry Salon & Spa

129 Broadway Elmwood Park NJ 07407

Business Management Intern, In-person, 2 open positions

Overview of Position

DSimone Artistry Salon & Spa is a Textured Focused Salon located in Elmwood Park, NJ. We specialize in providing exceptional hair and skin services to our clients, creating a relaxing and luxurious experience. As part of our commitment to nurturing talent and fostering growth, we are

offering an internship opportunity for individuals interested in gaining hands-on experience in the business side of the salon industry.

As a Salon Business Intern, you will work closely with our salon management team to gain insights into the day-to-day operations of a thriving beauty business. This internship is designed to provide exposure to various aspects of salon management, customer service, marketing, and administrative tasks.

Responsibilities/Duties/Projects

Business Management Intern duties can include the following:

Assist with Administrative Tasks:

- Provide support in managing appointment schedules, client records, and other administrative duties.
- Help maintain a clean and organized salon environment.

Customer Service:

- Interact with clients to ensure a positive and welcoming experience.
- Assist in addressing client inquiries, feedback, and concerns.

Marketing and Promotions:

- Contribute to social media initiatives, including content creation and scheduling posts.
- Assist in the development and implementation of promotional events and marketing campaigns.

Inventory Management:

- Work with the team to monitor and manage salon inventory, including beauty products and supplies.

Observation and Learning:

- Shadow and learn from experienced salon professionals, gaining insights into industry best practices.
- Attend team meetings and training sessions to enhance knowledge of salon operations.

Business Development:

- Contribute ideas for business growth and improvement.
- Assist in researching market trends and competitor analysis.

Desired Majors

Business, Entrepreneurship & Human Resources, Communications, Computer Science, Information Systems & Technology, Humanities & Languages, Manufacturing, Production, and Skilled Trades, Technologies & Technicians

How To Apply

Send resume, cover letter, and transcripts to hello@dsimoneartistry.com

FinTech & Sports Wagering Innovation Center

200 Hudson St. NJCU School of Business Suite 206

Marketing Internship, Hybrid, 2 open positions

Overview of Position

The Marketing intern will support the innovation center in promoting its events and programs to industry and to students and individuals in New Jersey. The role will include managing social media posting, photo and video content creation, and email marketing. The intern will also get experience in event planning and execution. They will also have opportunities to work with industry leaders, faculty, and state leadership.

Responsibilities/Duties/Projects

Marketing Internship duties can include the following:

- Execute marketing campaigns across various digital channels, including websites, social media, and email marketing.
- Manage organic social media posting and campaigns across multiple platforms
- Manage email marketing campaigns and list development
- Prepare and analyze reports of campaign performance
- Coordinate with other FTSWIC staff to develop digital content

Desired Majors

Business, Entrepreneurship & Human Resources, Arts & Design, Communications, Computer Science, Information Systems & Technology, Open to all Majors

How To Apply

Send resume to david@ftswinnovation.org

Fundraising Well

152 Pine St, Jersey City, NJ 07304

Data & Influence Associate, Remote, 1 open position

Overview of Position

The Data & Influence Associate will play a significant role in supporting the data collection and analysis, and thought leadership offerings of Fundraising Well and its clients.

Responsibilities/Duties/Projects

Data & Influence Associate duties can include the following:

- Conduct a comprehensive comparative analysis of various survey tools and software
- Design and create engaging surveys to gather relevant data in alignment with organizational goals and objectives.
- Develop survey questions that are clear, unbiased, and capable of extracting meaningful insights from respondents.
- Implement survey distribution strategies across various platforms, ensuring maximum reach and participation from the target audience.
- Monitor and analyze survey responses, identifying trends, patterns, and outliers to derive actionable insights.
- Respond to participant inquiries and feedback, ensuring a positive and engaging experience for survey participants.
- Collaborate with Fundraising Well leadership to understand specific data requirements and tailor surveys accordingly.
- Collaborate with marketing team to promote surveys and engage with the audience effectively, and create reports summarizing survey findings..
- And more! (and there is flexibility to incorporate your areas of interest)

Desired Majors

Business, Entrepreneurship & Human Resources, Civics & Government, Communications, Computer Science, Information Systems & Technology, Engineering, General Studies, Humanities & Languages, Life Science, Math & Physical Sciences, Social Sciences, Technologies & Technicians

How To Apply

Send resume and cover letter to intern@fundraisingwell.com

GEOACL LLC DBA RAINBOW SECURE

Business Development and Pilot Project Intern, Hybrid, 2 open positions

Overview of Position

We are seeking a driven and resourceful Business Development and Pilot Project Intern to join our team. The successful candidate will work closely with our business development team to

gather feedback, reviews, and testimonials from CIOs, CISOs, CTOs, and SMB founders, as well as secure pilot projects with Healthcare, Financial Services, Pharma, and Education organizations. This internship provides a unique opportunity to gain hands-on experience in business development and project management while working with industry leaders.

Internship Duration: 3 months with a commitment of at least 3 days a week but can be extended to 6 months and performing candidates may get an offer to join as an associate.

Who should apply: If you are a proactive individual with a passion for business development and technology project management and looking for an opportunity to gain valuable experience, we encourage you to apply.

Responsibilities/Duties/Projects

Business Development and Pilot Project Intern duties can include the following:

- Research and identify potential clients in the Healthcare, Financial Services, Pharma, and Education industries
- Research competitor products, pricing and business development approaches.
- Collaborate with the business development team to develop strategies for business development with aim to win prospective customers in small to mid-size organizations and to win pilot projects with identified large scale organizations in identified business verticals.
- Ability to learn and use CRM (Customer Relationship development tool) and / or develop mechanism to use excel for CRM purpose.
- Reach out to CIOs, CISOs, CTOs, and SMB founders to gather feedback, reviews, and testimonials about our products and services.
- Assist in the preparation of proposals and presentations for potential clients.
- Manage pilot projects, including coordinating with clients and internal teams, tracking progress, and ensuring successful project delivery.
- Provide regular updates to the business development team on project status, challenges, and opportunities.

Qualifications

- Currently pursuing a Bachelor's or Master's degree in Business Administration, Marketing, or a related field
- Strong communication and interpersonal skills
- Ability to work independently and in a team environment
- Familiarity with Microsoft Office and project management tools
- Strong organizational and time management skills
- Self-motivated and able to take initiative
- Availability to work a minimum of 15 hours per week

Desired Majors

Business, Entrepreneurship & Human Resources, Computer Science, Information Systems & Technology

How To Apply

Send resume, cover letter, and transcripts to hello@rainbowsecure.com with subject "NJ HE Internship"

GEOACL LLC DBA RAINBOW SECURE

Intern - Content Development and Design, Remote, 1 open position

Overview of Position

We are seeking a creative and self-motivated Intern to join our Content Development and Design team. The ideal candidate will be responsible for assisting in the creation, development, and implementation of high-quality content and design materials across various digital and offline platforms. This is a great opportunity for someone who is looking to build their portfolio and gain valuable experience in content creation and design.

Internship Duration: 3 months with a commitment of at least 3 days a week but can be extended to 6 months and performing candidates may get an offer to join as an associate or consultant.

Who should apply: If you are a creative and motivated individual who is passionate about content creation and design, please submit your resume, a writing sample, and a design portfolio for consideration.

Responsibilities/Duties/Projects

Intern - Content Development and Design duties can include the following:

- Assist in researching and developing content and design ideas for various digital and offline platforms including flyers, partner assets, social media posts, surveys, graphics, and website.
- Collaborate with team members to brainstorm and develop content and design strategies.
- Write and edit engaging and informative content that is optimized for search engines.
- Create and edit graphics and multimedia content using relevant software.
- Design and develop marketing collateral such as flyers, partner assets, and social media posts using “Canva”, “beautiful AI” and others.
- Manage and organize content on various platforms and ensure consistency in branding and messaging.
- Conduct surveys and analyze data to inform content and design decisions.

- Stay up-to-date with industry trends and best practices in content development and design.

Qualifications

- Currently pursuing a degree in English, Communications, Marketing, Journalism, Graphic Design or a related field.}
- Strong writing and editing skills with attention to detail.
- Proficiency in Adobe Creative Suite or similar design software.
- Knowledge of SEO and digital marketing best practices.
- Strong organizational and project management skills.
- Familiarity with social media platforms and their content requirements.
- Must have the ability to work independently and as part of a team.
- Availability to work a minimum of 15 hours per week.

Desired Majors

Business, Entrepreneurship & Human Resources, Communications, Computer Science, Information Systems & Technology

How To Apply

Send resume, cover letter, and transcripts to hello@rainbowsecure.com with subject "NJ HE Internship"

Heritage Glass Museum

25 High Street East, Glassboro, NJ 08028

Digital Media Assistant, In-person, 1 open position

Overview of Position

The intern will assist with digitizing historical material related to New Jersey's glassmaking history. The assistant will utilize a computer, scanner, and digital camera to digitize this material. This work will include handling and organizing historical artifacts, digitizing material, and documenting metadata. The intern will also assist as a docent, meeting visitors and providing guided tours of the museum.

The internship takes the form of experiential learning - learning through experiencing. The intern will be required to complete Museum Training and three short learning webinars (Will discuss). One week prior to the end of the internship, the student will be required to submit a written reflection on what they learned and their personal experience.

Responsibilities/Duties/Projects

Digital Media Assistant duties can include the following:

- Understand and exhibit best practices in handling, digitizing, and organizing historical material and artifacts.
- Experience digitizing materials using a scanner and digital camera
- Learn, understand, and document basic metadata related to artifacts.
- Apply best practices in photographing historic artifacts.
- Assist with developing content for social media
- Become knowledgeable of the Museum's collection and history, and share this knowledge with visitors.
- Greet visitors, answer questions, and provide tours of the museum.
- Collaborate in welcoming and assisting visitors at the Museum.

Desired Majors

Arts & Design, Business, Entrepreneurship & Human Resources, Communications, Computer Science, Information Systems & Technology, Humanities & Languages, Technologies & Technicians, Social Sciences, Education

How To Apply

Send resume and cover letter to info@heritageglassmuseum.org

Innovation, Design, and Entrepreneurship Academy (IDEA) at Rutgers-New Brunswick

Design Researcher, In-person, 30 open positions

Overview of Position

IDEA is seeking Rutgers undergraduates as Design Research Interns to contribute to community-engaged research and design projects with IDEA's New Brunswick non-profit community partners to support their work. Your work will contribute to meaningful human-centered design products, processes, and services. The responsibilities and skills learned during this internship contribute to a range of career opportunities including, but not limited to: business analytics, information technology and informatics, market research analyst, user research and design (UX), research assistant, communications specialist, etc.

Design Research Interns apply to a specific specialization:

Justice Health:

This is the first training program of its kind in the country. Through this specialization students participate in a summer shadowing program with healthcare providers in the NJ Correctional System and implement a health education project for inmates. The field of correctional medicine offers much value to undergraduate students interested in pursuing a career in the health professions.

Food Distribution Programs:

Work with organizations involved with community food distribution to develop media outreach and education campaigns that drives awareness, improves accessibility, and facilitates engagement with food resources within the community. This specialization is great for those interested in learning about designing and producing communication campaigns, user experience (UX) research and design, and mobilizing ideas into action.

Energy and Environmental Innovations:

Work with environmental organizations to develop outreach and education programs that translate scientific data into information community members, policymakers, environmental resource managers, and outdoor enthusiasts can all understand and appreciate. This specialization is great for those wanting first time programming, data collection, digital communication and/or instructional design experience.

Immigrant Services:

Work with organizations to communicate and amplify their mission of representing and advocating on behalf of immigrant communities, as well as strengthening the relationship between immigrants and the broader community. This specialization is great for those interested in learning about web design, producing digital media, or user experience (UX) research and design.

Emerging Technologies:

Work with startups and innovative organizations on market research and prototyping. This specialization is great for those interested in exploring new ideas, synthesizing research, learning about product design, and building things.

Responsibilities/Duties/Projects

Design Researcher duties can include the following:

- Work with the community partner to identify and prioritize research-led opportunities and solutions to improve services, product, and/or organizational processes
- Plan and conduct primary research, including interviews, field observations, or surveys in project specialization area
- Plan and conduct desk research, including journal articles, reports, and additional relevant documentation
- Conduct 2-3 field site visits each week to meet and work with IDEA New Brunswick community partners in specialization area
- Meet daily with project team
- Encourage others to share their ideas and nurture creativity
- Communicate research insights at all stages of the project using writing, visuals, and verbal communication. This means you are able to think strategically and incorporate community and organizational needs with technical requirements to address the needs of the community partner
- Bridge research to application through slide decks, narratives, videos, posters, or exhibits
- Participate in cohort and professional development activities

Desired Majors

Business, Entrepreneurship & Human Resources, Communications, Computer Science, Information Systems & Technology, Education, General Studies, Arts & Design, Health Professions, Natural Resources, Sustainability & Environmental Science, Social Sciences, Humanities & Languages

How To Apply

Apply through <https://go.rutgers.edu/IDEAinternship>

KIPP Cooper Norcross, A NJ Nonprofit Corporation

60 Park Place, Suite 802 Newark, NJ 07102

KIPP NJ- School Operations Internship, In-person, 2 open positions

Overview of Position

Internship Overview: School Operations Team

Duration: 10 weeks

Number of Interns: 2

The School Operations Team Internship at KIPP NJ offers college students interested in school operations and administration an opportunity to gain practical experience and contribute to the smooth functioning of our schools. As an intern, you will be assigned various responsibilities, duties, and projects within the School Operations Team. The internship will provide valuable insight into school operations, enrollment, family communications, data management, and administrative support.

This internship will provide hands-on experience in school operations, family communications, data management, and administrative support. Throughout the internship, you will receive guidance and mentorship from experienced professionals in the field of school operations.

At the conclusion of the internship, you will have gained practical experience in school operations, administrative support, data management, and customer service.

If you are passionate about supporting the operational needs of schools, ensuring a positive learning environment for students, and making a positive impact in the education sector, we encourage

Responsibilities/Duties/Projects

KIPP NJ- School Operations Internship duties can include the following:

- **Registration:** Support the school operations team by reaching out to families to collect registration documents, ensuring all required paperwork is completed and submitted.
- **Documentation:** Assist in the scanning and digital archiving of student documents, ensuring proper organization and confidentiality. Safely destroy paper versions of documents following established protocols.
- **Supporting School Organization and Beautification:** Contribute to the organization and beautification of our schools. This may involve tasks such as arranging furniture, creating signage, and maintaining a clean and welcoming environment for students, staff, and families.
- **Classroom Moves:** Assist in packing and unpacking classrooms during moves, ensuring that supplies, furniture, and equipment are properly organized and ready for use.
- **Setup of Supplies:** Support the setup and distribution of supplies, including textbooks, instructional materials, and other resources needed for classroom instruction.

- **Administrative Duties:** Assist with administrative duties such as collecting residency and immunization documents from families, ensuring compliance with state and district requirements.
- **Managing Data Tools/Spreadsheets:** Utilize data tools and spreadsheets to track registration submissions, ensuring accurate and up-to-date information is maintained. Assist in generating reports and analyzing data as needed.
- **Supporting Front Office Staff:** Provide support to front office staff with family communications, including answering phone calls, responding to inquiries, and providing general assistance to ensure smooth operations.

Desired Majors

Business, Entrepreneurship & Human Resources, Open to all Majors, Social Sciences, Math & Physical Sciences, Technologies & Technicians, Manufacturing, Production, and Skilled Trades, General Studies, Education, Computer Science, Information Systems & Technology

How To Apply

Send resume and transcripts to bscudieri@kippteamandfamily.org

KIPP Team and Family Schools, Inc.

60 Park Place, Suite 802 Newark, NJ 07102

KIPP NJ- Accounting Team Internship, In-person, 2 open positions

Overview of Position

Internship Overview: Accounting Department at KIPP NJ

Duration: 10 weeks

Number of Interns: 2

The Accounting team provides financial visibility, internal controls management and audit management in order to keep our scholars safe and schools in good standing with stakeholders. In all endeavors, this team aims continuously refine and develop efficiencies in order to reduce the cost of overhead and increase dollars in the classroom.

The Accounting Internship at KIPP NJ offers college students studying accounting or finance an opportunity to gain practical experience and contribute to the financial operations of our organization. As an intern, you will be assigned various responsibilities, duties, and projects within the Accounting Department. The internship will provide valuable insight into the nonprofit sector and real-world accounting practices.

Responsibilities/Duties/Projects

KIPP NJ- Accounting Team Internship duties can include the following:

- Reconciling Financial Data: Assist in reconciling financial data to ensure accuracy and compliance with accounting standards and policies.
- Reviewing Accounts Payable Statements: Collect and review accounts payable statements, verifying accuracy and completeness of documentation.
- Reconciling System Data: Help reconcile financial and accounting system data to identify discrepancies and ensure data integrity.
- Assisting with Budgeting and Financial Analysis: Support the accounting team in budgeting processes and financial analysis tasks as needed.
- Participating in Month-End Closing Procedures: Contribute to month-end closing activities, including journal entries, account reconciliations, and financial reporting.
- Assisting with Audit Preparation: Assist in gathering and organizing financial records and documents for internal and external audits.
- Contributing to Financial Reporting: Aid in the preparation of financial reports, including balance sheets, income statements, and cash flow statements.
- Conducting Research and Analysis: Perform research and analysis on accounting and finance topics as assigned by the supervisor.
- Collaborating with Team Members: Work closely with other members of the Accounting Department, providing support and assistance as needed.
- Adhering to Policies and Procedures: Follow established accounting policies, procedures, and ethical standards to ensure accuracy and integrity in financial operations.

Desired Majors

Business, Entrepreneurship & Human Resources, Computer Science, Information Systems & Technology

How To Apply

Send resume and transcripts to bscudieri@kippteamandfamily.org

La Casa de Don Pedro

221 Broad Street, Newark, NJ 07104

ECED Summer internship 2024, Hybrid, 40 open positions

Overview of Position

The student interns will learn all aspects of the non profit organization, and all divisions, via a rotating schedule through each. Students will participate in all programmatic and community

events affiliated with the organization work will be in a hybrid format, with both in-person and online learning experiences.

Responsibilities/Duties/Projects

ECED Summer internship 2024 duties can include the following:

- Attend orientation
- Participate in all program trainings
- Understand licensing requirements
- Learn curriculum development
- Maintain health and safety standards while housed at various centers
- Complete weekly and/or monthly reports
- Work collaboratively with fellow interns on long term summer projects
- Support daily nutrition program
- Sort and organize materials
- Complete daily tasks, as led by site coordinator or manager
- Complete end of summer project

Desired Majors

Agriculture, Food & Horticulture, Arts & Design, Business, Entrepreneurship & Human Resources, Civics & Government, Communications, Computer Science, Information Systems & Technology, Education, Engineering, General Studies, Health Professions, Humanities & Languages

How To Apply

Send resume, cover letter, and transcripts to mmorales@lacasanwk.org

Lionheart EMC LLC.

Energy Engineer, Hybrid, 1 open position

Overview of Position

Lionheart EMC is a consultancy with a heart of advocacy and a desire to champion the facility solution that best supports every stakeholder from the ownership, to the operating personnel, to the inner-city hospital bed. We are a consulting engineering firm with specialty services in professional energy, management, and control system consulting services for commercial buildings, schools, hospitals, data centers, transportation facilities, and Industrial facilities.

As a Lionheart intern, you will help support the mission to evaluate and improve energy management and control systems at these facilities

Work a minimum of 3 days/week for 10 weeks

Responsibilities/Duties/Projects

Energy Engineer duties can include the following:

- **Technical Analysis:** Interns will grow in their ability to analyze mechanical, electrical, plumbing and automation systems as part of a series of opportunities to survey projects. While working alongside a senior engineer, they will receive an opportunity to be coached and trained in their understanding of the systems they encounter. Interns will take part in assembling checklists based on the International building code, International Mechanical and plumbing code that will be used as the basis of design evaluations and for field surveys. This activity will familiarize the interns with codes and standards for building construction in New York and New Jersey.
- **Communication:** Interns will grow in their ability to coordinate and communicate with personnel on job sites and senior engineers by developing (5) field reports of activities and presenting findings to the project team. These reports will cover topics such as their understanding of the current project, information obtained from project personnel, issues discovered and key takeaways for next steps.
- **Training:** The intern will be trained in specific topics such as control systems, building commissioning and energy modeling by taking courses and presenting lesson content to the project team.
- **Transitional Skills:** The intern will gain skills that can be transitioned to future engineering opportunities such as the aforementioned technical analysis and communication skills, as well as: Teamwork, professionalism, accountability and a greater understanding of the energy industry.

Qualifications

- Positive, motivated self-starter who can take an assignment and run with it.
- Humble and willing to learn
- Currently enrolled in an undergraduate or graduate degree program in Mechanical Engineering, Industrial Engineering, Chemical Engineering, Mechanical Engineering Technology, Electrical Engineering Technology or related discipline at a NJ College or University
- GPA of 3.0 preferred
- Have a basic understanding of HVAC systems and mechanical equipment
- Have experience using autoCAD/Revit

Desired Majors

Engineering, Communications, Computer Science, Information Systems & Technology, Business, Entrepreneurship & Human Resources, Math & Physical Sciences

How To Apply

Send resume to lzambino@LionheartEMC.com

Lionheart EMC LLC.

Software Engineer, Hybrid, 1 open position

Overview of Position

Lionheart EMC is a consultancy with a heart of advocacy and a desire to champion the facility solution that best supports every stakeholder from the ownership, to the operating personnel, to the inner-city hospital bed. We are a consulting engineering firm with specialty services in

professional energy, management, and control system consulting services for commercial buildings, schools, hospitals, data centers, transportation facilities, and Industrial facilities. As a Lionheart intern, you will help support the mission to evaluate and improve energy management and control systems at these facilities

Work a minimum of 3 days/week for 10 weeks

Responsibilities/Duties/Projects

Software Engineer duties can include the following:

- **Technical Analysis:** Interns will grow in their major of computer science by supporting the development of a web-based platform under the supervision of senior software and network engineers. The software engineering intern will increase their application of JAVA, Python, SQL and software development tools for User Interface development. The software engineering intern will take part in live demo tests and present software capability to the project team.
- **Communication:** One of the core components of the software package that the intern will be developing is a feature that teaches end users about analytics and statistics with informational pop ups. This platform will be delivered for free to facilities serving inner city communities and the software engineering intern will be required to support the development of an interface that is easily accessible and available for multiple user types. The software engineering intern will be required to present a report and presentation of their contribution to the development work at the end of the internship to technical and non-technical professionals.
- **Transitional Skills:** The product development of the software package will introduce the intern to skills and coaching that can be carried to their next place of employment alongside interpersonal and communication skills.

Qualifications

- Positive, motivated self-starter who can take an assignment and run with it.
- Humble and willing to learn
- Proficient in Python, Java, data-based programming, cloud computing
- Currently enrolled in an undergraduate degree program in Computer Science, Information Technology or related discipline at a NJ College or University
- GPA of 3.0 preferred

Desired Majors

Engineering, Communications, Computer Science, Information Systems & Technology, Business, Entrepreneurship & Human Resources, Math & Physical Sciences

How To Apply

Send resume to lzambino@LionheartEMC.com

Lionheart EMC LLC.

Data Analyst, Hybrid, 1 open position

Overview of Position

Lionheart EMC is a consultancy with a heart of advocacy and a desire to champion the facility solution that best supports every stakeholder from the ownership, to the operating personnel, to the inner-city hospital bed. We are a consulting engineering firm with specialty services in

professional energy, management, and control system consulting services for commercial buildings, schools, hospitals, data centers, transportation facilities, and Industrial facilities. As a Lionheart intern, you will help support the mission to evaluate and improve energy management and control systems at these facilities

Work a minimum of 3 days/week for 10 weeks

Responsibilities/Duties/Projects

Data Analyst duties can include the following:

- Support data mining activities for data trends in HVAC equipment from commercial and industrial projects. The intern will help develop dashboards that can be communicated to non-technical personnel.
- Develop informational dashboards for client communications that clearly identify issues in equipment performance and provide guidelines for resolution. The intern will gain deeper insight into the troubleshooting process using data analysis techniques.
- Take training courses in energy data management. The intern will gain an increased understanding of how trends using temperature, humidity, pressure, and flow sensors can provide key insights into mechanical equipment.

Qualifications

- Positive, motivated self-starter who can take an assignment and run with it.
- Humble and willing to learn
- Proficient in statistics, graphs and analysis of data trends
- Proficient in Microsoft Excel
- Currently enrolled in an undergraduate degree program in Data Science, Statistics or related discipline at a NJ College or University
- GPA of 3.0 preferred

Desired Majors

Engineering, Communications, Computer Science, Information Systems & Technology, Business, Entrepreneurship & Human Resources, Math & Physical Sciences

How To Apply

Send resume to lzambino@LionheartEMC.com

Lionheart EMC LLC.

Project Coordinator, Hybrid, 1 open position

Overview of Position

Lionheart EMC is a consultancy with a heart of advocacy and a desire to champion the facility solution that best supports every stakeholder from the ownership, to the operating personnel, to the inner-city hospital bed. We are a consulting engineering firm with specialty services in professional energy, management, and control system consulting services for commercial buildings, schools, hospitals, data centers, transportation facilities, and Industrial facilities. As a Lionheart intern, you will help support the mission to evaluate and improve energy management and control systems at these facilities

Work a minimum of 3 days/week for 10 weeks

Responsibilities/Duties/Projects

Project Coordinator duties can include the following:

- Manage project task lists and timelines alongside team members. The intern will grow in their ability to communicate with peers in different disciplines, and support issue resolution at various levels.
- Research requirements for new business opportunities and application processes. The intern will support the development of RFP (request for proposal) responses and gain deeper insight into private and public sector requirements for professional project bidding.
- Learn about energy, management and control systems through filing, review and transmission of engineering documents including but not limited to: construction documents with mechanical, electrical, and plumbing sets, and energy analytics.
- Go to the field to observe engineering activities. The intern will participate in a series of site visits alongside a senior engineer.

Qualifications

- Positive, motivated self-starter who can take an assignment and run with it.
- Humble and willing to learn
- Excellent communicator
- Excellent verbal and soft skills
- Highly organized
- Microsoft Suite proficient
- Currently enrolled in an undergraduate degree program in Project Management, Mechanical Engineering, Industrial Engineering, Business Management or related discipline at a NJ College or University
- GPA of 3.0 preferred

Desired Majors

Engineering, Communications, Computer Science, Information Systems & Technology, Business, Entrepreneurship & Human Resources, Math & Physical Sciences

How To Apply

Send resume to lzambino@LionheartEMC.com

Lionheart EMC LLC.

Media, Hybrid, 1 open position

Overview of Position

Lionheart EMC is a consultancy with a heart of advocacy and a desire to champion the facility solution that best supports every stakeholder from the ownership, to the operating personnel, to the inner-city hospital bed. We are a consulting engineering firm with specialty services in professional energy, management, and control system consulting services for commercial buildings, schools, hospitals, data centers, transportation facilities, and Industrial facilities.

As a Lionheart intern, you will help support the mission to evaluate and improve energy management and control systems at these facilities

Work a minimum of 3 days/week for 10 weeks

Responsibilities/Duties/Projects

Media duties can include the following:

- Help manage Instagram and LinkedIn accounts by putting together posts using a combination of technical articles written by Lionheart EMC and market research to optimize social media presence.
- Research automation techniques for social media posts.
- Support the development of a company promotional video that details the vision of Lionheart EMC, and details core services in engineering, project management and control systems consulting.
- Support the development of standardized strategies for search engine optimization.
- Assist with website design
- The intern will grow in their understanding of the engineering industry, and in their ability to communicate to technical and non-technical personnel alike using social media, video content and the website.

Qualifications

- Positive, motivated self-starter who can take an assignment and run with it.
- Humble and willing to learn
- Willing to gain an understanding of energy management and control systems for the purpose of communications
- Currently enrolled in an undergraduate degree program in Marketing, Film, Communications, Advertising or related discipline at a NJ College or University
- GPA of 3.0 preferred

Desired Majors

Engineering, Communications, Computer Science, Information Systems & Technology, Business, Entrepreneurship & Human Resources, Math & Physical Sciences

How To Apply

Send resume to lzambino@LionheartEMC.com

MedHealth Financial

517 Rt. 1 South , Iselin, NJ 08830

Health Administration & Management Internship, In-person, 2 open position

Overview of Position

MedHealth Financial is an expanding revenue management service delivering superior anesthesia billing services! We are easily and centrally located in Woodbridge, NJ.

We are looking for motivated, hard-working NJ college students interested in a paid internship opportunity at a company that values an extraordinary level of service in a collaborate team environment!

The MHF Health Administration Internship will provide you with real world knowledge and experience in many related Health Administration Business areas

At the end of your internship, you will have a comprehensive understanding of the day to day of an Anesthesiology Billing Service and requirements of a professional in Health Administration.

Responsibilities/Duties/Projects

Health Administration & Management Internship duties can include the following:

- Become familiar with the medical billing and coding process and how to manage
- Learn the process and protocols behind medical data protection and HIPPA
- Learn anesthesiology medical coding and terminology
- Learn about compliance with of federal, state and local laws
- Observe and learn how to meet and exceed client expectations and experience and bring on new business
- Learn about medical revenue cycle management and maximizing profit
- Gain skills in business data analytics
- Grow your customer service, communication, and teamwork skills
- Learn medical billing systems, software, and platforms
- Work in an in-person professional office environment, learning office culture, policies and practices.
- Observe and learn management skills
- Assist the billing and management staff working on client projects

Desired Majors

Health Professions, Business, Entrepreneurship & Human Resources, Computer Science, Information Systems & Technology

How To Apply

Send resume and cover letter to tmambrosio@medhealthfinancial.com

Raritan Valley YMCA

144 Tices Lane, East Brunswick, NJ 08816

Business and Finance Intern, In-person, 1 open position

Overview of Position

The Raritan Valley YMCA is committed to building strong kids, strong families, and strong communities throughout our area. It is a charitable, not for profit organization that welcomes all people regardless of age, race, religion, or economic status and strives to enrich each and every life through a unique and dynamic combination of programs that strengthen spirit, mind, and body. The Raritan Valley YMCA embraces the values of caring, honesty, respect, and responsibility.

Under the direction and supervision of the Chief Executive Officer, the Business and Finance Intern will have two major areas of responsibility. The student is responsible for the assisting with assigned duties in the finance office. The position will also encompass learning the business operations side of the YMCA, as a on profit organization. In this role, the employee will learn and carry out the mission of the YMCA must be willing to incorporate the four core values of Caring, Honesty, Respect and Responsibility in their daily activities.

The Business and Finance Intern must possess the ability to work with numbers, excel, learn, accounting software, and be enrolled in a college degree program in a related business field or similar concentration and; have some course work and/or experience in the area of internship. The candidate must have demonstrated skills and or being willing to develop skills in working with staff, volunteers and members in the operations of the YMCA. The person must be trustworthy, honest and work with integrity.

The position requires that the candidate successfully completes fingerprinting and background check, provides three complete written references. Current certification in CPR, First Aid, AED are helpful, but not required. Training in Blood Borne Universal Precautions and Child Abuse Prevention are required of all YMCA employees.

Responsibilities/Duties/Projects

Business and Finance Intern duties can include the following:

- Understand and adhere to all Raritan Valley YMCA's policies and procedures.
- Assumes accountability for tasks assigned in the finance office. This may include working with accounts payable, bank reconciliations, creation of reports, graphs, charts, etc, reviewing files, researching problems.
- Follows established association procedures and policies relative to assignments.
- Learn the DAXKO point of sale software system, run reports as requested, gather statistics, input required data for budget and finance matters. Become familiar with Peachtree accounting software basics and assist with accounting tasks assigned.
- Provide written materials for work as requested.
- Monitor reports for accuracy. Report any deficiencies to the finance staff or Executive Director immediately.
- Serve as a positive role model at all times by promoting the YMCA mission and values through the delivery and development of staff and member services. Maintain a professional manner and confidentiality of one's work.
- Communicate with supervisor regularly on status of work.
- Choose and complete a project that will benefit YMCA operations and advance interns individual educational and professional development goals.
- Attend all staff meetings, training sessions and special events as required.
- Perform other job duties as requested and necessary.

Desired Majors

Business, Entrepreneurship & Human Resources, Health Professions, Math & Physical Sciences, Computer Science, Information Systems & Technology, General Studies

How To Apply

Fill out the following form: <https://forms.gle/ogj8dnYHSqL3DeBU7>

Students 2 Science

66 Deforest Ave, East Hanover, NJ 07936

Career Advancement Program (CAP) Internship, In-person, 1 open position

Overview of Position

The S2S project-based internship program provides a mentored internship opportunity and career readiness experience to college students interested in learning about STEM (Science, Technology, Engineering and Mathematics). During the summer internship program, interns will gain meaningful hands-on work experience and develop a toolkit of skills foundational for the professional world. Interns will be assigned to work with a designated member of the S2S team and regularly interact with industry experts to evaluate and revise current content, investigate industry trends to develop new curriculum, and assist in the delivery of the summer program.

Internship duration: Monday, May 20, 2024, through Wednesday, August 7, 2024.

Payment will be \$20.00 per hour.

Hours per week are agreed upon by the intern and designated internship supervisor.

Interns must be committed to working 30 hours per week for the duration of their internship with Students 2 Science.

Responsibilities/Duties/Projects

Career Advancement Program (CAP) Internship duties can include the following:

- Conduct research relevant to the Career Advancement Program and develop a presentation that summarizes the project's lifecycle.
- Present the findings to their internship class, the S2S team, and industry experts for feedback and evaluation.
- Evaluate current content and delivery practices to ensure that they are relevant, up to date with standards, and determine upgrades for use in future years.
- Work individually and with a S2S and intern team to develop stimulating content to be used for future CAP offerings.
- Assist in event planning, inclusive of speaker selections, logistics, marketings, post-event assessments and in defining learning outcomes.

- Collaborate with the S2S team and industry experts to develop the 2024-25 academic year calendar of events for CAP.
- Research and develop a contact list for past program participants to develop story boards and marketing collateral.
- Immerse yourself in the daily operations of program development and implementation with the support of your internship team and leadership.
- Attend all weekly corporate site visits, career advancement workshops and/or discussions as part of the Career Advancement Program.

Desired Majors

Technologies & Technicians, Social Sciences, Math & Physical Sciences, Life Science, Engineering, Education, Computer Science, Information Systems & Technology, Business, Entrepreneurship & Human Resources

How To Apply

Send resume and cover letter to **Olivia Felder, Director Career Advancement Program at oliviafelder@students2science.org**

Students 2 Science

66 Deforest Ave, East Hanover, NJ 07936

Marketing and Communications Internship, In-person, 1 open position

Overview of Position

The S2S project-based internship program provides a mentored internship opportunity and career readiness experience to college students interested in learning about STEM (Science, Technology, Engineering and Mathematics). During the summer internship program, interns will gain meaningful hands-on work experience and develop a toolkit of skills foundational for the professional world. Interns will be assigned to work with a designated member of the S2S team and regularly interact with industry experts to evaluate and revise current content, investigate industry trends to develop new curriculum, and assist in the delivery of the summer program.

Internship duration: Monday, May 20, 2024, through Wednesday, August 7, 2024.

Payment will be \$20.00 per hour.

Hours per week are agreed upon by the intern and designated internship supervisor.

Interns must be committed to working 30 hours per week for the duration of their internship with Students 2 Science.

Responsibilities/Duties/Projects

Marketing and Communications Internship duties can include the following:

- Present the findings to their internship class, the S2S team, and industry experts for feedback and evaluation.
- Evaluate current content and delivery practices to ensure that they are relevant, up to date with standards, and determine upgrades for use in future years.
- Investigate current trends in non-profit marketing and public relations.
- Assist the Development team on developing future social media and organization marketing collateral.
- Develop and design marketing materials for specific program areas.
- Collaborate with the S2S team to define potential campaigns and fundraising strategies based on the current needs of the organization.
- Immerse yourself in the daily operations of program development and implementation with the support of your internship team and leadership.

Desired Majors

Communications, Computer Science, Information Systems & Technology, Education, Engineering, Life Science, Math & Physical Sciences, Technologies & Technicians, Natural Resources, Sustainability & Environmental Science

How To Apply

Send resume and cover letter to **Olivia Felder, Director Career Advancement Program** at oliviafelder@students2science.org

The Charismatic Chemist

Social Media & Digital Marketing, Hybrid, 2 open positions

Overview of Position

We are looking for someone creative, goal oriented, and ambitious. Someone who can curate something out of bulk content, can stay organized, and on time for deadlines based on pre-set social media content calendar. This is a great opportunity to learn the science behind beauty products and grow with a trailblazing team.

Responsibilities/Duties/Projects

Social Media & Digital Marketing duties can include the following:

- Support the marketing team with planning, implementing, and monitoring marketing campaigns

- Help brainstorm and create vertical video for TikTok and Instagram Reels
- Help organize and coordinate marketing events such as conferences, webinars, and trade shows
- Evaluate data and create reports on key metrics in order to monitor campaign efficiency and analyze trends
- Write and edit content for different platforms such as social media, website, and press releases
- Develop optimization techniques for Facebook, Instagram, Twitter, Youtube, and LinkedIn
- Write for major social media platforms and other online media including website pages, and search advertisements
- Integrate social media with the company brand image
- Create newsletters, email campaigns, blogs, and daily updates
- Efficiently manage time and multiple projects
- Supporting social media content calendars by writing, reviewing and editing posts.
- Responding to online reviews and brand mentions.
- Utilizing digital tools to report on social media listening topics.
- Researching and communicating out social media trends and channel changes.
- Assisting with asset and project management.

Desired Majors

Arts & Design, Business, Entrepreneurship & Human Resources, Communications, Computer Science, Information Systems & Technology

How To Apply

Send resume and cover letter to Hello@TheCharismaticChemist.com

Thrivio Health

Clinical Software Development Intern, Hybrid, 1 open position

Overview of Position

The Clinical Software Development Intern focuses on creating and optimizing software applications used in clinical settings. This role involves coding, testing, debugging, and updating software that healthcare professionals use for patient data management, diagnostics, treatment planning, and other clinical purposes. The intern collaborates with a team of developers, clinicians, and other stakeholders to ensure that the software is user-friendly, efficient, and compliant with healthcare regulations.

Responsibilities/Duties/Projects

Clinical Software Development Intern duties can include the following:

- **Software Development:** Writing and updating code for clinical applications, using programming languages such as Java, Python, C#, or similar, depending on the project needs.
- **Testing and Debugging:** Conducting thorough testing of software applications to identify and fix bugs, ensuring the reliability and stability of the software.
- **Requirements Gathering:** Collaborating with healthcare professionals to understand clinical needs and software requirements, ensuring the end product aligns with user expectations.
- **Documentation:** Creating and maintaining comprehensive documentation for software code, development processes, and user manuals.
- **Compliance and Security:** Ensuring software complies with healthcare regulations like HIPAA (Health Insurance Portability and Accountability Act) and adheres to data security standards.
- **Collaboration:** Working closely with cross-functional teams, including UX designers, data analysts, and project managers, to integrate software with other digital health solutions.
- **Software Optimization:** Identifying opportunities for software improvement, including enhancing performance, user interface, and functionality.
- **Research and Development:** Staying informed about the latest technological advancements in healthcare IT and incorporating these insights into development projects.

Projects:

- **Development of a Diagnostic Tool:** Creating a software tool that assists healthcare professionals in diagnosing diseases based on patient data and medical algorithms.
- **EHR Integration Project:** Working on integrating Electronic Health Records (EHR) systems with other clinical software to streamline patient data management.
- **Telemedicine Platform Enhancement:** Contributing to the development or improvement of a telemedicine platform, focusing on features like video consultation, appointment scheduling, or secure messaging.
- **Mobile Health Application Development:** Participating in the development of a mobile application for patient monitoring, medication adherence, or health tracking.
- **Data Analytics Integration:** Implementing data analytics features in clinical software to provide insights into patient outcomes, treatment efficacy, or clinical workflows.
- **Patient Portal Development:** Assisting in creating or improving patient portals that allow patients to access their health records, communicate with healthcare providers, and manage appointments.

Desired Majors

Health Professions, Computer Science, Information Systems & Technology

How To Apply

Send resume and cover letter to Thriviohealth@gmail.com

Thrivio Health

Digital Health Strategy Intern, Hybrid, 1 open position

Overview of Position

The Digital Health Strategy Intern is responsible for assisting in the development and execution of strategies that drive innovation and growth in digital health services and products. This role involves market research, analysis of health technologies, collaboration with cross-functional teams, and contribution to strategic planning processes. The intern works under the guidance of senior strategists and is involved in both the conceptual and practical aspects of strategic planning in the digital health domain.

Responsibilities/Duties/Projects

Digital Health Strategy Intern duties can include the following:

- **Market Research and Analysis:** Conducting comprehensive research on digital health market trends, competitor analysis, and emerging technologies in the healthcare sector.
- **Strategic Planning Support:** Assisting in the development and refinement of the company's digital health strategy, including identifying new opportunities for growth and innovation.
- **Data Analysis and Reporting:** Analyzing data related to digital health initiatives, such as user engagement metrics, market data, and financial performance, and preparing reports for internal stakeholders.
- **Collaboration with Teams:** Working closely with various departments, such as product development, marketing, and IT, to ensure alignment of the digital health strategy with overall business objectives.
- **Project Management Assistance:** Helping to manage and coordinate digital health projects, ensuring they are executed on time and align with strategic objectives.
- **Stakeholder Engagement:** Assisting in communicating strategy and project updates to internal and external stakeholders, including preparing presentations and documents.
- **Innovation Workshops and Brainstorming Sessions:** Participating in workshops and brainstorming sessions to generate new ideas and approaches for digital health initiatives.

- **Regulatory and Compliance Awareness:** Understanding the regulatory environment and compliance requirements related to digital health, including data privacy and security standards.

Projects:

- **Digital Health Innovation Project:** Working on a project aimed at introducing a new digital health service or product, from concept development to initial market analysis.
- **User Engagement Strategy Development:** Assisting in creating strategies to increase user engagement for existing digital health platforms, such as telehealth services or health apps.
- **Partnership Strategy Project:** Contributing to the development of a strategy for forming partnerships with other companies, healthcare institutions, or technology providers in the digital health space.
- **Digital Transformation Initiative:** Participating in a project focused on digital transformation within the company, such as implementing new digital tools or processes for improved efficiency.
- **Market Entry Strategy for a New Product:** Assisting in the development of a market entry strategy for a new digital health product, including target market analysis and positioning.

Desired Majors

Health Professions, Computer Science, Information Systems & Technology

How To Apply

Send resume and cover letter to Thriviohealth@gmail.com

Thrivio Health

Digital Health Technology Intern, Hybrid, 1 open position

Overview of Position

A Digital Health Technology Intern is involved in the development, implementation, and optimization of technology solutions in the digital health space. This role is crucial in supporting the creation and enhancement of tools like telehealth platforms, health apps, electronic health records (EHR), and wearable health devices. The intern collaborates with various teams to ensure these technologies meet user needs and comply with healthcare standards.

Responsibilities/Duties/Projects

Digital Health Technology Intern duties can include the following:

- **Technology Development:** Assisting in the development of digital health applications and systems.
- **Software Testing:** Conducting software testing to ensure functionality and reliability.
- **Data Analysis:** Analyzing data from digital health tools to improve features and user experience.
- **Technical Support:** Providing technical support for digital health systems to both internal teams and external users.
- **Research:** Researching emerging technologies and trends in the digital health field.
- **Documentation:** Preparing and updating technical documentation for digital health projects.
- **Collaboration:** Working with cross-functional teams, including software developers, healthcare professionals, and project managers.
- **Project Management Support:** Assisting in the management and coordination of digital health projects.

Projects:

- **Telehealth Platform Development:** Contributing to the development or improvement of a telehealth platform, enhancing features like video conferencing, scheduling, and patient data management.
- **Mobile Health App Development:** Assisting in building mobile applications for health monitoring, wellness tracking, or patient education.
- **Integration of Wearable Devices:** Working on projects that integrate data from wearable health devices into health applications or EHR systems.
- **Patient Data Analytics Platform:** Helping to develop or enhance platforms for analyzing patient data, aimed at improving healthcare delivery and outcomes.
- **EHR Enhancement:** Participating in projects to improve the functionality and user experience of Electronic Health Records systems.
- **Cybersecurity Initiatives:** Assisting in enhancing the security of digital health tools to protect sensitive health data.

Desired Majors

Health Professions, Computer Science, Information Systems & Technology

How To Apply

Send resume and cover letter to **Thriviohealth@gmail.com**

Thrivio Health

Mobile Health App Developer Intern, Hybrid, 1 open position

Overview of Position

A Mobile Health App Developer Intern is engaged in the design, development, and maintenance of mobile health (mHealth) applications. This role involves working on projects that create and enhance mobile applications for health monitoring, patient engagement, telemedicine, and wellness. The intern collaborates with a team of developers, healthcare professionals, and designers to ensure these apps are user-friendly, effective, and compliant with healthcare standards and regulations.

Responsibilities/Duties/Projects

Mobile Health App Developer Intern duties can include the following:

- **App Development:** Assisting in coding and developing features for mobile health applications.
- **Testing and Debugging:** Conducting tests to identify and fix bugs in mobile apps to ensure smooth functionality.
- **User Interface (UI) Design:** Working on the design and layout of the app to enhance user experience.
- **Data Integration:** Integrating app functionalities with backend systems and ensuring secure data handling.
- **Research:** Staying informed about the latest trends and best practices in mobile health technology.
- **Technical Documentation:** Creating and maintaining documentation for app development processes and user guidelines.
- **Collaboration:** Collaborating with cross-functional teams, including UI/UX designers, health experts, and project managers.
- **Feedback Implementation:** Incorporating user and stakeholder feedback into app development.

Projects:

- **Telemedicine App Development:** Contributing to the creation or enhancement of a telemedicine app, focusing on features like virtual consultations, appointment scheduling, and messaging.
- **Wellness Tracking App:** Assisting in building a wellness app that tracks fitness, nutrition, mental health, or other wellness parameters.
- **Patient Engagement App:** Working on a patient engagement app that facilitates medication adherence, health education, and patient-provider communication.
- **Remote Monitoring App:** Developing an app for remote patient monitoring, integrating data from wearable devices or home monitoring equipment.

- Health Gamification Project: Creating gamified elements in health apps to motivate and engage users in healthy behaviors.
- Accessibility Improvements: Focusing on making mobile health apps more accessible to users with different abilities.

Desired Majors

Health Professions, Computer Science, Information Systems & Technology

How To Apply

Send resume and cover letter to Thriviohealth@gmail.com

Vibrnz

UI UX designer, Remote, 1 open position

Overview of Position

The UI/UX designer will be responsible for enhancing the user experience and visual appeal of our website by creating intuitive, efficient, and aesthetically pleasing interfaces. This role involves collaboration with our software development team, understanding user needs, and translating them into design solutions that align with business goals.

Responsibilities/Duties/Projects

UI UX designer duties can include the following:

User Research:

- Conduct user research to understand the target audience, their behaviors, and needs.
- Analyze user feedback and incorporate insights into the design process.

Information Architecture:

- Define and create the information architecture to ensure logical and seamless user journeys.
- Organize content and features in a way that enhances usability and accessibility.

Wireframing and Prototyping:

- Develop wireframes and prototypes to illustrate design concepts and user flows.
- Iterate on designs based on feedback and testing results.

UI Design:

- Create visually appealing user interfaces that align with brand guidelines and enhance the overall user experience.

- Select appropriate color schemes, typography, and visual elements to convey the desired message.

Interaction Design:

- Design interactive elements and transitions to improve user engagement and satisfaction.
- Ensure consistency in interactions across different parts of the product.

Collaboration:

- Collaborate with cross-functional teams, including developers,
- Communicate design ideas and rationale effectively to stakeholders.

Usability Testing:

- Conduct usability testing to gather feedback and identify areas for improvement.

Documentation:

- Create and maintain design documentation, including style guides and design specifications.
- Provide design assets and specifications to development teams.

Desired Majors

Engineering, Arts & Design, Computer Science, Information Systems & Technology, Open to all Majors, Technologies & Technicians, Business, Entrepreneurship & Human Resources

How To Apply

Send resume and cover letter to mini.a@vibrnz.com

Walker Brand Collective

Crowdfunding Intern, Remote, 2 open positions

Overview of Position

About the Internship: In this dynamic internship, you'll be an integral part of our startup team, gaining hands-on experience in the exciting world of fundraising through online communities. You'll work alongside the founder to learn and employ campaign launches, management, and analysis

Responsibilities/Duties/Projects

Crowdfunding Intern duties can include the following:

- Assist with campaign creation and optimization: Help creators craft compelling campaign narratives, identify target audiences, and develop effective outreach strategies.
- Analyze campaign data and recommend improvements: Utilize data analytics tools to track campaign performance, identify trends, and provide data-driven insights to optimize campaign strategies.
- Contribute to content creation: Generate engaging social media posts, blog articles, and other content to promote crowdfunding initiatives and educate potential backers.
- Provide administrative support: Assist with various administrative tasks, including data entry, scheduling meetings, and managing project timelines.
- Stay informed about industry trends and best practices: Actively research and learn about the latest crowdfunding trends, platforms, and regulations.
- Collaborate with team members and stakeholders: Work closely with campaign managers, marketing specialists, and other team members to achieve project goals.
- Assist with researching and identifying potential crowdfunding platforms for specific projects.
- Develop compelling campaign narratives and content, including video scripts, social media posts, and press releases.
- Conduct data analysis to track campaign performance and optimize strategies for increased engagement and funding.
- Create and manage donor outreach campaigns and communication channels.
- Support with ongoing campaign management tasks, including responding to donor inquiries and managing rewards fulfillment.
- Stay up-to-date on crowdfunding trends and best practices through research and collaboration with the team.
- Contribute to internal projects and brainstorming sessions as needed.

Desired Majors

Arts & Design, Business, Entrepreneurship & Human Resources, Communications, Computer Science, Information Systems & Technology, General Studies, Humanities & Languages, Social Sciences, Open to all Majors

How To Apply

Apply through <https://wellfound.com/recruit/jobs/2883566>

Wellcare Nurses and Staffing

185 Central Ave Ste 501 East Orange, NJ 07018

Business Development Intern 2024, Hybrid, 2 open positions

Overview of Position

As a Business Development and Partnership Intern at Wellcare Nurses and Staffing, you will have the opportunity to gain hands-on experience in the dynamic and fast-paced field of healthcare staffing. This internship is designed to expose you to various aspects of business development, strategic partnerships, and client relationship management within the healthcare industry.

Responsibilities/Duties/Projects

Business Development Intern 2024 duties can include the following:

Market Research and Analysis:

- Conduct market research to identify potential clients and industry trends.
- Analyze competitor activities and market dynamics to support strategic decision-making.

Partnership Development:

- Assist in identifying and cultivating strategic partnerships with healthcare facilities and institutions.
- Collaborate with the business development team to explore and establish mutually beneficial partnerships.

Client Relationship Management:

- Support the maintenance and enhancement of relationships with existing clients.
- Assist in developing and implementing strategies to ensure client satisfaction and retention.

Sales Support:

- Provide support in the development of sales presentations, proposals, and other materials.
- Assist in coordinating and participating in client meetings and presentations.

Administrative Tasks:

- Perform various administrative tasks to support the business development and partnership functions.
- Maintain accurate and up-to-date records of client interactions and partnerships.

Desired Majors

Business, Entrepreneurship & Human Resources, Communications, Computer Science, Information Systems & Technology, General Studies, Health Professions, Humanities & Languages, Math & Physical Sciences, Technologies & Technicians

How To Apply

Send resume, cover letter, and transcripts to ugoeze@wellcarenurses.com

Z+ Architects

240 W Crescent Ave, Allendale, NJ 07401

Architectural Designer/Intern, In-person, 1 open position

Overview of Position

Internship seeks a candidate who is facile with the AutoDesk Revit/BIM software platform, and duties will include working with and under licensed architects and interior designers. The goal is to provide the intern with valuable, first-hand experience working through all phases, primarily on custom residential projects.

Responsibilities/Duties/Projects

Architectural Designer/Intern duties can include the following:

- Field measure and document existing conditions
- Create base 3D CAD model of existing conditions
- Work with principal and project Architect to design proposed concepts
- Draft construction documents and details, under supervision
- Visit projects under construction
- Create and implement materials for Social Media platforms

Desired Majors

Arts & Design, Computer Science, Information Systems & Technology

How To Apply

Send resume and cover letter to mike@zplusarchitects.com