SURE SYSTEM DOCUMENTATION
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DATA DICTIONARY

FOR

COMPLETIONS (DEGREES/CERTIFICATES CONFERRED) DATA FILES

(Effective as of FY11)

JULY 2011

OFFICE OF FINANCE and RESEARCH

NEW JERSEY COMMISSION ON HIGHER EDUCATION

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(Effective as of FY09)

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	87	14	blank

The Logical Record Length of this file is 100 characters.

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DATA ELEMENT  (D01)  DATE OF AWARD
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DEFINITION:    THE DATE (MONTH & YEAR) THAT A DEGREE OR CERTIFICATE WAS CONFERRED
               TO A STUDENT.


LOCATION:     01 - 06


CODING:        6 DIGITS:   THE FIRST TWO DIGITS ARE THE MONTH; THE THIRD THROUGH
                           SIXTH DIGITS ARE THE FULL CALENDAR YEAR



               FIRST TWO DIGITS
               ----------------

               01 = JANUARY
               02 = FEBRUARY
               ETC.
               12 = DECEMBER


               THIRD THROUGH SIXTH DIGITS
               --------------------------

               2011 = 2011
               2012 = 2012
               2013 = 2013
               2014 = 2014
               ETC.


               EXAMPLES
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               052011 = MAY 2011

               122012 = DECEMBER 2012

               082013 = AUGUST 2013
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DATA ELEMENT  (D02)  INSTITUTION (CEEB CODE)
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DEFINITION:  A NUMBER ASSIGNED TO AN EDUCATION INSTITUTION BY THE COLLEGE
             ENTRANCE EXAMINATION BOARD (CEEB).
             THE 5TH DIGIT INDICATES PRIMARY DEGREE LEVEL:
                     2 = ASSOCIATE DEGREE, 4 = BACHELORS.
             THE 6TH DIGIT INDICATES CONTROL OR AFFILIATION:
                     1 = PRIVATE, 2 = PUBLIC.


LOCATION:    07 - 12


CODING:      6 DIGITS


    NJ        202422  =  ATLANTIC COMMUNITY COLLEGE
COMMUNITY     203222  =  BERGEN COMMUNITY COLLEGE
COLLEGES      218122  =  BROOKDALE COMMUNITY COLLEGE
---------     218022  =  BURLINGTON COUNTY COLLEGE
              212122  =  CAMDEN COUNTY COLLEGE
              211822  =  CUMBERLAND COUNTY COLLEGE
              223722  =  ESSEX COUNTY COLLEGE
              228122  =  GLOUCESTER COUNTY COLLEGE
              229122  =  HUDSON COUNTY COMMUNITY COLLEGE
              244422  =  MERCER COUNTY COMMUNITY COLLEGE
              244122  =  MIDDLESEX COUNTY COLLEGE
              212422  =  MORRIS, COUNTY COLLEGE OF
              263022  =  OCEAN COUNTY COLLEGE
              269422  =  PASSAIC COUNTY COMMUNITY COLLEGE
              286722  =  RARITAN VALLEY COMMUNITY COLLEGE
              286822  =  SALEM COMMUNITY COLLEGE
              271122  =  SUSSEX COUNTY COMMUNITY COLLEGE
              292122  =  UNION COUNTY COLLEGE
              272222  =  WARREN COUNTY COMMUNITY COLLEGE


    NJ        251342  =  NEW JERSEY INSTITUTE OF TECHNOLOGY
  PUBLIC      274842  =  THOMAS A. EDISON STATE COLLEGE
  SENIOR      251642  =  NEW JERSEY CITY UNIVERSITY
COLLEGES      251742  =  KEAN UNIVERSITY
--------      252042  =  MONTCLAIR STATE UNIVERSITY
              288442  =  RAMAPO COLLEGE OF NEW JERSEY
              288942  =  RICHARD STOCKTON COLLEGE OF NEW JERSEY
              251542  =  ROWAN UNIVERSITY
              251942  =  THE COLLEGE OF NEW JERSEY
              251842  =  WILLIAM PATERSON UNIVERSITY OF NEW JERSEY

              887742  =  UNIVERSITY OF MEDICINE & DENTISTRY OF NEW JERSEY
              209242  =  RUTGERS-CAMDEN, CAMDEN COLLEGE OF ARTS & SCIENCES
              069802  =  RUTGERS-CAMDEN, SCHOOL OF BUSINESS (UNDERGRD) [FORMERLY 926342]
              274242  =  RUTGERS-CAMDEN, UNIVERSITY COLLEGE, CAMDEN
              251242  =  RUTGERS-NEWARK, NEWARK COLLEGE OF ARTS & SCIENCES
              278942  =  RUTGERS-NEWARK, COLLEGE OF NURSING (UNDERGRAD)
              275342  =  RUTGERS-NEWARK, UNIVERSITY COLLEGE, NEWARK
              217042  =  RUTGERS-NEW BRUNSWICK, COOK COLLEGE
              283842  =  RUTGERS-NEW BRUNSWICK, COLLEGE OF ENGINEERING
              283942  =  RUTGERS-NEW BRUNSWICK, COLLEGE OF PHARMACY (UNDERGRAD)
              219242  =  RUTGERS-NEW BRUNSWICK, DOUGLASS COLLEGE
              238442  =  RUTGERS-NEW BRUNSWICK, LIVINGSTON COLLEGE
              276542  =  RUTGERS-NEW BRUNSWICK, RUTGERS COLLEGE
              273642  =  RUTGERS-NEW BRUNSWICK, MASON GROSS SCH (UNDERGRAD)
              277742  =  RUTGERS-NEW BRUNSWICK, UNIVERSITY COLLEGE
              069202  =  RUTGERS-NEW BRUNSWICK, SCHOOL OF BUSINESS
             *927142  =  RUTGERS-NEW BRUNSWICK, SCHOOL OF ARTS & SCIENCES
             *927242  =  RUTGERS-NEW BRUNSWICK, SCHOOL OF ENVIRONMENT & BIOLOGICAL SCI
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    NJ        *926142  =   RUTGERS-CAMDEN, THE LAW SCHOOL
  PUBLIC      *926242  =   RUTGERS-CAMDEN, THE GRADUATE SCHOOL
  SENIOR      *926442  =   RUTGERS-CAMDEN, THE SCHOOL OF BUSINESS (GRADUATE)
 COLLEGES     *925342  =   RUTGERS-NEWARK, THE LAW SCHOOL
 --------     *925142  =   RUTGERS-NEWARK, THE GRADUATE SCHOOL
(continued)   *925442  =   RUTGERS-NEWARK, SCHOOL OF CRIMINAL JUSTICE (GRADUATE)
              *925242  =   RUTGERS-NEWARK, GRADUATE SCHOOL OF MANAGEMENT
              *925542  =   RUTGERS-NEW BRUNS, THE GRADUATE SCHOOL
              *925742  =   RUTGERS-NEW BRUNS, GRADUATE SCHOOL OF EDUCATION
              *926042  =   RUTGERS-NEW BRUNS, SCHOOL OF LIBRARY STUDIES
              *925642  =   RUTGERS-NEW BRUNS, GRADUATE SCHOOL OF PSYCHOLOGY
              *925842  =   RUTGERS-NEW BRUNS, SCHOOL OF SOCIAL WORK
              *925942  =   RUTGERS-NEW BRUNS, MASON GROSS SCHOOL (GRADUATE)
              *926542  =   RUTGERS-NEW BRUNS, COLLEGE OF PHARMACY (GRADUATE)
              *926642  =   RUTGERS-NEW BRUNS, SCH OF MANAGEMENT & LABOR RELATIONS (GR)
              *926742  =   RUTGERS-NEW BRUNS, BLOUSTEIN SCHOOL OF PLANNING & PUB POL (GR)
              *926842  =   RUTGERS-NEWARK, SCH OF PUBLIC AFFAIRS & ADMINISTRATION (GR)
              *928142  =   RUTGERS-CAMDEN, SUMMER SCHOOL
              *928242  =   RUTGERS-NEWARK, SUMMER SCHOOL
              *928342  =   RUTGERS-NEW BRUNSWICK, SUMMER SCHOOL
              *928642  =   RUTGERS-NEWARK, RUTGERS BUSINESS SCHOOL
              *928542  =   RUTGERS-NEW BRUNSWICK, RUTGERS BUSINESS SCHOOL
              *926942  =   RUTGERS-NEW BRUNSWICK, GRADUATE CONTINUOUS EDUCATION
              *928442  =   RUTGERS-NEW BRUNSWICK, UNDERGRADUATE CONTINUOUS EDUCATION
              *928742  =   RUTGERS-NEW BRUNS, SCH OF MANAGEMENT & LABOR RELATIONS (UG)
              *928842  =   RUTGERS-NEWARK, SCH OF PUBLIC AFFAIRS & ADMINISTRATION (UG)
              *928942  =   RUTGERS-NEWARK, COLLEGE OF NURSING (GRADUATE)
              *929042  =   RUTGERS-NEWARK, SCHOOL OF CRIMINAL JUSTICE (UNDERGRAD)
              *929142  =   RUTGERS-NEW BRUNS, SCH OF COMMUNICATION & INFORMATION (UG)
              *929742  =   RUTGERS-NEW BRUNS, BLOUSTEIN SCHOOL OF PLANNING & PUB POL (UG)


    NJ         200921  =   ASSUMPTION COLLEGE FOR SISTERS
  PRIVATE     *889641  =   BAIS MEDRASH TORAS CHESED
 COLLEGES      206121  =   BERKELEY SCHOOL
 --------     *889041  =   BETH MEDRASH GOVOHA
               204441  =   BLOOMFIELD COLLEGE
               207241  =   CALDWELL COLLEGE
               208041  =   CENTENARY COLLEGE
               220341  =   DEVRY UNIVERSITY - NEW JERSEY
               219341  =   DREW UNIVERSITY
               582941  =   EASTWICK COLLEGE
               226241  =   FAIRLEIGH DICKINSON UNIV, FLORHAM CAMPUS
               226341  =   FAIRLEIGH DICKINSON UNIV, METRO CAMPUS
               232141  =   FELICIAN COLLEGE
               227441  =   GEORGIAN COURT UNIVERSITY
               241641  =   MONMOUTH UNIVERSITY
              *889141  =   NEW BRUNSWICK THEOLOGICAL SEMINARY
              *889241  =   PRINCETON THEOLOGICAL SEMINARY
               267241  =   PRINCETON UNIVERSITY
              *889541  =   RABBI JACOB JOSEPH SCHOOL
               154641  =   RABBINICAL COLLEGE OF AMERICA
               275841  =   RIDER UNIVERSITY
               209041  =   SAINT ELIZABETH, COLLEGE OF
               280641  =   SAINT PETER'S COLLEGE
               281141  =   SETON HALL UNIVERSITY
               281941  =   STEVENS INSTITUTE OF TECHNOLOGY
               068641  =   TALMUDICAL ACADEMY
```

* ASTERISKED CODES ARE ASSIGNED BY THE N.J. COMMISSION ON HIGHER
  EDUCATION BECAUSE NONE WERE LISTED IN THE CEEB MANUAL.

DATA ELEMENT (D03) SOCIAL SECURITY NUMBER

DEFINITION: THE SOCIAL SECURITY NUMBER ASSIGNED TO A STUDENT.

LOCATION: 13 - 21

CODING: 9 DIGITS

             TEMPORARY NUMBERS WHICH ARE REPLACED WITH STANDARD
             NUMBERS SHOULD BE REPORTED IN THE SOCIAL SECURITY
             NUMBER UPDATE DATA SUBMISSION.

```
DATA ELEMENT  (D04)  SEX
------------------------


DEFINITION:  THE GENDER (MALE OR FEMALE) OF A STUDENT.


LOCATION:    22


CODING:      1 DIGIT


             0  =  NOT REPORTED BY STUDENT

             1  =  MALE

             2  =  FEMALE
```

DATA ELEMENT (D05) CITIZENSHIP

DEFINITION: AN INDICATION OF WHETHER A STUDENT IS A CITIZEN OF THE UNITED STATES,
             RESIDENT ALIEN, OR A NON-RESIDENT ALIEN.

             A NON-RESIDENT ALIEN IS A PERSON WHO IS NOT A CITIZEN OR
             NATIONAL OF THE UNITED STATES AND WHO IS IN THIS COUNTRY ON A
             TEMPORARY BASIS AND DOES NOT HAVE THE RIGHT TO REMAIN HERE
             INDEFINITELY. A RESIDENT ALIEN IS A PERSON WHO IS NOT A CITIZEN AND
             HAS BEEN LAWFULLY ADMITTED FOR PERMANENT RESIDENCE AND WHO
             HOLDS AN ALIEN REGISTRATION RECEIPT CARD - FORM 1-551/155.

LOCATION: 23

CODING: 1 DIGIT

             0 = INFORMATION NOT AVAILABLE

             1 = U.S. CITIZEN

             2 = NON-RESIDENT ALIEN

             3 = RESIDENT ALIEN

NOTE: If your institution does not currently have citizens separated from resident aliens,
report these students as 1 (U.S. Citizen) until such time as the distinction between
citizens and resident aliens is available.

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DATA ELEMENT  (D07)  BIRTHYEAR
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DEFINITION:   THE YEAR OF BIRTH AS DESIGNATED ON THE STUDENT'S
              LEGAL BIRTH REGISTRATION OR CERTIFICATE.

              LEAVE FIELD BLANK IF INFORMATION IS NOT AVAILABLE.
                   (DO NOT ENTER ZERO)


LOCATION:    25-28


CODING:      4 DIGITS


              ALL FOUR DIGITS OF YEAR
              -----------------------

              YEAR:  1990 = 1990
              ----   1991 = 1991
                     1992 = 1992
                     1993 = 1993
                       ETC
```

DATA ELEMENT (D08) ADMISSIONS STATUS

DEFINITION: THE INDICATOR DENOTING WHAT CRITERIA APPLIED WHEN A STUDENT WAS
             FIRST ADMITTED TO THE INSTITUTION FOR THE DEGREE AWARDED.

LOCATION: 29

CODING: 1 DIGIT

            1 = REGULAR

                A STUDENT ADMITTED ACCORDING TO REGULAR ADMISSIONS
                CRITERIA.

            2 = SPECIAL

                A STUDENT ADMITTED ON THE BASIS OF ALTERNATIVE ADMISSIONS
                CRITERIA (E.G., POTENTIAL APTITUDE).

            3 = E.O.F. NON-TRANSFER

                A STUDENT WHO HAS BEEN ADMITTED THROUGH THE EDUCATIONAL
                OPPORTUNITY FUND (EOF) AND WHO IS NOT CLASSIFIED AS A
                TRANSFER STUDENT.
                NOTE: REPORT E.O.F. TRANSFER STUDENTS AS CODE 6.

            4 = TRANSFER

                A STUDENT WHO HAS NOT BEEN PREVIOUSLY ENROLLED AT THE
                INSTITUTION, AND BRINGS OR SEEKS TO BRING COLLEGE
                CREDITS FROM ANOTHER INSTITUTION.

                THIS DEFINITION DOES NOT INCLUDE "INTERNAL TRANSFERS"
                (I.E., STUDENTS WHO TRANSFERRED WITHIN THE INSTITUTION
                FROM ONE STATUS OR PROGRAM TO ANOTHER).

            5 = OTHER

                A STUDENT WHO DID NOT GO THROUGH THE APPLICATIONS AND
                ADMISSIONS PROCESS.

            6 = E.O.F. TRANSFER

                A STUDENT WHO HAS BEEN ADMITTED THROUGH THE EDUCATIONAL
                OPPORTUNITY FUND (EOF) AND WHO IS ALSO CLASSIFIED AS A
                TRANSFER STUDENT.

                NOTE: REPORT E.O.F. NON-TRANSFERS AS CODE 3.

```
DATA ELEMENT  (D09)  DATE OF MATRICULATION
-------------------------------------------


DEFINITION:  THE POINT IN TIME (YEAR AND SEMESTER) AT WHICH A STUDENT WAS
             FIRST MATRICULATED AT THE INSTITUTION FOR THE DEGREE BEING AWARDED.


LOCATION:    30 - 34


CODING:      5 DIGITS:  THE FIRST FOUR DIGITS ARE THE CALENDAR YEAR
                        AND THE FIFTH DIGIT IS THE SEMESTER.


             FIRST FOUR DIGITS - FULL CALENDAR YEAR
             --------------------------------------

             2011  =  2011
             2012  =  2012
             2013  =  2013
             2014  =  2014
             ETC.


             FIFTH DIGIT - SEMESTER CODE
             ---------------------------

             2 = SPRING    (JANUARY TO MAY)
             3 = SUMMER    (JUNE TO AUGUST)
             4 = FALL      (SEPTEMBER TO DECEMBER)



             EXAMPLES OF DATE OF MATRICULATION
             ---------------------------------


             20112 = 2011 SPRING SEMESTER
             20123 = 2012 SUMMER SESSION
             20134 = 2013 FALL SEMESTER
```

DATA ELEMENT (D10) NUMBER OF DEGREES/CERTIFICATES CONFERRED

DEFINITION: THE TOTAL NUMBER OF DEGREES AND CERTIFICATES CONFERRED TO THE
             STUDENT DURING THE FISCAL YEAR REPORTING PERIOD.

LOCATION: 36

CODING: 1 DIGIT

              1 = 1 DEGREE/CERTIFICATE

              2 = 2 DEGREES/CERTIFICATES

              3 = 3 DEGREES/CERTIFICATES

              4 = 4 DEGREES/CERTIFICATES

```
DATA ELEMENT  (D11) DEGREE #1
----------------------------


DEFINITION:  AN INDICATION OF THE FIRST DEGREE/CERTIFICATE CONFERRED DURING
             THE FISCAL YEAR REPORTING PERIOD.


LOCATION:    37 - 39


CODING:      3 DIGITS


             101  LESS THAN ONE-YEAR CERTIFICATE/DIPLOMA
             102  AT LEAST ONE-YEAR BUT LESS THAN TWO-YEAR CERTIFICATE/DIPLOMA
             103  AT LEAST TWO-YEAR BUT LESS THAN FOUR-YEAR CERTIFICATE/DIPL


             201  ASSOCIATE IN ARTS (A.A.)
             202  ASSOCIATE IN SCIENCE (A.S.)
             203  ASSOCIATE IN APPLIED SCIENCE (A.A.S.)
             204  ASSOCIATE IN RELIGIOUS ARTS (A.R.A.)
             205  ASSOCIATE IN SCIENCE IN MANAGEMENT (A.S.M.)
             299  OTHER ASSOCIATE DEGREES


             301  BACHELOR OF ARTS (B.A.)
             302  BACHELOR OF SCIENCE (B.S.)
             303  BACHELOR OF ARCHITECTURE (B.ARCH.)
             304  BACHELOR OF ARTS IN BIBLICAL LITERATURE (B.A.B.L.)
             305  BACHELOR OF ENGINEERING (B.E.)
             306  BACHELOR OF FINE ARTS (B.F.A.)
             307  BACHELOR OF MUSIC (B.M.)
             308  BACHELOR OF MUSIC (B.MUS.)
             309  BACHELOR OF RELIGIOUS STUDIES (B.R.S.)
             310  BACHELOR OF SACRED MUSIC (B.S.M.)
             311  BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION (B.S.B.A.)
             312  BACHELOR OF SCIENCE IN COMMERCE (B.S.C.)
             313  BACHELOR OF SCIENCE IN EDUCATION (B.S.ED.)
             314  BACHELOR OF SCIENCE IN ENGINEERING (B.S.E.)
             315  BACHELOR OF SCIENCE IN NURSING (B.S.N.)
             316  BACHELOR OF SOCIAL WORK (B.S.W.)
             317  BACHELOR OF THEOLOGY (TH.B.)
             399  OTHER BACHELOR'S DEGREES


             401  POST-BACCALAUREATE CERTIFICATE (BELOW MASTER'S)


             501  MASTER OF ARTS (M.A.)
             502  MASTER OF SCIENCE (M.S.)
             503  MASTER OF ARCHITECTURE (M.ARCH.)
             504  MASTER OF ARTS IN LIBERAL STUDIES (M.A.L.S.)
             505  MASTER OF ARTS IN TEACHING (M.A.T.)
             506  MASTER OF BUSINESS ADMINISTRATION (M.B.A.)
             507  MASTER OF CITY AND REGIONAL PLANNING (M.C.R.P.)
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508   MASTER OF ENGINEERING (M.E.)
509   MASTER OF EDUCATION (M.ED.)
510   MASTER OF FINE ARTS (M.F.A.)
511   MASTER OF LETTERS (M.LITT.)
512   MASTER OF LIBRARY SCIENCE (M.L.S.)
513   MASTER OF MUSIC (M.M.)
514   MASTER OF MANAGEMENT SCIENCE (M.M.S.)
515   MASTER OF PHILOSOPHY (M.PHIL.)
516   MASTER OF PUBLIC ADMINISTRATION (M.P.A.)
517   MASTER OF PUBLIC POLICY (M.P.P.)
518   MASTER OF SCIENCE IN DENTISTRY (M.S.D.)
519   MASTER OF SCIENCE IN ENGINEERING (M.S.E.)
520   MASTER OF SCIENCE IN EDUCATION (M.S.ED.)
521   MASTER OF SCIENCE IN TEACHING (M.S.T.)
522   MASTER OF SOCIAL WORK (M.S.W.)
523   MASTER OF THEATRE ARTS (M.T.A.)
524   MASTER OF THEOLOGY (M.TH.)
525   MASTER OF URBAN PLANNING (M.U.P.)
526   EDUCATION SPECIALIST (ED.S.)
530   MASTER OF SACRED THEOLOGY (S.T.M.)
531   MASTER OF THEOLOGICAL STUDIES (M.T.S.)
599   OTHER MASTER'S DEGREES AND AWARDS


601   POST- MASTER'S CERTIFICATE (BELOW DOCTORATE)
602   SIXTH-YEAR CERTIFICATE
603   CERTIFICATE BEYOND DOCTORAL-PROFESSIONAL PRACTICE
699   OTHER POST-MASTER'S CERTIFICATES


701   DEGREE OF ENGINEER (D.E.)
702   DOCTOR OF EDUCATION (ED.D.)
703   DOCTOR OF ENGINEERING SCIENCE (D.E.S.)
704   DOCTOR OF PHILOSOPHY (PH.D.)
705   DOCTOR OF PSYCHOLOGY (PSY.D.)
706   DOCTOR OF MINISTRY (D.MIN.)
799   OTHER DOCTORAL-LEVEL DEGREES AND AWARDS


801   DOCTOR OF DENTAL MEDICINE (D.M.D.)
802   DOCTOR OF DENTAL SURGERY (D.D.S.)
803   DOCTOR OF MEDICINE (M.D.)
804   DOCTOR OF OSTEOPATHY (D.O.)
805   DOCTOR OF JURISPRUDENCE (J.D.)
808   MASTER OF DIVINITY (M.DIV)
814   RABBI (RABBI)
899   OTHER DOCTORAL-PROFESSIONAL PRACTICE DEGREES AND AWARDS
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DATA ELEMENT  (D12)  DEGREE #1 MAJOR
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DEFINITION:  A STUDENT'S PRIMARY FIELD OF STUDY.  DEGREE MAJORS ARE
             APPROVED DEGREE/FORMAL AWARD PROGRAMS, AND ARE CATEGORIZED
             AND CODED ACCORDING TO THE "CLASSIFICATION OF INSTRUCTIONAL
             PROGRAMS" (CIP) MANUAL, AS UPDATED IN 2010.


LOCATION:    40 - 45


CODING:      6 DIGITS


             EACH INSTITUTION SHOULD USE ONLY THE CODES THAT HAVE
             BEEN PROVIDED TO IT.
             CONTACT GARY NIGH AT (609)984-6335 OR GO TO
             http://www.state.nj.us/highereducation/Program_Inventory/index.html
             IF YOU REQUIRE AN UPDATED LISTING.
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DATA ELEMENT  (D13) DEGREE #2
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DEFINITION:   AN INDICATION OF THE SECOND DEGREE/CERTIFICATE CONFERRED DURING
              THE FISCAL YEAR REPORTING PERIOD.


LOCATION:     46 - 48


CODING:       3 DIGITS


              SAME LIST AS SHOWN FOR DATA ELEMENT (D11): DEGREE #1
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DATA ELEMENT  (D14)  DEGREE #2 MAJOR
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DEFINITION:  A STUDENT'S PRIMARY FIELD OF STUDY FOR DEGREE #2.  DEGREE MAJORS ARE
             APPROVED DEGREE/FORMAL AWARD PROGRAMS, AND ARE CATEGORIZED
             AND CODED ACCORDING TO THE "CLASSIFICATION OF INSTRUCTIONAL
             PROGRAMS" (CIP) MANUAL, AS UPDATED IN 2010.


LOCATION:    49 - 54


CODING:      6 DIGITS


             SEE INSTRUCTIONS FOR DATA ELEMENT (D12): DEGREE #1 MAJOR.
```

DATA ELEMENT (D15) DEGREE #3

DEFINITION: AN INDICATION OF THE THIRD DEGREE/CERTIFICATE CONFERRED DURING
              THE FISCAL YEAR REPORTING PERIOD.

LOCATION: 55 - 57

CODING: 3 DIGITS

             SAME LIST AS SHOWN FOR DATA ELEMENT (D11): DEGREE #1

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DATA ELEMENT  (D16)  DEGREE #3 MAJOR
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DEFINITION:  A STUDENT'S PRIMARY FIELD OF STUDY FOR DEGREE #3.  DEGREE MAJORS ARE
             APPROVED DEGREE/FORMAL AWARD PROGRAMS, AND ARE CATEGORIZED
             AND CODED ACCORDING TO THE "CLASSIFICATION OF INSTRUCTIONAL
             PROGRAMS" (CIP) MANUAL, AS UPDATED IN 2010.


LOCATION:    58 - 63


CODING:      6 DIGITS


             SEE INSTRUCTIONS FOR DATA ELEMENT (D12): DEGREE #1 MAJOR.
```

DATA ELEMENT (D17) DEGREE #4

DEFINITION: AN INDICATION OF THE FOURTH DEGREE/CERTIFICATE CONFERRED DURING
              THE FISCAL YEAR REPORTING PERIOD.

LOCATION: 64 - 66

CODING: 3 DIGITS

             SAME LIST AS SHOWN FOR DATA ELEMENT (D11): DEGREE #1

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DATA ELEMENT  (D18)  DEGREE #4 MAJOR
-----------------------------------


DEFINITION:  A STUDENT'S PRIMARY FIELD OF STUDY FOR DEGREE #4.  DEGREE MAJORS ARE
             APPROVED DEGREE/FORMAL AWARD PROGRAMS, AND ARE CATEGORIZED
             AND CODED ACCORDING TO THE "CLASSIFICATION OF INSTRUCTIONAL
             PROGRAMS" (CIP) MANUAL, AS UPDATED IN 2010.


LOCATION:    67 - 72


CODING:      6 DIGITS


             SEE INSTRUCTIONS FOR DATA ELEMENT (D12): DEGREE #1 MAJOR.
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DATA ELEMENT  (D19)  ACCUMULATED DEGREE CREDITS
-----------------------------------------------


DEFINITION:  THE NUMBER OF ACADEMIC DEGREE CREDITS (A UNIT OF MEASURE THAT
             REPRESENTS AN ACTIVITY FOR WHICH ONE HOUR OF CREDIT IS GRANTED
             TOWARDS A DEGREE) ACCUMULATED BY A STUDENT AT THE TIME OF RECEIPT
             OF THEIR DEGREE.



LOCATION:    73 - 77


CODING:      5 DIGITS (3 WHOLE NUMBERS WITH 2 ASSUMED DECIMAL PLACES)


             00100 = 1 CREDIT
             00125 = 1 AND ONE-QUARTER CREDITS
             00133 = 1 AND ONE-THIRD CREDITS
             00150 = 1 AND ONE-HALF CREDITS

                ETC

             09900 =  99 CREDITS
             09925 =  99 AND ONE-QUARTER CREDITS
             09933 =  99 AND ONE-THIRD CREDITS
             09950 =  99 AND ONE-HALF CREDITS

             10000 = 100 CREDITS
             10025 = 100 AND ONE-QUARTER CREDITS
             10033 = 100 AND ONE-THIRD CREDITS
             10050 = 100 AND ONE-HALF CREDITS

                ETC
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DATA ELEMENT  (D20)  ACCUMULATED GRADE POINT AVERAGE
----------------------------------------------------


DEFINITION:    THE CALCULATION OF THE AVERAGE OF GRADES RECEIVED FOR ALL
               DEGREE-CREDIT COURSES COMPLETED BY A STUDENT AS OF THE
               TIME THEY RECEIVED THEIR DEGREE.


                       VALUES X CREDITS
                       ---------------- = GRADE POINT AVERAGE
                          CREDITS


LOCATION:      78 - 80


CODING:        3 DIGITS (1 WHOLE NUMBER WITH 2 ASSUMED DECIMAL PLACES)



               EXAMPLES:  400  =  4.00
                          399  =  3.99
                          398  =  3.98
                          397  =  3.97
                          396  =  3.96
                          395  =  3.95
                          394  =  3.94
                          393  =  3.93

                       ETC
```

```
DATA ELEMENT  (D21)  HISPANIC/LATINO CODE
-----------------------------------------


DEFINITION:  AN INDICATION THAT A STUDENT SELF-IDENTIFES AS BEING HISPANIC
             OR LATINO.


LOCATION:     81


CODING:     1 DIGIT


    0 = NOT REPORTED BY STUDENT

    1 = YES, a student identifies as being Hispanic or Latino.
```

DATA ELEMENT (D22) AMERICAN INDIAN/ALASKAN NATIVE CODE

DEFINITION: AN INDICATION THAT A STUDENT SELF-IDENTIFES AS BEING AN AMERICAN INDIAN
             OR ALASKAN NATIVE.

LOCATION: 82

CODING: 1 DIGIT

    0 = NOT REPORTED BY STUDENT

    1 = YES, a student identifies as being an American Indian or Alaskan Native.

```
DATA ELEMENT  (D23)  ASIAN CODE
-----------------------------

DEFINITION:  AN INDICATION THAT A STUDENT SELF-IDENTIFES AS BEING ASIAN.

LOCATION:    83

CODING:     1 DIGIT

    0 = NOT REPORTED BY STUDENT

    1 = YES, a student identifies as being Asian.
```

```
DATA ELEMENT  (D24)  BLACK/AFRICAN AMERICAN CODE
------------------------------------------------

DEFINITION:  AN INDICATION THAT A STUDENT SELF-IDENTIFES AS BEING BLACK
             OR AFRICAN AMERICAN.


LOCATION:    84


CODING:     1 DIGIT


    0 = NOT REPORTED BY STUDENT

    1 = YES, a student identifies as being Black or African American.
```

```
DATA ELEMENT  (D25)  NATIVE HAWAIIAN/PACIFIC ISLANDER CODE
----------------------------------------------------------


DEFINITION:  AN INDICATION THAT A STUDENT SELF-IDENTIFES AS BEING NATIVE HAWAIIAN
             OR OTHER PACIFIC ISLANDER.


LOCATION:    85


CODING:     1 DIGIT


    0 = NOT REPORTED BY STUDENT

    1 = YES, a student identifies as being Native Hawaiian or Pacific Islander.
```

```
DATA ELEMENT  (D26)   WHITE CODE
-------------------------------

DEFINITION:  AN INDICATION THAT A STUDENT SELF-IDENTIFES AS BEING WHITE.


LOCATION:    86


CODING:      1 DIGIT


    0 = NOT REPORTED BY STUDENT

    1 = YES, a student identifies as being White.
```