



State of New Jersey
Department of Human Services
Division of Developmental Disabilities

PHILIP D. MURPHY
Governor

P.O. BOX 700
TRENTON, NJ 08625-0700

SARAH ADELMAN
Acting Commissioner

SHEILA Y. OLIVER
Lt. Governor

JONATHAN SEIFRIED
Assistant Commissioner

February 7, 2024

To: Providers Impacted by Electronic Visit Verification

Re: Electronic Visit Verification (EVV) – Updating Billing Rates

Effective January 1, 2024, certain fee-for-service Medicaid rates received an upward adjustment to increase Direct Support Professional (DSP) and Supervisor wages. Provider agencies were required to utilize the higher payment rates as of January 1, 2024 (additional information attached to this e-mail).

Providers will be responsible to ensure the new rate is accurately reflected within [HHAexchange](#) prior to submitting any EVV claims. The updated claims can be seen on the Quick Guide to Updated Fee- for- Service Reimbursement Rates. A quick reference guide has been created (attached below) for your convenience. In addition, you can review rate changes in greater detail within your [HHAexchange](#) provider portal training section.

Special Note: Providers using a 3rd party EVV vendor should be making the rate change in their EVV system and sending that to [HHAexchange](#) with the billing/invoices. These providers do not need to make any change in [HHAexchange](#).

If you have any additional questions, please direct them to the Division's EVV helpdesk: DDDEVV@DHS.NJ.GOV.

Sincerely,
DDDEVV Team
DDDEVV@DHS.NJ.GOV

Quick Reference Guide

How to Update Billing Rates with HHAeXchange

Step 1: Enter your provider portal and select Admin > Contract Setup.

Step 2: Select the contract that Rates need to be updated for.

Step 3: Enter the “Billing Rates Tab”.

Discipline	Service Code	Billing Units Per Hour	From Date	To Date	Rate Type	Rate	Min Visit Hours For Daily	Status
PCA	PCA sc	4.00	12/01/2014	12/31/2016	Hourly	5.000000	0	Active

Step 4: Click “Edit”.

Step 5: From here you can enter the From Date/To Date for the new rate. The rate can be updated.

Step 6: Select SAVE.

*** Discipline:** HHA

*** Service Code:** HHA - Hourly

*** From Date:** 04/30/2019

*** To Date:** 05/30/2020

*** Rate:** 20.000000 \$

*** Billing Units Per Hour:** 1

Hourly Cap For Invoicing:

Hours: Minutes:

Min Visit Hours For Daily: (HHMM)

Active:

Save Cancel