DDD New DSP Training Requirements
Assigning Training through the College of Direct Support

Agency CDS Administrators assign modules found in the "**Modules available to All Facilities**" dropdown on the "Assign Training Page." Modules contain the required lessons. Three assignment options are available and can be used based on agency needs and whether they prefer to assign modules individually or in groups based on assignment deadlines. The Modules are listed in alphabetical order in the Dropdown. All the new training requirements begin with "DDD Required (*timeframe for completion)."* Agency CDS Administrators will scroll past those labeled "CDS" to assign. The traditional CDS modules are available to use for continuing education beyond the DDD requirements as desired.

Details can be found in the table below.

1) **Individual Modules for Assignment.** This column lists the **Individual Modules** that can be assigned. The lessons found within these topic-based modules are listed in italics under each module. The listed lessons are automatically assigned with the **Individual Module.**
2) **Bundles to Assign by Deadlines.** This column lists the **Module Titles** that can be used if an agency prefers to assign lessons required within a certain timeframe. These are the same lessons found in the first column, but are combined into a single module based on timeframe for completion.
3) **Existing Staff Bundle.** A Module was created containing all the trainings staff hired before 1/1/25 are required to complete. The third column shows the **Module Title** and lists all the lessons found within the module.

Module Titles in **BOLD**
Lessons Listed beneath in *Italics*

1) Individual Modules for Assignment	2) Bundles to Assign by Deadlines	3) Existing Staff Bundle
DDD Required (Prior) – Life Threatening Emergencies [Danielle's Law] *- DDD Life Threatening Emergencies*	**DDD Required Training Bundle (Prior - 60)** - *DDD Life Threatening Emergencies* - *DDD – Stephen Komninos' Law* - *Overview of DDD Incident Reporting* - *Maltreatment: Prevention and Response: The DSP Role*	**DDD Required Training Bundle (DSPs hired prior to 1/1/25)** *(*this bundle will assign lessons required of staff hired before 1/1/25. See Guide pg. 6)* - *Person-Centered Planning: An Overview of Person-Centered Approaches*
DDD Required (Prior) – Stephen Komninos' Law *- DDD – Stephen Komninos' Law*		
DDD Required (Prior) – Incident Reporting		

- Overview of DDD Incident Reporting

DDD Required (Prior to Med Admin) – Intro to Administering Medications

- *Medications 1_Overview and Key Concepts*
- *Medications 2_Healthcare Appointments*
- *Medications 3_Getting and Storing Medications*
- *Medications 4_Documentation and Communication*
- *Medications 5_Supporting Med Administration & Preventing and Addressing Errors*
- *Medications 6_Observation and Next Steps*

DDD Required (60) – Prevention of Abuse, Neglect, and Exploitation

- *The DSP Role*
- *What is Abuse?*
- *What is Neglect?*
- *What is Exploitation?*
- *The Ethical Role of DSPs*

DDD Required (60) – Understanding and Preventing Life Threatening Health Conditions

- *Intro to Understanding and Preventing Life-Threatening Health Conditions_v1*
- *Choking_v1*
- *Aspiration_v1*
- *Constipation_v1*
- *Dehydration_v1*
- *Seizures_v1*
- *Infections_v1*
- *GERD_v1*
- *Pressure Injuries_v1*

DDD Required (60) - Documentation

- DDD Service Documentation Requirements
- Medicaid, Fraud, Waste, and Abuse

- *Maltreatment: Prevention and Response: What is Abuse*
- *Maltreatment: Prevention and Response: What is Neglect*
- *Maltreatment: Prevention and Response: What is Exploitation*
- *Maltreatment: Prevention and Response: The Ethical Role of DSPs*
- *Intro to Understanding and Preventing Life-Threatening Health Conditions*
- *Choking*
- *Aspiration*
- *Constipation*
- *Dehydration*
- *Seizures*
- *Infections*
- *GERD*
- *Pressure Injuries*
- *DDD Service Documentation Requirements*
- *Medicaid, Fraud, Waste, and Abuse*

- *Person-Centered Planning: Bringing Person-Centered Plans to Life*

- *Intro to Understanding and Preventing Life-Threatening Health Conditions_v1*
- *Choking_v1*
- *Aspiration_v1*
- *Constipation_v1*
- *Dehydration_v1*
- *Seizures_v1*
- *Infections_v1*
- *GERD_v1*
- *Pressure Injuries_v1*

- *Direct Support Professionalism: Becoming a DSP*
- *Direct Support Professionalism: Applying Ethics in Everyday Work*

- *Introduction to Developmental Disabilities: Terminology and Classification in Developmental Disabilities*
- *Introduction to Developmental Disabilities: A Brief History of Developmental Disability*

- *Overview of HCBS Settings Rule*

- *Understanding Behavior and Effective Supports*

- *Overview of Dual Diagnosis*

- *Introduction to Trauma Informed Supports*

DDD Required (90) - Universal Precautions

- *Universal Precautions: Universal Precautions*
- *Universal Precautions: Bloodborne Pathogens*
- *Universal Precautions: Infection Control and Prevention*

DDD Required (90) - DSP Professionalism

- *Direct Support Professionalism: Becoming a DSP*
- *Direct Support Professionalism: Applying Ethics in Everyday Work*

DDD Required (90) - Intro to Developmental Disabilities

- *Introduction to Developmental Disabilities: Terminology and Classification in Developmental Disabilities*
- *Introduction to Developmental Disabilities: A Brief History of Developmental Disability*

DDD Required (90) – Person-Centered Planning

- *Person-Centered Planning: An Overview of Person-Centered Approaches*
- *Person-Centered Planning: Bringing Person-Centered Plans to Life*

DDD Required (90)- HIPAA

- *Health Insurance Portability and Accountability Act (HIPAA): Introduction to HIPAA*
- *Health Insurance Portability and Accountability Act (HIPAA): The Privacy and Security Rule*
- *- Health Insurance Portability and Accountability Act (HIPAA): The Breach Notification and Enforcement Rule*

DDD Required (90) - Working With Families

- *Working with Families & Support Networks: Family Networks*

DDD Required Training Bundle (90)

- *Universal Precautions: Universal Precautions*
- *Universal Precautions: Bloodborne Pathogens*
- *Universal Precautions: Infection Control and Prevention*
- *Direct Support Professionalism: Becoming a DSP*
- *Direct Support Professionalism: Applying Ethics in Everyday Work*
- *Introduction to Developmental Disabilities: Terminology and Classification in Developmental Disabilities*
- *Introduction to Developmental Disabilities: A Brief History of Developmental Disability*
- *Person-Centered Planning: An Overview of Person-Centered Approaches*
- *Person-Centered Planning: Bringing Person-Centered Plans to Life*
- *Health Insurance Portability and Accountability Act (HIPAA): Introduction to HIPAA*
- *Health Insurance Portability and Accountability Act (HIPAA): The Privacy and Security Rule*
- *Health Insurance Portability and Accountability Act (HIPAA): The Breach Notification and Enforcement Rule*
- *Working with Families & Support Networks: Family Networks*
- *Working with Families & Support Networks: Understanding Support Networks*
- *Working with Families & Support Networks: Problem-Solving with Support Networks*
- *Individual Rights and Choice: Overview of Individual Rights*
- *Individual Rights and Choice: Restrictions of Individual Rights*
- *Individual Rights and Choice: Your Role in Supporting Expression of Rights and Facilitating Choice Making*

- *Everyone Can Communicate: Role of DSP as a Communication Partner*
- *Everyone Can Communicate: What is Communication and Why is it important*
- *Everyone Can Communicate: How People Communicate*
- *Everyone Can Communicate: Augmentative and Alternative Communication*
- *Everyone Can Communicate: Strategies to Enhance Communication*

- *Working with Families & Support Networks: Understanding Support Networks* - *Working with Families & Support Networks: Problem-Solving with Support Networks* ### DDD Required (90) – Individual Rights and Choice - *Individual Rights and Choice: Overview of Individual Rights* - *Individual Rights and Choice: Restrictions of Individual Rights* - *Individual Rights and Choice: Your Role in Supporting Expression of Rights and Facilitating Choice Making* ### DDD Required (90) – Overview of the HCBS Settings Final Rule - *Overview of Home and Community Based Services Settings Rule*	- *Overview of the HCBS Settings Rule*	
### DDD Required (120) – Supporting Healthy Lives - *Supporting Healthy Lives: Care of Common Health Conditions* - *Supporting Healthy Lives: Health Across the Lifespan* - *Supporting Healthy Lives: Individual Health Needs* - *Supporting Healthy Lives: Living Healthy Lives* - *Supporting Healthy Lives: Signs and Symptoms of Illness* - *Supporting Healthy Lives: Working with Healthcare Professionals* ### DDD Required (120) - Cultural Competence - *Cultural Competence: What is Cultural Competence*	### DDD Required Training Bundle (120) - *Supporting Healthy Lives: Care of Common Health Conditions* - *Supporting Healthy Lives: Health Across the Lifespan* - *Supporting Healthy Lives: Individual Health Needs* - *Supporting Healthy Lives: Living Healthy Lives* - *Supporting Healthy Lives: Signs and Symptoms of Illness* - *Supporting Healthy Lives: Working with Healthcare Professionals* - *Cultural Competence: What is Cultural Competence* - *Understanding Behavior and Effective Supports* - *Overview of Dual Diagnosis*	

DDD Required (120) – Understanding Behavior and Effective Supports - *Understanding Behavior and Effective Supports*		
DDD Required (120) - Overview of Dual Diagnosis - *Overview of Dual Diagnosis*		
DDD Required (180) – Intro to Trauma Informed Supports - *Introduction to Trauma Informed Supports* **DDD Required (180) - Everyone Can Communicate** - *Everyone Can Communicate: Role of DSP as a Communication Partner* - *Everyone Can Communicate: What is Communication and Why is it important* - *Everyone Can Communicate: How People Communicate* - *Everyone Can Communicate: Augmentative and Alternative Communication* - *Everyone Can Communicate: Strategies to Enhance Communication*	**DDD Required Training Bundle (180)** - *Introduction to Trauma Informed Supports* - *Everyone Can Communicate: Role of DSP as a Communication Partner* - *Everyone Can Communicate: What is Communication and Why is it important* - *Everyone Can Communicate: How People Communicate* - *Everyone Can Communicate: Augmentative and Alternative Communication* - *Everyone Can Communicate: Strategies to Enhance Communication*	