NJ Department of Human Services
Division of Developmental Disabilities

Information Bulletin

Date: November 10, 2026

To: All DDD Service Providers and Stakeholders

From: Jonathan Seifried, Assistant Commissioner
Division of Developmental Disabilities

Subject: New and Modified Mandatory Provider Staff Trainings

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1. New Provider Staff Training

The Office of Program Integrity and Accountability (OPIA) developed a new mandatory training for DDD provider agency staff supporting individuals enrolled in the Community Care Program or Supports Program. The new training, **DDD – Failure to Report**, covers key points related to P.L. 2025, c.280 ("Penalties Law") and is available now in the College of Direct Support (CDS).

1.1 Timeline to Complete the New Training

Agencies can assign the new training in CDS using either the **DDD Required Training Bundle (Prior – 60)** or the standalone **DDD Required (60) – Failure to Report**.

- **Current employees** must complete "DDD – Failure to Report," which they can use toward their professional development hours, by **December 31, 2026**.
    - Current employees may complete the new training outside of CDS as long as the agency maintains documentation of completion in the employee file and is prepared to make it available upon request.
- **Employees hired on or after January 1, 2027** must complete "DDD – Failure to Report" through CDS before assuming sole responsibility for 1 or more individuals or within 60 days of hire, and as needed.

2. Modified Provider Staff Trainings

DDD has modified the following mandatory trainings for staff supporting individuals enrolled in the Community Care Program or Supports Program. These trainings are part of DDD Required Training Bundle (90):

- Direct Support Professionalism is now **DSP Professionalism**
- Working with Families is now **Collaborating with Families**

2.1 Timeline to Complete the Modified Staff Trainings

CDS updated the DDD Required Training Bundle (90) and has made the modified trainings available as standalones to allow agencies greater flexibility when assigning. (Please see Table 1 below.)

- **Current employees** who completed the old trainings are not required to complete the modified trainings.
- **Current employees** assigned the old trainings *prior to November 15, 2026*, should complete the old trainings, which will remain in their CDS learning portal.
- **Newly hired employees** are required to complete the trainings effective **November 15, 2026**.

Table 1

DDD Required Training Bundle (90)	
Old Bundle	**Modified Bundle (2026)**
DDD Required Training Bundle (90) – Direct Support Professionalism: Becoming a Direct Support Professional – Direct Support Professionalism: Applying Ethics in Everyday Work – Working with Families and Support Networks: Family Networks – Working with Families and Support Networks: Understanding Support Networks – Working with Families and Support Networks: Problem Solving within Support Networks	DDD Required Training Bundle (90) – DSP Professionalism – Collaborating with Families: Building Relationships – Collaborating with Families: Strengthening Relationships
Standalone Training Option	
Old Training	**Modified Training (2026)**
DDD Required (90) – Direct Support Professionalism – Direct Support Professionalism: Becoming a Direct Support Professional – Direct Support Professionalism: Applying Ethics in Everyday Work	DDD Required (90) – DSP Professionalism – DSP Professionalism
DDD Required (90) – Working with Families – Working with Families and Support Networks: Family Networks – Working with Families and Support Networks: Understanding Support Networks	DDD Required (90) – Collaborating with Families – Collaborating with Families: Building Relationships – Collaborating with Families: Strengthening Relationships

3. Updated Appendix E and Training Conversion Chart

DDD has published an updated Appendix E – Quick Reference Guide to Mandated Staff Training that includes the new and modified staff trainings, as well as a simplified Training Conversion Chart. This updated Appendix E will be included in the next revision of the Community Care Program and Supports Program policy manuals.