New Jersey Department of Human Services
Division of Developmental Disabilities

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COVID-19 Response
Date: 07-14-2020
Topic: Congregate Day Service Retainer Payments
June 29, 2020 through July 17, 2020

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Congregate Division Day Services

Since March 17, 2020, congregate day services have been closed due to health concerns related to the COVID-19 pandemic. During that time, provider retainer payments were issued about every two weeks in an amount equal to 75% of the agency's highest month of billing between July and December 2019.

For the **three-week** period beginning June 29 and ending July 17, 2020, day service providers receiving the 75% retainer payment from the Division due to facility closures will continue to receive that payment contingent on the Division receiving the below-referenced Attestation no later than 5pm on July 21, 2020. Any further payments are contingent on receipt of the Attestation.

Attestation

On June 30, 2020, the Centers for Medicaid and Medicare Services released guidance to States directing that they must obtain an Attestation from agencies receiving retainer payments. As a result, agencies receiving retainer payments must complete the **Attestation for Congregate Day Payments**. Please direct questions to DDD.WaiverFinancialReports@dhs.nj.gov. After entering the required information, agency CEO or designee must:

1. Print, sign and date the form as well as obtain the signature of a witness;
2. Scan the signed document and email it to DDD.WaiverFinancialReports@dhs.nj.gov; and
3. Mail the original signed version to:

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Division of Developmental Disabilities
P.O. Box 726
Trenton, NJ 08625
Attention: Attestation Review

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Day providers should not submit claims to DXC for any of the following five services as these services are being funded through the retainer payment:

● **Career Planning**	● **Community Inclusion Services**	● **Day Habilitation**
● **Prevocational Training (Group)**	● **Supported Employment (Group)**	

State Supplemental Payments after July 17, 2020

Payments after July 17th will change. Please see *State Supplemental Payments for Congregate Day Services* for detail.