**Congregate Division Day Services**

Since March 17, 2020, congregate day services have been closed due to health concerns related to the COVID-19 pandemic. During that time, provider retainer payments were issued about every two weeks in an amount equal to 75% of the agency’s highest month of billing between July and December 2019.

For the **three-week** period beginning June 29 and ending July 17, 2020, day service providers receiving the 75% retainer payment from the Division due to facility closures will continue to receive that payment contingent on the Division receiving the below-referenced Attestation no later than 5pm on July 21, 2020. Any further payments are contingent on receipt of the Attestation.

**Attestation**

On June 30, 2020, the Centers for Medicaid and Medicare Services released guidance to States directing that they must obtain an Attestation from agencies receiving retainer payments. As a result, agencies receiving retainer payments must complete the Attestation for Congregate Day Payments. Please direct questions to DDD.WaiverFinancialReports@dhs.nj.gov. After entering the required information, agency CEO or designee must:

1. Print, sign and date the form as well as obtain the signature of a witness;
2. Scan the signed document and email it to DDD.WaiverFinancialReports@dhs.nj.gov; and
3. Mail the original signed version to:
   
   Division of Developmental Disabilities  
   P.O. Box 726  
   Trenton, NJ 08625  
   Attention: Attestation Review

Day providers should not submit claims to DXC for any of the following five services as these services are being funded through the retainer payment:

- Career Planning
- Community Inclusion Services
- Prevocational Training (Group)
- Supported Employment (Group)
- Day Habilitation

**State Supplemental Payments after July 17, 2020**

Payments after July 17th will change. Please see State Supplemental Payments for Congregate Day Services for detail.