New Jersey Department of Human Services
Division of Developmental Disabilities

Walmart COVID-19 Primary Series and Booster Vaccine Program for Residents with IDD, TBI and Their Staff

The Division of Developmental Disabilities (Division) continues its partnership with Walmart for COVID-19 Vaccination. This is open to eligible individuals with intellectual and/or developmental disabilities (IDD) and/or traumatic brain injury (TBI) living in congregate residential settings, as well as their staff. All approved COVID-19 vaccines (i.e. all manufacturers – primary series and boosters) are available. Please note that eligible residents and staff are not limited to only using Walmart for vaccination.

Walmart has identified 34 of its New Jersey locations to provide COVID-19 vaccination, including booster(s), to residents with IDD and/or TBI and their staff. *Scheduling of the vaccination appointment online at https://www.walmart.com/cp/flu-shots-immunizations/1228302 is preferred but, to manage patient expectations in-store, will not be available until late September 2022*. Online scheduling will require each person being vaccinated having their own unique email address and consent from the individual/guardian. Consent should be documented by the service provider in the manner is deems appropriate. If scheduled online, the below mentioned forms are **not** required.

Ahead of online scheduling being available, or if preferred, a residential provider can directly contact one of the 34 identified Walmart locations via telephone **starting September 19, 2022**. When making contact, they will need to identify themselves as an IDD or TBI Disability Service Provider, communicate the names of those to be scheduled and whether the person is a resident or staff person.

If scheduling via telephone, the below Walmart Required Forms must be presented at the time of vaccination. ***Please note that the previously required Walmart Vaccine Booster Eligibility Attestation is no longer needed.***

Walmart Required Forms

- Walmart Vaccine Administration Record and Informed Consent (also in SPANISH).
- Walmart Insurance Attestation - Complete this form for persons with no insurance **OR** those with insurance who will not bring a copy of their active insurance card(s) to **give** to Walmart at time of vaccine administration. This includes Medicare, Medicaid, and/or private insurance cards.
- Vaccination card, provided at time of initial vaccination so that the booster shot can be properly recorded. If you do not have this card, please see this link for how to address.

For residents, how the above forms are completed will depend on how resident consent for vaccination is obtained. Please read the next subsequent sections on obtaining consent if:

1. The resident or guardian can sign the Walmart consent in time for the appointment;
2. The guardian is available but cannot sign consent before appointment; or
3. The guardian is deceased, incapacitated or pending appointment (contact DDD).

#1 Consent when the Resident has Capacity to Sign Written Consent Form or Assigned Guardian(s) is Available to Sign Written Consent Form In Time For Vaccine Appointment.
The residential provider must present the Walmart Required Forms listed above and proof of previous vaccination (as applicable) at time of vaccination. The provider shall ensure forms are signed by each resident or their guardian (if they have one) before the vaccine appointment. As with all vaccines, providers must obtain consent from residents or their guardians before scheduling a vaccine appointment.

#2 Consent when the Resident Has an Appointed Guardian but Written Consent Form Cannot be Obtained in time for Scheduled Vaccination.

In circumstances where the guardian(s) of a resident provides verbal consent but is unable to scan/fax the hard copy of the Walmart Vaccine Administration Record and Informed Consent in time for the vaccination appointment, Walmart will allow the following process:

- The provider documents the verbal consent in a manner it deems appropriate. The provider may also request that the guardian(s) send the hard copy consent for their records.
- A provider representative completes and signs the Walmart Attestation of Verbal Guardian Consent form attesting that they have received verbal consent for each resident they list on that form. Walmart does not require the provider to follow up with the written consent form if it receives this attestation.
- A provider representative then completes the needed forms. On the signature portion for each form they write "Verbal Consent Form Attached".
- A provider representative brings all Walmart Required Forms listed on page one, the Walmart Attestation of Verbal Guardian Consent, and proof of vaccination (if applicable) at time of vaccination appointment.

#3 Consent when Resident has an Appointed Guardian who is Deceased or Incapacitated, or when the Resident is Awaiting a Guardian to be Appointed.

In circumstances where a resident cannot obtain consent because their legally appointed guardian is deceased, incapacitated or they are awaiting appointment of a guardian, the Division may be able to help. Please note that:

- The provider must provide documentation that guardian consent cannot be obtained. Each situation will be reviewed on a case-by-case basis.
- For all situations, a physician must certify that the vaccination is essential and beneficial to the resident's general health and welfare using the Certification of Licensed Physician form.

Agencies may contact the Division at DDD-CO.LAPO@dhs.nj.gov to request Division assistance with the above or other scenarios related to consent.

Other Important Information

Please bring identification for each individual at the time of their appointment. Individuals may use their **Medicaid Health Benefits Identification Card** as both proof of identity **and** proof of insurance coverage. If applicable, please include Medicare ID number and all other Medicaid/HMO plan information on the Walmart Insurance Attestation form if copies of all active insurance cards will not be brought to the appointment for Walmart to keep.

Every person who receives a COVID-19 vaccine is required to remain for observation at the vaccination location for 15 to 30 minutes.