

New Jersey Department of Human Services
Division of Developmental Disabilities

Urgent Fee-for-Service Update for All DDD Providers

As previously announced, the Division has now begun the process of shifting all individuals on the Community Care Waiver (CCW) into fee-for-service. This means that, **for providers who are not Medicaid/DDD approved to provide – and fully prepared to bill – for INDIVIDUAL SUPPORTS in the new fee-for-service system, there may be a disruption in payment if you do not act immediately to become approved.**

For Residential Providers:

If you have not already completed the Combined Application to Become a Medicaid/DDD Approved Provider of **Individual Supports** (the service category for group homes/supervised apartments) you must do so immediately.

To apply to provide Individual Supports, a residential provider must:

- a. Obtain a unique NPI for every group home and for every doorknob in a multiple-unit site (i.e., if you have a license for a site that has multiple apartments, such as 1A and 1B, you must obtain a unique NPI for each apartment).
- b. Complete the Combined Application for Individual Supports (available on DDD's [Provider Portal](#)). Please note that on the second page of the Combined Application, each group home must be listed under secondary locations.
- c. Include with the Combined Application the signed Attestation Form (available on DDD's [Provider Portal](#)) and a copy of the license for each group home listed.

For Day Providers:

If you are Medicaid/DDD approved to provide Community Based Supports and you have not also submitted the Combined Application to become Medicaid/DDD approved to provide **Individual Supports***, you must do so immediately.

For “Qualified” Providers of Community Based/Individual Supports

If you have not already completed the Combined Application to Become a Medicaid/DDD Approved Provider of **both Community Based Supports and Individual Supports***, you must do so immediately if you intend to provide Community Based/Individual Supports in the fee-for-service system.

**For most services in the fee-for-service system, once a provider is Medicaid/DDD approved to provide a service, they can provide that service to individuals in both the Supports Program (SP) and the CCW Program. However, because Community Based Supports are only available in the Supports Program and Individual Supports are only available in the CCW Program, it is necessary for providers to complete the Combined Application for both Community Based Supports and Individual Supports to be able to serve both SP and CCW Program individuals.*