



#### **TBI Medical Document Form**

The following guide only explains how to fill out the TBI Medical Documentation Form by the healthcare provider. The healthcare provider receives an email with a direct link to the form after a patient/requester provides the Healthcare Provider's credentials.

- 1. Navigate to your email.
- 2. Select Review Online.



### Traumatic Brain Injury Fund Application



A New Application Received - Required Health Care Provider Review

Dear John Smith,

We received an application to the NJ Traumatic Brain Injury (TBI) Fund from one of your patients. To determine eligibility, medical documentation of the TBI is required from their medical doctor or neuropsychologist.

Please find Patient's Basic Information as below:

First Name: Jane Last Name: Doe

Address : Trenton, New Jersey, Mercer County

Apt/Unit/Suite/P.O.Box Number: 343

Phone: (123) 456-7879

ACTION REQUIRED: Review online to fill in the medical information.

## HIPAA COMPLIANT AUTHORIZATION FOR THE RELEASE OF PATIENT INFORMATION PURSUANT TO 45 CFR 164.508 "

: I agree to the release of the medical information below to the Traumatic Brain Injury Fund for the purposes of determining eligibility. I understand that the TBI Fund reserves the right to contact listed physician for clarification of this information, and that medical information is protected under the Health Insurance Portability and Accountability Act (HIPAA).

Name: Jane Doe Last Name: Doe

Date: 07/24/2024

Signature: Signed By: Jane Doe - roni.cohen@dhs.nj.gov

Date Signed: 07/26/2024 7:34:46 PM +00:00 GMT

IP Address: 75.197.53.119,170.85.70.102

If you have any questions, please reach out to the NJ TBI Fund at <a href="mailto:Dhsco.DDS-TBIFund@dhs.nj.gov">Dhsco.DDS-TBIFund@dhs.nj.gov</a> or 1-888-285-3036

Please do not respond directly to this e-mail. The originating e-mail account is not monitored.

Confidentiality Notice: This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, destroy all copies of the original message.





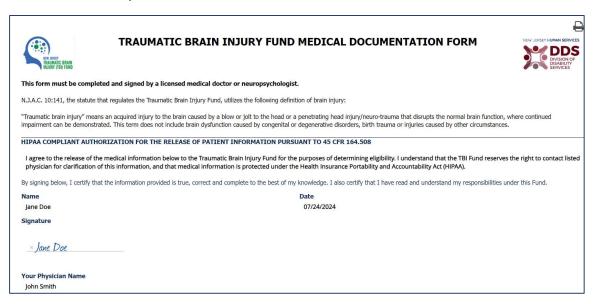
#### The following form is displayed:







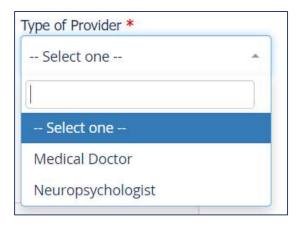
3. Review information provided.



4. Enter the required information.



5. Select an option from the drop-down menu.







6. Enter the required information.



7. Select **Yes,** or **No**.

Does the patient meet the TBI definition?	
"Traumatic brain injury" means an acquired injury to the brain caused by a blow or jolt to the head or a penetrating head injury/neuro-trauma that disrupts the normal brain function, where continued impairment can be demonstrated. This term does not include brain dysfunction caused by congenital or degenerative disorders, birth trauma or injuries caused by other circumstances. *  Yes  No	

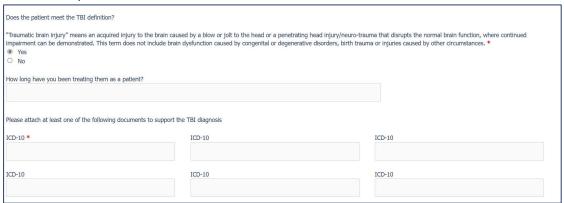
Note: If you selected Yes, please complete <u>Section 7a</u> before question 8. If you selected No, please continue to question 8.





#### **Section 7a**

7a. Enter the required and relevant information.



- 7b. Select the type of supporting document(s).
- 7c. Attach supporting files by selecting, Select files...

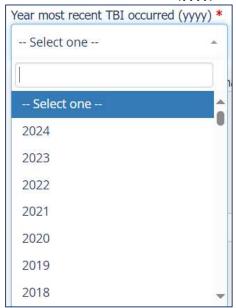
Important: If your documents are not saved on the computer, please scan and save them. Be sure to save the documents in one place that you can remember. Once you select, Select files... A window with folders and saved items is displayed. Navigate to the location with the saved files and add each document, one at a time.

Please attach at least one of the following documentations to support the TBI Diagnosis *  Records (ICD-10 Code) verifying TBI Supporting report Other diagnosis; and/or Neuropsychological evaluation(s)	Attach one or more document(s) here * Select files
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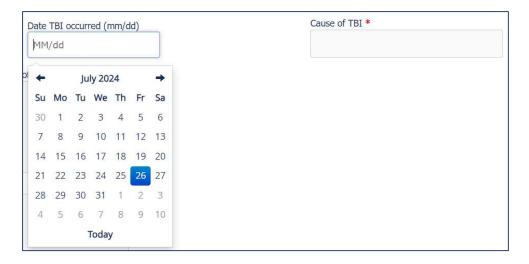




7d. Select the Year TBI occurred (yyyy).



- 7e. Enter or select a Date TBI occurred (mm/dd).
- 7f. Enter the Cause of TBI.







7g. Enter the required and relevant information.

Are there other medical conditions that have arisen as a direct result of the TBI? *	
	h
Treatments received for TBI *	
	le

7h. Select Yes, or No.

Will	this condition require ongoing treatment and support? *
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0	No

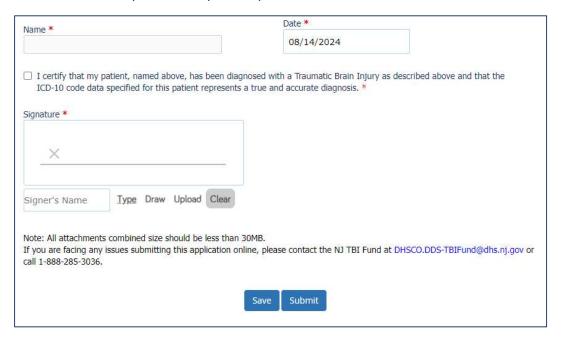
7i. Select the relevant information.

☐ Acupuncture/Acupressure	☐ Financial Management	☐ Structured Day Program
☐ Aqua Therapy	☐ Hippotherapy	☐ Substance Abuse Evaluation/Treatment
Assistive Technology	☐ Household Management	☐ Medical Transportation
☐ Behavior Management	☐ Life Skills Training	☐ Vehicle Modification
☐ Biofeedback/Neurofeedback	☐ Medication Management	☐ Vision Care
☐ Chiropractic Therapy	<ul> <li>Neuropsychiatric/Neuropsychological</li> </ul>	☐ Case Management
Cognitive Rehabilitation Therapy	□ Evaluation	☐ Tutoring
☐ Counseling Services	□ Occupational Therapy	☐ Medical Care
☐ Dental Care	☐ Personal Care	□ Protective Legal Services
Durable Medical Equipment	☐ Respite Care	☐ Physical Therapy
☐ Educational Service	☐ Service Coordination	☐ Environmental/Home Modifications
☐ Speech-Language Therapy		





- 8. Enter your **Name** and **Date**.
- 9. Read the statement and select the box if you certify.
- 10. Type, Draw, or Upload your Signature.
- 11. Select **Save** if you would like to like to come back to the form at a later time. Select **Submit** once you are ready to complete the form.



#### The following message is displayed once you have submitted the form.

