

**NJ Department of Human Services (DHS)
Division of Mental Health and Addiction Services (DMHAS)
Opioid Overdose/ Infectious Disease Prevention, Education and Support for
Substance Use Disorder and Mental Health Agencies
Request for Proposals (RFP)
Questions and Answers
March 5, 2026**

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
1	Will the state provide a list of all SUD/MH treatment agencies who will participate in the education?	DMHAS will provide the list of all licensed SUD/MH treatment agencies to the successful bidder.	IV. Contract Scope of Work	
2	How many SUD/MH agencies are expected to participate in education statewide?	To be determined.	IV. Contract Scope of Work	
3	Will SUD/MH treatment agencies be mandated by the state to participate in the education or will the grantee be responsible for generating buy-in from the participating agencies?	No, SUD/MH agencies are not mandated to participate in this initiative. DMHAS will collaborate with the successful bidder to generate a plan for participation from agencies.	IV. Contract Scope of Work	
4	Can grantees provide safer use supplies in conjunction with education and resources so long as those safer use supplies are procured through other funding sources?	<p>Please refer to the RFP for full disclosure of the funding source. This initiative is funded by SAMHSA SOR and is subject to SAMHSA’s Dear Colleague letter.</p> <p>Please see RFP Attachment I – Allowable and Unallowable Services and Supplies Attestation. The applicable contract scope of work shall be limited to allowable services and supplies in accordance with RFP Attachment I, and shall not include the provision of safer use supplies.</p>	<p>IV. Contract Scope of Work</p> <p>Attachment I – Allowable and Unallowable Harm Reduction Services and Supplies Attestation</p>	35
5	Are alcohol swabs, gauze, bandages, gloves, tourniquets, etc. allowable as wound-care supplies?	Bidder may itemize wound care supplies in budget which will be discussed at contract negotiation meeting with the successful bidder.	IV. Contract Scope of Work	

**NJ Department of Human Services (DHS)
Division of Mental Health and Addiction Services (DMHAS)
Opioid Overdose/ Infectious Disease Prevention, Education and Support for
Substance Use Disorder and Mental Health Agencies
Request for Proposals (RFP)
Questions and Answers
March 5, 2026**

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
6	Does DMHAS intend the awardee's primary "participant" to be: provider agencies and their staff, patients/clients at those agencies, or both? Distinct deliverables for each?	The primary participants will be provider agencies and their staff. Please see RFP IV. Contract Scope of Work for deliverables.	IV. Contract Scope of Work	
7	What does DMHAS consider minimum "statewide" coverage (e.g., number of agencies, counties, OTPs, or training cohorts per year)?	To be determined. Bidders should project number of agencies, counties, OTPs, or training cohorts per year in their proposals.	IV. Contract Scope of Work	
8	What are expectations for the trainings: minimum hours per agency, required topics, required staff roles? Do the trainings need to be refreshed annually?	The plan is expected to be provided by the successful bidder with approval by DMHAS.	IV. Contract Scope of Work	
9	Does DMHAS prefer or require web-based trainings/recorded modules vs. in-person?	Either will be acceptable and based on the need by the provider agency.	IV. Contract Scope of Work	
10	What is the reporting frequency?	Successful bidder will be required to provide monthly reports to DMHAS.	IV. Contract Scope of Work	
11	Does DMHAS expect demographic data on provider staff, clients receiving supplies, or both? At what level (aggregate vs client-level)?	DMHAS will provide the successful bidder with a report template of information that is required to be collected.	IV. Contract Scope of Work	9
12	Are incentives (e.g., small gift cards) allowable for staff training participation or surveys?	No.	IV. Contract Scope of Work	
13	Does the \$10/person food allowance apply to provider staff trainings or only direct client engagement?	No, the \$10 allowance is for direct client engagement.	Attachment I – Allowable and Unallowable Harm Reduction	35

NJ Department of Human Services (DHS)
Division of Mental Health and Addiction Services (DMHAS)
Opioid Overdose/ Infectious Disease Prevention, Education and Support for
Substance Use Disorder and Mental Health Agencies
Request for Proposals (RFP)
Questions and Answers
March 5, 2026

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
			Services and Supplies Attestation	
14	Can the prime HRC subcontract with other HRCs or regional partners, and are there limits on subcontracted scope?	Yes, the bidder must provide detailed plans to subcontract in their proposal and budget.		
15	What is the grant payment method (advance vs reimbursement)?	Successful bidder may address payment methodology during contract negotiations. DMHAS shall determine the method of reimbursement for any cost-based contract in accordance with Section 3.3 of the Department of Human Services Contract Reimbursement Manual.		
16	What is the anticipated contract start date?	To be determined.	V. General Contracting Information	9 - 10
17	When will the renewal process take place?	To be determined.	V. General Contracting Information	9 - 10
18	Can the Year 1 budgets include front-loaded procurement of supplies?	This RFP does not include funding for one-time costs. Please see P4.10 of the Department of Human Services Contract Policy and Information Manual for the procedures and policies that govern the need/justification for, and authorization of, an Initial Advance Payment (that is, a payment made during a Contract term, but before	VIII. Submission of Proposal Requirements	15 - 16

NJ Department of Human Services (DHS)
Division of Mental Health and Addiction Services (DMHAS)
Opioid Overdose/ Infectious Disease Prevention, Education and Support for
Substance Use Disorder and Mental Health Agencies
Request for Proposals (RFP)
Questions and Answers
March 5, 2026

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
		expenses are incurred or services are provided).		
19	Should Year 1 proposals include a multi-year cost model narrative for anticipated \$250k renewals?	No.	VIII. Submission of Proposal Requirements	15 - 16

**NJ Department of Human Services (DHS)
 Division of Mental Health and Addiction Services (DMHAS)
 Opioid Overdose/ Infectious Disease Prevention, Education and Support for
 Substance Use Disorder and Mental Health Agencies
 Request for Proposals (RFP)
 Questions and Answers
 March 5, 2026**

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
20	Are there any caps on administrative/overhead costs beyond the budget template?	<p>Please refer to the RFP for full disclosure of the funding source. This initiative is funded by SAMHSA SOR and is governed by 2 CFR Part 200.</p> <p>At a minimum, administrative/indirect costs must comply with the federal regulations at 2 CFR Part 200 (including 2 CFR §200.414) and section 4 of the DHS Contract Reimbursement Manual. Pursuant thereto, Bidders may elect to charge a rate established under a current federal negotiated rate agreement, or the 15% de minimis rate. It must be noted, however, that DMHAS must consider the cost efficiency of a proposed budget as it relates to the contract scope of work, along with the proposed administrative/indirect rate and its impact on total allocations. Bidders who elect to charge a reduced indirect rate in order to compete shall be held to such rate in order to preserve and protect the competitive bidding process.</p>	VIII. Submission of Proposal Requirements	15 - 16
21	The RFP requires submission of documentation of the bidder's charitable registration status and recent audited financial statements. We are a current, DMHAS-funded organization with an approved extension from DMHAS regarding	<p>DMHAS cannot waive the charitable organization filing requirement.</p> <p>Please review RFP Section VII. Required Proposal Content including</p>	VII. Required Proposal Content	17

**NJ Department of Human Services (DHS)
 Division of Mental Health and Addiction Services (DMHAS)
 Opioid Overdose/ Infectious Disease Prevention, Education and Support for
 Substance Use Disorder and Mental Health Agencies
 Request for Proposals (RFP)
 Questions and Answers
 March 5, 2026**

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
	<p>our most recent independent audits. While our status is listed as "COMPLIANT" on the Division of Consumer Affairs website, the audit delay will preclude us from receiving the required Charitable Registration letter until the audit is submitted. Would this delay in our audit completion prohibit us from eligibility for this funding, or can we apply and complete this requirement once our audits are up to date with DCA/Charitable Registration?</p>	<p>Attachments/Appendices which must be included with the bidder's proposal. Failure to include required documents may result in proposal disqualification.</p>		
22	<p>A specific naming convention is mentioned on page 17 of RFP:</p> <ul style="list-style-type: none"> • Label file with the following title: Name of Agency/Provider Opioid Overdose and Infectious Disease Prevention, Education and Support Proposal <p>Our current organization IT systems will not allow lengthy naming conventions can we shorten as needed?</p>	<p>Yes, you may shorten the title of the files as needed.</p>	<p>VIII. Submission of Proposal Requirements</p>	17