

NJ Department of Human Services (DHS)
Division of Mental Health and Addiction Services (DMHAS)
Supporting Students in Recovery:
Recovery Housing and/or Recovery Supports to Prevent and Reduce Substance
Abuse on College Campuses in New Jersey
Request for Proposals (RFP)
Questions and Answers
July 26, 2022

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
1.	For budgeting purposes, how many weeks should be budgeted? For example, should we budget hourly employees for 24 weeks or is another number of weeks more appropriate?	The contract term is expected to be approximately 24 weeks, with an anticipated start date of September 30, 2022 and ending on March 14, 2023.		
2.	Can contract funding be used to provide housing scholarships for students living in a recovery residence hall?	No, this is not an allowable expense.		
3.	Should furniture for a recovery lounge be entered in the budget template under "Facility Costs" or "Materials and Supplies"?	This item should be included in equipment if \$5,000 or above; if under \$5,000 it would go in the materials and supplies category		
4.	Is it permissible to purchase supplies (such as fentanyl test strips) to be used as part of educational programming as an environmental management strategy?	No, fentanyl test supplies were not part of the DMHAS approved plan for the SABG COVID-19 Supplemental.		
5.	Is employee overtime allowed?	The contract term is 9/30/22 – 3/14/23. All costs should be within this term for approved expenditures. Overtime is an allowable expenditure.		
6.	Will there be a no cost extension of the contract?	This RFP is funded through Federal Substance Abuse Block Grant COVID-19 Supplement funding ending on March 14, 2023 provided by the Substance Abuse and Mental Health Services Administration (SAMHSA). At this time, SAMHSA has not offered a no cost extension for this funding.	I. Purpose and Intent	3

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7.	What is the G&A rate for this contract?	There is no set G/A rate. However, these costs should be reasonable and customary.	VII. Required Proposal Content-Budget	14