

Payment Instructions Excluded New Jerseyans Fund

Your ENJF Application is Approved.
Please provide payment details

using this username
and password
AD926@A583BQ450.

← Applicants will receive an email or text message with the link to the payment portal and a username and password.

← The username will either be the applicant's phone number or email address.

← The password will be a combination of letters, numbers and words.

- ❖ The link will bring applicants to the payment portal, as shown below. Applicants must enter the username and password exactly as they received it. If the username is a phone number, it must include the dashes as shown below.

Department of Human Services



Please use the user name and password you received by text or email to select your payment preference.

* User name

* Password

Remember me?

- ❖ Once applicants enter the payment portal, they will be asked to choose a payment method: check or direct deposit.

Department of Human Services



Payment Information

To process your payment for the Excluded New Jerseyans Fund, please provide the following information:

Preferred method of payment (please check one): *

Payment Method: Check

Department of Human Services



Payment Information

To process your payment for the Excluded New Jerseyans Fund, please provide the following information:

Preferred method of payment (please check one): *

Check
 Direct Deposit (will need your bank's routing and account number)

Next

- ❖ If an applicant chooses check as their payment method, they will be asked to confirm that their first and last name and mailing address is correct.

Department of Human Services



Please confirm your contact information:

First Name *

Last Name *

Email

Address 1: Street 1 *

Address 1: Street 2

Apartment or Suite No

Address 1: City *

Address 1: ZIP/Postal Code *

Is your name and address correct?

Yes

Submit

If your name and address are not correct, please email us at ExcludedNJFundQuestions@dhs.nj.gov with the subject line "Payment information incorrect" and we will follow-up with assistance. You can expect to receive your payment within 2 – 3 weeks after submitting your payment preference. If you have not received your payment by that time, please send an email to ExcludedNJFundQuestions@dhs.nj.gov with the subject line "Payment not received."

Payment Method: Direct Deposit

Department of Human Services



Payment Information

To process your payment for the Excluded New Jerseyans Fund, please provide the following information:

Preferred method of payment (please check one): *

Check
 Direct Deposit (will need your bank's routing and account number)

Next

- ❖ If an applicant chooses direct deposit, the applicant will be required to enter their banking information. You can find your routing and account number on any check or contact your bank to confirm that information. You will also be required to confirm if your account is a Savings or Checking account.

YOUR NAME
1234 MAIN STREET
ANYWHERE, NJ 00000

DATE _____ 123

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS

⑆044072324⑆ ⑆000123456789⑆ ⑆123

ROUTING NUMBER ACCOUNT NUMBER

Department of Human Services



Please complete the following fields:

Bank Name *

Bank Account Number *

ABA Routing No *

Checking or Savings Account? *

Please enter your bank account number and routing number again:

Re-Enter Bank Account Number *

Re-Enter ABA Routing No *

Note that you will not be allowed to change your payment information once you click Submit.

Submit

Do not enter a debit card number. Your bank may have more than one routing number, please make sure to enter the ABA routing number.

You can expect to receive your payment within 2 – 3 weeks after submitting your payment preference. If you have not received your payment by that time, please send an email to ExcludedNJFundQuestions@dhs.nj.gov with the subject line “Payment not received.”