



# State of New Jersey

## Department of Human Services

**Mikie Sherrill**  
Governor

**Dr. Dale G. Caldwell**  
Lt. Governor

**Stephen Cha, MD, MHSR**  
Commissioner

The New Jersey Department of Human Services invites you to apply for the following position:

|   |   |                     |                           |                      |           |
|---|---|---------------------|---------------------------|----------------------|-----------|
| <b>JOB POSTING #:</b>   | 129-26  | <b>ISSUE DATE:</b>  | 4/29/2026                 | <b>CLOSING DATE:</b> | 5/13/2026 |
| <b>TITLE:</b>   | Social Worker 2 (2 Full Time Positions)   |                     |                           |                      |           |
| <b>LOCATION:</b>  | Division of Developmental Disabilities<br>New Lisbon Developmental Center<br>104 Route 72<br>New Lisbon, NJ 08064   | <b>RANGE:</b>       | P18                       |                      |           |
|   |   | <b>SALARY:</b>      | \$56,253.35 - \$81,896.85 |                      |           |
|   |   | <b>UNIT SCOPE:</b>  | K470                      |                      |           |
|   |   | <b>SERV. CLASS:</b> | Competitive               |                      |           |
| <b>OPEN TO:</b>   | General Public  |                     |                           |                      |           |
| <b>DESCRIPTION</b>  |   |                     |                           |                      |           |
| <b>DEFINITION:</b>  | <p>Under the jurisdiction of a supervisory officer in a state department, hospital, training school, agency, or research unit, does the field and office work involved in conducting varied types of social investigations involving the collection, analysis, and recording of significant social facts, drawing sound conclusions, and basing appropriate action thereon; does related work as required.</p> <p><b>Work Location:</b> Social Services<br/><b>Shift:</b> 8:30am-4:00pm<br/><b>Regular Days Off:</b> Saturday/Sunday</p> <p><b>*Flexible scheduling may be required.</b></p>  |                     |                           |                      |           |
| <b>REQUIREMENTS</b>   |   |                     |                           |                      |           |
| <b>REQUIREMENTS:</b>  | <p><b>NOTE:</b> Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.</p> <p>Five (5) years of professional experience in social case work, which shall have involved the responsibility for gathering and analyzing social information from clients, the determination of their needs, and the planning and administration of treatment plans geared toward the needs of individual clients.</p> <p><b>OR</b></p> <p>Possession of a bachelor's degree from an accredited college or university; and one (1) year of the above-mentioned professional experience.</p> <p><b>OR</b></p> <p>Possession of a bachelor's degree in social work including or supplemented by a supervised field placement accredited by the Council on Social Work Education.</p> <p><b>OR</b></p> <p>Possession of a master's degree in social work from an accredited college or university.</p> |                     |                           |                      |           |
|   | <b>NOTE:</b> "Professional experience" refers to work that is creative, analytical, evaluative, and interpretive; requires a range and depth of specialized knowledge of the profession's principles, concepts, theories, and practices; and is performed with the authority to act according to one's own judgment and make accurate and informed decisions.   |                     |                           |                      |           |
|   | <b>LICENSE:</b> Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.  |                     |                           |                      |           |
|   | <b>IMPORTANT NOTICES</b>  |                     |                           |                      |           |
| <b>FOREIGN DEGREES:</b>   | Degrees and/or transcripts issued by a college or university outside of the United States <u>must be evaluated</u> by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in an ineligibility determination.   |                     |                           |                      |           |
| <b>RESIDENCY:</b>   | In accordance with N.J.S.A. 52:14-7 (NJ PL 70), the "New Jersey First Act", all employees must reside in the State of New Jersey (NJ), unless exempted under the law. If you do not live in NJ, you have (1) year after you begin employment to relocate your residence to NJ.  |                     |                           |                      |           |
| <b>DRUG SCREENING:</b>  | If you are a candidate for a position with DHS, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing <u>will be at your expense</u> . Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired. You will be advised if the position for which you're being considered requires drug testing and how it administered.  |                     |                           |                      |           |
| <b>CIVIL SERVICE LISTS:</b>   | Applicable regular or special re-employment list(s) established as a result of a layoff will be used before promotions are made. All appointments will be made utilizing the procedures and guidelines in accordance with N.J.A.C. 4A.  |                     |                           |                      |           |
| <b>EMPLOYEE BENEFITS:</b>   | In accordance with the "Pay Transparency Act", the NJ State Benefits Package includes: State Health Benefits Program (medical, dental, prescription drug and vision care); Pension; Deferred Compensation; Public Service Loan Forgiveness (PSLF) participation; Tuition Reimbursement; Flexible and Health Spending Accounts (FSA/HSA); Paid holidays; Paid Leave (vacation days, sick days and administrative leave days); Life Insurance; Tax\$ave; NJ Well; State Employee Discount Program; Employee Advisory Service (EAS); Please be advised that eligibility for any of the benefits listed may vary pursuant to job duties, operational need, funding, policy, procedures and/or guidelines.   |                     |                           |                      |           |
| <b>FILING INSTRUCTIONS</b>  |   |                     |                           |                      |           |
| Forward a cover letter, resume, and transcript (if applicable) electronically to:<br><a href="mailto:DDD-NLDC.Resumes@dhs.nj.gov">DDD-NLDC.Resumes@dhs.nj.gov</a> |   |                     |                           |                      |           |
| <b>You must include the Job Posting #, Title, and Last Name in the subject line of your email. Example: ( 123-26, Clerk Typist, Smith )</b>                       |   |                     |                           |                      |           |

New Jersey Department of Human Services is an Equal Opportunity Employer

