



State of New Jersey

Department of Human Services

Mikie Sherrill
Governor

Dr. Dale G. Caldwell
Lt. Governor

Stephen Cha, MD, MHSR
Commissioner

The New Jersey Department of Human Services invites you to apply for the following position:

JOB POSTING #:	249-26	ISSUE DATE:	7/29/2026	CLOSING DATE:	8/12/2026
TITLE:	Home Instructor CBVI 80%				
LOCATION:	NJ Commission for the Blind and Visually Impaired (CRO) 100 Daniels Way, Freehold, NJ 07728	RANGE:	P18		
		SALARY:	\$58,222.22 - \$84,763.22 (Salary equates to 80% of listed salary)		
		SERV. CLASS:	Competitive		
OPEN TO:	GENERAL PUBLIC				
DESCRIPTION					
DEFINITION:	Under close supervision of a supervisory official in the Commission for the Blind and Visually Impaired, Department of Human Services, does the field instruction, provides advice, and makes appropriate referrals to help newly blinded persons adjust to the loss of vision; does other related duties.				
REQUIREMENTS					
REQUIREMENTS:	NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester-hour credits are equal to one (1) year of relevant experience.				
	Five (5) years of professional experience in providing instruction or other social services to the blind.				
	OR				
	Possession of a bachelor's degree from an accredited college or university; and one (1) year of the above-mentioned professional experience.				
	NOTE: Appointees will be required to successfully pass a Braille assessment, administered by the Commission for the Blind and Visually Impaired.				
	NOTE: "Professional experience" refers to work that is analytical, evaluative, and interpretive; requires a range of basic knowledge of the profession's concepts and practices; and is performed with the authority to act and make accurate and informed decisions.				
SPECIAL NOTE:	[Insert- Preferred Experience / Preferred Certifications may be entered here- If Applicable]				
LICENSE:	Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.				
IMPORTANT NOTICES					
FOREIGN DEGREES:	Degrees and/or transcripts issued by a college or university outside of the United States <u>must be evaluated</u> by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in an ineligibility determination.				
RESIDENCY:	In accordance with N.J.S.A. 52:14-7 (NJ PL 70), the "New Jersey First Act", all employees must reside in the State of New Jersey (NJ), unless exempted under the law. If you do not live in NJ, you have (1) year after you begin employment to relocate your residence to NJ.				
DRUG SCREENING:	If you are a candidate for a position with DHS, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing <u>will be at your expense</u> . Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired. You will be advised if the position for which you're being considered requires drug testing and how its administered.				
CIVIL SERVICE LISTS:	Applicable regular or special re-employment list(s) established as a result of a layoff will be used before promotions are made. All appointments will be made utilizing the procedures and guidelines in accordance with N.J.A.C. 4A.				
TELEWORK:	Certain positions may be eligible to participate in the Department's "Telework Program", which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management. Details on this, and other benefits, will be made available throughout the interview process.				
EMPLOYEE BENEFITS:	In accordance with the "Pay Transparency Act", the NJ State Benefits Package includes: State Health Benefits Program (medical, dental, prescription drug and vision care); Pension; Deferred Compensation; Public Service Loan Forgiveness (PSLF) participation; Tuition Reimbursement; Flexible and Health Spending Accounts (FSA/HSA); Paid holidays; Paid Leave (vacation days, sick days and administrative leave days); Telework; Alternate Work Week Program; Life Insurance; Tax\$ave; NJ Well; State Employee Discount Program; Employee Advisory Service (EAS); Please be advised that eligibility for any of the benefits listed may vary pursuant to job duties, operational need, funding, policy, procedures and/or guidelines.				
FILING INSTRUCTIONS					
Forward a cover letter, resume, and transcript (if applicable) electronically to: cbvi.postings@dhs.nj.gov					
You must include the Job Posting # , and Last Name in the subject line of your email. Example: (123-25, Smith)					
New Jersey Department of Human Services is an Equal Opportunity Employer					

