



State of New Jersey

Department of Human Services

Philip Murphy
Governor
Tahesha L. Way
Lt. Governor
Sarah Adelman
Commissioner

The New Jersey Department of Human Services invites you to apply for the following position:

JOB POSTING #:	305-25	ISSUE DATE:	10/6/2025	CLOSING DATE:	12/6/2025
TITLE:	Interpreter for the Deaf (TES)				
LOCATION:	Division of the Deaf and Hard of Hearing 11A Quakerbridge Plaza Hamilton, NJ 08619	RANGE:	Q88		
		SALARY:	\$75 per hour		
		UNIT SCOPE(S):	K900		
		SERV. CLASS:	Non-Competitive		
OPEN TO:	General Public				
DESCRIPTION					
DEFINITION:	Under direction of a supervisor in a state department or agency, facilitates communication between deaf, or hard of hearing, and hearing individuals on diverse topics, and under varying situations, by performing highly responsible and complex sign language interpreting; utilizes a variety of modes of communication such as oral interpreting or deaf-blind interpreting; provides technical assistance for the development of programs and activities relevant to the needs of the deaf or hard of hearing community; does other related duties.				
REQUIREMENTS					
EDUCATION:	Graduation from an accredited college or university with an Associate's degree with a major concentration in an Interpreter for the Deaf Training Program. Coursework must include Deaf Culture, American Sign Language and Interpreting. NOTE: A Bachelor's or Master's degree which includes or is supplemented by the coursework cited above is acceptable in meeting the education requirement. NOTE: An Associate's, Bachelor's, or Master's degree which includes or is supplemented by a certificate of completion from a recognized Interpreter for the Deaf Training Program is acceptable in meeting the special coursework.				
EXPERIENCE:	Three (3) year of experience in American Sign Language Interpretation, which must have been gained within the past five (5) years.				
NOTE:	Appointees must possess a National Associate of the Deaf Certificate (NAD), Registry of Interpreters for the Deaf Certificate (RID) OR National Interpreter Credentials (NIC). The responsibility for ensuring appointees possess one of the above stated certifications rests with the Appointing Authority.				
LICENSE:	Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.				
IMPORTANT NOTICES					
FOREIGN DEGREES:	Degrees and/or transcripts issued by a college or university outside of the United States <u>must be evaluated</u> by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in an ineligibility determination.				
RESIDENCY:	In accordance with N.J.S.A. 52:14-7 (NJ PL 70), the "New Jersey First Act", all employees must reside in the State of New Jersey (NJ), unless exempted under the law. If you do not live in NJ, you have (1) year after you begin employment to relocate your residence to NJ.				
DRUG SCREENING:	If you are a candidate for a position with DHS, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing <u>will be at your expense</u> . Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired. You will be advised if the position for which you're being considered requires drug testing and how its administered.				
CIVIL SERVICE LISTS:	Applicable regular or special re-employment list(s) established as a result of a layoff will be used before promotions are made. All appointments will be made utilizing the procedures and guidelines in accordance with N.J.A.C. 4A.				
TELEWORK:	Certain positions may be eligible to participate in the Department's "Telework Program", which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management. Details on this, and other benefits, will be made available throughout the interview process.				
SAME PROGRAM:	If you are applying under the NJ State as a Model Employer "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their website at: https://nj.gov/csc/same/overview/index.shtml , email: CSC-SAME@csc.nj.gov , or call CSC at (609) 292-4144.				
EMPLOYEE BENEFITS:	In accordance with the "Pay Transparency Act", the NJ State Benefits Package includes: State Health Benefits Program (medical, dental, prescription drug and vision care); Pension; Deferred Compensation; Public Service Loan Forgiveness (PSLF) participation; Tuition Reimbursement; Flexible and Health Spending Accounts (FSA/HSA); Paid holidays; Paid Leave (vacation days, sick days and administrative leave days); Telework; Alternate Work Week Program; Life Insurance; Tax\$ave; NJ Well; State Employee Discount Program; Employee Advisory Service (EAS); Please be advised that eligibility for any of the benefits listed may vary pursuant to job duties, operational need, funding, policy, procedures and/or guidelines.				
FILING INSTRUCTIONS					
Forward a cover letter, resume, and transcript (if applicable) electronically to: DHS-HRAdmin.resumes@dhs.nj.gov You must include the Job Posting #, and Last Name in the subject line of your email. Example: (123-25, Smith)					

