

NJ SNAP AWARENESS WEEK

HELP FIGHT HUNGER IN NJ

Communications Toolkit

November 2019



State of New Jersey
Phil Murphy, Governor | Sheila Oliver, Lt. Governor



Department of Human Services
Carole Johnson, Commissioner

LETTER FROM THE COMMISSIONER

Dear Friends:

In this season of giving, as we come together to celebrate with family, fellowship and food, we ask you to join us in fighting hunger in New Jersey. Far too many of our neighbors lack regular access to affordable food. This holiday season, we hope that you will help us bring awareness to the vital assistance available for our fellow New Jerseyans who struggle to afford groceries for their families.

NJ SNAP (New Jersey Supplemental Nutrition Assistance Program) helps individuals, families, children, older residents and others throughout our state who have low incomes and are facing food insecurity with the cost of food. This year, we are working with our community partners, including county boards of social services, grocers, the faith community, schools, community food banks and food pantries, and other community organizations to get the word out about NJ SNAP and help New Jerseyans in need connect to this vital food assistance program.

This SNAP Awareness Week guide includes key messages, tips and materials that you can use to help us connect people to NJ SNAP. We hope that you will share these messages on your social media and Web sites, post the flyers and posters in your community, and include NJ SNAP information in community newsletters and bulletins. We also hope that you will be creative and share with us on social media at #NJSNAPWeek other ways you are using these materials to get the word out.

Thank you for joining us in this effort. We know that together, we can make a difference.

Sincerely,

A handwritten signature in blue ink, reading "Carole Johnson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Carole Johnson

NJ Human Services Commissioner

KEY MESSAGES FOR SNAP AWARENESS WEEK COMMUNICATION

- 🔑 Looking for ways to give back this holiday season? Join us in getting the word out about how NJ SNAP, New Jersey's food assistance program, can help fight hunger in NJ. Visit njsnap.gov to learn more.
- 🔑 Nearly 900,000 New Jerseyans lack regular access to enough affordable food for themselves and their families. Let's do something about it. Time to get the word out about how NJ SNAP can help. Visit njsnap.gov to learn more.
- 🔑 This holiday season, let's make sure our neighbors who need a little extra help putting food on the table get the assistance they need. Learn more about how NJ SNAP fights hunger at njsnap.gov.
- 🔑 We are grateful to the many New Jerseyans who volunteer at food pantries and soup kitchens and support local food drives during the holiday season. Let's help end hunger by connecting people to SNAP, NJ's food assistance program. Visit njsnap.gov to learn more.
- 🔑 Is your food budget tight? NJ SNAP is New Jersey's Food Assistance Program that can help you buy groceries. See what SNAP can do for you by visiting njsnap.gov or by calling 1-800-687-9512. Check if you are eligible and apply today!
- 🔑 Get help putting food on the table, visit njsnap.gov or call 1-800-687-9512 to learn about NJ SNAP, New Jersey's food assistance program. Check if you are eligible and apply today!
- 🔑 This Thanksgiving, want to help fight hunger in New Jersey?
 - Make sure that your friends, family and neighbors who may need help buying groceries know to visit njsnap.gov to see if they are eligible for New Jersey's food assistance program.
 - Make sure to share the link to njsnap.gov on social media to raise awareness of this critical program,
 - Ask your neighborhood market or grocer if they participate in NJ SNAP and if they will join the effort to get the word out about SNAP in their stores, advertising and online. Visit njsnap.gov.
- 🔑 Did you know that more than 260,000 children in New Jersey lack regular access to enough affordable food? Let's do something about it. Time to get the word out about how NJ SNAP can help. Visit njsnap.gov to learn more.
- 🔑 Did you know that 200,000 older New Jerseyans lack regular access to enough affordable food? Let's do something about it. Time to get the word out about how NJ SNAP can help. Visit njsnap.gov to learn more.

BACKGROUND

NJ SNAP is New Jersey's Supplemental Nutrition Assistance Program that can help our friends, family and neighbors with lower incomes afford the groceries they need to feed their families. We are bringing special attention to SNAP during this season of giving where much attention is focused on the importance of food, fellowship and community.

Far too many New Jerseyans struggle to put food on the table for themselves and their families. Today, nearly 900,000 New Jersey residents are food insecure, meaning they don't have consistent access to enough affordable food for their families.

For New Jersey's children to thrive, learn in school and have a chance at the best possible tomorrow, they need to know they have a reliable source of food. No child should go hungry. No child should face constant anxiety and worry about where their next meal is coming from. Yet, more than 260,000 children in New Jersey are food insecure. SNAP can help.

For older New Jerseyans, it should never be the case that they are forced to choose between paying for food and paying for their prescriptions. Yet, in our state, 200,000 older residents are food insecure. SNAP can help.

For working families with low incomes, SNAP is a vital lifeline that can make the difference in getting families on the best financial footing. Economic opportunity isn't just about employment, it's about families having the tools to succeed and grow in the economy. SNAP helps to give families that chance.

NJ Human Services is working with its partners, including grocers, county boards of social services, the faith community, community food banks and food pantries, schools, and other community organizations to raise awareness of SNAP and encourage those struggling to afford groceries to find out if they are eligible for this assistance.

SNAP Awareness Week is another step in our shared goal of ending hunger in New Jersey.



TOP TEN WAYS YOU CAN HELP FIGHT HUNGER BY GETTING THE WORD OUT ABOUT NJ SNAP

- 1 Make sure that your friends, family and neighbors who may need help buying groceries know to visit njsnap.gov to see if they are eligible for New Jersey's food assistance program.
- 2 Encourage those organizing any Thanksgiving community events during this season of giving in your neighborhood, social organization, schools or places of worship to include a focus on SNAP and helping people get regular access to affordable food.
- 3 Share information about NJ SNAP and njsnap.gov on all of your social media and on your web site to raise awareness of this critical program,
- 4 Share information about SNAP during NJ SNAP Awareness Week in your community newsletter, school newsletter, the bulletin for your congregation, on your web site and through other communications tools.
- 5 Write a note in your community newsletter about fighting hunger in NJ this holiday season and highlight the critical role of SNAP in ending food insecurity.
- 6 Ask your neighborhood market or grocer if they participate in NJ SNAP and if they will join the effort to get the word out about SNAP by sharing the flyers and posters in this toolkit in their stores, advertising and online.
- 7 Partner with community organizations to post and share the flyers and posters in this toolkit throughout your community for SNAP Awareness Week, including in grocery stores, libraries, health care facilities, community centers, shopping malls, schools, PTA events, sporting events and other public gathering places.
- 8 Ask your health care provider, pharmacist, and local hospital if they are sharing information about SNAP with their patients facing food insecurity. Encourage them to share and post the flyers in this toolkit.
- 9 Print SNAP Awareness Week stickers from this toolkit to use on grocery bags, turkey distributions/ promotions, stick them on nametags or circulars, or get creative.
- 10 Share your efforts and highlight your outreach so others can learn from your approach by using the hashtag #NJSNAPWeek on social.

SNAP AWARENESS WEEK OUTREACH TIPS



Neighbors, friends and family can:

Use your voice to raise awareness about NJ SNAP and help those struggling to afford food learn more and apply.

Partner with your community through your schools, places of worship, and community organizations, to include SNAP awareness in their holiday activities.

Use your social media to increase education and awareness about the problem of hunger and the opportunity to address it through NJ SNAP.

Encourage one of the common gathering spaces in your community such as the library or community center to post the SNAP Awareness flyer in this toolkit.

Help break down barriers for those who fear stigma from asking for help.



Faith-based leaders can:

Share SNAP information in your weekly newsletters or bulletins and across your social media.

Place SNAP poster/flyers on your bulletin boards and in community meeting spaces in your facilities.

Use your leadership voice to help your community learn about SNAP and fight any stigma associated with asking for help.

Host NJ SNAP education events for your community.



School teachers, employees, administrators and parent organizations can:

Share SNAP information in your school newsletters and bulletins.

Post SNAP flyers/posters in your facilities and on your web sites and across your social media.

Inform your staff, parent committees and school boards about the role of SNAP in combatting hunger.

Partner with community organizations and local social services organizations on SNAP outreach events for your students and their families.



Grocers, markets, pharmacies, and other food retailers can:

Display SNAP posters/flyers included in this toolkit throughout your store in key areas including lobbies, cash registers and customer service areas.

Make store announcements encouraging customers to learn more about NJ SNAP at njsnap.gov. Such as:

Is your food budget tight? NJ SNAP is New Jersey's Food Assistance Program that can help you buy groceries. See what SNAP can do for you by visiting njsnap.gov or by calling 1-800-687-9512. Check if you are eligible and apply today!

Use the SNAP Awareness stickers in this toolkit on grocery bags, turkey promotions or giveaways and circulars. Got an app? That's a great place to highlight SNAP.

Partner with local social services and outreach groups for them to come to your store and share SNAP information with your customers.



Health care providers, hospitals, community clinics can:

Make patients facing food insecurity aware of SNAP and share information about how to connect with the local social services board and Web resources at njsnap.gov.

Post the SNAP flyers and posters included in this toolkit throughout your offices and facilities.

Work with your local board of social services or SNAP outreach group to host an educational session for your clinical and administrative staff to understand how SNAP can help your patients.

Share information about SNAP with other providers and your networks.



Community organizations can:

Host SNAP educational events and post the flyers and posters in this toolkit throughout community gathering places.

Work with faith leaders, schools and other organizations to bring SNAP outreach and education to other community settings.

Post the flyers and posters in this toolkit in your facilities and other public spaces.

Use your leadership voice to help raise awareness of hunger and the role of SNAP in combatting hunger and to break down any stigma of asking for help.



Social service providers and organizations can:

Share SNAP information in your weekly newsletters or bulletins and across your social media.

Place SNAP poster/flyers in all of your facilities. If you have any feeding/meals programs, make sure SNAP information is available for participants.

Share SNAP posters/flyers with your community partners.

Discuss SNAP with your consumers and direct them to njsnap.gov or to their county board of social services to learn more.

Distribute SNAP information through email blasts or a Listserv.

Hosting a holiday gift or food drive? Be sure to **give** SNAP information to participating families.



Need materials? Email us at dhs-nj.news@dhs.state.nj.us

ADDITIONAL NJ SNAP AWARENESS SOCIAL MEDIA EXAMPLES

See KEY MESSAGES on Page 3. Additional social media examples below:



Let's make SNAP Awareness Week part of our giving back during this Holiday Season. Visit njsnap.gov to learn how New Jersey's food assistance program helps fight hunger. #NJSNAPWeek



Older New Jerseyans should never be forced to choose between paying for food and paying for their prescriptions. Yet 200,000 older NJ residents are food insecure. SNAP can help. Visit njsnap.gov. #NJSNAPWeek



For New Jersey's children to learn in school and to have a chance at the best possible tomorrow, they need to know they have a reliable source of food. SNAP can help. Visit njsnap.gov. #NJSNAPWeek



No child should go hungry. No child should face constant anxiety and worry about where their next meal is coming from. Yet, more than 260,000 children in New Jersey are food insecure. SNAP can help. Visit njsnap.gov. #NJSNAPWeek



Bills can add up. Stretch your food budget with SNAP. Visit njsnap.gov for more information on how to apply and get started. #NJSNAPWeek

Grocery shopping can be expensive. See what SNAP can do for your family. Visit njsnap.gov to apply and get started. #NJSNAPWeek



Trying to balance your school and food bills? You could be eligible for food assistance through NJ SNAP. Visit njsnap.gov #NJSNAPWeek

Signing up for food assistance can be a SNAP. Visit njsnap.gov to learn more about SNAP. #NJSNAPWeek



In New Jersey, nearly 900,000 residents lack regular access to enough affordable food for themselves and their families. SNAP can help. To find out if you qualify for food benefits and sign up, visit njsnap.gov. #NJSNAPWeek



In this season of giving, let's raise awareness of NJ's food assistance program, NJSNAP. RT to encourage people struggling to afford groceries to visit njsnap.gov to find out how NJ SNAP can help. #NJSNAPWeek



Volunteering at a pantry/soup kitchen this holiday season? Make sure you tell people about NJ SNAP. Visit njsnap.gov or your county board of social services to apply. #NJSNAPWeek

Hosting a turkey or holiday gift/food drive? Make sure to let participants know about NJ SNAP and encourage them to visit njsnap.gov to apply. #NJSNAPWeek



As we gather together with our friends and family this holiday season to enjoy food and company, let's remember those in need. Spread the word about NJ's food assistance program, NJ SNAP, in your community. Visit njsnap.gov. #NJSNAPWeek

SOCIAL MEDIA GRAPHICS



**GET HELP
BUYING
GROCERIES**

See what SNAP can do for you!*

*SNAP is New Jersey's food assistance program that can help families buy groceries.

SNAP application events are happening throughout November. Visit njsnap.gov for more details.



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POSTCARDS



GET HELP BUYING GROCERIES

See what SNAP can do for you!

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HOW YOU CAN APPLY:

Online at www.njsnap.gov

In-person at your county board of social services

Call **1-800-687-9512** for more information

This institution is an equal opportunity provider.

POSTERS



**GET HELP
BUYING
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See what SNAP
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YOU CAN APPLY FOR SNAP AT ANY TIME!

WHO CAN APPLY?
A SNAP household is anyone who lives and eats together.

- Any household member 18+ years old
- An authorized representative who can go food shopping and use SNAP benefits on your behalf (a friend, relative, neighbor)

HOW YOU CAN APPLY:

- Online at www.njsnap.gov
- In-person at the local board of social services
- Call 1-800-687-9512 for more information

HOW SOON ARE BENEFITS AVAILABLE?

- Within 30 days
- If you need help sooner, you may qualify to receive your benefits within 7 days



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- In-person at the local board of social services
- Call 1-800-687-9512 for more information

HOW SOON ARE BENEFITS AVAILABLE?

- Within 30 days
- If you need help sooner, you may qualify to receive your benefits within 7 days

up to \$194 in benefits

benefits

household who is applying:

- ☐ Proof of immigration status (for non-citizens)
- ☐ Proof of student status (for college students)

You can get more benefits by providing:

- ☐ Housing costs (i.e. rent receipt, mortgage statement, property tax bills)
- ☐ Phone and utility costs
- ☐ Medical expenses for anyone in your household 60+ or disabled
- ☐ Child care costs
- ☐ Child support paid by a person in your household

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Persons of communication for program information (e.g. Braille, large print, contact the Agency (State or local) where they applied for benefits, speech disabilities may contact USDA through the Federal Relay Service at 1-800-877-8339 or by email at usda.hqs@aphis.usda.gov. Please the USDA Program Discrimination Complaint Form, (AD-3027) found at www.usda.gov/oc/AD-3027.html, and at any USDA office, or write a letter addressed to USDA and include the text of the complaint and the name, address, phone number, and email address of the person making the complaint. It must be signed by the person making the complaint. It must be submitted to USDA by mail to: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: usda.hqs@aphis.usda.gov.





State of New Jersey
Phil Murphy, Governor | Sheila Oliver, Lt. Governor



Department of Human Services
Carole Johnson, Commissioner





**GET HELP
BUYING
GROCERIES**

See what SNAP can
do for you!

**It's SNAP & New Jersey's food assistance program
that can help. www.nj.gov/food**

YOU CAN APPLY FOR SNAP AT ANY TIME!

WHO CAN APPLY?

- A SNAP household is anyone who lives and eats together.
- Any household member 18+ years old.
- A designated representative who can sign food shopping and use SNAP benefits, at your household (a friend, relative, neighbor).

HOW YOU CAN APPLY:

- By mail.
- In person at the local office of social services.
- Call 1-800-487-9112 for more information.

HOW SOON ARE BENEFITS AVAILABLE?

- Within 30 days.

If you need help sooner, you may qualify to receive your benefits weekly (7 days)

SNAP is a federal program. For more information, visit www.nj.gov/food

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**GET HELP
BUYING
GROCERIES**

See what SNAP
can do for you!

*SNAP is a free, monthly food assistance program
that can help families buy groceries.*

YOU CAN APPLY FOR SNAP AT ANY TIME!

WHO CAN APPLY?

- A SNAP household is anyone who lives and eats together.
- Any household member 18+ years old
- An authorized representative of you can go food shopping and use SNAP benefits, if you cannot go to the store, online, or neighbor

HOW YOU CAN APPLY:

- Apply online at www.nysnap.org
- Imperson of the local board of social services
- Call 1-800-440-9912 for more information

HOW SOON ARE BENEFITS AVAILABLE?

- Within 30 days

How can you get help sooner, you may qualify to receive your benefits within 7 days.

    

SNAP is a free, monthly food assistance program that can help families buy groceries.



**GET HELP
BUYING
GROCERIES**

See what SNAP
can do for you!

SNAP is a new SNAP food assistance program
that can help families buy groceries.

YOU CAN APPLY FOR SNAP AT ANY TIME!

WHO CAN APPLY?

- A SNAP household is anyone who lives and eats together.
- Any household member (all ages) and
- An authorized representative who can go food shopping and use SNAP benefits on your behalf on items, services, supplies.

HOW YOU CAN APPLY:

- Online
- In person at the local food service agencies
- Call 1-800-877-8333 for more information.

HOW LONG ARE BENEFITS AVAILABLE?

- Within 30 days.
- If you must help someone, you may qualify to receive your benefits within 90 days.





Department of Human Services
Division of Family Support Services



**GET HELP
BUYING
GROCERIES**

See what SNAP can do for you!

*HE SNAP is now Jersey's food assistance program
that can help families buy groceries.*

YOU CAN APPLY FOR SNAP AT ANY TIME

WHO CAN APPLY?

- A SNAP household is a caregiver who lives with eligible children.
- Any household member 18 years old.
- An authorized representative who can get food shopping and use SNAP benefits on your behalf (a friend, relative, neighbor).

HOW YOU CAN APPLY:

- Online at www.getsnapsnap.com
- In person at the local board of social services.
- Call 1-800-481-4532 for more information.

HOW SOON ARE BENEFITS AVAILABLE?

- Within 30 days.
- If you need help sooner, you may qualify to receive your benefits within 7 days.

 **State of New Jersey**  **Department of Human Services**  **Department of Human Services**

STICKERS

GET HELP BUYING GROCERIES

See what **SNAP**
can do for you!

Call 1-800-
This institution is a



GET HELP BUYING GROCERIES

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This institution is an equal opportunity provider.



New Jersey's Supplemental Nutrition Assistance Program (SNAP)

What is NJ SNAP?

New Jersey's Supplemental Nutrition Assistance Program, NJ SNAP, provides food assistance to families with low-incomes to help them buy groceries through a benefits card accepted in most food retail stores and farmer's markets.

How is eligibility determined?

- **Who buys and prepares food together.** For SNAP eligibility purposes, your household includes anyone who purchases and prepares food together. There does not have to be any family or legal relationship to be part of the same SNAP household. Roommates can be considered a SNAP household depending on how they buy and cook food. A person who is age 21 or younger who is living with their parent(s) must include the parent(s) in the SNAP household.
- **How much income you have.** Eligibility depends on several factors like income, household size, resources, etc. Below is the gross income (before taxes) eligibility standard for most households.

Gross Monthly Income Eligibility Standard (185% of FPL) Figures Valid October 2019-September 2020	
Household Size	Max. Allowable Income
1	\$1,926
2	\$2,607
3	\$3,289
4	\$3,970
5	\$4,652
6	\$5,333
7	\$6,015
8	\$6,696
Each Additional Member	+\$682

Can students receive NJ SNAP?

Yes, if they meet certain conditions. In addition to the general SNAP income and other eligibility requirements, students between the ages of 18 and 49 and fit at least ONE of the following requirements are eligible:

- Enrolled in an approved Career and Technical Education Program at a New Jersey community college; OR
- Employed at least 20 hours per week AND paid for such work; OR
- Participating in a federal work study program during the school year; OR
- Participating in an on-the-job training program; OR
- Responsible for a household member who is a dependent under the age of six; OR
- A single parent enrolled full-time AND responsible for a dependent under the age 12; OR
- Unable to work due to a physical or mental disability; OR
- Receiving WorkFirst New Jersey (WFNJ) Temporary Assistance for Needy Families (TANF) benefits (cash assistance).

How can I find out if I'm eligible?

You can use a screening tool available at www.NJHelps.org. This will also screen your eligibility for cash assistance programs (WFNJ/TANF or WFNJ/GA) and/or health insurance (NJ FamilyCare/Medicaid).

If you are a college student, you must still meet one of the other student eligibility requirements listed above. Screening takes about 5-10 minutes to complete, and you will need to provide monthly income information.

To apply for SNAP, you can submit an online application by clicking 'Apply' on the njsnap.gov web site or on bottom right hand corner on the NJHelps.org web site. The online application can take 20-45 minutes to complete.

What is the application process like?

After you submit an application, your county board of social services will contact you to schedule an interview. Interviews may be over the phone or in person – depending on your situation.

You **must** complete this interview. The interviewer will tell you what documents you must provide as proof of the information you stated during your application and interview.

If your application is approved, you will be issued a Families First Electronic Benefits Transfer (EBT) card, which will contain your benefits.

You will need the following for everyone in your household who is applying:

- ✓ A valid ID (i.e. driver's license, birth certificate, government ID)
- ✓ Know your Social Security Number
- ✓ Proof of where you live (i.e. lease, rental agreement, utility bill, mortgage statement)
*Unless you are experiencing homelessness
- ✓ Proof of financial resources (i.e. bank statements, savings bonds)
- ✓ Proof of earned income (i.e. paystubs, employer letter, recent tax records)
- ✓ If you are unable to work for medical reasons, you must provide a doctor's note
- ✓ Proof of any unearned income (i.e. benefits award letter for pension, disability, signed/dated letter from anyone who provides you money on a regular basis)
- ✓ Proof of immigration status (for non-citizens)
- ✓ Proof of student status (for college students)

You can get more benefits by providing:

- ✓ Housing costs (i.e. rent receipt, mortgage statement, property tax bills)
- ✓ Phone and utility costs
- ✓ Medical expenses for anyone in your household 60+ or disabled
- ✓ Child care costs
- ✓ Child support paid by a person in your household

SNAP FACTS

New Jersey helps individuals and families with lower incomes with the cost of groceries through NJ SNAP. The maximum monthly benefit for a single individual in New Jersey is \$194 and for a family of four is \$646. The amount of each household's benefit will depend upon various factors, including your income and assets. These benefits can be used at many food retail stores and farmers' markets. As of October 2019, approximately 700,000 New Jersey households were enrolled in SNAP.

How to apply?

New Jerseyans can:

- Apply online in English or Spanish at njsnap.gov
- Apply in-person at a local county social services agency

How soon will I know if I am eligible for benefits?

The county will conduct an eligibility interview shortly after receiving the application and determine eligibility within 30 days. If it is an emergency, expedited benefits may be available within 7 days. Once approved, benefits will be issued on an electronic benefits card and loaded each month with additional funds.

To help families struggling with affording groceries and to combat hunger in New Jersey, the Murphy Administration has taken several steps to improve access to NJ SNAP, including:

- Expanding SNAP eligibility for community college students.
- Increasing SNAP benefits for more than 27,000 SNAP households that receive Supplemental Security Income (SSI) by an average of \$98 a month.
- Applying to the federal government for a waiver to simplify SNAP enrollment for older New Jerseyans.
- Seeking and receiving federal waivers to ensure continued SNAP benefits for eligible working-age individuals living in areas with high unemployment.
- Continuing to fight back against efforts in Washington to undercut this vital program for families.

Community Engagement and Outreach

SNAP Outreach

New Jersey's SNAP outreach partners, The Community Food Bank of New Jersey and Fulfill NJ, conduct targeted education and outreach about NJ SNAP with specific communities, including older residents, individuals with disabilities, working families and immigrants. SNAP outreach workers attend community events, visit local food pantries and senior centers, and work across the state to inform individuals and families about SNAP and assist with submitting applications.

SNAP-Education

NJ Human Services partners with the NJ Department of Health to deliver our SNAP-Education programs across the state. SNAP-Ed provides information, resources and education about healthy food choices and leading more active lives. Through community organizations, families that participate are able to receive assistance with finding, buying and preparing healthier foods on a limited budget. New Jersey SNAP-Ed partners also conduct nutrition, cooking classes and trainings in various community sites for parents, seniors, and children while also helping to promote physical activity. Visit www.NJSNAP-Ed.gov for more information

CONCLUSION

Thank you for your commitment to fighting hunger in New Jersey and for working to expand awareness of the role of NJ SNAP in helping families struggling to buy groceries get the help they need.

APPENDIX: COUNTY BOARDS OF SOCIAL SERVICES

Atlantic County

Atlantic County Department of Family and Community Development

1333 Atlantic Avenue
Atlantic City, NJ 08401
(609) 348-3001
Fax: (609) 343-2374
Hours: 8:30 AM – 4:30 PM, M-F

Bergen County

Bergen County Board of Social Services

218 Route 17 North
Rochelle Park, NJ 07662
(201) 368-4200
Fax: (201) 368-8710
Hours: 7:45 AM- 4:45 PM, M, W, Th, F
Tues.: 7:45 AM -8:00 PM

Burlington County

Burlington County Board of Social Services

Human Services Facility
795 Woodlane Road
Mount Holly, NJ 08060
(609) 261-1000
Fax: (609) 261-0463
Hours: 8:00 AM - 5:00 PM, M-F

Camden County

Camden County Board of Social Services

Althea R. Wright Administration Bldg.
600 Market Street
Camden, NJ 08102
(856) 225-8800
Fax: (856) 225-7797
Hours: 8:30 AM - 4:30 PM, M-F

Cape May County

Cape May County Department of Social Services

Social Services Bldg.
4005 Route 9 South
Rio Grande, NJ 08242
(609) 886-6200
Fax: (609) 889-9332
Hours: 8:30 AM - 4:30 PM, M, W, Th, F
Tues.: 8:30 AM - 6:30 PM

Cumberland County

Cumberland County Board of Social Services

275 North Delsea Dr.
Vineland, NJ 08360
(856) 691-4600
Fax: (856) 692-7635
Hours: 8:00 AM - 4:30 PM, M-F

APPENDIX (CONTINUED): COUNTY BOARDS OF SOCIAL SERVICES

Essex County

Essex County Department of Citizen Services

Division of Family Assistance & Benefits

18 Rector Street - 9th Floor

Newark, NJ 07102

(973) 395-8000

Fax: (973) 504-9316

Hours: 7:30 AM - 4:00 PM, M, T, Th, F

Weds. by appointment only - (973) 733-2001:
7:30 AM - 7:30 PM

*Closed to public every 3rd Thursday of the month.

Gloucester County

Gloucester County Division of Social Services

400 Hollydell Drive

Sewell, NJ 08080

(856) 582-9200

Fax: (856) 582-6587

Hours: 8:00 AM - 4:00 PM, M-F

Every 1st & 3rd Tues. 8:00 AM - 6:30 PM

Hudson County

Hudson County Department of Family Services

Welfare Division

257 Cornelison Ave.

Jersey City, NJ 07302

(201) 420-3000, ext. 2053

Fax: (201) 395-4624

Hours: 8:00 AM - 4:15 PM, M-F

Hunterdon County

Hunterdon County Department of Human Services

Division of Social Services

6 Gauntt Place, PO Box 2900

Flemington, NJ 08822

(908) 788-1300

Fax: (908) 806-4588

Hours: 8:30 AM - 4:30 PM, M-F

Mercer County

Mercer County Board of Social Services

200 Woolverton Street, P.O. BOX 1450

Trenton, NJ 08650

(609) 989-4320

Fax: (609) 989-0405

Hours: 8:30 AM - 4:30 PM, M, W, Th, F

Tues.: 8:30 AM - 8:30 PM

Middlesex County

Middlesex County Board of Social Services

181 How Lane, P.O. BOX 509

New Brunswick, NJ 08903

(732) 745-3500

Fax: (732) 745-4558

Hours: 8:30 AM - 4:15 PM, M-F

APPENDIX (CONTINUED): COUNTY BOARDS OF SOCIAL SERVICES

Monmouth County

Monmouth County Division of Social Services

3000 Kozloski Road, P.O. BOX 3000

Freehold, NJ 07728

(732) 431-6000

Fax: (732) 431-6017

Freehold Hours: M-F 8:30 AM - 4:30 PM, M-F

Ocean Twp. Hours: 8:30 AM - 4:30 PM, M, W, Th, F

Tues: 8:30 AM - 8:00 PM

Monmouth Field Office

2405 Rt. 66

Ocean, NJ 07712

732-431-6000

Hours: 8:30 AM – 4:30 PM, M, W, Th, F

Tues.: 8:30 AM – 8:00 PM

Morris County

Morris County Office of Temporary Assistance

340 W. Hanover Ave (Morris Township)

Morristown, NJ 07963, PO Box 900

(973) 326-7800

Fax: (973) 829-8531

Hours: 8:30 AM - 4:30 PM, M-F

Every Other Tues.: 8:30 AM - 7:30 PM

Morris County Division of Social Services

325 East McFarland Street

Dover, NJ 07801

(973) 682-4990

Hours: 8:30 AM – 4:30 PM, M-F

8:30 AM – 7:30 PM every other Tuesday

Ocean County

Ocean County Board of Social Services

1027 Hooper Avenue, PO Box 547

Toms River, NJ 08754

(732) 349-1500

Fax: (732) 244-8075

Hours: 8:30 AM - 4:30 PM, M, W, Th, F

Toms River Office Only Tues.: 8:30 AM - 6:00

Lakewood Office

225 4th Street

Lakewood, NJ 08701

732-370-8854

Hours: 8:30 AM – 4:30 PM, M-F

Manahawkin Office

333 Haywood Road

Manahawkin, NJ 08050

609-242-6100

Hours: 8:30 AM – 4:30 PM, M-F

Passaic County

Passaic County Board of Social Services

80 Hamilton Street

Paterson, NJ 07505

(973) 881-0100

Fax: (973) 881-3232

Hours: 7:30 AM - 4:30 PM, M-F

(Door are closed to the public at 4:15 PM)

Passaic County Satellite Office:

114 Prospect Street

Passaic, NJ 07055

(973) 470-5038

Hours: 7:30 AM – 3:30 PM, M-F

APPENDIX (CONTINUED): COUNTY BOARDS OF SOCIAL SERVICES

Salem County

Salem County Board of Social Services

147 South Virginia Avenue
Penns Grove, NJ 08069
(856) 299-7200
Fax: (856) 299-3245
Hours: 8:00 AM - 4:00 PM, M-F

Somerset County

Somerset County Board of Social Services

73 East High Street, PO Box 936
Somerville, NJ 08876
908 526-8800
Fax: (908) 707-1941
Hours: 8:15 AM - 6:00 PM, M-F

Sussex County

Sussex County Division of Social Services

83 Spring Street, Suite 203, PO Box 218
Newton, NJ 07860
(973) 383-3600
Fax: (973) 383-3627
Hours: 8:30 AM - 4:30 PM, M-F

Union County

Union County Division of Social Services

342 Westminster Avenue
Elizabeth, NJ 07208
(908) 965-2700
Hours: 8:30 AM - 4:30 PM, M-F

Union County Satellite Office:

200 West 2nd Street
Plainfield, NJ 07060
Phone: 908-791-7000
Hours: 8:30 AM - 4:30 PM, M-F

Warren County

Warren County Division of Temporary Assistance and Social Services

1 Shotwell Dr.
Belvidere, NJ 07823
(908) 475-6301
Fax: (908) 475-1533
Hours: 8:30 AM - 4:30 PM, M-F