

**STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES**

SUBJECT: Charitable Registration and Investigation Act

EFFECTIVE: This policy circular shall become effective immediately

PROMULGATED: May 1, 1995

SUPERSEDES: Policy Circular P1.03, promulgated July 1, 1988.

The purpose of this circular is to advise private non-profit Provider Agencies of the necessity to be in compliance with the Charitable Registration and Investigation Act of 1994, P.L. 1994 Chapter 16 (N.J.S.A. 45:17A-18 et seq.) The Act applies to non-profits with fiscal years ending December 31, 1994 and thereafter.

I. SCOPE

This policy circular applies to all private non-profit Provider Agencies that contract with the Department of Human Services.

II. POLICY

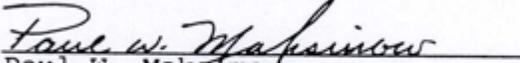
Private non-profit Provider Agencies must be in compliance with the Charitable Registration and Investigation Act of 1994 and all reporting and auditing requirements of the Division of Consumer Affairs, Office of Consumer Protection.

III. PROCEDURES

- A. In accordance with Policy Circular P1.01, Contract Proposal Process, the Provider Agency must make available to the Department for review, documentation that demonstrates its compliance with all conditions of the Charitable Registration and Investigation Act effective on August 10, 1994. A copy of the booklet covering the Act can be obtained by writing the Division of Consumer Affairs, Office of Consumer Protection, P.O. Box 45021, Newark, NJ 07101 or by telephoning (973) 504-6215.
- B. Every registered organization, unless otherwise exempt, is required to file an annual Registration Statement with the Division of Consumer Affairs, Office of

Consumer Protection, Department of Law and Public Safety within six months of the close of its fiscal period.

Issued by:


Paul W. Maksimow
Assistant Commissioner
Department of Human Services