



New Jersey Office of Information Technology

NOTICE OF JOB VACANCY

ISSUE DATE: April 2, 2024

CLOSING DATE: April 16, 2024

POSTING OPEN TO: () OIT EMPLOYEES IN UNIT SCOPE(S):
 (X) STATEWIDE (STATE EMPLOYEES ONLY): **See below
 () GENERAL PUBLIC

TITLE: Telecommunications Systems Analyst 2

POSTING #2024-036

TITLE CODE: 53044

NUMBER OF POSITIONS: 1

SALARY RANGE: P28 \$82,643.36 - \$117,769.55

HOURS OF WORK: 8:00 a.m. – 4:00 p.m.

LOCATION: NJ Office of Information Technology
 Network Operations/Telecommunications Unit
 300 Riverview Plaza
 Trenton, NJ 08625

****PLEASE NOTE: Open to New Jersey State employees with permanent status in a competitive title who meet the requirements listed below as a promotional/lateral opportunity, subject to current promotional/hiring restrictions.**

The Office of Information Technology (OIT) currently offers a hybrid work schedule, and this position may qualify for up to 2 days of remote work outside of OIT buildings. This program does not supersede the "New Jersey First Act", which requires newly hired OIT employees to establish, and then maintain, principal residence in the State of New Jersey

DESCRIPTION OF THE SPECIFIC POSITION: This position will provide support to state government agencies within the Executive branch of the New Jersey government. Preference will be given to candidates with working knowledge of the Department of Treasury's Division of Purchase & Property (DPP) development process of Requests for Proposals (RFPs) pertaining to Information Technology related products/services. The candidate will also assist in the management of contracts, fielding agency inquiries about contract matters, vendor inquiries, maintaining current vendor price lists, reviewing, and approving accuracy of vendor quotes.

DEFINITION: Under general direction of a Telecommunications System Analyst 3 or other supervisory official in a state department or agency, acts as a technical team leader or technical coordinator in the planning and provision of effective and economic telecommunications facilities and services throughout the state; plans and directs related studies and evaluations involving voice and data transmission, computerized and electro-mechanical switching; keeps abreast of modern telecommunications technology as necessary; does related work as required.

REQUIREMENTS:

NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Ten (10) years of experience in either a corporate structure or a government agency involving the planning, acquisition, installation, and/or implementation of telecommunications facilities and services such as private network services, voice and data transmissions, computerized and electro-mechanical switching; one (1) year of which shall have been as a coordinator.

OR

Possession of a bachelor's degree from an accredited college or university; and six (6) years of the above-mentioned professional experience, one (1) year of which shall have been as a coordinator.

OR

Possession of a master's degree in Computer Science, Data Processing, Engineering or Business Administration from an accredited college or university; and five (5) years of the above-mentioned professional experience, one (1) year of which shall have been as a coordinator.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

FOR NON-U.S. CITIZENS AND/OR FOREIGN DEGREES

AUTHORIZATION TO WORK: U.S. Citizenship is not required. Selected candidate must be authorized to work in the U.S. according to Department of Homeland Security, U.S. Citizenship and Immigration Services regulations.

Note on Degree Information: You must provide a transcript(s) or evaluation of your degree(s). Foreign degrees must be evaluated by a recognized evaluation service and include your course-by-course evaluation. Candidates will NOT be considered for the position if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically.

Current State employees: Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

RESIDENCY REQUIREMENTS: In accordance with the New Jersey First Act, [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), effective September 1, 2011 all employees must reside in the State of New Jersey unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

OPEN TO THE FOLLOWING: Applicants must meet the job specification on file at the Civil Service Commission. To view the Civil Service Commission's Job Specification, please visit: <https://info.csc.state.nj.us/TitleList/TitleSearch.aspx>

As a condition of employment with NJOIT a background inquiry may be conducted.

Please visit the following URL for the NJ Application for Employment: <https://nj.gov/it/docs/eo/DPF-663.pdf>

Electronic Filing Applicants are encouraged to file electronically. Forward **your resume, letter of interest, unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references** to recruiter1@tech.nj.gov
Include the posting number in the subject line.

Alternate Filing: If unable to file electronically, applicants may forward your resume, cover letter unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references_(including posting #2024-036) to:

Heather Pursell, Manager, Human Resources
Office of Information Technology
300 Riverview Plaza, 4th Floor
P.O. Box 212
Trenton, New Jersey 08625-0212

Authorized by: _____



Lisa Blauer, Chief of Staff