



State of New Jersey

Office of Information Technology
P.O. Box 212
Trenton, New Jersey 08625-0212

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CHRISTOPHER J. REIN
Chief Technology Officer

August 17, 2018

Steve Sagnip
Financial Reporting
Office of Management and Budget
PO Box 221
33 West State St – 6th Floor
Trenton, NJ 08625-0221

Dear Mr. Sagnip,

In accordance with Generally Accepted Accounting Principles and the Governmental Accounting Standards Board, the Office of Information Technology certifies the following representations:

1. In accordance with OMB Software Reporting Guidelines, the Office of Information Technology has created a policy for the capture and accurate reporting of annual software expenditures in LBAM.
2. In accordance with Circular 18-13-OMB and the Office of Information Technology software reporting policy 18-01-NJOIT, all qualified software expenditures occurred in Fiscal Year 2018 (July 1, 2017 through June 30, 2018), have been entered into LBAM.
3. In accordance with Circular 18-13-OMB and the Office of Information Technology software reporting policy 18-01-NJOIT, the agency has reviewed Fiscal Year 2017 software entries into LBAM for accuracy and updated the records accordingly.

If you have any questions, please contact me at (609) 777-5865.

Sincerely,

Christopher J. Rein
Chief Technology Officer

Cc: Erin Zippel, CFO