

# State Rehabilitation Council

NJ Division of Vocational Rehabilitation Services

Box 398 – Trenton, NJ 08625-0398

P: 609 292.5987 F: 609 292.8347 Toll Free: 1 866 871.7867

**Date:** 2/12/25

**Location:** The Law Center – New Brunswick and Virtual

## Attendance

**Members:** Dawn Monaco for Carolyn Hayer, Gwen Orlowski, Janice Oursler, Lorna Runkle, Karen Alexander, Cyndy Walsh-Rintzler, Pat Tomlinson (V), LaTasha Brown (V), Nantanee Koppstein, Rebecca Shulman (V), Bill Freeman, , Margaret Gilbride, Lori Margolin (V), Nkechi Okoli (V), Tom Jennings, Carmela Slivinski, Dan Noble for Mohsen Badran, Charyl Yarbrough-Ex Officio

**Members Absent** Stephen Gruzlovic , Jay Mills, Tatsiana DaGrosa,

**DVRS:** Felicia Hopson, Krista-Rae Ortiz, Tina Brand , Joseph Prettyman (V), Gina Belfiore, Max Korten, Deborah Vaughn

**Public:** Susan Head, Haley Carney, Pat Gerke, Mike Scoczek, Jessica Lax, Janna Sheiman, Steffen Klenk (V)

## Notes

**Welcome, Invitation for Public Comments and Public Comments if any are to be made:** Margaret Gilbride

The meeting was opened, the public informed that they would have a second opportunity to make remarks at the end of the morning business session, and the public had no remarks to make at this time.

**Acceptance of November 13, 2024, meeting notes (sent 1/22/25):** Margaret Gilbride

A correction to the notes was requested by Carmela that SILS be changed to SILC (State Independent Living Center.) Motion was made to accept the notes as amended and seconded; the notes were unanimously accepted as amended.

**SRC Expenditure Report 12-31-24 and 1-31-25 from Treasurer (sent 2/5/25):** Nantanee Koppstein

- Refer to Expenditure Reports period ending 12/31/24 and 1/31/25
- Nantanee noted that she has a question for the accountant regarding a check printing expenditure
- There were no questions or concerns regarding the expenditure report and its explanations
- A motion to accept the expenditure report ending 12/31/24 as presented was made, seconded, and unanimously accepted. No vote was taken regarding the 1/31/25 report pending the answer to the treasurer's question.

**DVRS Director's Report:** AC Charyl Yarbrough

- Refer to SRC DVRS Directors Report Qtr. 1FFY25
- It is *hoped* there will be a hiring decision announced by the end of the month regarding the ED position

**Customer Satisfaction Surveys FFY24 Annual Report:** Cyndy Walsh-Rintzler and Tina Brand

- Refer to SRC Satisfaction Surveys FFY2024 Executive Summary
- Committee will continue to refine the process of delivery, the readability of the questions and the overall nature of the surveys to assure we are asking the "right" questions in the "right" way to get the information we are looking for and thereby maximize continuous quality improvement of DVRS processes and customer responsiveness

**CAP Report:** Gwen Orlowski

- Refer to 2.4.25 CAP Report to DVRS SRC
- Janna Sheiman will be leaving DRNJ for a county position
- Reminder to register for 4/2 Transition Conference

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## Invitation for Public Comments: Margaret Gilbride

The public had no remarks to make at this time.

## Committees Report Out

- Refer to SRC – Evaluation Committee Feb 2025 Meeting Notes
- Refer to Policy Committee February 2025
- Refer to Transition(Pre-ETS)

## Mini Inservice – RSA Monitoring: Felicia Hopson

Refer to DVRS Monitoring Report Presentation

## Business/Items: Margaret Gilbride

### Annual Report

Thanks to Carmela and all DVRS staff for their contributions. All members received it virtually 2/5/25 and in hard copy today.

### New Member Recruitment

No progress to report. Regular reminder/prompt emails are sent to the Governor's Appointments Office.

### Public Forums

- Prompt topics to be crafted from today's committee work
- April 30-noon, May 20-6pm, June 5-3pm

### SRC Website

First meeting is scheduled 2/14 to discuss the processes with IT. Public Forum content will also be updated at this time.

**Meetings FY 25 are 10-3:30:** 11/13/24, 2/12/25, 5/14, 8/13 (Members Only), 9/17

- **Forums:** April 30-noon, May 20-6pm, June 5-3pm