



New Jersey Eligible Training Provider List Application for Appeal

Instructions: A provider may appeal the Center for Occupational Employment Information's (COEI) denial or removal of ETPL eligibility within 30 calendar days of the issuance of said denial or removal. The provider must submit written notification to COEI using this form. Incomplete or handwritten applications will be returned to you for completion which may delay your ETPL listing. Any questions regarding this application may be submitted to njtopps@dol.nj.gov.

Completed packets must be submitted using ONE of the following methods:

** Please do not submit duplicate copies*

E-Mail:

njtopps@dol.nj.gov

This is the preferred method of delivery.

OR

Overnight Mail:

New Jersey Department of Labor & Workforce Development
Center for Occupational Employment Information
Eligible Training Provider List
John Fitch Way, 5th Floor
Trenton, NJ 08625

Regular Mail:

New Jersey Department of Labor & Workforce Development
Center for Occupational Employment Information
Eligible Training Provider List
PO Box 057, 5th Floor
Trenton, NJ 08625-0057

Facsimile:

(609) 292-6692
Attention: ETPL

**ETPL Application for Appeal
Section I - Provider Information**

Name of Training Provider

Federal ID Number (FEIN):

Training Site Address Line 1:

Training Site Address Line 2:

City, State, Zip Code:

County:

**Mailing Address (if different than
training address):**

Mailing Address Line 2:

City, State, Zip Code:

Contact Person Name:

Contact Person Title:

Phone Number:

Ext.

Fax Number:

Web Site Address:

E-Mail Address:

School Licensed/Certified By:

**If "other" selected above, indicate
licensing/approval agency:**

**License/Certificate Expiration
Date:**

**ETPL Application for Appeal
Section II - Appeal Information**

Date of appeal:

I am appealing COEI's decision to:

Suspend the provider's ETPL account

Deny the provider's eligibility application

Date of COEI's decision:

**Reason for COEI's suspension/
denial of eligibility:**

**Reason for appeal (please include
the names of specific programs if
applicable):**