## Follow these instructions to register your organization and start your initial application on the Intelligrants (IGX) system:

- 1. Go to: https://njdol.intelligrants.com
- 2. Below the log-in button, click "New User? Click here".
- 3. Register your school.
- 4. Fill out the registration form including your Username and Password and submit. A message will appear on the screen that will inform you it can take up to 3 days to process your initial registration.
- 5. If you forget your Username and Password in the future, IGX will allow you to reset them.
- 6. An automated email will notify you that your registration is complete.
- 7. After your initial registration is approved, you will be an 'Authorized Official' for the school. The Authorized Official may register and assign other users as needed.