

**MEETING MINUTES**  
**PUBLIC EMPLOYEES' OCCUPATIONAL SAFETY & HEALTH ADVISORY BOARD**  
**Thursday, April 27, 2023**  
**Virtual TEAMS Meeting**

**MEMBERS PRESENT**

James Revak, Designee for Commissioner of Labor & Workforce Development  
Luis Alamo, Representative for Public  
Wayne Blanchard, Representative for Employees of Law Enforcement  
Richard Hogan, Representative for Municipal Employees  
Gina Mayer-Costa, Representative for Institutions of Higher Education  
Steve McConlogue, Representative for Fire Services  
Mark McLane, Representative for Rutgers, The State University  
Michael McLinden, Designee for Commissioner of Environmental Protection  
Loel Muetter, Designee for Commissioner of Health  
Richard Mikutsky, Designee for Commissioner of Community Affairs  
John Saville, Representative for Public  
Michael Smith, Designee for State Treasurer

**MEMBERS ABSENT/EXCUSED**

Robert Francis, Representative for Public  
Lisa Grant-Faries, Designee for Commissioner of Education  
Paul Malarcher, Representative for County Government

**VACANT BOARD POSITIONS**

Correctional Institutions	Employees of Public Health Care Facilities
Employees of Correctional Institutions	Local School Boards
Employees of County Government	Employees of Local School Boards
State Government Employee	Municipalities
Public Health Care Facilities	

**NJ DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT SUPPORT STAFF**

Howard Black	John Garton	Tom Wilson
Stuart Cobb	Krishna Jagannathan	
Cristina Coelho	Theresa Kramarz	

**NJ DEPARTMENT OF HEALTH SUPPORT STAFF**

Keith Bobrowski	Glenn Pulliam
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**OTHERS PRESENT**

Nicole Benowitz, NJDOL	Robert Kishler, NJDOL	Darcea Messier, NJDOL
Wanda Caudle, UHNJ	Dr. Koshy Koshy, Rutgers	Margaret Rawson, USDOL
Ken Child, PMA Insurance	Cecelia Leto, NJWEC	Bruce Tynan, NJDCA
Ryan Kimble	Elayne McMullen, NJDOL	Mark Worthington, TM Assoc.

**Meeting Motions:**

- Motion to approve January 26, 2023, meeting minutes. Richard Hogan motioned; Michael Smith seconded. Motion approved.
  - Motion to adjourn the meeting. Michael Smith motioned; Luis Alamo seconded. Motion approved.
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Chief James Revak called the meeting to order at 10:02 a.m. After the flag salute, Cristina Coelho called roll and determined there was a quorum. After providing brief opening remarks, Chief Revak moved to approve January 26, 2023 meeting minutes. Richard Hogan motioned; Michael Smith seconded. Motion approved.

Chief Revak noted that this meeting covers the second quarter of the federal fiscal year which runs from January 1 – March 31, 2023. He also noted that there will be a couple of presentations during today's meeting.

**Report of the NJ Department of Health's (NJDOH) PEOSH Enforcement Update – Keith Bobrowski**

Keith Bobrowski reported the following:

- NJDOH's PEOSH enforcement activity report was distributed and covered the period of January 1 – March 31, 2023. During that period, 45 IAQ/Sanitation complaints/referrals and 17 five-day complaints were received. Fourteen (14) initial on-site and five (5) follow-up inspections were conducted. Eighteen (18) cases were closed. Two (2) programmed inspections were also conducted at Local Fire Protections and eight (8) Orders to Comply (OTC) were issued containing 69 citations.

**Report of the NJDOH's PEOSH Consultation Program Update – Glenn Pulliam:**

Glenn Pulliam reported the following:

- NJDOH's PEOSH consultation activity report was distributed and covered the period of January 1 – March 31, 2023. During that period, eight (8) initial consultation requests were received, six (6) initial onsite consultations and one (1) follow-up visits were conducted. Five (5) consultation reports were issued.
- Five (5) educational seminars were conducted for an estimated 227 participants representing 108 public employers.

**Report of the NJ Department of Labor and Workforce Development (NJDOL) – Chief James Revak:**

Chief Revak reported the following:

- The 2023 23(g) grant application is being prepared. The grant for this year is expected to be over \$2.3 million.
- The Spring 2023 OSHSPA meeting will be held on May 23–24, 2023, in Honolulu, Hawaii, Assistant Chiefs Wilson and Garton will be attending on our behalf.
- New Jersey is slated to host the Spring 2024 OSHSPA conference. Planning is underway.
- Governor Murphy recently appointed two new members to the PEOSH Advisory Board: Steve McConlogue and Robert Francis.
- The PEOSH Advisory Board has many vacant seats available. If anyone is interested in serving on the Board, they must apply through the Governor's Boards, Commissions, and Authorities Directory at [https://gov-dotnet.state.nj.us/GOV\\_APPT/Directory](https://gov-dotnet.state.nj.us/GOV_APPT/Directory).

## **Report of the NJDOL's PEOSH Enforcement – Assistant Chief Thomas Wilson:**

Assistant Chief Wilson reported the following:

- NJDOL's PEOSH enforcement activity report was distributed and covered the period of January 1 – March 31, 2022. During that period, 33 general inspections, 13 complaint investigations, and one (1) accident investigation were conducted during that period.
- There are two (2) fatality investigations in progress, and one (1) order to comply was issued.
- There were four (4) new discrimination cases received and six (6) open case.
- There are zero (0) open penalties during this time. Three (3) open penalty judgments were docketed. The total penalties collected during this period were \$0.00.
- The most frequently cited standard was 29 CFR 1904 – Recording and Reporting Occupational Injuries and Illness.

## **Report of the NJDOL's Public Employees Occupational Safety Consultation and Training – Assistant Chief Krishna Jagannathan:**

Assistant Chief Krishna Jagannathan reported the following:

- NJDOL's Public Employees Occupational Safety Consultation and Training activity report was distributed and covered the period of January 1 – March 31, 2023. During FY2023, 185 safety consultation visits (105 initial; 51 training/education; and 29 follow-ups) were conducted. The most frequently cited standard was 1910.157, portable fire extinguisher.
- During this quarter, PEOSH conducted 37 training/education sessions covering topics including Forklift Training and Occupational Injury/Illness Reporting Requirements (NJ OSH Forms 300 and 300A).
- Under PEOSH Outreach, on March 1 and March 15, the Department of Community Affairs' (NJDCA) Division of Fire Safety (DFS) and Kean University's Firefighter Training Program held a PEOSH Fire Service Update as an opportunity to learn more about PEOSH, PEOSH regulations, the N.J.A.C. 12:100-10 Firefighter Standards, hazards specific to firefighting and the PEOSH Onsite Consultation and Training program. The program was split into two sessions with 136 total attendees.
- PEOSH Consultation added a new Occupational Safety Consultant to the program. She has recently begun conducting consultations and training independently.

**Presentation:** Dr. Koshy Koshy from Rutgers School of Public Health (SPH) provided a presentation on classes/certificate programs currently being offered by Rutgers (SPH). PEOSH Consultants Elayne McMullen and Darcea Messier provided a presentation Recordkeeping.

**New Business:** No new business.

**Old Business:** No new business.

**Open Discussion:** No new discussion.

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Chief Revak moved to adjourn the meeting at 10:55 a.m. Michael Smith motioned; Luis Alamo seconded. Motion approved.

***The next PEOSH Advisory Board meeting is scheduled at 10:00 a.m. on Thursday, July 20, 2023, via Teams.***