



Free Safety and Health Advice You Can Trust for Your Small Business

New Jersey Department of Labor and Workforce Development Free On-Site Consultation Program

Worker safety is essential to running a successful business. A safety consultant can help businesses ask and think through essential questions to create a safe work environment. Small businesses may not have a budget to hire a safety professional but this program can offer similar advice at no cost. *Spanish-speaking consultants are available. (Consultores que hablan Español estan disponible para asistirle).*



Visit
nj.gov/labor/consultation



Call
(609) 292-0404



Email
njonsite@dol.nj.gov

Get the Workplace Safety and Health Help You Need at No Cost

THE NJDOL OSHA ON-SITE CONSULTATION PROGRAM:

- Offers small business employers confidential occupational safety and health services
- **Works with employers to:**
 - » Find and fix workplace hazards
 - » Give advice for complying with OSHA standards
 - » Help establish and improve safety and health programs and train workers
- Is separate from enforcement, so these services do not result in penalties or citations

Tell Us What Safety Concerns You Have — Consultation Will Help You Figure Out the Solution

WHAT IS A CONSULTATION VISIT?

An On-Site Consultation visit is a confidential, no-cost consultation with a safety and health professional who will help you find and fix hazards, develop safety and health programs, and train your workers. Your business's only obligation is to correct unsafe or unhealthy working conditions within a reasonable time period.

WHO ARE THE CONSULTANTS?

New Jersey On-Site Consultation uses safety and

industrial hygiene specialists to conduct consultations. Their professional background, combined with OSHA training, makes them an ideal fit to help you address hazards in either your entire facility or just the portions of your facility where safety and health issues exist.

REQUEST FOR SERVICES

The consultant will help you identify your business's safety and health needs, and set a date for the visit that is convenient for you.

How It Works

1. CONTACT US

Contact the NJDOL On-Site Consultation office, and schedule a consultation visit. **NO INFORMATION IS SHARED WITH FEDERAL OSHA.**

2. INITIAL MEETING

The consultant will meet with management and the workers' representative to go over the consultant's role and the employer's obligations.

3. WALK-THROUGH

Together, the employer, worker representative, and consultant walk through the business and look for existing and potential hazards. The consultant can review your safety and health management program, and even conduct occupational health sampling at no cost to you.

4. CLOSING CONFERENCE AND FOLLOW-UP

The consultant will review their findings in detail with you and the worker representative in a closing conference. You will learn what improvements are needed, as well as what you are doing right, cost considerations, and how to keep making progress. After the consultant leaves, you will receive a confidential, detailed written report summarizing the visit and confirming what needs to be fixed.

5. CORRECTING HAZARDS

When a situation is determined as a "serious" hazard, the consultant will help you develop a plan to correct the hazard within a reasonable time frame and protect your workers in the meantime.

Benefits of Requesting a Consultation

SAVE MONEY

A strong workplace safety and health program is "good business sense" and yields major returns on your investment. Each avoided workplace injury saves approximately \$8,500, and an avoided worker's compensation claim will help keep your premiums and your injury and illness rates low, which can make you a more attractive option to other companies looking for a reliable business partner.

ENGAGE YOUR WORKFORCE

An effective safety and health program at your worksite will put your workers in a better position to become more effective at their jobs, increase productivity rates, and assure product quality. Workers are more likely to stay at a company that cares about their well-being.



"Job applicants look favorably upon a prospective employer that has a strong safety record."

– MARK STEIN, OWNER, ESCO MANUFACTURING, INC.

"Working with the On-Site Consultation Program saved us money. Our workers' compensation premium rates dropped 50%."

– PEGGY SOMERVILLE, VICE PRESIDENT, SOMERVILLE FABRICATORS, INC.

"Becoming involved with OSHA's On-Site Consultation Program is one way of giving back to our workers. Our safety and health management program is at the forefront of EWP's business; it has saved us money, resulting in the hiring of new people as EWP expands its business operations."

– J. LYNN GREENE, SAFETY DIRECTOR, EDWARDS WOOD PRODUCTS, INC.



New Jersey Department of Labor and Workforce Development OSHA On-Site Consultation Program: PO Box 953, Trenton, NJ 08625-0953

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