

90th Annual

Governor's Occupational Safety & Health Awards Program

2018 calendar year



njsisc.org

Robert Asaro-Angelo
Acting Commissioner
New Jersey Department of Labor
and Workforce Development

Phil Murphy
Governor
State of New Jersey

Alejandro Ruiz
Chairperson
New Jersey State
Industrial Safety Committee

You are cordially invited . . .

to participate in the 90th Annual Governor's Occupational Safety and Health Awards Program for achievement in the prevention of workplace injury and illness.

WHY PARTICIPATE?

- To give recognition to individual employer locations and/or departments with outstanding performance in the prevention of workplace injuries and illnesses.
- To stimulate and maintain occupational safety and health awareness among employees and management.
- Participating employers may enroll employees in the New Jersey State Industrial Safety Committee safety & health training seminars.

Since its inception in 1927, this program has played an important role in promoting a safer and healthier workplace. It is open to all places of employment, public and private, regardless of size, and is sponsored by the New Jersey Department of Labor and Workforce Development and the New Jersey State Industrial Safety Committee.

The Governor's Occupational Safety & Health Awards Program is open to both private and public employers.

For more information, contact:
Theresa Kramarz at (609) 984-4738
theresa.kramarz@dol.nj.gov
or visit
njsisc.org

You will not be eligible to participate in this year's award program if a fatality occurred at your worksite or if you had a lost workday rate over 3.0 during the 2017 calendar year.

Award Certificate & Eligibility Calendar Year Awards

The following awards are based on the calendar year January 1 to December 31, 2017, and are open to all New Jersey private and public sector workplaces.

Departmental Group Certificate is awarded to a department within a facility or company for achieving a lost-time incidence rate of 3.0 or less.

Recognition Certificate is awarded to a facility or company for achieving a lost-time incidence rate of 3.0 or less for the calendar year.

Citation of Merit Certificate is awarded to a company, facility, or department for working throughout the calendar year without lost time from a work-related injury or illness.

Major Awards

Division of Public Safety & Occupational Safety & Health Certificate is awarded to a company, facility, or department that has participated in the program for two consecutive calendar years without lost time from a work-related injury or illness. The recipients must have previously received the Citation of Merit Certificate.

Commissioner of Labor and Workforce Development Certificate is awarded to a company, facility, or department that has participated in the program for three consecutive calendar years without lost time from a work related injury or illness. The recipients must have previously received the Division of Public Safety & Occupational Safety & Health Certificate.

Commissioner's Continued Excellence Certificate is awarded to departments that have participated in the program for four or more consecutive calendar years without lost time from a work-related injury or illness. The recipients must have previously received the Commissioner of Labor and Workforce Development Certificate.

Governor's Certificate is awarded to a company or facility that has participated in the program for four consecutive calendar years without lost time from a work-related injury or illness. The recipients must have previously received the Commissioner of Labor and Workforce Development Certificate.

Governor's Continued Excellence Certificate is awarded to a company or facility that has participated in the program for five or more consecutive calendar years without lost time from a work-related injury or illness. The recipients must have previously received the Governor's Certificate.

Entry Form

90th Annual Governor's Occupational Safety and Health Awards Program

Reporting Year: January 1, 2017, to December 31, 2017

Please complete one application for each company, facility, or department by **March 31, 2018**. Select one:

- Public Employer** **Private Employer**
- Company
 - Facility
 - Department

Check if this is the entity's first time entering the Awards Program.

Awards may not be available for entries received after March 31, 2018.
Applications postmarked after May 31, 2018, will not be processed.

Print Legibly or Type

Company Name

Facility Name

Department Name (for Department entries only)

Site Address

City State ZIP Code

County (must include)

Mailing Address (if different from site address)

City State ZIP Code

Name & Title of Contact Person (must include)

Phone Fax

E-mail

Signature _____

<p>LWD USE ONLY 2017 Award</p> <p><input type="checkbox"/> Departmental Group</p> <p><input type="checkbox"/> Recognition</p> <p><input type="checkbox"/> Citation of Merit</p> <p><input type="checkbox"/> Division of Public Safety</p> <p><input type="checkbox"/> Commissioner of LWD</p> <p><input type="checkbox"/> Commissioner of LWD Cont'd Excellence</p> <p><input type="checkbox"/> Governor's</p> <p><input type="checkbox"/> Governor's Cont'd Excellence</p>	<p>Date Reviewed: _____</p> <p>Initials: _____</p> <p>Reference #: _____</p>
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OSHA Form 300A Required

Submit a signed OSHA Form 300A for each company, facility or department applying for an award.

You must complete numbers 1 through 5. DURING the 2017 CALENDAR YEAR, what is/are the...

1. Total hours worked _____
2. Average number of employees _____
3. Total number of cases with days away from work _____
4. Total number of days away from work (Column K of OSHA Form 300A) _____
5. Number of deaths _____
(Column G of OSHA Form 300A)
Any number over 0 will disqualify you from entering.

NOTE: If you have accumulated consecutive hours of work without experiencing any injury or illness reported on Column H of OSHA Form 300A, please provide the following information:

Actual date accumulated hours began: _____

Actual date accumulated hours ended: 12-31-2017

Total hours accumulated: _____

(Calculate the total hours accumulated by adding the previous hours accumulated to this year's total hours worked. If this is your first year submitting an application, the number of total accumulated hours is the same as the total hours worked during calendar year 2017.)

Return Completed Entry and OSHA Form 300A to:

Governor's Occupational Safety and Health Awards Program
 Attention: Theresa Kramarz
 1 John Fitch Way, 3rd Floor
 P.O. Box 953
 Trenton, NJ 08625-0953

Definitions

Company/Organization – One or more facilities within New Jersey. Please note that only companies and/or facilities are eligible to receive the Governor's Award and Governor's Continued Excellence Award.

Facility – A major component of the overall company structure, comprising more than one department, housed within a separate physical location where the workers are devoted to serving a particular mission within the overall company mission.

Department – One or more groups within a company or facility within New Jersey.

Program Requirements

Only injuries and illnesses resulting in a lost-time injury will be counted in determining the performance of a participant. OSHA record-keeping standards will be the basis for reporting.

The Awards Committee will supervise all details and shall reserve the right, when a participant becomes eligible for an award, to evaluate the participant's occupational safety and health program and statistics.

LWD Services Available Free of Charge

- Safety and Health Consultation
- Assistance establishing Safety and Health Programs
- LWD Staff Speakers — Topics by Request
- Safety and Health Training Seminars
- Safety and Health Achievement Recognition Program (SHARP)
- Safety and Health Video Lending Library

IMPORTANT: A signed OSHA Form 300A and registration must be submitted by March 31, 2018, in order to receive your award.

Applications postmarked after May 31, 2018, will not be processed.

For more information about these free services from the New Jersey Department of Labor & Workforce Development, visit nj.gov/labor, then choose *Safety and Health* from the options on the left, or call (609) 292-0404 or (609) 633-2587