

SCHOOL DISTRICT _____ COUNTY _____

MINOR _____ DATE _____

ATTACHED CERTIFICATE OR PERMIT AND SUPPORTING PAPERS ARE RETURNED AS BEING IMPROPERLY ISSUED FOR REASONS NOTED BELOW:

PROMISE OF EMPLOYMENT	None Submitted Not Signed No daily hours No weekly hours No wage rates Not after 11 P.M. Not after 12 A.M. in a restaurant	No more than 6 days weekly Minimum Wage not met Under 16, not after 7 P.M. Minors under 16 limited to 3 Hours per day, 18 hours per Week, when school is in session	No more than 8 hours daily No more than 40 hours weekly In general employment minors under 16 are permitted to work until 9 9 P.M. – from the last day of school until Labor Day the parental permission
CERTIFICATE OR PERMIT	None submitted Date of Issue – incomplete, none, incorrect No occupation for minor No address for minor Illegible Incomplete valid period. Include month, day, year Employer’s name, address	Date of birth does not agree with proof of age No signature – minor, Issuing Officer When minors 14 thru 17 work in a gas station or garage the following statement must appear on the certificate front: “This certificate does not in any way affect any prohibition contained in the Child Labor Law concerning power-driven or hazardous machinery or hazardous occupations.” If certificate was previously issued, you must give the date	
PROOF OF AGE	What was submitted Document submitted not acceptable under Child Labor Law. See Attached Information has apparently been altered. Submit new copy	Additional proof required if no other proof available: A. Affidavit of parent of guardian B. Physician’s statement of age C. School record	
PHYSICIAN’S CERTIFICATE	None submitted Not signed, dated	Limitation noted must be entered on employment certificate	
SCHOOL RECORD	None submitted	Not signed	
OCCUPATION	Minimum age for newspaper carrier is 11 Minor under legal age when permit issued Minor still under legal age Minimum age for general employment is 14 Minimum age is 16 for: A. Work in a factory B. Manufacturing are of a bakery C. Power-driver machinery D. Commercial Type Dishwasher On premises licensed for sale and Consumption of alcoholic beverages: A. Promise of employment indicates entire Premises are licensed B. Minor must be 16 to work in a restaurant so licensed C. Minor must be 18 to work as a: _____ in a _____ so licensed	Minimum age is 18 for: A. Construction work or any work within 30 ft of site B. Power-driven woodworking machinery C. Grinding, abrasive polishing or buffing machines D. Heat treatment of metals E. Dough brakes or mixing machines F. Compactors, circular saws, hand saws, guillotine shears G. Slicing machines H. If applies, recall certificate immediately! I. Indecent or immoral exposure Occupation of minor needs clarifications. What are minor’s duties? If cooperative Industrial Education Program: A. What is the employer’s approval number? B. Give name and phone # of cooperator C. Employer approval # given does not agree with Our records	
OTHER			