

Payroll Certification for Public Works Projects

for Contractor and Subcontractor's Weekly and Final Certification

SUBMIT form via the NJ Wage Hub (njwages.nj.gov) or use other submission methods in the portal.

IMPORTANT: For purposes of law, you must *also* submit this form to the appropriate public body or lessor, either via the NJ Wage Hub or other methods.

| | | | | | |
|---|-----------------------|------------------|---------------------------|-------------------------------|--|
| Name of <input type="checkbox"/> Contractor or <input type="checkbox"/> Subcontractor | | Business Address | | Project Name | |
| F.E.I.N. | | Project Location | | Contract I.D. or Project I.D. | |
| Payroll No. | Date Wages Due & Paid | Week Ending Date | Contractor Registration # | | |
| or <input type="checkbox"/> Final Certification | | | | | |

| 1. Employee Name and Address | 2. Work | | 3. Demographics | | | Overtime or Straight Time | 4. Day and Date | | | | | | | 5. Total Hours | 6. Hourly Rate of Pay | 7. | | 8. | | | | | 9. Net Wages Paid for Week | 10. Total Fringe Benefit Cost/Hour | |
|--|---|---|--|------------------------------------|--|------------------------------|-----------------------|-------|-------|-------|-------|-------|-------|--------------------------|------------------------------------|-------------------|--------------|------------|----------------|--------------|--------------------|---------------------|--|--|--|
| | Job Title <small>e.g., apprentice, journeyman, foreman</small> | Work Classification/ Occupational Category <small>e.g., carpenter, mason, plumber</small> | Sex <small>M=Male F=Female N=Non-Binary</small> | Race <small>See Key</small> | Ethnicity <small>H=Hispanic N=Non- Hispanic</small> | | Hours worked each day | | | | | | | | | Gross Amt. Earned | | Deductions | | | | | | | |
| | | | | | | | SU | MO | TU | WE | TH | FR | SA | | | This Project | This Week | FICA | Federal Tax | State Tax | Other (specify) | Total Deductions | | | |
| | | | | | | | mm/dd | mm/dd | mm/dd | mm/dd | mm/dd | mm/dd | mm/dd | | | | | | | | | | | | |
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KEY **W**= White; **B**= Black or African American;
A= Asian; **N**= American Indian or Native Alaskan;
I = Native Hawaiian or Pacific Islander; **M**= 2 or More

See following page for instructions
 Check if additional sheets attached
 MW-562 (6/23)

