

Appendix 18

_____ Court of New Jersey
Division
county

**AFFIDAVIT IN SUPPORT OF A DOMESTIC
VIOLENCE WARRANT FOR THE SEARCH &
SEIZURE OF WEAPONS**

State of New Jersey
County of _____ : SS

I, _____, of _____, being
(Name of Officer) (Department)
of full age and having been duly sworn upon my oath according to law, depose and say:

1. On _____ at _____ m., I was dispatched to the following premises:

_____ in response to a domestic violence Incident.

2. I was told by _____, the victim of the domestic violence incident, that he or she believes that his or her life, health or well-being is in imminent danger by the domestic violence assailant, _____, by one of the weapons listed in paragraph 3. The victim said:

3. The victim has described the weapons as follows:

4. The victim of domestic violence has informed me that the domestic violence assailant has the weapons listed in paragraph 3 at

(Describe Premises in Detail and identify owner of premises if not person listed in Paragraph 1)

5. Based on the above, I have probable cause to believe that the presence of the weapons described in paragraph 3 exposes the victim to a **risk** of serious bodily injury.

6. I want to search the premises described in paragraph 4 for the weapons described in paragraph 3 and to seize any of the above named weapons found at that location for safekeeping purposes. I also want to seize from the defendant any issued permit to carry a firearm, firearms purchaser identification card and any outstanding applications to purchase handguns.

7. _____
(If Requesting a No Knock Warrant or Entry at Special Hours, Explain Reason here or on Attached Sheet, or enter any additional information here)

(Signature of Affiant)

Sworn and subscribed to before
me this _____ day of
_____. 20____.

Judge of the _____ court of
New Jersey

Search Warrant Application approved by _____ (DAG) (AP)

Appendix 19

_____ Court of New Jersey
_____ Division
_____ county

**DOMESTIC VIOLENCE WARRANT
FOR THE SEARCH & SEIZURE
OF WEAPONS**

TO: ANY LAW ENFORCEMENT OFFICER HAVING JURISDICTION

1. The Court, having reviewed the affidavit or testimony of

_____ against _____, **finds** reasonable cause to believe that the life, health, or well-being of _____ has been and is endangered by defendant's acts of violence and finds reasonable cause to believe that the defendant may not be qualified to possess firearms pursuant to N.J.S.A. 2C:58-3c(5). The Court finds reasonable cause to believe that the below listed weapons in defendant's possession may present a risk of serious bodily **injury** to plaintiff:

2. **YOU ARE HEREBY COMMANDED** to search the premises described as _____

for the above described weapons and to serve a copy of this warrant upon the person at that address.

YOU ARE FURTHER COMMANDED to seize from defendant any issued permit to carry a firearm, firearms purchaser identification card and any outstanding applications to purchase handguns.

3. **YOU ARE HEREBY ORDERED**, in the event you seize any of the above described weapons and firearms permits, to give a receipt for the property so seized to the person from whom they were taken or in whose possession they were found, or in the absence of such person, to leave a copy of this warrant together with such receipt in or upon the said structure from which the property was taken.

4. **YOU ARE AUTHORIZED** to execute this warrant within 10 days from the issuance hereof:

Between the hours of _____ m. and _____ m., or

Anytime

After the execution of this warrant, you are ordered to forthwith make prompt return to this Court with a written inventory of the property seized hereunder.

5. **Given** and issued under my hand at _____ at _____ o'clock _____ m. this day of _____, 20 ____.

(Signature)
Judge of the _____ Court of New Jersey

Appendix 20

CSHO STANDARD 7.

In order for the Family Division to better serve victims of domestic violence and to provide expedited process in domestic violence matters, vicinages may schedule, on a limited basis, child support modifications in domestic violence cases before the Child Support Hearing Officer. The CSHO may be permitted to hear child support modification motions if, and only if, the requirements and conditions stated below are met. Prior to the vicinage scheduling these cases before the CSHO, a written security plan for these hearings must be developed and approved by the Assignment Judge, taking into account the recommended standards set for in the section titled *Security and Facilities* below. The CSHO, at all times, will address *only* the child support aspects (civil enforcement or modification) of the case before them. All CSHOs, Supervisors and Chief of the Program shall be required to participate in the mandatory training for domestic violence staff in addition to receiving training as to the dynamics of families with domestic violence issues before the vicinage may schedule matters to the CSHO. To the extent that FD or FM staff will be screening these cases, the Team Leaders in these docket types should also receive training regarding domestic violence issues.

This standard sets forth the categories of requirements that must be adhered to if the county wishes to schedule child support modifications in domestic violence matters before the CSHO. These are the general categories: security and facilities; case types; training of staff and appeals and referrals to a judge. Initially, in establishing the requirements for this standard, a review was done of the specific conditions stated in the *Domestic Violence Procedures Manual* (hereafter *Manual*) when it was amended in 1992 to permit the CSHO to hear civil enforcement (R, 1:10-3 Enforcement of litigants rights, motions brought by the Probation Division in Title IV-D cases) in domestic violence cases. The requirements set forth below are proposed as a part of the standard and they incorporate the conditions set forth in Section **III** of the *Manual*.

A. Security and Facilities

Child support modification hearings arising out of domestic violence cases raise particularly serious security concerns. While initial TRO hearings in domestic violence matters are usually heard *ex parte*, with only the victim/plaintiff present, child support modification hearings are likely to be held in the presence of both the victim/plaintiff and the batterer/defendant. Because emotions often run high between these parties, security needs must be anticipated and planned for. In developing a security plan for child support modification hearings in domestic violence cases, the following recommended standards (which are generally addressed in Superior Court courtrooms) should be taken into account:

1. An armed Sheriff's Officer should be provided for each CSHO

- proceeding.
2. Duress alarms should be provided for the CSHO.
 3. Access to light controls should be restricted.
 4. An egress route to a safe location should be provided to the hearing officer.
 5. A command and control center should be utilized to monitor alarms and CCTV.
 6. Two-way radios should be utilized to maintain communications and coordinate emergency responses.
 7. Emergency back-up power should be provided for the lighting and security system.

In addition to these general recommended standards, the following specific provisions should be addressed in the security plan for child support hearings in DV cases:

8. Modification cases should be scheduled in a courtroom or in a room of comparable size and formality. The room should be large enough so that the victim is not required to sit in close proximity to the defendant either while waiting for the case to be heard or during the conduct of the hearing. Under no circumstances should the parties be seated at the same table.
9. If a facility does not offer two separate waiting areas to keep the victim and the defendant apart from each other, a second Sheriff's Officer should be assigned to the waiting areas to insure the safety of the litigants.
10. In vicinages where the CSHO hearing facility is located in a separate building from the courthouse where the appeal from the CSHO proceeding will be heard, the vicinage should have appropriate security arrangements in place for parties to be escorted to the courtroom of the judge who will hear the appeal. The parties are not to be left unattended while the appeal to be heard is pending.

When an appeal is taken, it poses a particularly critical time because the plaintiff is vulnerable to coercion and intimidation regarding the recommendation being appealed. Defendant's emotions may be running high since the stakes are usually whether to increase or decrease an order of child support. A higher rate of appeal is anticipated on these child support modifications than general on CSHO calendars (about **3-4%**).

In developing security plans for child support hearings in DV cases, technical assistance will be available from the Court Access Services Unit at the Administrative Office of the Courts and the Domestic Violence Technical Assistance Team.

B. Case Types

1. Both parties must be amenable to appearing before the CSHO. The CSHO should explain to parties what the CSHO's role is in the proceeding and what will occur during the hearing as well as explaining the use of the Guidelines and their individual right to appeal the recommendation of the CSHO and obtain an immediate hearing before a judge. Either party may request to have the matter heard by a judge. This is similar to DVHO Standard **5** which indicates that appearance before the DVHO is voluntary and permits the plaintiff the option of appearing instead before a judge (See Domestic Violence Hearing Officer Program Standards, pg. **4**, in Appendix).
2. The CSHO may hear child support modifications in matters established under an "FY" docket; matters under an "FD" docket with companion restraints or interstate matters filed under the *Uniform Interstate Family Support Act* (UIFSA). The "FM" post-judgment motions must go to a judge in accordance with CSHOP Standard 9 (approved by the Judicial Council on March **22,2001**).
3. The restraining order must be in effect for six (6) months without further activity before the case may be placed before the CSHO for modification of child support; otherwise, the modification shall be scheduled before a judge. Union utilizes a six (6) month requirement and it appears to provide a screening threshold and time for behavior of the defendant to stabilize.
4. If there are other pending actions or outstanding issues such as contempt or enforcement of other provisions of the restraining order including custody or parenting time or pending FM with other outstanding issues, the matter shall not be scheduled before the CSHO for either enforcement or modification of child support. This is currently a standard established in the Manual applicable to civil enforcement in domestic violence matters before the CSHO.
5. The matter should go before the judge, where other factors or concerns exist that make the matter complex, e.g. indication of ongoing inappropriate behavior by the batterer toward the victim or behavior that occurs while waiting to be heard or during the hearing.
6. The action must be a Title IV-D case, i.e. the child support is payable through Probation (Centralized Collections) and a county Probation Division is responsible for the collection and enforcement of the child support provisions. Direct pay matters or matters ordered paid to a third party, shall not be scheduled before the CSHO.

7. If the issue involves provisions other than child support, e.g. rent or mortgage payments, parenting time, monetary compensation, counseling and temporary possession of specified personal property, the matter shall not be placed before the **CSHO** and shall be scheduled before a judge. The **CSHO** shall only address the modification or civil enforcement of the child support provisions since the **CSHO's** jurisdiction per **R. 5:25-3** is in the Title IV-D cases.

C. Appeals and Referrals to a Judge

1. The **CSHO** shall exercise judgment in determining the appropriateness of the forum and shall be permitted to refer the matter to a judge as a complex case. There are many factors in play in domestic violence cases. The **CSHO** must be alert to the total picture in determining whether it is appropriate for a hearing officer to proceed with the hearing. The **CSHO** must observe the interaction of the parties with the **CSHO**, with each other, as well as verbal and non-verbal cues to assess if the dynamics between the parties point to a requirement for judicial attention. We cannot detail all the possible scenarios that call into question if the case may be heard by the **CSHO**, keeping in mind that the imbalance of power may manifest in observable behavior. Training will help the **CSHO** develop further the skills needed to recognize the dynamics in play. The **CSHO** shall not permit, when the parties are before the **CSHO**, any opportunity for coercion or intimidation of the victim. The parties are there to speak with the **CSHO** regarding the motion, not to speak with each other. All referrals of complex cases must have a brief written statement from the **CSHO** to the judge stating the details that render the matter complex in nature.

2. Appeals of either party from the **CSHO's** recommendation shall be treated as emergent matters. Appeals from the **CSHO** calendar are not to be continued. In the domestic violence cases, the appeal not only should be heard the same day, but also should not be held for so long that the long wait may indeed contribute to inappropriate behavior from the batterer.

3. In accordance with **R. 5:7-4 (b)**, the **CSHO** shall record the case disposition (civil enforcement and modification) using the Uniform Order for Summary Support. Parties must be given an unsigned copy of the order resulting from the **CSHO** proceeding and a signed copy of the order if they are before a judge. The **CSHO** shall insure that the order does not contain any confidential information such as the address of the victim or other information of a confidential nature. A signed copy of the order will be mailed to the parties by Family Intake staff in the vicinage, once the judge signs the order. If a Guidelines

calculation was done, the parties shall be provided with a copy of the Guidelines. This is also in accord with CSHOP standards 3 and 4.

D. Training of Staff

All CSHOP staff and relevant FD and FM Team Leaders shall receive training regarding the dynamics of families with domestic violence issues prior to a vicinage being approved to schedule child support modifications before the CSHO. Thereafter, they shall participate in training that is mandatory for all domestic violence personnel.

Commentary:

The proposed standard represents a departure from the *Domestic Violence Procedures Manual*. The *Manual* is issued under the authority of the Supreme Court of New Jersey and the Office of the Attorney General. It sets forth the uniform standards and procedures to be followed by those responsible for handling domestic violence matters and to provide a unified approach intended to assure prompt assistance to the victims of domestic violence.

This proposed standard is the result of a debate that predates **1992**, when the *Manual* was amended to allow CSHOs to hear civil enforcement motions in domestic violence cases. In **1992** the State Domestic Violence Work Group considered whether to amend the Manual additionally and permit the CSHOs to hear the modification of the child support provisions of domestic violence matters. Ultimately the amendment permitted solely the civil enforcement of litigant's rights motions to be calendared before the CSHO under specific conditions detailed in the in Section III of the *Manual*. Civil enforcement refers to those matters that are Title IV-D, i.e. the order is payable through a Probation Division and the case is thus supervised by county Probation Division staff responsible for the filing of the enforcement motion.

The experience of the CSHOP with the civil enforcement in domestic violence matters indicates that in general it works well. There is concern expressed by CSHOs themselves that the specific conditions set forth in the *Manual* have not been consistently enforced. One example given ~~was~~ the lack of the presence of ~~an~~ on-site Sheriffs Officer during the hearing because the Sheriffs Officer was responsible for covering the waiting area and/or other hearings in progress. Concern was also expressed for the delays in hearing the appeals resulting from the enforcement hearing before the CSHO. The strict implementation of the conditions and requirements is crucial to the ability to delivery of expedited process to the victims of domestic violence. Such service however should not be at the cost of the safety of the victim, the defendant, the hearing officer, or any other staff or litigants.

Currently, judges are responsible for hearing the child support modifications in the domestic violence matters despite the fact that most other non-dissolution (FD) applications to modify are routinely scheduled before the CSHO. The

CSHOs have the expertise as to the child support modification issues and as to the application of the Guidelines that comes from having primary responsibility for the disposition of Title IV-D child support cases.

The *Manual*, states that modifications are inherently complex and provides that they be handled by a judge. Historically, this has raised issues for the Judiciary. Since Family handles ten (10) docket types, there is tremendous demand for judge time to address the cases requiring the attention of a judge. Expedited process is premised on the concept of diverting appropriate matters from the judge in order to resolve them in an expedited manner. Requiring that all modification of support cases go to a judge unduly delays their resolution because they are segregated from the expedited process – the process of child support matters going first to a csho. The laudable intent of providing the attention of a judge to hear these cases inadvertently subjects the victim to less timely service due to the demands placed on the available judge time. The expedited process places *summary* child support matters before the CSHO normally, but the domestic violence cases have been historically been diverted **from** the expedited process. DV cases are by no means routine, but the adoption of **R. 5:6A Child Support Guidelines** by NJ has contributed to standardization of the issue of child support. Expedited process means that child support issues in some domestic violence cases will be better served before the CSHO. This would permit the judge to devote time to the cases requiring judicial attention.

The *Manual* clearly provides specific and necessary security and facilities conditions that should be met in order to place the civil enforcement before a CSHO. In expanding to allow CSHOs to hear modifications, these conditions and even increased safety measures would have to be in place for any vicinage seeking to calendar child support modifications in domestic violence cases before the CSHO. Indeed, the proposed standard requires that approval be obtained in advance, prior to a county scheduling these cases before the CSHO, to insure that the requirements **as** to security and facilities are met and to insure that the other conditions are understood in terms of proper implementation.

Appendix 21

May 4, 2000

MEMORANDUM TO: Assignment Judges
Family Presiding Judges
Family Division Managers

FROM: Richard J. Williams

**RE: Procedures for the Registration of Out of state
Domestic Violence Restraining Orders**

The Conference of Family Division Managers, the Family Practice Division and the Automated Trial Court Systems Unit have developed procedures to implement the registration of out of state domestic violence orders in the Family Division and the DV central registry. The Information Systems Division has completed the programming of this procedure in FACTS. This process is scheduled to become active in FACTS on 5/8/00. These procedures have been reviewed by the State Domestic Violence Working Group and the Conference of Family Division Managers, and approved by the Conference of Family Division Presiding Judges. The procedures were included, in draft form, in the New Jersey presentation to the Mid-Atlantic VAWA conference on Full Faith and Credit issues.

This memorandum includes:

- o Procedures for Family Division staff to follow in the registration of the orders;
- o FACTS codes and procedures. (part of the FACTS FV Docket users guide distributed by the Automated Trial Court Systems Unit);
- o Certification forms for incoming orders and for outgoing New Jersey orders.

The attached procedure has been modified from prior drafts in order to better accommodate the out of state order's expiration date in FACTS and recent discussions with other Mid Atlantic states concerning the practice of certification for Restraining Orders. The Automated Trial court Systems Unit conducted training in April to implement this process. The trainees from each vicinage were provided the updated FV Docket users guide. Please advise Mary M. DeLeo if you have any questions concerning this procedure.

These procedures are labeled as "interim" pending the development of a complete Foreign order process within the FACTS system, and eventually every state's inclusion of their Restraining Orders in a National Central Registry which is anticipated by July, 2002. These procedures will allow for out of state Domestic violence orders to be placed on to the system, with a minimum of system changes.

The primary benefit to registration for the victim is that the order will be on the statewide DV registry to which police throughout the state will have access on an immediate, round-the-clock basis.

These procedures will:

- o Establish these registered cases without adding new cases to the Family Division statistical report;
- o Accommodate the expiration date of out of state orders;
- Identify out of state orders to users, particularly law enforcement users of the DV registry;
- o Not permit an out of state order to be reopened or modified;
- o Still require that Full Faith and Credit be honored by Law Enforcement and the Courts on those orders which have not been registered.

Procedures

1. The victim (plaintiff) who elects to register an out of state restraining order will present the order at a county Family Division intake or domestic violence unit. The victim/plaintiff will complete a Victim Information Form and complete an "Out of State" certification form(attached).
2. The Family Division DV or central reception staff member will review the order, certification and victim information form. The staff member will call the issuing court, immediately, or within one business day. The staff member will fax the order and certification form to the issuing court and request confirmation of the order as presented by return fax . The Family Division Manager, or if so designated by the Division Manager, the FV Team Leader, may review the contact with the issuing court to resolve questions concerning confirmation.
3. Upon confirmation, the staff member will complete the confirmation form, which will allow for the establishment and docketing of the case on FACTS.
4. The establishment process will include:
 - A new initiating document, the "OUT OF STATE DV RO," entered in the initiating document field, will be combined with a case status reason code that identifies the case as an Out of State Order;
 - o The field "MUNICIPALITY OF OFFENSE" becomes a required field with a change from numeric to alphanumeric to allow the state to be identified, e.g. "9901" for an "Out of State order from Pennsylvania".(attached FACTS procedure-1a);
 - All "OUT OF STATE DV RO" initiating document cases would be ignored in the statistical count, and cannot be reopened.
5. The expiration date will be identified in the system, and appear on the registry based on the use of a Relief code that is unique to this case type. The expiration date will be entered by the user and appear in the registry in the COMMENTS field(attached 2c).
6. Upon completion of case establishment, the order will be stamped with a statement confirming that it has been verified and registered as of the case establishment date and providing the NJ docket number. The victim/plaintiff should be provided with the order, a

copy faxed to the police departments identified by the victim/plaintiff, and a copy placed in the Family Division file that was created when the system assigned the New Jersey number as part of the registration process.

7. The Attorney General's guidelines to Law Enforcement Officers state that the registration of an order is not required in order to enforce the order. We have been assured by the Division of Criminal Justice that Full Faith and Credit will be emphasized in all police training to continue protection of all victims, regardless of whether they have sought the additional assurance of recording their out of state order with New Jersey

Outgoing Orders

All Final and Temporary restraining orders contain language concerning the Full Faith and Credit qualification of those orders under the Federal VAWA statute. As a further aid to victims, the federal VAWA office has promulgated a form of Certification, which, if completed by the issuing court, is intended to encourage the enforcement of these orders in all states. Attached is a form of this certification with the New Jersey Family Part caption. At this time, it is not a recommended practice to provide this certification for orders issued on a routine basis. Rather, the form should be completed upon the request of a victim, or another state's court or law enforcement agency that has requested verification of the New Jersey FRO.

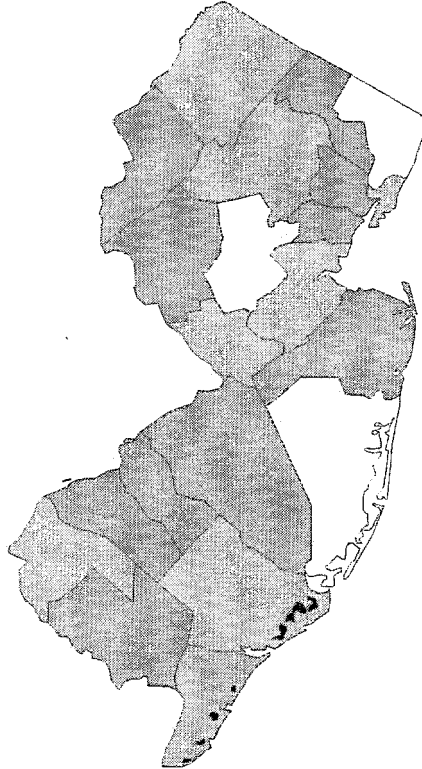
The recommended practice is for the court to provide the victim with a certified "true copy" of the FRO, with a raised seal, upon request of the victim.

c: Chief Justice Deborah T. Poritz
John J. Farmer, Attorney General
Paul H. Zoubek, Director, Division of Criminal Justice
AOC Directors and Assistant Directors
Trial Court Administrators

E:\CASSIDY\FVREG_PRO

Appendix 22

STATE OF NEW JERSEY
FAMILY AUTOMATED CASE TRACKING
SYSTEM



draft

DOMESTIC VIOLENCE CENTRAL REGISTRY
INQUIRY GUIDE

Prepared By: Automated Trial Court Systems Unit (ATCSU)
Revised April 2004

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

TABLE OF CONTENTS

INTRODUCTION1
I LOGGING ON	2
II DEFENDANT AND VICTIM SEARCH	8
III DOMESTIC VIOLENCE INFORMATION	12
A VICTIM SEARCH.....	13
B DEFENDANT SEARCH	15
C UNDOCKETED TRO SEARCH	16
D FV CASE INFORMATION	19
E FO CASE INFORMATION	21
F FIG AND ACS HISTORY	23
APPENDIX.....	25
APPENDIX I TIPS FOR SEARCHING NAMES IN FACTS	26
APPENDIX II ORDER AND CASE STATUS DESCRIPTIONS	27
APPENDIX III FACTS INSTALLATION DATES	28
APPENDIX IV CONTACTS	29

ADMINISTRATIVE OFFICE OF THE COURTS DOMESTIC VIOLENCE CENTRAL REGISTRY

INTRODUCTION

The Domestic Violence Central Registry (DVCR) is a computerized inquiry system that allows law enforcement to access information about Domestic Violence cases. Prior to the existence of the Registry, officers needing information about DV cases had to request this information from the Family Court DV units in their county, who would then look up the case in question on the Family Automated Case Tracking System (FACTS). Access to the information was available only during the court's operating hours. The Central Registry permits direct access, at any time, to the DV information in FACTS.

The Central Registry displays information about cases in which a restraining order was requested (FV docket type), and cases in which a violation of a restraining order is alleged to have occurred (FO docket type). Law Enforcement personnel are using this information to help them determine what action to take when a Restraining Order is allegedly violated, to help determine bail amounts, to decide if applications for weapons permits should be granted, and for general information in handling DV cases.

ONGOING ENHANCEMENTS

Enhancements to the Domestic Violence Central Registry are being developed on an ongoing basis. In anticipation of these enhancements, the text of this manual covers their use. If you find that you are unable to perform a function described in this manual, you may be trying to access a feature that has not yet been installed. Please phone the Judicial Problem Reporting Desk at 1-800-343-7002 and an analyst will contact you with further details.

A NOTE ABOUT USING THIS GUIDE

To help you use this guide more effectively, remember that:

- CAPITALS - indicate names of Screens and Fields
- BOLDED CAPITALS - indicate some action that you must take (entering data or pressing keys).

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

I

LOGGING ON

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

I LOGGING ON

1) At the OFFICE OF TELECOMMUNICATIONS AND INFORMATION SYSTEM (OTIS) screen, type

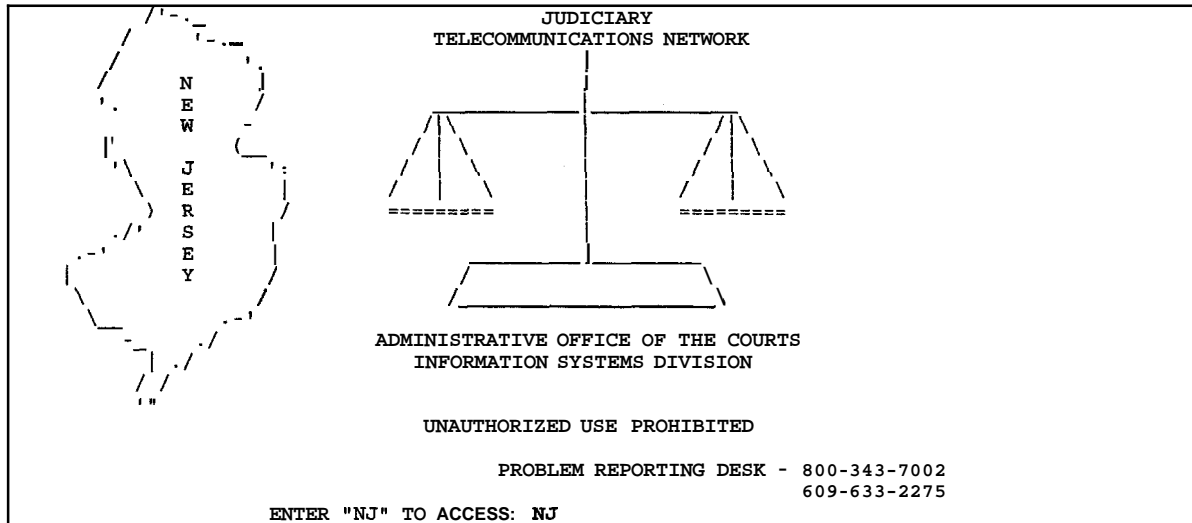
AOCTELE and press ENTER

STATE OF NEW JERSEY OFFICE OF TELECOMMUNICATIONS
AND INFORMATION SYSTEM
YOUR NETWORK TERMINAL IS xxxxxxxx
UNAUTHORIZED ACCESS ILLEGAL

PLEASE ENTER APPLICATION REQUEST: **AOCTELE**

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

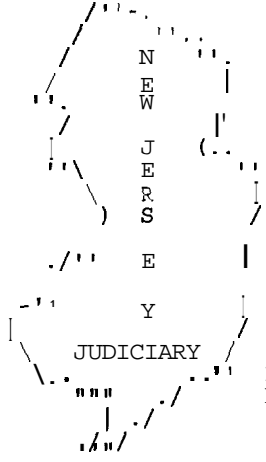
2) At the JUDICIARY TELECOMMUNICATIONS NETWORK screen, type **NJ** and press **ENTER**.



**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

3) At the TELEVIEW SESSION MANAGER, screen type your **USERID** ID, press the Tab Key, type in your **PASSWORD**, and press **ENTER**.

(The password will not be visible on the screen.)

	<p>JUDICIARY DATA CENTER ADMINISTRATIVE OFFICE OF THE COURTS INFORMATION SYSTEMS DIVISION</p> <p>TELEVIEW SESSION MANAGER</p> <p>USERID Your User Id (PDxxx)</p> <p>PASSWORD Your Password</p> <p>NEW PASSWORD</p> <p>VERIFY NEW PASSWORD</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">ENTER</td> <td style="width: 30%;">= PROCESS</td> <td style="width: 40%;"></td> </tr> <tr> <td>PF2</td> <td>= TIME AND DATE</td> <td style="text-align: right;">HELP DESK</td> </tr> <tr> <td>PF3 OR PA1</td> <td>= EXIT</td> <td style="text-align: right;">=====</td> </tr> <tr> <td>PF4</td> <td>= DISPLAY TERMINAL ID</td> <td style="text-align: right;">1-800-343-7002</td> </tr> <tr> <td>PF5</td> <td>= REFRESH SCREEN</td> <td style="text-align: right;">1-609-633-2275</td> </tr> </table>	ENTER	= PROCESS		PF2	= TIME AND DATE	HELP DESK	PF3 OR PA1	= EXIT	=====	PF4	= DISPLAY TERMINAL ID	1-800-343-7002	PF5	= REFRESH SCREEN	1-609-633-2275
ENTER	= PROCESS															
PF2	= TIME AND DATE	HELP DESK														
PF3 OR PA1	= EXIT	=====														
PF4	= DISPLAY TERMINAL ID	1-800-343-7002														
PF5	= REFRESH SCREEN	1-609-633-2275														

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

4) At the **TELEVIEW SESSION MANAGER** list of options, press PF4 to access the DVCR

(Note: The DVCR option may be a different number on your menu.)

1/28/02 MON	JUDICIARY DATA CENTER	NETID: TNE00345
03:42:52 PM	TELEVIEW SESSION MANAGER	USRID: PDTRN10

MODEL: 3270-2/2E	ESC: ATTN	CMDCHR: .
		REGID: 019F
CHOOSE SYSTEM NUMBER OR PFKEY FOR VIEWING:		
SYSTEM	APPLICATION STATUS	REMARKS / DESCRIPTION

1 IDMS CV1	AVAILABLE	CV1 - TRAINING RELEASE 12
2 EMAIL	AVAILABLE	ELECTRONIC MAIL
3 RMDS/FM	AVAILABLE	FACTS REPORTS
4 IDMS V17	AVAILABLE	FACTS, DVCR & JUV INQ (2004 update)
PA1 = UP PA2 = DOWN CLEAR = MSG LOGOFF ALL = EXIT		

ADMINISTRATIVE OFFICE OF THE COURTS

5) The Law Enforcement **Inquiry** Menu will display. Press **PF1** to access the **DVCR**.

FMM1920	FAMILY AUTOMATED CASE TRACKING SYSTEM LAW ENFORCEMENT INQUIRY MENU	01/28/02 15:13 PF
USER ID:		
PF1 - DOMESTIC VIOLENCE CENTRAL REGISTRY		
PF2 - JUVENILE INQUIRY		
FM905739 PLEASE DEPRESS PF KEY TO PROCESS FUNCTION		

Note 1: Please be aware that the FACTS installation dates for the counties varied. Cases that occurred before the counties went online are not on the system. See Appendix III.

Note 2: The Juvenile **Inquiry** is currently not available for Law Enforcement access. The ability of Law Enforcement personnel to access Juvenile information is pending legislative approval.

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

**II
DEFENDANT AND VICTIM
SEARCH**

ADMINISTRATIVE OFFICE OF THE COURTS DOMESTIC VIOLENCE CENTRAL REGISTRY

II DEFENDANT AND VICTIM SEARCH

The following procedure describes **how** to search for a Defendant or Victim in the Central Registry.

1) On the **PARTY NAME SEARCH** screen choose the most accurate information you have on the party and use it for the search:

NAME Full or partial last name may be used. (If a partial last name is used, no first name may be used.) Full or partial first name may be used with a full last name.

- SBI #** State Police Bureau of Identification #.
- SSN** Social Security Number.
- CDR #** Warrant # or Summons #.
- PARTY ID** **FACTS** generated Identifying Number.

(See Appendix I for tips on searching names).

FMM1900	DOMESTIC VIOLENCE CENTRAL REGISTRY	05/01/01
PAGE: 0001	PARTY NAME SEARCH	16:19
		PF
LAST NAME:	FIRST NAME:	MIDDLE INIT:
SBI #:	SSN:	CDR #:
		0000 000000 0000 PTY ID:
S PARTYNAME	DV PARTY ID	BIRTH DATE RACE
		SEX CTY ALIAS
FM906738 ENTER SEARCH INFORMATION AND PRESS PF1		
PF1=PARTY SEARCH		PF11=REFRESH

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

- 2) Enter the search criteria and press **PF1 PARTY SEARCH**.
A list of names that meet the search criteria will be displayed.

MM1900	DOMESTIC VIOLENCE CENTRAL REGISTRY				08/16/00
AGE: 0001	PARTY NAME SEARCH				13:37
					PF
AST NAME: MARINNIA	FIRST NAME:	MIDDLE INIT:			
BI #: SSN:	CDR #:	PTY ID:			
PARTY NAME	DV	PARTY ID	BIRTH DATE	RACE	SEX CTY ALIAS
MARINNIA ABRAHAM	D	M 0133530	10 17 1981	HISPANIC	M MER ***
MARINNIA CINDI					MAIDE ***
SMITH CINDI	V	S 0108609	07 23 1988	CAUCASIAN	M ATL
MARINNIA EBONEY	V	M 0028203	09 23 1978	CAUCASIAN	F BUR
MARINNIA EBONEY	V	M 0028203	09 23 1978	CAUCASIAN	F CAM
MARINNIA ELANOR	D	M 0095140	08 17 1950	BLACK	F MER
MARINNIA JON	D	M 0021419	03 09 1970	BLACK	M MON
MARINNIA JON	D	M 0020817	03 09 1970	BLACK	M ATL
MARINNIA KURT L					NICKN ***
MARRINIA LUKES K	V	M 0185816	03 20 1974		F MER ***
MARINNIA MARKUS	D	M 0097333	06 07 1964	CAUCASIAN	M HUD
MARINNIA MARLONE	V	M 0097343	01 10 1989	UNKNOWN	M PAS
PF2=CASE LIST PF3=VICTIM SEARCH PF4=ACTIVE ORDER CHECK					
PF5=UNDOCKETED TRO SEARCH PF7=BACKWARD PF8=FORWARD PF9=ALIAS PF11=REFRESH					

3) Party Information.

- a) **Dockets In More Than One County.** The Party's name will be listed once for each county in which they have a case. The Party ID, (a **FACTS** generated ID number) should be the same for each listing. Selecting any of the entries will yield a list of all cases in all counties for that party. (e.g., Eboney Marinnia above.)
If the party has different Party IDs each will display separate information. You must check the party's information under the extra Party ID number. (e.g. Jon Marinnia above)
- b) **Defendant or Victim?** Each party will have one of the following under the DV? column indicating whether they were a Defendant, Victim, or both.

D Defendant
V Victim
DV Both Victim and Defendant

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

c) *Alias Indicator.* If the party has **an** alias in FACTS, one of the following indicators will display:

***	Indicates the Party has one or more alias (see PF9 below.)
AKA	Name is an Also Known As. True name is listed on next line.
NICKN	Name is a Nickname. True name is listed on next line
MAIDE	Name is a Maiden Name. True name is listed on next line
MISSP	Name was misspelled at some point in the records.
RESUM	Party has resumed a Maiden Name.
COURT	Court Misspelling of Name.

4) *To view the additional Alias listing,* select a name with *** indicator, press **PF9 ALIAS**. All other alias names in FACTS attached to this party will be displayed with Venue and Description of alias. Press **CLEAR** to exit this window.

```

FMM1900          DOMESTIC VIOLENCE CENTRAL REGISTRY          02/14/01
PAGE: 0001          PARTY NAME SEARCH                          10:58
                                                           PF
LAS +-----+
| FMM1907 FAMILY AUTOMATED CASE TRACKING SYSTEM   PAGE: 1 |
| ALIAS LISTING                                     |
| s   NAME: SMITH CINDI          PARTY ID: SO108609   X CTY ALIAS |
| VEN ALIAS                     DESCRIPTION         ATL |
| s   ATL MARGOLIS CINDI        NICKNAME           ATL *** |
| ATL MARINNIA CINDI          MAIDEN NAME         ATL |
| ATL MULGREW KATE            A/K/A              ATL |
| ATL MARINNIA CINDY          COURT SPELLI        ATL |
| ATL MARRANA SINDY           MISSPELLING        CAM |
| BUR MUDRUCKER CINDI        RESUME MAIDE       |
| BUR MUDRUCKER SINDEE       A/K/A              |
+-----+
| PF7=BWD PF8=FWD CLEAR=EXIT |
+-----+
PF2=CASE LIST  PF3=VICTIM SEARCH  PF4=ACTIVE ORDER CHECK
PF5=UNDOCKETED TRO SEARCH  PF7=BACKWARD  PF8=FORWARD  PF9=ALIAS  PF11=REFRESH

```

5) *To search another name,* press **CLEAR** to exit window, and press **PF11 REFRESH** to reset screen and proceed as above.

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL,REGISTRY**

III

DOMESTIC VIOLENCE INFORMATION

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE .CENTRAL REGISTRY**

III DOMESTIC VIOLENCE INFORMATION

A VICTIM SEARCH

Displays a list of cases in which the party was a victim, with the name of the defendant for each docket.

1) From the PARTY NAME SEARCH screen, S(elect) a Victim (V) and press PF3 VICTIM SEARCH.

PARTY NAME	DV	PARTY ID	BIRTH DATE	RACE	SEX	CTY	ALIAS
MARINNIA ABRAHAM	D	M 0133530	10 17 1981	HISPANIC	M	MER	***
MARINNIA CINDI							MAIDE
SMITH CINDI	V	S 0108609	07 23 1988	CAUCASIAN	M	ATL	***
MARINNIA EBONEY	V	M 0028203	09 23 1978	CAUCASIAN	F	BUR	***
MARINNIA EBONEY	V	M 0028203	09 23 1978	CAUCASIAN	F	CAM	***
MARINNIA ELANOR	D	M 0095140	08 17 1950	BLACK	F	MER	
MARINNIA JON	D	M 0021419	03 09 1970	BLACK	M	MOR	
MARINNIA JON	D	M 0020817	03 09 1970	BLACK	M	ATL	
MARINNI AKURT L							NICKN
MARRINIA LUKES K	V	M 0185816	03 20 1974		F	MER	***
MARINNIA MARKUS	D	M 0097333	06 07 1964	CAUCASIAN	M	HUD	
MARINNIA MARLONE	V	M 0097343	01 10 1984	UNKNOWN	M	PAS	

PF2=CASE LIST PF3=VICTIM SEARCH PF4=ACTIVE ORDER CHECK
PF5=UNDOCKETED TRO SEARCH PF7=BACKWARD PF8=FORWARD PF9=ALIAS PF11=REFRESH

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

The VICTIM-DEFENDANT NAME LIST screen displays.

FMM1905	DOMESTIC VIOLENCE CENTRAL REGISTRY	08/16/00			
PAGE: 0001	VICTIM - DEFENDANT NAME LIST	13:16			
		PF			
VICTIM LAST NAME: SMITH	FIRST NAME: CINDY	MIDDLE INIT:			
S DEFENDANT NAME	DOCKET NUMBER	PARTY ID	BIRTH DATE	RACE	SEX
S MARINNIA JON	MER FV 001677	94 M 0020817	03 09 1970	BLACK	M
PF2=CASE LIST					

2) To access the Defendant Case List, S(elect) the Defendant and press PF2 CASE LIST.

More information about the defendant case list follows.

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

B. DEFENDANT SEARCH

Use the Defendant's information to quickly check for any active restraining orders or to go to the Defendant's case list to see a history of their DV cases.

- 1) *To check for active Restraining orders:* From the PARTY NAME SEARCH screen S(elect) the Defendant (D) and press **PF4 ACTIVE ORDER CHECK**.

Several messages may be displayed:

The messages "ACTIVE RESTRAINING ORDER EXISTS - SEE CASE LIST" or "NO ACTIVE RESTRAINING ORDERS" will display for NJ orders.

If one Out of State DV Order has been registered, the message will read "REGISTERED ORDER EXISTS (EXPIRATION XX/XX/XXXX) - SEE CASE LIST".

If the Out of State DV Order has no expiration date, the message "REGISTERED ORDER EXISTS (NO EXPIRATION DATE) - SEE CASE LIST" will display.

If more than one Out of State Order has been registered, the message "MULTIPLE REGISTERED ORDERS EXIST - SEE CASE LIST FOR DETAILS" will display.

If both NJ and Out of State Orders are found, the message "ACTIVE AND REGISTERED ORDERS EXIST - SEE CASE LIST" will display.

NOTE: This function is not a full look-up, but a quick check of the defendant. If an active or registered order is found, the user must then continue the process by pressing PF2 to view the case list.

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

2) *To view the Case List for the Defendant:* From the **PARTY NAME SEARCH** screen, S(elect) the Defendant (D) and press **PF2 CASE LIST**.

If the person does not appear on the list, you may check a list of TROs that have been entered in the on-line system, but have not yet been docketed by Family Court.

FMM1900		DOMESTIC VIOLENCE CENTRAL REGISTRY				08/16/00	
PAGE: 0001		PARTY NAME SEARCH				13:37	
LAST NAME: MARINNIA		FIRST NAME:		MIDDLE INIT:		PF	
SBI #:	SSN:	CDR #:	PTY ID:				
S	PARTY NAME	DV	PARTY ID	BIRTH DATE	RACE	SEX	CTY ALIAS
	MARINNIA ABRAHAM	D	M 0133530	10 17 1981	HISPANIC	M	MER ***
	MARINNIA CINDI						MAIDE ***
	SMITH CINDI	V	S 0108609	07 23 1988	CAUCASIAN	M	ATL ***
	MARINNIA EBONEY	V	M 0028203	09 23 1978	CAUCASIAN	F	BUR ***
	MARINNIA EBONEY	V	M 0028203	09 23 1978	CAUCASIAN	F	CAM ***
	MARINNIA ELANOR	D	M 0095140	08 17 1950	BLACK	F	MER
	MARINNIA JON	D	M 0021419	03 09 1970	BLACK	M	MOR
S	MARINNIA JON	D	M 0020817	03 09 1970	BLACK	M	ATL
	MARINNIKURT L						NICKN
	MARRINIA LUKES K	V	M 0185816	03 20 1974		F	MER ***
	MARINNIA MARKUS	D	M 0097333	06 07 1964	CAUCASIAN	M	H U D
	MARINNIA MARLONE	V	M 0097343	01 10 1989	UNKNOWN	M	PAS

PF2=CASE LIST PF3=VICTIM SEARCH PF4=ACTIVE ORDER CHECK
PF5=UNDOCKETED TRO SEARCH PF7=BACKWARD PF8=FORWARD PF9=ALIAS PF11=REFRESH

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

C UNDOCKETED TRO SEARCH

In the fall of **2002** an enhancement will be piloted in Burlington County. The **PARTY LIST** screen will now display a new function key, **PF5 - UNDOCKETED TRO SEARCH**.

This enhancement allows a search for a TRO that was entered in the on-line system by a law enforcement officer.

1) Press PF5, without selecting a person from the party name search list to perform this search. The system will use the criteria already entered and search for a TRO for the person and if any TROs are found with that name as plaintiff or defendant, the names will appear on this screen.

MM1908	DOMESTIC VIOLENCE CENTRAL REGISTRY				02/27/02
'AGE: 0001	UNDOCKETED TRO LIST				15:31
					PF
LAST NAME: MARINNIA	FIRST NAME:		MIDDLE INIT:		

PARTY NAME	CASE RELATN	BIRTH DATE	RACE	SEX	CITY SERVICE DT

MARINNIA ALBERT	DEFENDANT	09 01 1952	CAUCASIAN	M	BER
MARINNIA JACKIE	PLAINTIFF	09 03 1971		F	BER
MARINNIA COLAN	DEFENDANT	02 04 1954	ALASKAN NAT	M	ATL
MARINNIA ANNA	PLAINTIFF	06 09 1980		F	ATL
MARINNIA JESSIE	DEFENDANT	10 15 1969	CAUCASIAN	M	SOM
MARINNIA BARBARA	PLAINTIFF	01 01 1987		F	SOM
MARINNIA LARRY	DEFENDANT	08 07 1988	CAUCASIAN	M	ATL
BENNINGS ELIZABETH	PLAINTIFF	09 27 1981		F	ATL
* MARINNIO JACK	DEFENDANT	10 15 1969	CAUCASIAN	M	SOM
MARINNIO BETTY	PLAINTIFF	01 01 1987		F	SOM
TRO FOUND FOR DEFENDANT NAME ENTERED					
* = TRO DENIED					
		PF7=BACKWARD		PF8=FORWARD	

If an asterisk (*) appears in front of the defendant name, the TRO was denied by the municipal court judge on duty at the time of complaint.

The purpose of this screen is to prevent duplicate TRO entry by law enforcement. It will not show any granted reliefs.

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

If a defendant is selected from the party search list and PF2 is pressed,
the DEFENDANT CASE LIST screen displays.

```

MM1901          DOMESTIC VIOLENCE CENTRAL REGISTRY          03/13/00
PAGE: 0002          FACTS DEFENDANT CASE LIST                    13:18
                                     PF
PARTY ID: M 0020817  DEFENDANT NAME: MARINNIA                JON
SBI#: 113000A  DOB: 03 09 1960  SSN: 111-11-1111  DL#:      :
      JAIL STATUS: IN JAIL          COMMITMENT DATE: 11/23/99  OCEAN

DOCKET NUMBER: OCN FO 000946 99  FP:Y  CASE STATUS/DATE: GUILTY      11 23 1999
IND#: 9906005441              ORIGINAL DOCKET #:
VICTIM: JOYNER                TRACI          FV-03-001668-99

DOCKET NUMBER: ATL FO 000319 99  FP:  CASE STATUS/DATE: DISMISSED   10 31 1999
CDR#: W 1999 001598 0101        ORIGINAL DOCKET #:
VICTIM: JOYNER                TRACI          FV-03-001668-99

DOCKET NUMBER: ATL FO 000046 99  FP:  CASE STATUS/DATE: DISMISSED   05 23 1999
CDR#: MULTIPLE CDR              ORIGINAL DOCKET #:
VICTIM: JOYNER                TRACI          FV-03-001668-99

DOCKET NUMBER: ATL FV 001668 99  FP:  ORDER STATUS/DATE: ACTIVE/FRO
MUNI: 0101 ABSECON TOWNSHIP     TRO ISS/SERVED: 04 18 1999 /
VICTIM: JOYNER                TRACI          FRO ISS/SERVED: 05 08 1999 / 05 11 1999

PF1=P/G SBI SEARCH  PF3=JAIL HELP  PF7=BACKWARD  PF8=FORWARD  PF10=CASE DETAIL
  
```

Defendant Information:

PARTY ID	FACTS Identifying ID Number.
SBI #	State Police Bureau of Identification #
DOB	Date of Birth
SSN	Social Security #
DL#	Drivers License # with state
JAIL STATUS	In Jail or Discharged.*
COMMITMENT/DISCHARGE DATE	Date Committed to/Discharged from County Jail
COUNTY	County Jail where Committed/Discharged.

(* Jail Status will display only for those parties whose County Jail and Family records have been linked using **the** FAMJAIL system.)

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

D FV CASE INFORMATION

FV cases are created when a victim asks for a DV Restraining Order or registers an Out of State Restraining Order.

1) On the DEFENDANT CASE LIST, the following information displays for FV cases:

DOCKET NUMBER	County, Docket Type, Number, Court Year
FP	Fingerprint Indicator, Y or blank
ORDER STATUS/DATE	Case Status and Status Date
MUNI	Municipality where act of DV took place (State will display for Registered Foreign Orders)
TRO ISS/SERVED	TRO issued date / Proof of Service date
FRO ISS/SERVED	FRO issued date / Proof of Service date
VICTIM	Victim Name

The most important information is the Order Status. Orders with a Status of "ACTIVE" are in effect and enforceable. A Status of "DISMISSED" indicates the order is no longer in effect and the provisions of the order are no longer enforceable. An Order Status of "REGISTERED" indicates a Restraining Order from another state which has been registered in New Jersey. Whereas NJ orders do not expire, the orders from most other states are not permanent and have an expiration date. You must check the expiration date to determine if the expiration date has passed, which would make the order void.

FMM1901	DOMESTIC VIOLENCE CENTRAL REGISTRY	03/13/00
PAGE: 0002	FACTS DEFENDANT CASE LIST	13:18
PARTY ID: M 0020817	DEFENDANT NAME: MARINNIA	JON
SBI#: 113000A	DOB: 03 09 1960	SSN: 111-11-1111 DL#: :
JAIL STATUS: IN JAIL	COMMITMENT DATE: 11/23/99	OCN
DOCKET NUMBER: OCN FO 000946 99	FP: Y	CASE STATUS/DATE: GUILTY 11 23 1999
IND#: 9406005441		ORIGINAL DOCKET #:
VICTIM: JOYNER	TRACI	FV-03-001668-96
DOCKET NUMBER: ATL FO 000319 99	FP:	CASE STATUS/DATE: DISMISSED 10 31 1999
CDR#: W 1999 001598 0101		ORIGINAL DOCKET #:
VICTIM: JOYNER	TRACI	FV-03-001668-96
DOCKET NUMBER: ATL FO 000046 99	FP:	CASE STATUS/DATE: DISMISSED 05 23 1999
CDR#: MULTIPLE CDR		ORIGINAL DOCKET #:
VICTIM: JOYNER	TRACI	FV-03-001668-96
S DOCKET NUMBER: ATL FV 001668 99	FP:	ORDER STATUS/DATE: ACTIVE/FRO
MUNI: 0325 MOUNT LAUREL TOWNSHI		TRO ISS/SERVED: 04 18 1999 /
VICTIM: JOYNER	TRACI	FRO ISS/SERVED: 05 08 1999 / 05 11 1999
PF1=P/G SBI SEARCH PF3=JAIL HELP PF7=BACKWARD PF8=FORWARD PF10=CASE DETAIL		

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

2) *To see a list of reliefs panted for the case, S(elect) the case and press PF10 CASE DETAIL.*
A list of reliefs addressed by the order is displayed.

Reliefs for TRO's are preceded by **an E** (Emergent).
Reliefs for FRO's are preceded by **an F** (Final).

Example of a **New Jersey** Final Restraining Order:

```

FMM1911    DOMESTIC VIOLENCE CENTRAL REGISTRY    PAGE: 0001
            RESTRAINING ORDER RELIEFS GRANTED
F - PROHIBITION AGAINST FUTURE ACT OF DV
F - EXCL POSS RESIDENCE TO PLA / ALT HOUSEHOLD
F - PROHIBITION AGAINST CONTACT W/ VICTIM
F - PROHIB AGAINST CONTACT W/ FAMILY HOUSEHOLD
F - PROHIB AGAINST HARASSING COMMUNICATIONS
F - LAW ENF ACCOMPANIMENT TO SCENE / RESIDENCE
F - IN HOUSE RESTRAINTS

            PF7/BWD PF8/FWD CLEAR/PREV
    
```

Example of a Registered Out of State Order:

```

FMM1911    DOMESTIC VIOLENCE CENTRAL REGISTRY    PAGE: 0001
            RESTRAINING ORDER RELIEFS GRANTED
RO EXPIRES 12 MONTHS
            EXPIRATION DATE 03/16/2001
F - PROHIBITION AGAINST FUTURE ACT OF DV
F - EXCL POSS RESIDENCE TO PLA / ALT HOUSEHOLD
F - PROHIBITION AGAINST CONTACT W/ VICTIM
F - PROHIB AGAINST CONTACT W/ FAMILY HOUSEHOLD
F - PROHIB AGAINST HARASSING COMMUNICATIONS
F - LAW ENF ACCOMPANIMENT TO SCENE / RESIDENCE
F - IN HOUSE RESTRAINTS

            PF7/BWD PF8/FWD CLEAR/PREV
    
```

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

E FO CASE INFORMATION

FO docket type cases arise from allegations that a DV restraining order (TRO or FRO) has been violated.

1) On the DEFENDANT CASE LIST the following information displays for FO cases:

DOCKET NUMBER	County, Docket Type, Number, Court Year
CASE STATUS/DATE	Case Status and Status Date
CDR #	Complaint # - Summons or Warrant
IND#	Indictment Number
ORIGINAL DOCKET #	Docket # for originating FV case
VICTIM	Victim's name

A Case Status of "GUILTY" indicates that the Defendant was found or pled guilty to violating the restraining order. A Case Status of "DISMISSED" indicates the Defendant was found Not Guilty of having violated the order or the case was dropped. "PENDING" cases are cases that have not yet gone to trial. See Appendix II for a list of possible Case Statuses.

FMM1901	DOMESTIC VIOLENCE CENTRAL REGISTRY	03/13/00
PAGE: 0002	FACTS DEFENDANT CASE LIST	13:18
		PF
PARTY ID: M 0020817	DEFENDANT NAME: MARINNIA	JON
SBI#: 113000A	DOB: 03 09 1960	SSN: 111-11-1111
	JAIL STATUS: IN JAIL	COMMITMENT DATE: 11/23/99
		OCN
DOCKET NUMBER: OCN FO 000946	99 FP: CASE STATUS/DATE: GUILTY	11 23 1999
IND#: 9906005441	ORIGINAL DOCKET #:	
VICTIM: JOYNER	TRACI FV-03-001668-96	
DOCKET NUMBER: ATL FO 000319	99 FP: CASE STATUS/DATE: DISMISSED	10 31 1999
CDR#: W 1999 001598 0101	ORIGINAL DOCKET #:	
VICTIM: JOYNER	TRACI FV-03-001668-96	
S DOCKET NUMBER: ATL FO 000046	99 FP: CASE STATUS/DATE: GUILTY	05 23 1999
CDR#: MULTIPLE CDR	ORIGINAL DOCKET #:	
VICTIM: JOYNER	TRACI FV-03-001668-96	
DOCKET NUMBER: ATL FV 001668	96 FP: ORDER STATUS/DATE: ACTIVE/FRO	
MUNI: 0325 MOUNT LAUREL TOWNSHI	TRO ISS/SERVED: 04 18 1999 /	
VICTIM: JOYNER	TRACI FRO ISS/SERVED: 05 08 1999 / 05 11 1999	
PF1=P/G SBI SEARCH	PF3=JAIL HELP	PF7=BACKWARD PF8=FORWARD PF10=CASE DETAIL

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

2) To see a list of the charges in case: S(elect) the FO case and press **PF10 CASE DETAIL**.
A list of charges displays. The result for each charge displays directly below the charge.

FMM1912		DOMESTIC VIOLENCE CENTRAL REGISTRY		PAGE: 0001	
CONTEMPT CHARGES LIST					
CDR#: W 1999 001227 0101					
PRIMARY STATUTE-DESCRIPT	/	AUX. STATUTE DESCR	DEGR	DATE	
2C:29-9B-CONTEMPT-DV	/		D	05 23 99	
JAIL TERM	006 MONTH	TO BE SERVED			
2C:12-1B(8)-AGGRAVATED ASSAULT	/		3	05 23 99	
DISMISSED					
2C:14-2A-AGGRAVATED SEXUAL ASS	/		1	05 23 99	
JAIL TERM	006 MONTH	TO BE SERVED			
2C:14-2B-SEXUAL ASSAULT	/		2	05 23 99	
COUNSELING					
PF8=FWD CLEAR=PREV					

If the 'case has multiple **CDR #s** or multiple **IND#s**, a notation displays showing which CDR or IND you are viewing. Use **PF6** to view the next CDR/IND.

FMM1912		DOMESTIC VIOLENCE CENTRAL REGISTRY		PAGE: 0001	
CONTEMPT CHARGES LIST					
CDR#: W 1999 001228 0101					
PRIMARY STATUTE-DESCRIPT	/	AUX. STATUTE DESCR	DEGR	DATE	
2C:29-9B-CONTEMPT-DV	/		D	05 23 99	
PENDING	006 MONTH	TO BE SERVED			
2C:12-1A-SIMPLE ASSAULT	/		D	05 23 99	
FINE					
2C:33-4C-HARASSMENT-PHYSICAL/V	/		P	05 23 99	
CHARGE DISMISSED					
PF6=N CDR CLEAR=PREV MULT CDR 01 OF 02					

If the case has an indictment number, that number will appear at the top of the charges screen.

FMM1912		DOMESTIC VIOLENCE CENTRAL REGISTRY		PAGE: 0001	
CONTEMPT CHARGES LIST					
IND#: 9909005441					
PRIMARY STATUTE-DESCRIPT	/	AUX. STATUTE DESCR	DEGR	DATE	
2C:29-9B-CONTEMPT-DV	/		4	09 21 99	
JAIL TERM	006 MONTH	TO BE SERVED			
2C:12-1B(8)-AGGRAVATED ASSAULT	/		3	09 21 99	
DISMISSED					
2C:14-2B-SEXUAL ASSAULT	/		2	09 21 99	
COUNSELING					
PF8=FWD CLEAR=PREV					

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

E P/G AND ACS HISTORY

Displays the Defendant's court history from P/G (Promis/Gavel - the Superior Court Criminal information system) and ACS (Automated Complaint System- the Municipal Court Criminal information system). The cases displayed give general information about a party's court record and may or may not be related to their DV cases. This function will only work when an SBI# is displayed on the defendant case list.

- 1) From the DEFENDANT CASE LIST screen press **PF1 P/G HISTORY**.
(Note if no Promis/Gavel information is found, the system will skip to the ACS display)

The following information displays:

DEFENDANT NAME	Name of Defendant
SBI#	State Police Bureau of ID #
FP IND	"Y" or blank. Indicates SBI# was approved by State Police.
COUNTY	County where case originated
CASE#	PG case number
CRIME TYPE	Description of charge
IND/ACC #	Indictment/Accusation #
DEFN STATUS/DATE	Case Status and Date
SENT DATE	Date Sentenced
DISP DATE	Date case was disposed
ACTION	Sentence
REASON	Reason for Sentence

```

FMM1903                DOMESTIC VIOLENCE CENTRAL REGISTRY
PAGE:                  PROMIS/GAVEL DEFENDANT CASE LIST

DEFENDANT NAME: MARINNIA      JON
SBI #:113000A      FP IND: Y      D-O-B: 03 09 1960      RACE: W      SEX: M
COUNTY CASE #:9800051      CRIME TYPE: ASSAULT      IND/ACC #: 98-12-0015-1
ATL DEFN STATUS/DATE: ACTIVE/NON-FUGITIVE 02 10 1998 SENT DATE:
DISP DATE:03 09 1998      ACTION:GT      REASON: GUILTY PLEA AS CHARGED

DEFENDANT NAME: MARINNIA      JON      K
SBI #:113000A      FP IND: Y      D-O-B: 03 09 1960      RACE: W      SEX: M
COUNTY CASE #:9700263      CRIME TYPE: NARCOTICS      IND/ACC #: 97-06-00132-1
OCN DEFN STATUS/DATE:PTI DIVERSION      02 01 1997 SENT DATE:
DISP DATE:03 10 1997      ACTION:DM      REASON:PTI COMPLETION

PF1=ACS SBI SEARCH      PF7=BACKWARD      PF8=FORWARD
    
```

For more detailed information refer to the P/G Inquiry Guide

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

2) From the PROMIS/GAVEL DEFENDANT CASE LIST press PF1 MUNICIPAL HISTORY to see the Defendant's Municipal Court History in the Automated Complaint System (ACS)

The following information displays:

SBI#	State Police Bureau of ID #
DV IND	"Y" or blank. Domestic Violence Indicator
# CHRGS	Number of Charges on the CDR.
DESC	Description of the Most Severe Charge
STATUS/FINDING	Status of Complaint/Finding of Court
OFFN DATE	Date of Alleged Crime
DISP DATE	Date disposition of case was determined.

FMM1904	DOMESTIC VIOLENCE CENTRAL REGISTRY	03/19/01
PAGE: 0001	ACS DEFENDANT COMPLAINT LIST	14:47
DEFENDANT NAME: MARINNIA JON		
SBI #:113000A	FP: DV IND: Y DOB: 03 09 1960 RACE: W SEX: M	
COMPLAINT NO.:W 2001 000036 0104 # CHRGS: 002 DESC: AGGRAVATED ASSA		
COMPL STATUS/FINDING: WARRANT /		
OFFN DATE: 02 02 2001	DISP DATE:	** OUTSTANDING WARRANT **
DEFENDANT NAME: MARINNIA JON		
SBI #:113000A	FP: DV IND: Y DOB: 03 09 1960 RACE: W SEX: M	
COMPLAINT NO.:W 2000 001163 0104 # CHRGS: 002 DESC: CRIMINAL MISCHF		
COMPL STATUS/FINDING: DISPOSED / GUILTY		
OFFN DATE: 06 07 2000	DISP DATE: 08 09 2000	
DEFENDANT NAME: MARINNIA JON		
SBI #:113000A	FP:Y DV IND: Y DOB: 03 09 1960 RACE:W SEX:M	
COMPLAINT NO.:W 1999 980325 0104 # CHRGS: 006 DESC: ASSAULT W/ INT		
COMPL STATUS/FINDING: TRANSFERED / DISPOSED AT SUPERIOR COURT		
OFFN DATE:01 02 1999	DISP DATE:10 13 1999	
DEFENDANT NAME: MARINNIA JON		
SBI #:113000A	FP: DV IND: DOB: 03 09 1960 RACE:W SEX:M	
COMPLAINT NO.:W 1996 380325 0104 # CHRGS: 003 DESC: CAUSING OR RISK		
COMPL STATUS/FINDING: TPAY / COND DISCHARGE		
OFFN DATE:02 07 1996	DISP DATE:07 02 1996	
PF7=BACKWARD	PF8=FORWARD	CLEAR=PRIOR SCREEN

For more detailed information, refer to the ACS Inquiry Guide

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

APPENDIX

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

APPENDIX

APPENDIX I TIPS FOR SEARCHING NAMES IN FACTS

- 1) ***Start with a narrow search.*** Start the search using a unique identifier or full name. This narrows the search and will save you time if you find the party.
 - SSN # or PARTY ID.
 - Full Name.

- 2) ***Jr., Sr., III, ... at bottom of list.*** The FACTS database is arranged such that Jr., Sr. etc. are listed *after* all names that do not have one of these appendages. (E.G. - Al Smith Jr. will be listed below Zeb Smith.)

- 3) ***Search according to Data Entry Standards.*** Data Entry Standards specify the correct way to enter data into FACTS.
 - No punctuation. Use space where hyphens or apostrophes would be.
 - Spaces before capitals in middle of names.

IF THE NAME IS:

William Renn III
Susan Helig-Meyers
Pat O'Brien
Jack McNealy
John A. Smith Jr.

ENTERED AS:

Renn III William
Helig Meyers Susan
O'Brien Pat
McNealy Jack
Smith Jr John A

- 4) ***Try Variations.*** The Data Entry Standards may not have been followed or there may have been spelling variations. Even common names sometimes have spelling variations.

If you don't find:

O'Brien

John
Helig Meyers
Smith Jr John

Try:

O'Brien
O'Brien
Jon
Helig-Meyers
Smith John

- 5) ***Broaden the search.***
 - Use only partial first name.
 - Try last name only.
 - Try partial last name.

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

APPENDIX II ORDER AND CASE STATUS DESCRIPTIONS

Domestic Violence (FV)

ACTIVE	New Case - no result at this time
DISMISSED	No restraining order in effect
ACTIVE/RO	Restraining order in effect
ACTIVE/FRO	Final Restraining Order in effect
ACTIVE/TRO EXT	Temp Restraining Order in effect - Extended Indefinitely
ACTIVE/AMD TRO	Amended Temporary Restraining Order in effect
ACTIVE/AMD FRO	Amended Final Restraining Order in effect
REGISTERED	A Restraining Order from another state has been registered in NJ. (User must check expiration date to determine if order is still in effect.)
TRANSFER	Case has been transferred to another county. (User must view other county's case to determine case status.)

Domestic Violence Contempt (FO)

GUILTY	Defendant found or plead guilty
DISMISSED	Defendant not found guilty - case dismissed
ON HOLD	Case cannot proceed
PENDING	Case has not yet gone to trial

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

APPENDIX 111 FACTS INSTALLATION DATES

DV cases occurring before the dates below are not on FACTS, and will not display on the Central Registry.

Atlantic	2/89
Bergen	5/91
Burlington	10/90
Camden	4/91
Cape May	7/92
Cumberland	8/93
Essex	5/93
Gloucester	8/93
Hudson	6/89
Hunterdon	11/93
Mercer	3/92
Middlesex	11/93
Monmouth	7/90
Morris	2/91
Ocean	5/89
Passaic	3/93
Salem	8/93
Somerset	11/93
Sussex	12/92
Union	12/92
Warren	11/93

**ADMINISTRATIVE OFFICE OF THE COURTS
DOMESTIC VIOLENCE CENTRAL REGISTRY**

APPENDIX IV

CONTACTS

Requests for access to the DVCR should be sent via FAX on department letterhead to:

Automated Trial Court Systems Unit (ATCSU)
Attn: FACTS Analysts
(609) 984 -5747

Please include the officers' names and Logon ID's (JUxxx or PDxxx).

For questions regarding the DVCR, please call the Judiciary Problem Reporting Desk at **(609)633-2275** or **(800)343-7002**. They will contact an analyst who will answer your questions and address your needs.

Appendix 23

APPENDIX

DOMESTIC VIOLENCE CHECK LIST FOR LAW ENFORCEMENT OFFICERS

Primary Investigation Guidelines

Obtaining TRO's

1. Upon Arrival at Scene

- Determine location and condition of victim
- Determine if suspect is still at scene
- Check well being, physical condition of all parties
- Determine what, if any, criminal offense **has** occurred
- Determine if any weapon was involved
- Summon first aid if injuries require

2. Preliminary Investigation

- Interview victim & suspect separately
- Ask** victim if there is a history of abuse
- If children at scene, interview them separately
- Distinguish primary aggressor from victim, if both parties injured
 - ✓ Comparative extent of injuries suffered
 - J History of domestic violence
 - J The nature and type of wounds [injury associated with defendant oneself]
 - ✓ Other relevant factors
 - J Keep in mind that a person has a right to defend self if attacked by another
- Note & document emotional & physical condition of parties involved
- Note demeanor of suspect
- Note torn clothing of both parties
- If** victim **is** a woman, note smeared make up
- Note signs of injury on victim

- Note and record any excited utterances by any party
- Note any evidence of substance/chemical abuse
- Advise victim of domestic violence rights
- Assist victim in completing Victim Notification Form
- Advise victim of available resources
- Assist victim in obtaining temporary domestic violence restraining order

3. Court Orders

- Determine if victim has restraining order
- Was restraining order served on suspect
- Determine if suspect in violation of court order

4. Arrest

- If criteria for mandatory arrest present, arrest suspect
 - J Victim shows signs of injury caused by **an** act of domestic violence
 - J A warrant is in effect
 - J Defendant has violated a restraining order
 - ✓ Defendant used or threatened to use a weapon
- If probable cause not present for arrest by officer, advise victim of right to sign criminal complaint
- Record spontaneous statement of suspect
- Prevent communication between suspect & victim/witness
- Record alibi statement of suspect

- Advise suspect of rights
- Record all statements

5. Evidence

- Record condition of crime scene
- Photograph damaged property
- Photograph crime scene
- Identify weapons/firearms
- Photograph and diagram injuries of
v i c t i m
_____suspect
- Obtain statements of
_____victim
_____children
_____witnesses
- Collect, protect and document all physical evidence

6. Medical Treatment

- Transport victim to hospital, if necessary
- Obtain copy of EMT report
- Obtain medical release from victim, if appropriate

7. Completing Incident Report

- Maintain objectivity in reporting
- Avoid personal opinions
- Report details, not conclusions
- J** Ensure that elements of all involved criminal offenses are included in report
- J** Describe in detail nature of criminal offenses involved
- J** Document any injuries suffered by victim
- ✓** Document any injuries suffered by suspect
- ✓** Document past history of violence
- J** Record spontaneous statements as stated by parties-do not paraphrase
- J** Record reasons why weapons were seized for safekeeping

8. Obtaining TRO When Courts are Closed

- Always contact a judge if:
 1. an act of DV is alleged
 2. the victim is a person protected under the DV Act; and
 3. a TRO is requested
- If unsure of the above, contact the judge [Do not make a legal determination]
- Prior to contacting the judge for a DV Restraining Order, review the following:
 1. Advise victim that she/he has the right to request a TRO and file a criminal complaint.
 2. Confirm if victim is requesting a TRO. Officer cannot request TRO on behalf of victim.
 3. Be sure all victim's rights forms are completed.
 4. When TRO requested, complete DV complaint with victim.
 5. Explain to victim that she/he will have to speak with the judge via telephone. Assist the victim in preparing a statement to be made to the judge.
- After administering the oath to the victim, the judge will ask the victim questions about the incident, the TRO and the requested relief.
- Contact the assigned judge by radio, telephone or other means of electronic communication. **DO NOT USE** the telephone of one of the parties.
- If mandatory arrest situation, have bail information available for the judge. Run CCH on defendant prior to contacting the judge. Check DV Registry.
- If not mandatory arrest, judge will decide whether complaint should go on a warrant or a summons.
- Run a multi-state record if circumstances warrant. **A motor**

- vehicle check may also be helpful as it may reflect FTA's which could have a bearing on the bail decision.
- Be prepared to advise the judge of any prior incidents of domestic violence which may not appear on the criminal history [i.e., incident reports, etc.]
- Have TRO ready to complete at the direction of the judge after the judge has spoken with the victim. If the judge issues a TRO, the officer will be instructed to print the judge's name and enter the judge's authorization on the TRO.
- After the judge issues the TRO, serve the offender.

9. Violations of Restraining Orders

- When an officer determines that a party has violated an existing TRO or FRO by committing a new act of domestic violence or by violating the terms of the order, the officer should:

 1. arrest the offender
 2. Sign a criminal complaint charge, and 11 related criminal offenses, on a complaint-warrant
 - 3, During regular court hours, telephone the assigned Superior Court judge, assigned prosecutor or bail unit and request bail be set At all other times, follow procedures for each county and vicinage.

10. Enforcing Out-of-state Restraining or Protective Orders

- Federal law requires out-of-state restraining and protective orders be recognized and enforced as if they were issued by a NJ court. To determine if out-of-state order is facially valid the officer should ___Order is considered valid if order contains names of correct parties, and order has not expired [Note: NJ and

WA orders do not have expiration dates], and ___victim states that named defendant appeared in court or had notice of order

11. Enforcing Out-of-state Restraining or Protective Orders in Emergency Situations

- If named defendant committed a criminal offense under NJ law against victim and violated an out-of-state court order, officer should: ___arrest defendant and ___sign criminal complaint against defendant for criminal offense committed and cor a violation of a court order, N.J.S.A. 2c:29-9a.
- If named defendant committed no criminal offense but violated out-of-state order, officer should ___arrest defendant for a violation of court order and charge N.J.S.A. 2C:29-9a
- If victim does not have copy of out-of-state order and officer cannot determine existence of order or if court order contains apparent defect which would cause reasonable officer to question its authenticity, officer should ___arrest actor if criteria of NJ Domestic Violence Act has been committed, and/or ___explain to victim procedures to obtain order in NJ

12. Enforcing Out-of-State Restraining or Protective Orders Non-Emergency Situations

- Where no immediate need for police action, officer should refer victim to appropriate court so victim may seek relief in accordance with out-of-state court order

13. Violations of Federal Law

- Officer should determine if defendant violated federal law in committing act of domestic violence
- Interstate Domestic Violence
 - ___Did defendant cross state line or enter or leave Tribal Lands to commit domestic violence with intent to injure, harass, or intimidate that person's spouse or intimate partner, and, who, in the course of or as a result of such travel, intentionally committed a crime of violence and caused bodily injury to such spouse or intimate partner
 - ___Did defendant cause spouse or intimate partner to cross state lines or enter or leave tribal lands to commit any of above offenses?
- Interstate violation of Court Order
 - ___Did defendant cross state line or enter or leave tribal land with intent to violate domestic violence restraining or protective order
 - ___Did defendant cause another to cross state lines or to enter or leave tribal land by force, coercion, duress or fraud and in course or as result of such conduct, intentionally commit act that injures person's spouse or intimate partner in violation of court order
- NOTE: If officer concludes that federal law was violated, officer must contact designated assistant county prosecutor in accordance with departmental procedure.

Appendix 24

(2) MUNICIPALITY	(3) MUN. CODE NO.	(4) SP STATION	(5) CODE	(6) DEPARTMENT PHONE NUMBER () - - - - - EXT. - - - - -	
(7) OFFENSE DATE _ / _ / _	(8) DAY CODE (Circle Number) S M T W T H F S 1 2 3 4 5 6 7	(9) MILITARY TIME _____ HRS.	(10) TOTAL TIME SPENT: (Enter Approx. Time If Unknown) _____ HRS. _____ MIN.	(11) WAS ALCOHOL INVOLVED? <input type="checkbox"/> YES	(12) OTHER DRUGS INVOLVED? <input type="checkbox"/> YES

VICTIM INFORMATION *Victim must be involved in a dating relationship or 18+ years old or emancipated.*

(13) VICTIM'S NAME	(14) AGE Enter Approx. Age if Unknown _____	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	RACE CODE (Circle One) 1 2 3 4	ETHNICITY <input type="checkbox"/> A - HISPANIC <input type="checkbox"/> B - NON-HISPANIC	(15) IS VICTIM PREGNANT? <input type="checkbox"/> YES
(16) HAVE VICTIM & OFFENDER EVER BEEN INVOLVED IN A DATING RELATIONSHIP? (Applies only to relationships after August 11, 1994.) <input type="checkbox"/> YES	(17) IS VICTIM DISABLED? <input type="checkbox"/> YES If Yes, Check one: <input type="checkbox"/> PSYCHOLOGICAL <input type="checkbox"/> PHYSICAL	(18) IF VICTIM IS DISABLED OR 60 YEARS OLD OR OLDER, WAS CRIMINAL NEGLIGENCE ALSO INVOLVED (2C:24.8)? <input type="checkbox"/> YES		(19) WERE CHILDREN: <input type="checkbox"/> 1. INVOLVED <input type="checkbox"/> 2. PRESENT	
<input type="checkbox"/> 1. VICTIM IS THE SPOUSE <input type="checkbox"/> 2. VICTIM IS THE EX-SPOUSE <input type="checkbox"/> 3. VICTIM IS A CO-PARENT <input type="checkbox"/> 4. VICTIM IS A RELATIVE (Mother, Father, etc.) <input type="checkbox"/> 5. VICTIM IS A FRIEND/ACQUAINTANCE <input type="checkbox"/> 6. VICTIM IS AN EX-FRIEND					

(21) AGE Enter Approx. Age if Unknown _____	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	RACE CODE (Circle One) 1 2 3 4	ETHNICITY <input type="checkbox"/> A - HISPANIC <input type="checkbox"/> B - NON-HISPANIC	(22) OFFENDER: <input type="checkbox"/> ISA PRESENT HOUSEHOLD MEMBER <input type="checkbox"/> ISA FORMER HOUSEHOLD MEMBER <input type="checkbox"/> NEVER RESIDED WITH VICTIM
(23) HAS A DOMESTIC VIOLENCE ORDER EVER BEEN ISSUED BETWEEN THE PARTIES INVOLVED? <input type="checkbox"/> YES	(24) DID THIS INCIDENT INVOLVE/ALLEGED A VIOLATION OF A DOMESTIC VIOLENCE RESTRAINING ORDER? <input type="checkbox"/> YES	(25) AS A RESULT OF THIS INCIDENT, WAS A D.V. RESTRAINING ORDER ISSUED FOR ONE OF THE 14 OFFENSES IN BLOCK 27? <input type="checkbox"/> YES	(26) WAS OFFENDER ARRESTED FOR (Check ONLY One) (A) VIOLATION OF A D.V. RESTRAINING ORDER ONLY? <input type="checkbox"/> YES (B) DOMESTIC VIOLENCE OFFENSE ONLY (Block 27)? <input type="checkbox"/> YES (C) BOTH - VIOLATION OF A D.V. RESTRAINING ORDER AND A DOMESTIC VIOLENCE OFFENSE (BLOCK 27)? <input type="checkbox"/> YES	

OFFENSE INFORMATION *Leave section blank if incident is ONLY a violation of a domestic violence restraining order.*

(27) CURRENT DOMESTIC VIOLENCE OFFENSE COMPLAINT: (Check ONLY One)			
<input type="checkbox"/> 1. HOMICIDE	<input type="checkbox"/> 5. CRIMINAL RESTRAINT	<input type="checkbox"/> 9. LEWDNESS*	<input type="checkbox"/> 13. HARASSMENT
<input type="checkbox"/> 2. ASSAULT	<input type="checkbox"/> 6. FALSE IMPRISONMENT	<input type="checkbox"/> 10. CRIMINAL MISCHIEF*	<input type="checkbox"/> 14. STALKING*
<input type="checkbox"/> 3. TERRORISTIC THREATS,	<input type="checkbox"/> 7. SEXUAL ASSAULT	<input type="checkbox"/> 11. BURGLARY*	* For these offenses check "None" - "No Injury", in Block 30.
<input type="checkbox"/> 4. KIDNAPPING	<input type="checkbox"/> 8. CRIMINAL SEXUAL CONTACT	<input type="checkbox"/> 12. CRIMINAL TRESPASS.	

DEGREE OF INJURY FROM WEAPON USED (Check ONLY One)			(31) WEAPONS SEIZED? (Check if Yes for each weapon.)	(32) ENTER NUMBER OF DEATHS OTHER THAN A HOMICIDE VICTIM, IF NONE, ENTER 0
WEAPON	(28) AGGRAVATED SERIOUS INJURY	(29) NON-AGGRAVATED MINOR INJURY	(30) NO INJURY	
1. GUN				COMPLETE ONLY IF BLOCK 32 IS OTHER THAN ZERO. (33) ENTER NUMBER OF ASSOCIATED ADULT DEATHS MALE <input type="text"/> FEMALE <input type="text"/>
2. KNIFE or cutting instrument				
3. OTHER DANGEROUS				(34) ENTER NUMBER OF ASSOCIATED JUVENILE DEATHS MALE <input type="text"/> FEMALE <input type="text"/>
4. HANDS, FISTS, ETC.				(35) DID OFFENDER COMMIT SUICIDE? <input type="checkbox"/> YES
5. NONE				

(37) RANK/NAME:	(38) BADGE NO:	(39) DATE COMPLETED:	(40) REVIEWED BY:
(41)	(42)	(43)	

**STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY
SUPPLEMENTARY DOMESTIC VIOLENCE OFFENSE REPORT**

(1) CASE NO. _____

(2) MUNICIPALITY	(3) MUN. CODE NO.	(4) SP STATION	(5) CODE	(6) DEPARTMENT PHONE NUMBER () - - - - - EXT. - - - - -	
(7) OFFENSE DATE / /	(8) DAY CODE (Circle Number) S M T W T H F S 1 2 3 4 5 6 7	(9) MILITARY TIME _____ HRS.	(10) TOTAL TIME SPENT (Enter Approx. Time if Unknown) _____ HRS. _____ MIN.		(11) WAS ALCOHOL INVOLVED? <input type="checkbox"/> YES <input type="checkbox"/> NO
(12) OTHER DRUGS INVOLVED? <input type="checkbox"/> YES <input type="checkbox"/> NO					

(13) VICTIMS NAME		(14) AGE <i>Enter Approx. Age if Unknown</i> _____	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	RACE CODE (Circle One) 1 2 3 4	ETHNICITY <input type="checkbox"/> A - HISPANIC <input type="checkbox"/> B - NON-HISPANIC	(15) <input type="checkbox"/> VICTIM PREGNANT? <input type="checkbox"/> YES
(16) HAVE VICTIM & OFFENDER EVER BEEN INVOLVED IN A DATING RELATIONSHIP? <i>(Applies only to relationships after August 11, 1994.)</i> <input type="checkbox"/> YES		(17) IS VICTIM DISABLED? <input type="checkbox"/> YES <i>If Yes, Check one:</i> <input type="checkbox"/> PSYCHOLOGICAL <input type="checkbox"/> PHYSICAL		(18) IF VICTIM <input type="checkbox"/> IS DISABLED OR 60 YEARS OLD OR OLDER, WAS CRIMINAL NEGLIGENCE ALSO INVOLVED (2C:24.8)? <input type="checkbox"/> YES		(19) WERE CHILDREN <input type="checkbox"/> 1. INVOLVED <input type="checkbox"/> 2. PRESENT
(20) RELATIONSHIP OF VICTIM TO OFFENDER: (Check ONLY One.) <input type="checkbox"/> 1. VICTIM <input type="checkbox"/> IS THE SPOUSE <input type="checkbox"/> 2. VICTIM <input type="checkbox"/> IS THE EX-SPOUSE <input type="checkbox"/> 3. VICTIM <input type="checkbox"/> IS A CO-PARENT <input type="checkbox"/> 4. VICTIM <input type="checkbox"/> IS A RELATIVE (Mother, Father, etc.) <input type="checkbox"/> 5. VICTIM <input type="checkbox"/> IS A FRIEND/ACQUAINTANCE <input type="checkbox"/> 6. VICTIM <input type="checkbox"/> IS AN EX-FRIEND						

OFFENDER INFORMATION *Offender must be 78+ years old or emancipated.*

(21) AGE <i>Enter Approx. Age if Unknown</i> _____	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	RACE CODE (Circle One) 1 2 3 4	ETHNICITY <input type="checkbox"/> A - HISPANIC <input type="checkbox"/> B - NON-HISPANIC	(22) OFFENDER: <input type="checkbox"/> IS A PRESENT HOUSEHOLD MEMBER <input type="checkbox"/> <input type="checkbox"/> IS A FORMER HOUSEHOLD MEMBER <input type="checkbox"/> NEVER RESIDED WITH VICTIM		
(23) HAS A DOMESTIC VIOLENCE ORDER EVER BEEN ISSUED BETWEEN THE PARTIES INVOLVED? <input type="checkbox"/> YES		(24) DID THIS INCIDENT INVOLVE/ALLEGED A VIOLATION OF A DOMESTIC VIOLENCE RESTRAINING ORDER? <input type="checkbox"/> YES		(25) AS A RESULT OF THIS INCIDENT, WAS A D.V. RESTRAINING ORDER ISSUED FOR ONE OF THE 14 OFFENSES IN BLOCK 27? <input type="checkbox"/> YES		
(26) WAS OFFENDER ARRESTED FOR: (Check ONLY One.)				<input type="checkbox"/> YES <input type="checkbox"/> NO		
(A) VIOLATION OF A D.V. RESTRAINING ORDER ONLY?				<input type="checkbox"/> YES <input type="checkbox"/> NO		
(B) DOMESTIC VIOLENCE OFFENSE ONLY (Block 27)?				<input type="checkbox"/> YES <input type="checkbox"/> NO		
(C) BOTH - VIOLATION OF A D.V. RESTRAINING ORDER AND A DOMESTIC VIOLENCE OFFENSE (BLOCK 27)?				<input type="checkbox"/> YES <input type="checkbox"/> NO		

OFFENSE INFORMATION *Leave section blank if incident is ONLY a violation of a domestic violence restraining order.*

(27) CURRENT DOMESTIC VIOLENCE OFFENSE COMPLAINT (Check ONLY One.)						
<input type="checkbox"/> 1. HOMICIDE	<input type="checkbox"/> 2. ASSAULT	<input type="checkbox"/> 3. TERRORISTIC THREATS*	<input type="checkbox"/> 4. KIDNAPPING	<input type="checkbox"/> 5. CRIMINAL RESTRAINT	<input type="checkbox"/> 6. FALSE IMPRISONMENT	<input type="checkbox"/> 7. SEXUAL ASSAULT
<input type="checkbox"/> 8. CRIMINAL SEXUAL CONTACT	<input type="checkbox"/> 9. LEWDNESS*	<input type="checkbox"/> 10. CRIMINAL MISCHIEF*	<input type="checkbox"/> 11. BURGLARY*	<input type="checkbox"/> 12. CRIMINAL TRESPASS*	<input type="checkbox"/> 13. HARASSMENT	<input type="checkbox"/> 14. STALKING*
<i>* For these offenses check "None" - "No Injury", in Block 30.</i>						
DEGREE OF INJURY FROM WEAPON USED (Check ONLY One.)			(31) WEAPONS SEIZED? (Check if Yes for each weapon.)	(32) ENTER NUMBER OF DEATHS OTHER THAN A HOMICIDE VICTIM. IF NONE, ENTER 0		
WEAPON	(28) AGGRAVATED SERIOUS INJURY	(29) AGGRAVATED MINOR INJURY	(30) NO INJURY	<input style="width: 100px; height: 30px;" type="text"/>		
1. GUN				COMPLETE ONLY IF BLOCK 32 IS OTHER THAN ZERO.		
2. KNIFE or cutting instrument				(33) ENTER NUMBER OF ASSOCIATED ADULT DEATHS		(34) ENTER NUMBER OF ASSOCIATED JUVENILE DEATHS
3. OTHER DANGEROUS				MALE <input style="width: 30px;" type="text"/>	FEMALE <input style="width: 30px;" type="text"/>	MALE <input style="width: 30px;" type="text"/> FEMALE <input style="width: 30px;" type="text"/>
4. HANDS, FISTS, ETC.				(35) DID OFFENDER COMMIT SUICIDE? <input type="checkbox"/> YES		
5. NONE						
(36) REMARKS: 						
(37) RANK/NAME:				(38) BADGE NO:	(39) DATE COMPLETED:	(40) REVIEWED BY:
(41)			(42)	(43)		

STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY
SUPPLEMENTARY DOMESTIC VIOLENCE OFFENSE REPORT

(1) CASE NO. _____

(2) MUNICIPALITY	(3) MUN. CODE NO.	(4) SP STATION	(5) CODE	(6) DEPARTMENT PHONE NUMBER () - - - - - EXT. - - - - -	
(7) OFFENSE DATE / /	(8) DAY CODE (Circle Number) S M T W T H F S 1 2 3 4 5 6 7	(9) MILITARY TIME _____ HRS.	(10) TOTAL TIME SPENT (Enter Approx. Time if Unknown) _____ HRS. _____ MIN.		(11) WAS ALCOHOL INVOLVED? <input type="checkbox"/> YES <input type="checkbox"/> NO
(12) OTHER DRUGS INVOLVED? <input type="checkbox"/> YES <input type="checkbox"/> NO					

(13) VICTIM'S NAME	(14) AGE Enter Approx. Age if Unknown _____	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	RACE CODE (Circle One) 1 2 3 4	ETHNICITY <input type="checkbox"/> A - HISPANIC <input type="checkbox"/> B - NON-HISPANIC	(15) IS VICTIM PREGNANT? <input type="checkbox"/> YES <input type="checkbox"/> NO
(16) HAVE VICTIM & OFFENDER EVER BEEN INVOLVED IN A DATING RELATIONSHIP? <i>(Applies only to relationships after August 11, 1994.)</i> <input type="checkbox"/> YES <input type="checkbox"/> NO	(17) IS VICTIM DISABLED? If Yes, Check one: <input type="checkbox"/> PSYCHOLOGICAL <input type="checkbox"/> PHYSICAL	(18) IF VICTIM IS DISABLED OR 60 YEARS OLD OR OLDER, WAS CRIMINAL NEGLECT ALSO INVOLVED (2C:24.8)? <input type="checkbox"/> YES <input type="checkbox"/> NO		(19) WERE CHILDREN <input type="checkbox"/> 1. INVOLVED <input type="checkbox"/> 2. PRESENT	
(20) RELATIONSHIP OF VICTIM TO OFFENDER: (Check ONLY One.) <input type="checkbox"/> 1. VICTIM IS THE SPOUSE <input type="checkbox"/> 2. VICTIM IS THE EX-SPOUSE <input type="checkbox"/> 3. VICTIM IS A CO-PARENT <input type="checkbox"/> 4. VICTIM IS A RELATIVE (Mother, Father, etc.) <input type="checkbox"/> 5. VICTIM IS A FRIEND/ACQUAINTANCE <input type="checkbox"/> 6. VICTIM IS AN EX-FRIEND					

OFFENDER INFORMATION *Offender must be 18+ year old or emancipated.*

(21) AGE Enter Approx. Age if Unknown _____	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	FACE CODE (Circle One) 1 2 3 4	ETHNICITY <input type="checkbox"/> A - HISPANIC <input type="checkbox"/> B - NON-HISPANIC	(22) OFFENDER: <input type="checkbox"/> IS A PRESENT HOUSEHOLD MEMBER <input type="checkbox"/> IS A FORMER HOUSEHOLD MEMBER <input type="checkbox"/> NEVER RESIDED WITH VICTIM	
(23) HAS A DOMESTIC VIOLENCE ORDER BEEN ISSUED IN THE PARTIES INVOLVED? <input type="checkbox"/> YES <input type="checkbox"/> NO	(24) DID THIS INCIDENT INVOLVE ALLEGED ACTS OF DOMESTIC VIOLENCE OR RESTRAINING ORDER? <input type="checkbox"/> YES <input type="checkbox"/> NO			(25) AS A RESULT OF THIS INCIDENT, WAS A RESTRAINING ORDER ISSUED FOR ONE OF THE PARTIES INVOLVED? <input type="checkbox"/> YES <input type="checkbox"/> NO	
(26) WAS OFFENDER ARRESTED FOR: (Check ONLY One.) (A) VIOLATION OF A D.V. RESTRAINING ORDER ONLY? <input type="checkbox"/> YES <input type="checkbox"/> NO (B) DOMESTIC VIOLENCE OFFENSE ONLY (Block 27)? <input type="checkbox"/> YES <input type="checkbox"/> NO (C) BOTH-VIOLATION OF A D.V. RESTRAINING ORDER AND A DOMESTIC VIOLENCE OFFENSE (BLOCK 27)? <input type="checkbox"/> YES <input type="checkbox"/> NO					

OFFENSE INFORMATION *Leave section blank if incident is ONLY a violation of a domestic violence restraining order.*

(27) CURRENT DOMESTIC VIOLENCE OFFENSE COMPLAINT: (Check ONLY One.) <input type="checkbox"/> 1. HOMICIDE <input type="checkbox"/> 2. ASSAULT <input type="checkbox"/> 3. TERRORISTIC THREATS <input type="checkbox"/> 4. KIDNAPPING <input type="checkbox"/> 5. CRIMINAL RESTRAINT <input type="checkbox"/> 6. FALSE IMPRISONMENT <input type="checkbox"/> 7. SEXUAL ASSAULT <input type="checkbox"/> 8. CRIMINAL SEXUAL CONTACT <input type="checkbox"/> 9. LEWDNESS. <input type="checkbox"/> 10. CRIMINAL MISCHIEF* <input type="checkbox"/> 11. BURGLARY* <input type="checkbox"/> 12. CRIMINAL TRESPASS. <input type="checkbox"/> 13. HARASSMENT <input type="checkbox"/> 14. STALKING* <i>* For these offenses check "None" "No Injury", in Block 30.</i>						
DEGREE OF INJURY FROM WEAPON USED (Check ONLY One.)		(28) AGGRAVATED SERIOUS INJURY	(29) AGGRAVATED MINOR INJURY	(30) NO INJURY	(31) WEAPONS SEIZED? (Check if Yes for each weapon.)	(32) ENTER NUMBER OF DEATHS OTHER THAN A HOMICIDE VICTIM. IF NONE, ENTER 0.
WEAPON						
1. GUN						
2. KNIFE or cutting instrument						
3. OTHER DANGEROUS						
4. HANDS, FISTS, ETC.						
5. NONE						
(33) COMPLETELY ONLY IF BLOCK 32 IS OTHER THAN ZERO						
(33) ENTER NUMBER OF ASSOCIATED ADULT DEATHS			(34) ENTER NUMBER OF ASSOCIATED JUVENILE DEATHS			
MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>			MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>			
(35) DID OFFENDER COMMIT SUICIDE? <input type="checkbox"/> YES <input type="checkbox"/> NO						
(36) REMARKS: 						
(37) RANK/NAME:			(38) BADGE NO.:	(39) DATE COMPLETED:	(40) REVIEWED BY:	
(41)		(42)		(43)		

**STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY
SUPPLEMENTARY DOMESTIC VIOLENCE OFFENSE REPORT**

(1) CASE NO. _____

(2) MUNICIPALITY	(3) MUN. CODE NO.	(4) SP STATION	(5) CODE	(6) DEPARTMENT PHONE NUMBER () - - - - - EXT. _____	
(7) OFFENSE DATE _ / _ / _	(8) DAY CODE (Circle Number) S M T W T H F S 1 2 3 4 5 6 7	(9) MILITARY TIME _____ HRS.	(10) TOTAL TIME SPENT (Enter Approx. Time if Unknown) _____ HRS. _____ MIN.	(11) WAS ALCOHOL INVOLVED? <input type="checkbox"/> YES <input type="checkbox"/> NO	(12) OTHER DRUGS INVOLVED? <input type="checkbox"/> YES <input type="checkbox"/> NO

(13) VICTIM'S NAME	(14) AGE Enter Approx. _____ Age if Unknown _____	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	RACE CODE (Circle One) 1 2 3 4	ETHNICITY <input type="checkbox"/> A - HISPANIC <input type="checkbox"/> B - NON-HISPANIC	(15) IS VICTIM PREGNANT? <input type="checkbox"/> YES <input type="checkbox"/> NO
(16) HAVE VICTIM & OFFENDER EVER BEEN INVOLVED IN A DATING RELATIONSHIP? <small>(Applies only to relationships after August 11, 1994.)</small> <input type="checkbox"/> YES <input type="checkbox"/> NO	(17) IS VICTIM DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO If Yes, Check one: <input type="checkbox"/> PSYCHOLOGICAL <input type="checkbox"/> PHYSICAL		(18) IF VICTIM IS DISABLED OR 60 YEARS OLD OR OLDER, WAS CRIMINAL NEGLIGENCE ALSO INVOLVED (2C:24.8)? <input type="checkbox"/> YES <input type="checkbox"/> NO		(19) WERE CHILDREN: <input type="checkbox"/> 1. INVOLVED <input type="checkbox"/> 2. PRESENT
(20) RELATIONSHIP OF VICTIM TO OFFENDER (Check ONLY One.)					
<input type="checkbox"/> 1. VICTIM IS THE SPOUSE	<input type="checkbox"/> 2. VICTIM IS THE EX-SPOUSE	<input type="checkbox"/> 3. VICTIM IS A CO-PARENT	<input type="checkbox"/> 4. VICTIM IS A RELATIVE <small>(Mother, Father, etc.)</small>	<input type="checkbox"/> 5. VICTIM IS A FRIEND/ACQUAINTANCE	<input type="checkbox"/> 6. VICTIM IS AN EX-FRIEND

(21) AGE Enter Approx. _____ Age if Unknown _____	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	RACE CODE (Circle One) 1 2 3 4	ETHNICITY <input type="checkbox"/> A - HISPANIC <input type="checkbox"/> B - NON-HISPANIC	(22) OFFENDER: <input type="checkbox"/> IS A PRESENT HOUSEHOLD MEMBER <input type="checkbox"/> IS A FORMER HOUSEHOLD MEMBER <input type="checkbox"/> NEVER RESIDED WITH VICTIM
(23) HAS A DOMESTIC VIOLENCE ORDER EVER BEEN ISSUED BETWEEN THE PARTIES INVOLVED? <input type="checkbox"/> YES <input type="checkbox"/> NO	(24) DID THIS INCIDENT INVOLVE/ALLEGED A VIOLATION OF A DOMESTIC VIOLENCE RESTRAINING ORDER? <input type="checkbox"/> YES <input type="checkbox"/> NO			(25) AS A RESULT OF THIS INCIDENT, WAS A D.V. RESTRAINING ORDER ISSUED FOR ONE OF THE 14 OFFENSES IN BLOCK 27? <input type="checkbox"/> YES <input type="checkbox"/> NO
(26) WAS OFFENDER ARRESTED FOR: (Check ONLY One.)				<input type="checkbox"/> YES <input type="checkbox"/> NO
(A) VIOLATION OF A D.V. RESTRAINING ORDER ONLY?				<input type="checkbox"/> YES <input type="checkbox"/> NO
(B) DOMESTIC VIOLENCE OFFENSE ONLY (Block 27)?				<input type="checkbox"/> YES <input type="checkbox"/> NO
(C) BOTH - VIOLATION OF A D.V. RESTRAINING ORDER AND A DOMESTIC VIOLENCE OFFENSE (BLOCK 27)?				<input type="checkbox"/> YES <input type="checkbox"/> NO

OFFENSE INFORMATION Leave section blank if incident is **ONLY** a violation of a domestic violence restraining order.

(27) CURRENT DOMESTIC VIOLENCE OFFENSE COMPLAINT (Check ONLY One.)			
<input type="checkbox"/> 1. HOMICIDE	<input type="checkbox"/> 5. CRIMINAL RESTRAINT	<input type="checkbox"/> 9. LEWDNESS.	<input type="checkbox"/> 13. HARASSMENT
<input type="checkbox"/> 2. ASSAULT	<input type="checkbox"/> 6. FALSE IMPRISONMENT	<input type="checkbox"/> 10. CRIMINAL MISCHIEF*	<input type="checkbox"/> 14. STALKING*
<input type="checkbox"/> 3. TERRORISTIC THREATS*	<input type="checkbox"/> 7. SEXUAL ASSAULT	<input type="checkbox"/> 11. BURGLARY	* For these offenses check "None" - "No Injury", in Block 30.
<input type="checkbox"/> 4. KIDNAPPING	<input type="checkbox"/> 8. CRIMINAL SEXUAL CONTACT	<input type="checkbox"/> 12. CRIMINAL TRESPASS*	

DEGREE OF INJURY FROM WEAPON USED (Check ONLY One.)			(31) WEAPONS SEIZED? (Check if Yes for each weapon.)	(32) ENTER NUMBER OF DEATHS OTHER THAN A HOMICIDE VICTIM. IF NONE, ENTER 0.	
WEAPON	(28) AGGRAVATED SERIOUS INJURY	(29) AGGRAVATED MINOR INJURY		(30) NO INJURY	
1 GUN				COMPLETE ONLY IF BLOCK 32 IS OTHER THAN ZERO	
2 KNIFE or cutting in:				(33) ENTER NUMBER OF ASSOCIATED ADULT DEATHS	
3. OTHER DANGEROUS				MALE <input type="text"/>	FEMALE <input type="text"/>
4. HANDS, FISTS, ETC.				(34) ENTER NUMBER OF ASSOCIATED JUVENILE DEATHS	
5. NONE				MALE <input type="text"/>	FEMALE <input type="text"/>
				(35) DID OFFENDER COMMIT SUICIDE? <input type="checkbox"/> YES <input type="checkbox"/> NO	

(36) REMARKS:

(37) RAN NAME:	(38) BADGE NO.:	(39) DATE COMPLETED:	(40) REVIEWED BY:
(41)	(42)	(43)	

SUPPLEMENTARY DOMESTIC VIOLENCE OFFENSE REPORT GUIDE

A. PURPOSE OF THE REPORT:

The Supplementary Domestic Violence Offense Report shall be used to report (a) any of the fourteen listed acts of domestic violence and/or (b) any allegation of a domestic violence court order. N.J.S.A. **2C:25-1** et. seq. It will be the responsibility of a law enforcement officer who responds to a domestic violence call and/or an allegation of a violation of a Domestic Violence Court Order, to complete this report.

a. The report will be completed when one or more of the following acts are inflicted **by an adult or emancipated minor** upon a person protected under this act. A victim of domestic violence includes any person **18** years of age or older or who is an emancipated minor and has been subjected to domestic violence by a spouse, former spouse, or any other person who is a present or former household member. A victim also includes any person, regardless of age, who has been subjected to domestic violence by a person with whom the victim has a child in common, or with whom the victim anticipates having a child in common, if one of the parties is pregnant. A victim of domestic violence **also** includes any person who has been subjected to domestic violence by a person with whom the **victim** has had a dating relationship. **Child abuse complaints are not to be reported on this form.**

NOTE: "Emancipated minor" means a person who is less than 18 years of age but who has been married, entered in the military service, has a child or is pregnant or has been previously declared by a court or an administrative agency to be emancipated.

The acts of domestic violence are:

- | | | | | |
|------------------------|-----------------------|----------------------------|-----------------------|----------------|
| 1. Homicide | 4. Kidnapping | 7. Sexual Assault | 10. Criminal Mischief | 13. Harassment |
| 2. Assault | 5. Criminal Restraint | 8. Criminal Sexual Contact | 11. Burglary | 14. Stalking |
| 3. Terroristic Threats | 6. False Imprisonment | 9. Lewdness | 12. Criminal Trespass | |

B. MECHANICS:

1. This report may be ball pointed (block printed) or typed.
2. Routing:
 - a. Original-First Copy (NOTE: Do not forward copies of court orders or other documents to the New Jersey State Police.; New Jersey State Police, UCR Unit, Box **7068**, River Road, West Trenton, NJ **08628-0068, (609) 882-2000, Ext. 2870.**)
 - b. Second Copy: County Bureau of Identification (Forward directly to the County Bureau of Identification.)
 - c. Third Copy: Municipal/Superior Court (Forward directly to the Municipal or Superior Court.)
 - d. Fourth Copy: Contributor's Copy
3. Reports will be submitted immediately upon completion. DO NOT wait for the end of the month to forward the forms.

C. INSTRUCTIONS FOR PREPARATION OF THE SUPPLEMENTARY DOMESTIC VIOLENCE OFFENSE REPORT:

This report shall be accurate, factual, clear, **concise**, complete and free of errors in spelling and grammar. Appropriate abbreviations are acceptable. Complete all applicable boxes. Note: Logical edits have been written for the state's data entry programs. Illogical responses will be corrected by the program. No notice will be provided to the reporting agency (e.g., Criminal Trespass, offense with injury). Blocks requiring an affirmative answer must be checked "Yes" otherwise a "No" response will be recorded.

1. CASE NO. - Enter investigation report number; if none, enter operations report number or other available identifying number.
2. MUNICIPALITY * Enter name of the municipality where offense occurred.
3. MUNICIPALITY CODE - Enter four digit municipality identifier code.
4. SP STATION * Enter State Police station reporting offense (for State Police use only).
5. SP STATION CODE * Enter State Police station code number (for State Police use only).
6. PHONE NUMBER - Enter the reporting agency's complete phone number and extension.
7. OFFENSE DATE * Enter the date of offense. Example: Q 1 / 0 1 / 2 0 0 0 .
8. DAY CODE * Circle appropriate numerical code. 1. Sunday 2. Monday 3. Tuesday 4. Wednesday 5. Thursday 6. Friday 7. Saturday
9. MILITARY TIME - Enter time of offense * e.g. 0 0 0 1 HRS.
10. TOTAL TIME SPENT - Enter the total time spent on this investigation. **IF UNKNOWN, ENTER APPROXIMATE TIME.**
11. ALCOHOL INVOLVED * Check yes to indicate if the victim or the offender had been drinking.
12. OTHER DRUGS INVOLVED * Check yes to indicate if the victim or offender used drugs other than alcohol.
13. VICTIMS NAME - Enter full name of the victim (first, middle, and last name). **ONE REPORT WILL BE COMPLETED FOR EACH VICTIM.** If incident involves a violation of a domestic violence order only, victim is the State of New Jersey, (leave blocks 14 thru 20 blank).
14. VICTIMS AGE, SEX, RACE CODE AND ETHNICITY * Enter the **Victim's**:
 AGE - If unknown, enter approximate age. RACE CODE - Circle numerical code for victim's race (using numbers 1 through 4).
 SEX - Check male or female. 1 — White 2 — Black 3 — Asian or Pacific Islander 4 — American Indian or Alaskan Native
 ETHNICITY - Check the appropriate box.
15. IS VICTIM PREGNANT? * Check yes to indicate if the victim is pregnant at the time of the incident.
16. WERE VICTIM AND OFFENDER INVOLVED IN A DATING RELATIONSHIP? - Check yes, if applicable; otherwise, leave blank.
17. IS VICTIM DISABLED? - Check yes if the victim is disabled, then check the appropriate box.
18. IF VICTIM IS DISABLED OR 60 YEARS OF AGE OR OLDER, WAS CRIMINAL NEGLIGENCE ALSO INVOLVED (2C:24-8)? - Check yes, if applicable.
19. CHILDREN WERE INVOLVED, PRESENT - Check the appropriate box.
20. RELATIONSHIP OF VICTIM TO OFFENDER * Check to indicate relationship at time of incident (only check one block).
21. OFFENDERS AGE, SEX, RACE CODE AND ETHNICITY * Enter offender's age, sex, race code, and ethnic origin using the instructions listed in block 14.
22. OFFENDER - Check the appropriate block.
23. PRIOR COURT ORDERS * Check yes if a Domestic Violence court order has ever been issued between the parties involved.
24. DID THIS INCIDENT INVOLVE/ALLEGED A VIOLATION OF A DOMESTIC VIOLENCE RESTRAINING ORDER? * Check yes if this incident involved or alleged a violation of a Domestic Violence Restraining Order.
25. AS A RESULT OF THIS INCIDENT, WAS A RESTRAINING ORDER ISSUED FOR ONE OF THE 14 OFFENSES LISTED IN BLOCK 27? - Check yes if so.
26. WAS OFFENDER ARRESTED? * Check ONLY One.
- OFFENSE INFORMATION - If incident is a violation of a domestic violence restraining order ONLY, leave blocks 27 through 35 blank.
27. CURRENT OFFENSE/COMPLAINT * Check only one block with regard to current offense. Mark the most serious crime. For offenses with an asterisk, check "NONE" in Block 30.
- 28., 29., 30. DEGREE OF INJURY FROM WEAPON USED - Locate weapon used, then check the appropriate block on horizontal line indicating degree of injury. * Check ONLY One.
 EXAMPLE Aggravated/serious - is when injury is sufficient to cause broken bones, internal injuries, or when stitches are required.
 Non-Aggravated/minor * includes any lesser injury. Check only one weapon, by going down the list from 1 to 5.
31. WEAPONS SEIZED - NOTE: Include weapons seized even if not used to commit the domestic violence offense. Check yes for each weapon category (gun, knife, and other dangerous) to indicate if weapon(s) were seized. If no weapon(s) seized, leave blank.
32. ENTER NUMBER OF DEATHS OTHER THAN A HOMICIDE VICTIM - Enter the total number of associated deaths, e.g., accidental, suicide, etc.
 NOTE: If the victim's cause of death was suicide, accidental, etc., include in this box.
33. ENTER NUMBER OF ASSOCIATED ADULT DEATHS * enter appropriate number of adult male/female deceased.
34. ENTER NUMBER OF ASSOCIATED JUVENILE DEATHS - enter appropriate number of juvenile male/female deceased.
35. DID OFFENDER COMMIT SUICIDE? * If applicable, check yes. NOTE: If yes, then the offender should be counted in block 30 as an associated death.
36. REMARKS * Enter additional information as needed.
37. RANK/NAME - Enter rank and name of investigating officer with signature.
38. BADGE NUMBER * Enter badge number of the officer preparing report.
39. DATE COMPLETED * Enter the date report is prepared.
40. REVIEWED BY - Enter initials and badge number of immediate supervisor who reviewed and approved the report.
41. BLANK BLOCK. 42. BLANK BLOCK. 43. BLANK BLOCK.

Appendix 25

GUIDE TO SERVICES FOR VICTIMS OF DOMESTIC VIOLENCE

Atlantic County

ATLANTIC COUNTY WOMEN'S CENTER
 Violence Intervention Program (VIP)
 PO Box 311, Northfield, NJ 08225

Emergency Shelter
 24 Hr. Hotline: (609) 646-6767
 Tollfree: 1-800-286-4184

TTY: (609) 645-2909
Office: (609) 646-4376
Fax: (609) 645-8877
Email: acwc@bellatlantic.net
Web: www.acwc.org

Ourach

Ph: (609) 646-6768

Displaced Homemakers Services
 Home To Work

Ph: (609) 646-4441
Fax: (609) 646-0776

Unified Child Care Services
 Child Care Network

Ph: (609) 646-1177 or (609) 646-1180
Fax: (609) 646-0776

Sexual Assault

24 Hr. Hotline: (609) 646-6767
Tollfree: 1-800-286-4184

Batters Services
 Alternatives To Violence (ATV)

Ph: (609) 646-6775

Bergen County

SHELTER OUR SISTERS
 PO Box 217, Hackensack, NJ 07602
 Office: 405 State Street Hackensack, NJ 07601

Emergency Shelter
 24 Hr. Hotline:

TTY: (201) 836-3071

Shelter:

Fax/Shelter:

Office:

Fax/Office:

Email: sos@shelteroursisters.org

Web: www.shelteroursisters.org

Transitional Housing Available

ALTERNATIVES TO DOMESTIC VIOLENCE

One Bergen County Plaza, 2nd Floor
Hackensack, NJ 07601

Non-Residential services/Outreach

24 Hr. Hotline: (201) 336-7575
TTY: (201) 336-7525
Fax: (201) 336-7555
Email: adv@co.bergen.nj.us
Web: www.co.bergen.nj.us/adv

Batterers Services

Alternatives to Domestic Violence

24 Hr. Hotline: (201) 336-7575
Fax: (201) 336-7555

Burlington County**PROVIDENCE HOUSE/WILLINGBORO SHELTER**

PO Box 496 Willingboro, NJ 08046

Emergency Shelter

24 Hr. Hotline: (609) 871-7551
TTY: (609) 871-7551
Office: (856) 824-0599
Fax/Office: (856) 824-9340
Fax/Shelter: (609) 871-0360
Web: www.catholiccharities.org

Outreach

950A Chester Ave. Delran, NJ 07075

Ph: (856) 824-0599
Fax: (856) 824-9340

Batterers Services

Choices

Ph: (609) 386-5515
Fax: (609) 386-6589

Camden County**CAMDEN COUNTY WOMEN'S CENTER**

PO Box 1459 Blackwood, NJ 08012

Emergency Shelter

24 Hr. Hotline: (856) 227-1234
TTY: (856) 227-9264
Office: (856) 227-1234
Fax: (856) 227-1261
Web: www.ccwomenscenter.org

Outreach Center

565 Stevens Street, Camden, NJ 08103

Ph: (856) 963-0430 x 25

VOLUNTEERS OF AMERICA DELAWARE VALLEY

235 White Horse Pike, Collingswood, New Jersey 08107

Office: (856) 854-4660
Fax: (856) 854-0651
Email: PMckernan@voadv.org

Batterers Services

Volunteers of America
Family Violence Prevention Program
525 Cooper Street, 3rd Floor
Camden, New Jersey 08101

Ph: (856) 668-2065
Fax: (856) 338-9017

Cape May County

CARA, INC. (COALITION AGAINST RAPE & ABUSE, INC.)

PO Box 774, Cape May Court House, NJ 08210

Emergency Shelter

24 Hr. Hotline: (609) 522-6489
Tollfree: 1-877-294-2272 (CARA)
TTY: (609) 463-0818
Office: (609) 522-6489
Fax: (609) 463-0967
Email: carasafe1@verizon.net

Men's Non Violence Group Services

MEND (Men Explore New Directions)

L.E.A.R.N. (Learning & Exploring Alternative Responses for Non-Violence)

24 Hr. Hotline: (609) 522-6489
Tollfree: 1-877-294-2272 (CARA)

Cumberland County

CUMBERLAND COUNTY WOMEN'S CENTER

PO Box 921, Vineland, NJ 08362

Emergency Shelter

24 Hr. Hotline: (856) 691-3713
Tollfree: 1-800-286-4353
TTY: (856) 691-6024
Office: (856) 691-3713
Fax: (856) 691-9774

Batterers Services

A.C.T. (Abuse Ceases Today)

Ph: (856) 691-3713

Essex County

FAMILY VIOLENCE PROGRAM

755 South Orange Avenue, Newark, NJ 07106

Emergency Shelter

24 Hr. Hotline: (973) 484-4446
Office: (973) 484-1704
Fax: (973) 484-7682
Web: www.babyland.org

Outreach

P.E.A.C.E. Center
3 Royal Avenue, Suite 4, Livingston, NJ 07039

Ph: (973) 740-8505

Batterers Services

Men for Peace

Ph: (973) 371-9294
Fax: (973) 399-2076

THE SAFE HOUSE

PO Box 1877, Bloomfield, NJ 07003

Emergency Shelter

24 Hr. Hotline: (973) 759-2154
Office: (973) 759-2378
Fax: (973) 844-4950

Outreach

Ph: (973) 759-5719
Fax: (973) 844-4950

THE RACHEL COALITION OF JEWISH FAMILY SERVICE

570 West Mt. Pleasant Ave, Suite 203

Livingston, NJ 07039

Emergency Safehouse

24 Hr. Hotline: (973) 740-1233
Office: (973) 740-1233
Fax: (973) 740-1590

Transitional Housing Available

LINDA & RUDY SLUCKER NATIONAL COUNCIL OF JEWISH WOMEN CENTER FOR WOMEN

513 W. Mt. Pleasant Ave., Suite 325, Livingston, NJ 07039

N 1-R side: ial S i

Office: (973) 994-4994
Helpline: (973) 994-WISH
Fax: (973) 994-7412
Email: centerforwomen@ncjwessex.org
Web: www.ncjwessex.org

Gloucester County

Gloucester County Women's Services
PO Box 872, Glassboro, NJ 08028

Emergency Shelter

24 Hr. Hotline: (856) 881-3335
Tollfree: (866) 423-8723
TTY: (856) 881-9365
Office: (856) 881-9337
(856) 881-7702
Fax: (856) 881-1297
Email: gcws872@comcast.net

Hudson County

WOMENRISING, INC.
BATTERED WOMEN'S PROGRAM
YWCA of Hudson County
270 Fairmount Avenue, Jersey City, NJ 07306

Emergency Shelter

24 Hr. Hotline: (201) 333-5700
TTY: (201) 333-0547
Fax: (201) 333-9305
Email: womenrising@aol.com

Hunterdon County

WOMEN'S CRISIS SERVICES
47 E. Main Street, Flemington, NJ 08822

Emergency Shelter

24 Hr. Hotline: (908) 788-4044
Tollfree: 1-888-988-4033
TTY: (908) 788-4044
Office: (908) 806-8605
Fax: (908) 788-7263
Email: wcrisis@aol.com
Web: <http://www.womenscrisiservices.org>

Outreach

Ph: (908) 788-7666
TTY: (908) 788-7666
Fax: (908) 806-4725

Sexual Assault/Rape/Incest

Ph: (908) 788-7666

Batterers Services

Men's Group

Ph: (908) 788-7666

Transitional Housing Available

Transitional House: (908) 806-4098

Mercer County

WOMANSPACE, INC.

1212 Stuyvesant Avenue, Trenton, NJ 08618

Emergency Shelter

24-Hr. Hotline: (609) 394-9000
State Hotline: 1-800-572-SAFE (7233)
Sexual Assault 24-Hr. Hotline: (609) 394-9000
TTY: (609) 394-9000 or
1-800-572-7233
Office: (609) 394-0136
Fax: (609) 396-1093
Email: pmh@womanspace.org
Web: www.womanspace.org

Outreach

1860 Brunswick Avenue, Lawrenceville, NJ, 08648

Ph: (609) 394-2532
TTY: (609) 394-5417

Transitional Housing Available

Batterers Services

Family Growth Program
39 N. Clinton Avenue, Trenton, NJ 08609

Ph: (609) 394-5157
Fax: (609) 394-3010

Middlesex County

WOMEN AWARE, INC.

PO Box 312, New Brunswick, NJ 08903

Emergency Shelter

24-Hr. Hotline: (732) 249-4504
TTY: (732) 249-0600
Office: (732) 249-4900
Fax: (732) 249-0010
Email: womenaware@aol.com

Outreach

96 Paterson Street, New Brunswick, NJ, 08901

Ph: (732) 937-9525
Fax: (732) 249-6942

Batterers Services

Family Violence Program
288 Rues Lane, East Brunswick, NJ 08816

Ph: (732) 257-6100
Fax: (732) 651-9834

MANAVI, INC. (An organization for South Asian Women)

PO Box 3103, New Brunswick, NJ 08901-3101

Emergency Shelter

24-Hr. Hotline:
TTY: (732) 435-1414

Office: (732) 435-1411
Fax: Manavi@att.net
Email:

Website: www.manavi.org

Monmouth County

180 Turning Lives Around

One Bethany Road, Bldg. 3, Suite 42, Hazlet, NJ 07730

Emergency Shelter

24-Hr. Hotline: (732) 264-4111
Tollfree: 1-888-The-WCMC
(1-888-843-9262)
TTY: (732) 203-0862
Office: (732) 264-4360
Fax: (732) 264-8655
Email: wcmcmain@aol.com

Morris County

JERSEY BATTERED WOMEN'S SERVICES, INC. (JBWS)

PO Box 1437, Morristown, NJ 07960

Emergency Shelter

24 Hr. Hotline: (973) 267-4763
TTY: (973) 285-9095
office: (973) 455-1256
Fax: (973) 605-5898
Email: mbaughman@jbws.org
Web: www.jbws.org

Batterers Services

Abuse Ceases Today (ACT)

Ph: (973) 539-7801
Fax: (973) 539-4068
Transitional Housing Available

Ocean County

PROVIDENCE HOUSE - OCEAN

PO Box 4344, Brick, NJ 08723

Emergency Shelter

24 Hr. Hotline: (732) 244-8259
Tollfree: 1-800-246-8910
TTY: (732) 244-8259
Office: (732) 262-3143
Fax: (732) 262-1787
Shelter Fax: (732) 244-3064
Web: www.catholicarities.org

Outreach

35 Beaverson Blvd., Bldg #6, Brick, NJ 07823

Ph: (732) 262-3143

Passaic County

PASSAIC COUNTY WOMEN'S CENTER

Domestic Violence Program

PO Box 244, Patterson, NJ 07513

Emergency Shelter

24-Hr. Hotline: (973) 881-1450

TTY: (973) 278-8630

Office: (973) 881-1450

Fax: (973) 881-0617

Outreach

1027 Madison Avenue, Paterson, NJ 07513

Ph: (973) 881-0725

Fax: (973) 881-0938

Rape Crisis Program

1027 Madison Avenue, Paterson, NJ 07513

24-Hr. Hotline: (973) 881-1450

Ph: (973) 881-0725

Fax: (973) 881-0938

Salem County

SALEM COUNTY WOMEN'S SERVICES

PO Box 125, Salem, NJ 08079-0125

Emergency Shelter

24-Hr. Hotline: (856) 935-6655

Tollfree: 1-888-632-9511

TTY: (856) 935-7118

Office: (856) 935-8012

Fax: (856) 935-6165

Sexual Assault/Rape Crisis

24-Hr. Hotline: (856) 935-6655

Tollfree: 1-888-632-9511

Batterers Services

Alternatives to Violence

24-Hr. Hotline: (856) 935-6655

Tollfree: 1-888-632-9511

Somerset County

RESOURCE CENTER FOR WOMEN AND THEIR FAMILIES

427 Homestead Road, Hillsborough, NJ 08844

Emergency Shelter

24-Hr. Hotline: (908) 685-1122

TTY: (908) 359-8604
Office: (908) 359-0003
Fax: (908) 359-8881
Email: info@rcwtf.org
Web: www.rcwtf.org

Outreach

Ph: (908) 359-0003

Batterers Services Batterer's Referral Line

Ph: (908) 359-8881

Transitional Housing Available

Batterers Services
The Challenge Program
Family Institute of NJ
3 Clyde Rd, Ste. 101, Somerset, NJ 08876

Ph: (732) 873-1663
Fax: (732) 873-2926

Sussex County

DOMESTIC ABUSE SERVICES, INC.

PO Box 805, Newton, NJ 07860

Emergency Shelter

24 Hr. Hotline: (973) 875-1211

TTY: (973) 875-6369

Office: (973) 579-2386

Fax: (973) 579-3277

Email: dasi@nac.net

Web: www.dasi.org

Outreach

Ph: (973) 579-2386

TTY: (973) 579-6593

Fax: (973) 579-3277

Sexual Trauma Resource Center

PO Box 3032, Newton, NJ 07860

24 Hr. Hotline (973) 875-1211

Ph: (973) 300-5609

TTY (973) 875-6369

Fax: (973) 300-5614

Batterers Services

DECIDE Program

35 High Street, Newton, NJ 07860

Ph (973) 579-2500

Fax: (973) 579-1273

Domestic Violence Assessment Center of Sussex County

35 High Street, Newton, NJ 07860

Ph: (973) 579-9666

Fax: (973) 579-1273

Union County

PROJECT: PROTECT

c/o YWCA

1131 East Jersey Street, Elizabeth, NJ 07201

Emergency Shelter

24-Hr. Hotline:

(908) 355-4357

TTY:

(908) 355-1023

Office:

(908) 355-1500

Fax:

(908) 355-0534

Email:

ywca_euc@hotmail.com

Outreach

Ph:

(908) 355-1995

Batterers Services

Men Against Violence, c/o YWCA

Ph:

(908) 355-1995

ALTERNATIVES FOR MEN - BATTERERS SERVICES

Mental Health Association

15 Alden Street, Cranford, NJ 07016

Ph:

(908) 272-0304

Fax:

(908) 272-5696

Warren County

DOMESTIC ABUSE & RAPE CRISIS CENTER (DARCC)

PO Box 423, Belvidere, NJ 07823

Emergency Shelter

24-Hr. Hotline:

(908) 475-8408

Tollfree:

1-866-6BE-SAFE (1-866-623-7233)

TTY:

(908) 453-2553

Office:

(908) 453-4121

Fax:

(908) 453-3706

Web:

www.darcc.org

Outreach Services

78 South Main St, Phillipsburg, NJ 08865

Ph:

(908) 475-8408

Batterers Services

Ph:

(908) 475-8408

Appendix 26

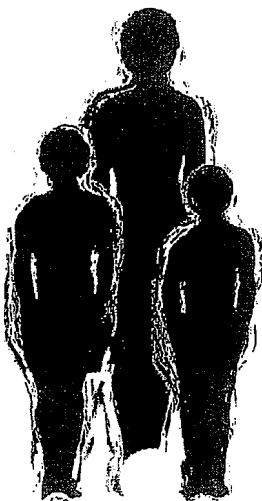
WHY YOU SHOULD HAVE A PERSONAL SAFETY PLAN

Domestic violence often gets more severe and more frequent over time. If you are in an abusive relationship, it may be time for you to consider your safety.

Planning for safety is an important process. It is important if you are staying in the relationship, if you are leaving the relationship, or if you have already left the relationship.

Remember that the most critical purpose of safety planning is to protect oneself in an emergency. However, you may also want to think about what protections you may need over a longer period of time. Periodically review your safety plan, it may need to be modified or changed over time.

This brochure highlights some general safety planning ideas. After you have read these, please contact the local domestic violence program in your county to discuss developing an individualized safety plan. This can be done with complete confidentiality. You do not even have to give your name.



New Jersey Domestic Violence Programs 24-HOUR EMERGENCY HOTLINES

ATLANTIC COUNTY

Atlantic County Women's Center
Toll Free 1-800-286-4184 or (609) 646-6767

BERGEN COUNTY

Shelter Our Sisters (201) 944-9600
Alternatives to Domestic Violence (201) 336-7575

BURLINGTON COUNTY

Providence House (609) 871-7551

CAMDEN COUNTY

YWCA/Solace (856) 227-1234

CAPE MAY COUNTY

Coalition Against Rape & Abuse, Inc.
Toll Free 1-800-294-2272 or (609) 522-6489

CUMBERLAND COUNTY

Cumberland County Women's Center
Toll Free 1-800-286-4353 or (856) 691-3713

ESSEX COUNTY

Family Violence Program (973) 484-4446
The Safe House (973) 759-2154
Rachel Coalition of Jewish Family Services (973) 765-9050

* GLOUCESTER COUNTY Salem Co. Women's Services People Against Spouse Abuse (856) 881-3335

HUDSON COUNTY

YWCA Battered Women's Program (201) 333-5700

HUNTERDON COUNTY

Women's Crisis Services (908) 788-4044

MERCER COUNTY

Womanspace, Inc. (609) 394-9000

MIDDLESEX COUNTY

Women Aware, Inc. (732) 249-4504

MONMOUTH COUNTY

The Women's Center of Monmouth County, Inc.
Toll Free 1-888-843f-9262 or (732) 254-4111

MORRIS COUNTY

Jersey Battered Women's Services, Inc. (973) 267-4763

OCEAN COUNTY

Providence House Toll Free 1-800-246-8910 or (732) 244-8269

PASSAIC COUNTY

Passaic County Women's Center - Domestic Violence Program
(973) 881-1450

SALEM COUNTY

Salem County Women's Services
Toll Free 1-888-632-9511 or (856) 935-6655

SOMERSET COUNTY

Resource Center for Women and their Families (908) 685-1122

SUSSEX COUNTY

Domestic Abuse Services, Inc. (973) 875-1211

UNION COUNTY

Project Protect (908) 355-4357

WARREN COUNTY

Domestic Abuse and Rape Crisis Center (908) 475-8408

NJ STATEWIDE DOMESTIC VIOLENCE HOTLINE

1-800-572-SAFE (1-800-572-7233)

BATTERED WOMAN HELPLINE

1-800-224-0211

DOMESTIC VIOLENCE PERSONAL SAFETY PLAN



HOW TO PREPARE FOR YOUR SAFETY WHEN YOU ARE IN AN ABUSIVE RELATIONSHIP

Produced by Agency Name Here

WAYS TO HELP INCREASE YOUR SAFETY...

During a violent incident...

If an argument seems unavoidable, try *to* have it in a room or area that has access to an exit and not in a bathroom, kitchen or any where near weapons.

Tell a neighbor about the violence and ask that they call the police if they hear suspicious noises coming from your home.

Use a code with the children or friends so that they can call for help. Teach children how to use the telephone to contact the police.

Keep your purse and car keys in a convenient location in order *to* be able to leave quickly.

Practice how to get out of the house safely. Find the doors, windows, elevators, stairwells or fire escapes you can use in an emergency.

When preparing to leave...

Leave money, extra sets of any keys you may need, extra clothing, copies of important documents with someone you trust or in a secret location.

Open a savings account in your own name.

Memorize the telephone number of your local domestic violence program.

Have change for phone calls ready at all times.

Rehearse an escape plan and, if appropriate, practice it with the children.

With a restraining order...

Keep the restraining order with you at all times.

Give copies of the restraining order *to* the police departments in all the municipalities where you live, work, where the children go to school and where you visit family and friends, as well **as** to the schools your children attend

If the abuser violates the order, call the police and report the violation.

Contact your local domestic violence program for further assistance in assessing your safety and for advocacy.

In your home...

Change your home phone number to an unlisted one.

Change the locks on doors and windows as soon as possible.

Install a security system, additional locks, window bars, wedge sliding glass doors closed with a pole or purchase a "charlie bar." Install outdoor motion-sensor lighting.

Install smoke detectors and purchase fire extinguishers for each floor of your house.

Purchase rope ladders for escape from second floor windows.

Vary your daily activity schedule, your travel routes and parking spots.

On the job and in public...

At work, Inform someone you trust, as well **as** the security supervisor, of your situation.

Provide a photograph of the abuser, if possible.

Request assistance in screening telephone calls.

CHECKLIST OF ITEMS TO TAKE WHEN LEAVING

- Copy of Protective Order
- Identification
 - Driver's license
- Car registration
- Money - including change to make telephone calls from a pay phone
- ATM card
- Credit cards
- Bankbooks
- Checkbook
- Keys - House/Car/Office
- Children's birth certificates
- Social Security cards
- Welfare identification
- Work permits
- Green Card
- Passport(s)
- Divorce or custody papers
- School records
- Medical and vaccination records
- Any medication you or your children take regularly
 - Extra glasses or contact lenses
- Lease/rental agreement
 - House deed, mortgage payment book
- Insurance papers
- Address **book**
- Children's favorite toys or blankets

Appendix 27

NJ COALITION FOR BATTERED WOMEN

Batterers Intervention Program Standards

The following standards were developed by the New Jersey Coalition for Battered Women in **1998** in conjunction with its Batterers Intervention Programs (BIP's) and BIP's outside of the Coalition membership. The Coalition considers these standards to be very basic minimum standards. The Coalition will be developing more detailed standards in the future.

- I. Goals of Batterers Intervention Programs
- II. Program Structure and Operation
- III. Staffing
- IV. Victim Confidentiality

I. Goals of Batterers Intervention Programs

- 1) To protect victims and their children.
- 2) To hold perpetrators accountable for their violent and abusive behaviors towards family/community and self.
- 3) To empower batterers to make nonviolent choices.

II. Program Structure and Operations

- 1) Group format is preferred to individual intervention. Couples counseling is contraindicated where domestic violence exists in a relationship. Couples counseling is not considered a form of BIP.
- 2) Length of the program is ideally 52 weeks or longer; 26 weeks is the

NJ COALITION FOR BATTERED WOMEN

minimum.

- 3) Each group should run from 1.5 to 2.5 hours, once a week.
- 4) Eight to 12 people are the ideal number for a group, particularly with only one facilitator, but even with two facilitators.
- 5) Participants must complete the program within a prescribed length of time.
- 6) Intakes will only be rescheduled once. Batterers are dismissed after missing two scheduled intake appointments. A letter from the referring Judge is required to get the batterer back into the program.
- 7) Where fees are charged, they must be paid in full before a compliance letter goes to the court.
- 8) Batterers may miss four scheduled group sessions, but those sessions must be made up within the program's time frame.
- 10) Programs will contact the referring court regarding compliance/non-compliance with court ordered attendance and participation requirements.

III. Staff

- 1) Co-facilitation **is** preferred, ideally by a male and female team.
- 2) A Masters level program supervisor with a NJ Domestic Violence Specialist (DVS) certification is preferred; otherwise the supervisor should have the equivalent **180** hours of DV education and 2,000 hours of experience working in the domestic violence field. Experience working with victims and children should be a prerequisite to working with batterers.
- 3) Accountability with people who represent as much of the racial, ethnic, and sexual diversity of society as possible, **is** encouraged. Batterers groups would ideally be videotaped, audio taped, peer supervised and/or clinically supervised, particularly where only one facilitator conducts the intervention.

NJ COALITION FOR BATTERED WOMEN

IV. Victim Confidentiality

- 1) Batterers Service Providers have a duty to warn victims based on the 1976 Tarasoff decision. (A therapist's duty to warn a victim through notifying both the victim and law enforcement authorities).
- 2) When victim contact occurs, either through outreach by the domestic violence program or by the victim, information about services available for the victim should always be provided. Victims, however, should never be pressured to attend domestic violence programs.
- 3) Service providers receiving information from victims about a batterer's violent behavior are encouraged to use that information carefully to develop specific interventions with the batterer. Service providers are reminded that victim confidentiality and safety are paramount. Victim confidentiality must be maintained unless a written waiver is provided by the victim.
- 4) While victims may be strongly encouraged to report further violence to the batterers program, and certainly to the police and legal system; victims should never be pressured to divulge information which they are not comfortable revealing, or to provide a confidentiality waiver while fearing such actions will put them in further danger from the batterer.
- 5) Service providers must remain cognizant that batterers programs can never promise to protect victims when confidentiality is waived, and should encourage victims to have a safety plan.

Court Checklist for Batterer Intervention Programs

Preferred arrest policies for domestic violence in Ohio have increased the number of batterers seen in criminal courts. When available, Batterer Intervention Programs* (BIPs) offer courts a treatment approach that holds batterers accountable, while striving to change their behavior. Unfortunately, poorly run or improperly constructed BIPs also can pose increased risks to victims of domestic violence. Therefore, it is important that courts understand the critical elements of effective BIPs. This guide was adapted from the Ohio Domestic Violence Network's Self-Evaluation Tool for Batterers Intervention Programs to help Ohio judges consider the quality of existing programs.



Does the program have written procedures for victim safety to:

- Screen at intake and periodically thereafter for lethality/dangerousness toward partner and children?
- Warn a victim in cases where a potential risk of harm has been identified by program staff (often referred to as the "duty to warn" policy)?
- Limit the confidentiality of BIP clients (e.g., authorizations to release information)?
- Contact victims safely and appropriately according to the procedure developed with assistance from the local domestic violence programs**?



Does the program seek input from the local domestic violence program to:

- Develop procedures for victim contact?
- Train BIP providers on domestic violence and victimization in general?
- Monitor the BIP through observation by skilled staff trained in the dynamics of domestic violence?
- Provide interventions for women who are arrested for domestic violence, including procedures that determine the primary aggressor and protect victims from being placed in groups with batterers?



Does the BIP have written procedures for providing information to the courts that specify:

- Information exchange between BIP staff and probation officers, judges, court clerks, or another designated agent?
- The necessary information to effectively monitor batterers (e.g., attendance, any non-compliance or lack of progress)?
- Timelines for regular reporting (e.g., weekly or monthly)?
- Requirements for additional reports in exceptional circumstances?



Does the program work collaboratively within the community? Is the program:

- Represented on the local domestic violence taskforce or other coordinating efforts?
- Included in the inter-agency protocols that clarify roles and responsibilities between law enforcement, service providers, and the courts within the community?
- Involved in collaborative efforts to provide education to other professionals and in the community?
- Able to clearly explain the process for receiving referral from all possible sources, including appropriate contact persons and the procedural requirements for each agent (e.g., the information required for a referral and timing)?
- Able to place victim safety as first priority?



Does the program support BIP clients by:

- Informing them of program policies and procedures?
- Providing or making referrals-for services to address common problems such as substance abuse, mental health, and or physical disability?
- Providing outreach to underserved populations by building collaborative relationship with diverse communities?
- Ensuring client participation is for a minimum length of 52 weeks with 1.5 hours sessions?
- Including group education and intervention strategies?
- Ensuring regular oversight of sessions by supervisors experienced in batterer interventions?



Does the program support staff with regular, in-service training:

- That includes a core written curriculum that focuses on the behavior of a batterer as a system of oppression, with stopping all forms of abuse and victim safety as the primary goals?
- That teaches the power imbalance between men and women?
- Based on a male/female, co-facilitator model?
- That offers training opportunities for staff to further their knowledge and skills in domestic violence in general as well as in batterer intervention?



Does the program demonstrate its efficacy by:

- Basing its practices on accepted clinical interventions and domestic violence research?
- Establishing measures to evaluate program effectiveness on clients?
- Developing long-term outcome measures on batterer recidivism?
- Working closely with the local research community and domestic violence programs?

* Batterer intervention program refers to a program that provides treatment for male domestic violence perpetrators.

** Domestic violence program refers to a **community-based** program that directly serves victims. including shelters and other agencies that advocates for victims and their children.

About the Ohio Domestic Violence Network (ODVN)

ODVN is a statewide coalition of domestic violence programs, supportive agencies, and concerned individuals organizing to ensure the elimination of domestic violence by: providing technical assistance, resources, information, and training to all who address or are affected by domestic violence; and promoting social and systems change through public policy, public awareness, and education initiatives.

For more detailed information, contact ODVN at (800) 934-9840 or info@odvn.org. The ODVN Standards for Batterers Interventions and an accompanying Self-Evaluation Guide are available online at www.odvn.org.

Appendix 28

DOMESTIC VIOLENCE

Guidelines for the Enforcement of Out-of-State Restraining Orders or Orders of Protection in Domestic Violence Cases

Issued April 1996
Revised September 2000

Introduction: The Full Faith and Credit provision of the Violence Against Women Act (VAWA), 18 **U.S.C.A.** 2265, requires that out-of-state domestic violence restraining orders or orders of protection be recognized and enforced as if they were orders of a New Jersey court. The out-of-state order is to be enforced in this State even if

- A. The victim would not be eligible for a restraining order or an order of protection in this State.
- B. The foreign order grants the named applicant more relief than the person would have received under New Jersey law.

I. Definitions

- A. Out-of-State domestic violence restraining orders (also known as “foreign”) orders of protection include any court order issued by any other state, Indian tribe, territory or possession of the United States, Puerto Rico or the District of Columbia, whether or not the order is similar to a restraining order issued in the State of New Jersey.
- B. Mutual Order of Protection is a single court order entered against both parties and requiring both parties to abide by the conditions of the order. Under the VAWA, mutual orders of protection are discouraged. Under New Jersey law, mutual orders of protection are prohibited. However, each party may obtain a separate restraining order against the other party. This would not be considered a mutual order of protection.
- C. Emergency Situation would include a situation that presents a need for immediate action by the police to protect the victim against violent behavior, threats or violations of a non-contact order.
- D. Non-emergency Situation would include a situation where there is a request for enforcement of child support, changes in visitation or any other modification or enforcement request that does not involve violent behavior, threats or a violation of a non-contact order.

II. Responding Officers Procedures

Guidelines for the Enforcement of Out-of-State Restraining Orders

A. Emergency Situations

In an emergency situation, the restraining order or order of protection should be presumed valid when presented to an officer. The primary responsibility of the officer should be to ensure the safety of the holder of the out-of-state order and, secondarily, to verify the validity of the order.

1. If the named defendant in the court order committed a criminal offense under New Jersey law against the victim and appeared to have violated the court order, the officer should arrest the defendant and sign the criminal complaint against the defendant for the criminal offense. The officer also should charge the defendant with contempt, **N.J.S.A. 2C:29-9a**.
2. If the named defendant committed no criminal offense but appears to be in violation of the out-of-state no-contact order, the officer should determine whether the order appears to be facially valid.
 - a. If the court order appears to be facially valid, the officer should arrest the defendant for violating the terms of the court order. The defendant should be charged with contempt, **N.J.S.A. 2C:29-9a**.
 - b. An order will be considered facially valid if:
 - (1) the order contains the names of the correct parties, and,
 - (2) the order has not expired, and,
 - (3) the victim informs the officer that the named defendant appeared at the court hearing or had notice to appear in court when the court order was issued.
 - c. In most states a restraining order or an order of protection has a specified expiration date. The officer must review the court order to determine whether it remains valid. Only New Jersey and Washington State have court orders with no stated expiration dates. In these two states, a final restraining order remains in effect until modified or vacated by a court.

Guidelines for the Enforcement of Out-of-State Restraining Orders

- d. Defects on the face of the order, such as boxes indicating no service checked, do not invalidate the enforcement of the order. In such cases, the officer should ask the victim about the apparent defects to determine whether the defendant had been served with the order or has knowledge that the order was issued.
3. If the victim does not have a copy of the out-of-state court order and the officer cannot determine the existence of the court order or if the court order contains an apparent defect which would cause a reasonable officer to question its authenticity, the officer should
 - a. arrest the actor if the criteria of the New Jersey Domestic Violence Act, **N.J.S.A. 2C:25-17 et seq.**, have been met and if a criminal offense had been committed, and
 - b. assist the victim in obtaining a temporary restraining order in accordance with departmental procedures, or
 - c. if the officer determines that a non-emergency situation exists, explain to the victim the procedure to obtain a domestic violence restraining order in New Jersey.
 4. If the responding officer has probable cause to believe that a defendant, who is no longer at the scene, has
 - a. violated the provisions of a valid restraining order and/or
 - b. committed a criminal offense requiring arrest under **N.J.S.A. 2C:25-21a**,

Then the officer should follow standard departmental operating procedure for dealing with a criminal suspect who has fled the scene.

B. Non-Emergency Situations

In a non-emergency situation, the officer should refer the victim to the appropriate court so the victim may seek to obtain appropriate relief in accordance with the foreign restraining order or order of protection. If the victim had moved into New Jersey from another state, the officer should refer the victim to the Family Part of Superior Court in the county where the victim is then located. If the victim is only temporarily in New Jersey, the officer should refer the victim to the court where the victim is then

Guidelines for the Enforcement of Out-of-State Restraining Orders

residing.

C. Mutual Orders of Protection

The plaintiff of a mutual order of protection from another state is entitled to full faith and credit in this State to the same degree as if the order had been issued solely on the plaintiff's behalf. The defendant of a mutual order of protection from another state would be entitled to relief if:

1. The defendant had filed a written pleading seeking this protective order, and
2. The court had made specific findings on the record that the defendant was entitled to the order.

Note: The enforcement of a mutual order of protection by a defendant should be a relatively rare occurrence. In non-emergent situations, the defendant should be referred to the appropriate court for relief.

III. Violations of Federal Law

If the responding officer determines that the defendant in the out-of-state restraining order or order of protection traveled across a state line with the intent to engage in conduct that violates a portion of the court order or to injure, harass, or intimidate the named victim in the court order, the officer should report this fact to the designated Assistant County Prosecutor who will determine whether the case should be referred to the **U.S. Attorney's Office** for the appropriate action pursuant to **18 U.S.C.A. 2261** and **2262**.

Note: An officer should not charge a violation of federal law since the officer does not have federal jurisdiction.

IV. Immunity from Civil Liability

N.J.S.A. 2C:25-22 provides that a law enforcement officer shall not be held liable in any civil action brought by any party for an arrest based on probable cause when that officer in good faith enforced a court order. Under the qualified immunity doctrine, a law enforcement officer may also assert immunity to federal actions brought under **42 U.S.C.A. sec. 1983**.

Appendix 29

ALL STATES POLICE DEPARTMENTS PHONE LIST

ALABAMA

334-242-4371
Fax 334-242-0934,242-0512

ALASKA

907-269-5511
Fax 907-337-2059

ARIZONA

602-223-2000
Fax 602-223-2910

ARKANSAS

501-618-8000
Fax 501-618-8222

CALIFORNIA

916-657-7152
Fax 916-657-7324

COLORADO

303-239-4500
Fax 303-239-4416

CONNECTICUT

860-685-8250
Fax 860-685-8361

DELAWARE

302-739-5911
Fax 302-739-5982

DISTRICT OF COLUMBIA

202-727-4218
Fax 202-727-9524

FLORIDA

850-488-4885
Fax 850-922-0148

GEORGIA

404-624-7710
Fax 404-624-6706

HAWAII

808-538-5656
Fax 808-538-5684

IDAHO

208-884-7200
Fax 208-884-7290

ILLINOIS

217-782-7263
Fax 217-785-2821

INDIANA

317-232-8200
Fax 317-232-0652,232-5682

IOWA

515-281-5824
Fax 515-242-6305

KANSAS

785-296-6800
Fax 785-296-3049

KENTUCKY

502-695-6300
Fax 502-573-1479

LOUISIANA

225-925-6006
Fax 225-925-3742

MAINE

207-624-7068
Fax 207-624-7088

MARYLAND

410-486-3101
Fax 410-653-9651

MASSACHUSETTS

508-820-2300
Fax 508-820-9630

MICHIGAN

517-332-2521
Fax 517-336-6551

MINNESOTA

651-297-3935
Fax 651-296-5937

MISSOURI

573-751-3313
Fax 573-751-9921

MONTANA

406-444-3780
Fax 406-479-4169

NEBRASKA

402-471-4545
Fax 402-479-4002

NEVADA

775-684-4870
Fax 775-684-4879

NEW HAMPSHIRE

603-271-3636
Fax 603-271-2527

NEW JERSEY

609-882-2000
Fax 609-530-9708

NEW MEXICO

505-827-9002
Fax 505-827-3395

NEW YORK

518-457-6811
Fax 518-457-3207

NORTH ROI

919-733-7952
Fax 919-733-1189

NORTH DAKOTA

701-328-2455
Fax 701-328-1717

OHIO

614-466-2660
Fax 614-752-6409

OKLAHOMA

405-425-7709
Fax 405-425-7039

OREGON

503-378-3720
Fax 503-378-8282

PENNSYLVANIA

717-783-5599
Fax 717-787-2948

RHODE ISLAND

401-444-1000
Fax 401-444-1105

SOUTH CAROLINA

803-896-7920
Fax 803-896-7922

SOUTH DAKOTA

605-77313105
Fax 605-773-6046

TENNESSEE

615-251-5166
Fax 615-253-2091

TEXAS

512-424-2000
Fax 512-424-2603

UTAH

801-965-4461
Fax 801-965-4608

VERMONT

802-244-8718
Fax 802-241-5551

VIRGINIA

804-674-2000
Fax 804-674-2267

WASHINGTON

360-753-6540
Fax 360-753-2492

WEST VIRGINIA

304-746-2111
Fax 360-746-2246

WISCONSIN

608-267-7102
Fax 608-267-4495

WYOMING

307-777-4301
Fax 307-777-4282

GUAM

**State Court
671-475-3420
Fax 671-477-1500**

NORTHERN MARIANA ISLANDS

**State Court
670-236-9700
Fax 670-236-9702**

PUERTO RICO

**State Court
787-723-6033
Fax 787-724-5090**

VIRGIN ISLANDS

**State Court
340-774-6680
Fax 340-776-8690**

S/domestic violence/allstatespolicedeptphone

Appendix 30

ALL STATES ADMINISTRATIVE OFFICES OF THE COURTS DIRECTORY

ALABAMA

300 Dexter Avenue
Montgomery, AL 36104
334-242-0300
FAX 334-242-2099

ALASKA

Administrative Director of the Courts
303 K Street
Anchorage, AK 99501
907-264-0547
FAX 907-264-0881

ARIZONA

Arizona State Courts Building
1501 West Washington
Phoenix, AZ 85007-3327
602-542-9301
FAX 602-542-9484

ARKANSAS

1100 Justice Building
625 Marshall Street
Little Rock, **AR** 72201
501-682-9400
FAX 501-682-9410

CALIFORNIA

455 Golden Gate Avenue
San Francisco, CA 94102-3660
415-865-4200
FAX 415 865-4228

COLORADO

Office of the State Court Administrator
1301 Pennsylvania , Suite 300
Denver, CO 80203
303-861-1111
FAX 303-837-2340

CONNECTICUT

Office of the Chief Court Administrator
Supreme Court Building
23I Capitol Avenue
Hartford, CT 06106
860-757-2100
FAX 860-757-2130

DELAWARE

Carvel State Building, 11th Floor
820 North French Street
Wilmington, DE 19801-3509
302-577-8481
FAX 302-577-3139

DISTRICT OF COLUMBIA

Executive Office of the D.C. Courts
500 Indiana Avenue, N.W., Rm. 1500
Washington, D.C. 20001
202-879-1700
FAX 202-879-4829

FLORIDA

Office of the State Courts Administrator
Supreme Court Building
500 South Duval Street
Tallahassee, FL 32399-1900
850-922-5082
FAX 850-488-0156

GEORGIA

244 Washington Street, S.W., Suite 300
Atlantic, GA 30334-5900
404-656-5171
FAX 404-651-6449

HAWAII

Administrative Director of the Courts
Supreme Courts Building
417 South King Street
Honolulu, HI 96813
808-539-4900
FAX 808-539-4855

IDAHO

Idaho Supreme Court
451 West State Street
Boise, ID 83702
Mailing Address:
P.O. Box 83720
Boise, ID 83720-0101
208-334-2246
FAX 208-334-2146

ILLINOIS

840 South Spring Street
Springfield, IL 62704
217-785-2125
FAX 217-785-3793

INDIANA

115 West Washington St., Suite 1080
Indianapolis, IN 46204
317-232-2542
FAX 317-233-6586

IOWA

**State Capitol, Rm. G02
1007 East Grand
Des Moines, IA 503 19
515-281-5241
FAX 515-242-0014**

KANSAS

**Judicial Center, Rm. 337
301 S.W. Tenth Avenue
Topeka, KS 66612-1507
785-296-4873
FAX 785-296-7076**

KENTUCKY

**100 Millcreek Park
Frankfort, KY 40601
502-573-2350
FAX 502-695-1759**

LOUISIANA

**Office of Judicial Administrator
1555 Poydras Avenue, Suite 1540
New Orleans, LA 701 12
504-568-5747
FAX 504-568-5087**

MAINE

**62 Elm Street
P.O. Box 4820
Portland, ME 041 12
207-822-0792
FAX 207-822-0781**

MARYLAND

Maryland Judicial Center
580 Taylor Avenue
Annapolis, MD 21401
410-260-1400
FAX 410-974-5577

MASSACHUSETTS

Administrative Office of the Judicial Court
1400 New Courthouse
Boston, MA 02108
617-557-1193
FAX 617-557-1052

MICHIGAN

State Court Administrative Office
309 North Washington Square
P.O. Box 30048
Lansing, MI 48909
517-373-0130
FAX 517-373-2112

MINNESOTA

25 Constitution Avenue
St. Paul, MN 55155
651-296-2474
FAX 651-215-6004

MISSISSIPPI

656 North State
Jackson, MS 39201
Mailing Address:
P.O. Box 117
Jackson, MS 39205
601-354-7406
FAX 601-354-7459

MISSOURI

**Office of State Courts Administrator
2112 Industrial Drive
P.O. Box 104480
Jefferson City, MO 65110-4480
573-751-4377
FAX 573-751-5540**

MONTANA

**Justice Building, Rm. 315
215 North Sanders
Helena, MT 59620
Mailing Address:
P.O. Box 203002
Helena, MT 59620-3002
406-444-2621
FAX 406-444-0834**

NEBRASKA

**1220 State Capitol
P.O. Box 98910
Lincoln, NE 68509
402-471-3730
FAX 402-471-2197**

NEVADA

**Supreme Court Building
Capitol Complex, Suite 250
201 South Carson Street
Carson City, NV 89701-4702
775-684-1700
FAX 775-684-1723**

NEW HAMPSHIRE

**Two Noble Drive
Concord, NH 03301
603-271-2521
FAX 603-271-3977**

NEW JERSEY

Richard J. Hughes Justice Complex
25 West Market Street
P.O. Box 983
Trenton, NJ 08625
609-984-4228
FAX 609-984-0067

NEW MEXICO

Supreme Court Building, Rm. 25
237 Don Gaspar Street
Sante Fe, NM 87501-2178
505-827-4800
FAX 505-827-4824

NEW YORK

Office of Court Administration
25 Beaver Street
New York, NY 10004
212-428-2100
FAX 212-428-2819

NORTH CAROLINA

Justice Building
2 East Morgan Street
Raleigh, NC 27601
Mailing Address:
P.O. Box 2448
Raleigh, NC 27602-2448
919-733-7107
FAX 919-715-5779

NORTH DAKOTA

Office of State Court Administrator
State Capitol, Judicial Wing
600 East Boulevard Avenue, Dept. 180
Bismarck, ND 58505-0530
701-328-4216
FAX 701-328-4480

OHIO

Supreme Court of Ohio
30 East Broad Street, 3rd Floor
Columbus, OH 43266-0419
614-466-2653
FAX 614-752-8736

OKLAHOMA

1915 North Stiles, Suite 305
Oklahoma City, OK 73105
405-521-2450
FAX 405-521-6815

OREGON

Office of State Court Administrator
Justice Building, Rm. 510
1162 Court Street
Salem, OR 97301-2563
Mailing Address:
Supreme Court Building
1163 State Street
Salem, OR 97301-2563
503-986-5500
FAX 503-986-5503

PENNSYLVANIA

Administrative Office of Pennsylvania Courts
1515 Market Street, Suite 1414
Philadelphia, PA 19102
215-560-6300
FAX 215-560-6315

RHODE ISLAND

250 Benefit Street
Providence, RI 02903
401-222-3266
FAX 401-222-5131

SOUTH CAROLINA

Court Administration
1015 Sumter Street, Suite 200
Columbia, SC 29201
803-734-1800
FAX 803-734-1821

SOUTH DAKOTA

State Capitol
Pierre, SD 57501-5070
605-773-3474
FAX 605-773-5627

TENNESSEE

511 Union Street, Suite 600
Nashville, TN 37219
615-741-2687
FAX 615-741-6285

TEXAS

205 West 14th Street, 6th Floor
Austin, TX 78701
Mailing Address:
P.O. Box 12066
Austin, TX 78711-2066
512-463-1625
FAX 512-463-1648

UTAH

450 South State Street, 3rd Floor
Salt Lake City, UT 84111
Mailing Address:
P.O. Box 140241
Salt Lake City, UT 84114-0241
801-578-3806
FAX 801-578-3843

VERMONT

111 State Street
Montpelier, VT 05609-0701

Mailing Address:

109 State Street
Montpelier, VT 05609-0701
802-828-3278
FAX 802-828-3457

VIRGINIA

Supreme Court of Virginia
100 North 9th Street, 3rd Floor
Richmond, VA 23219
804-786-6455
FAX 804-786-4542

WASHINGTON

Temple of Justice
P.O. Box 41174
Olympia, WA 98504-1174
360-357-2121
FAX 360-357-2127

WEST VIRGINIA

Supreme Court of Appeals of W.VA
E-100 State Capitol
Charleston, WV 25305
304-558-0145
FAX 304-558-1212

WISCONSIN

119 Martin L. King, Jr. Blvd.
Suite LL2
Madison, WI 53703
Mailing Address:
Supreme Court
P.O. Box 1688
Madison, WI 53701-1688
608-266-6828
FAX 608-267-0980

WYOMING

Supreme Court Building
2301 Capitol Avenue
Cheyenne, WY 82002
307-777-7480
FAX 307-777-3447

GUAM

Superior Court of Guam
Guam Judicial Center
120 West O'Brien Drive
Hagatna, GU 96910
671-475-3544, 475-3330
FAX 671-477-3184

NORTHERN MARIANA ISLANDS

Supreme Court of The Commonwealth
Northern Mariana Islands
House of Justice
P.O. Box 502165
Saipan, MP 96950
670-236-9700
FAX 670-236-9702

PUERTO RICO

Office of Courts Administration
General Court of Justice
6 Vela Street, Stop 35 ½
Hato Rey, PR 00919
Mailing Address:
P.O. Box 190917
San Juan, PR 00919-0917
787-641-6623,24
FAX 787-250-7448

VIRGIN ISLANDS

Territorial Court of the Virgin Islands
5500 Veterans Drive
Saint Thomas, VI 00802
Mailing Address:
P.O. Box 70
Saint Thomas, VI 00804
340-774-6680
FAX 340-776-8690