

# NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

## FINAL

### September 19, 2011 Meeting Minutes

#### 4:00 p.m. Public Hearing Room, DEP, Trenton

#### **Board Members:**

**Present:** Chairman David Sweeney, Philip Brilliant, Jorge Berkowitz (participated by phone), Richard Dewling, Lawra Dodge, Joann Held, Christopher Motta (participated by phone), Karl Muessig, Michael Pisauro, Constantine Tsentas, Ira Whitman.

**Absent:** None

**Others Present:** Board Liaison Karen Hershey, DAG Kimberly Hahn, Director Tony Farro, Executive Assistant David Haymes

#### **Proceedings:**

- Meeting called to Order at 4:03 by Chairman Sweeney.
- Statement by Chairman Sweeney that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act.
- Approval of September 6, 2011 minutes.
  - Motion by Ira Whitman to accept minutes as amended, seconded by Lawra Dodge; passed unanimously.
- Chairman's Report
  - David Sweeney discussed document distribution, parliamentary procedures and provisions in the bylaws relating to teleconferencing.
- Committee Reports
  - Licensure: A report was given by Committee Chair Ira Whitman on behalf of the Licensure Committee.
    - Ira Whitman discussed the Working Draft of Issues.
    - Ira Whitman moved to transfer the Working Draft of Licensure Issues to the Rules Committee to work with them to incorporate the Working Draft into rules, with the exception of Section 4E.

- Seconded by Richard Dewling. Motion adopted after debate (10-1).
- Roll call vote as follows:
  - Berkowitz Y
  - Brilliant Y
  - Dewling Y
  - Dodge Y
  - Held Y
  - Motta Y
  - Muessig Y
  - Pisauro N
  - Tsentas Y
  - Whitman Y
  - Sweeney Y
  
- Ira Whitman moved to adopt the language as currently written in Section 4E.
- Seconded by Phil Brilliant. Motion lost after debate (6-5).
- Roll call vote as follows:
  - Berkowitz N
  - Brilliant Y
  - Dewling N
  - Dodge Y
  - Held N
  - Motta Y
  - Muessig Y
  - Pisauro N
  - Tsentas Y
  - Whitman Y
  - Sweeney N
  
- Audit: A report was given by Committee Chair Phil Brilliant on behalf of the Audit Committee.
  - Phil Brilliant discussed the status of the draft audit documents.
  
- Continuing Education: A report was given by Committee Chair Lawra Dodge on behalf of the Audit Committee.
  - Lawra Dodge discussed the status of the draft continuing education recommendations.

- Finance: A report was given by Committee Chair Dick Dewling on behalf of the Finance Committee.
  - Richard Dewling discussed charges to the Board and the Board's budget.
  - Richard Dewling moved to authorize the Finance Committee Chair to approve normal Board expenditures.
  - Seconded by Phil Brilliant. Motion adopted after debate (11-0)
  - Roll call vote as follows:
    - Berkowitz Y
    - Brilliant Y
    - Dewling Y
    - Dodge Y
    - Held Y
    - Motta Y
    - Muessig Y
    - Pisauro Y
    - Tsentas Y
    - Whitman Y
    - Sweeney Y
  
- Website/Outreach: A report was given by Committee Chair Christopher Motta on behalf of the Website/Outreach Committee.
  - Chris Motta discussed website updates including listing permanent LSRPs, online license renewal and continuing education tracking system.
  
- Professional Conduct: A report was given by Committee Chair Jorge Berkowitz on behalf of the Professional Conduct Committee.
  - Jorge Berkowitz discussed anonymity and confidentiality.
  - Jorge Berkowitz moved for the Board to adopt the following position regarding anonymous complaints:
    - The Board does not encourage anonymous complaints and will not solicit them; however, in the event the Board does receive an anonymous complaint, the Professional Conduct Committee will determine whether or not to accept the anonymous complaint for further review in accordance with a majority vote of the Committee, and in making that decision the Committee will determine the basis upon which that complaint is made.

- Seconded by Dave Sweeney. Motion adopted after debate (8-2, 1 Absent)
      - Roll call vote as follows:
        - Berkowitz Y
        - Brilliant N
        - Dewling Y
        - Dodge Y
        - Held Y
        - Motta N
        - Muessig Y
        - Pisauro Y
        - Tsentas Absent (Left at 5:32)
        - Whitman Y
        - Sweeney Y
    - Rulemaking: A report was given by Committee Chair Joann Held on behalf of the Rulemaking Committee.
      - Joann Held discussed Rule Committee meetings, rule schedule and open forums.
- Ongoing Business
  - None
- New Business
  - None
- Public Comment
  - Richard Katz, PennJersey
    - Supports giving alternate track temporary LSRPs three opportunities to pass the exam.
  - David Morris, Tectonic Engineering
    - Supports telling LSRP the identity of complainant.
    - Complainants should be advised of complaint process on Board web site.
- The meeting adjourned at 6:30 p.m.

