

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

October 17, 2011 Meeting Minutes

4:00 p.m. Public Hearing Room, DEP, Trenton

Board Members:

Present: Chairman David Sweeney, Jorge Berkowitz, Philip Brilliant, Richard Dewling, Lawra Dodge, Joann Held, Christopher Motta, Karl Muessig, Michael Pisauro, Constantine Tsentas, Ira Whitman.

Absent: None.

Others Present: Board Liaison Karen Hershey, DAG Kimberly Hahn, Executive Assistant David Haymes.

Proceedings:

- Meeting called to Order at 4:02 by Chairman Sweeney.
- Statement by Chairman Sweeney that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act.
- Approval of October 3, 2011 minutes.
 - Motion by Richard Dewling to accept minutes, seconded by Constantine Tsentas; Jorge Berkowitz abstained due to absence at October 3 meeting; remaining members approved motion unanimously.
- Chairman's Report
 - David Sweeney discussed LSRP mass-mailing to homeowners.
- Committee Reports
 - Audit: A report was given by Committee Chair Phil Brilliant on behalf of the Audit Committee.
 - Phil Brilliant discussed the status of the draft audit documents.
 - Continuing Education: A report was given by Committee Chair Lawra Dodge on behalf of the Continuing Education Committee.

- Lawra Dodge discussed the draft continuing education recommendations and the draft approval process.
 - Lawra Dodge moved to adopt the continuing education recommendations and approval process with the clarifications as discussed, to be incorporated into the Board’s proposed rules.
 - Seconded by Joann Held. Motion adopted after debate (11-0).
 - Roll Call vote as follows:
 - Berkowitz Y
 - Brilliant Y
 - Dewling Y
 - Dodge Y
 - Held Y
 - Motta Y
 - Muessig Y
 - Pisauro Y
 - Tsentas Y
 - Whitman Y
 - Sweeney Y

- Finance: A report was given by Committee Chair Dick Dewling on behalf of the Finance Committee.
 - Richard Dewling discussed LSRP billing which is scheduled to take place the first week in November.

- Licensure: A report was given by Committee Chair Ira Whitman on behalf of the Licensure Committee.
 - Ira Whitman discussed his conference call with the exam contractor and explained the process for completing the Job Task analysis.

- Website/Outreach: A report was given by Committee Chair Christopher Motta on behalf of the Website/Outreach Committee.
 - Chris Motta discussed software for continuing education online tracking.

- Rulemaking: A report was given by Committee Chair Joann Held on behalf of the Rulemaking Committee.

- Joann Held discussed the progress of the Committee’s rule drafting efforts.
 - Professional Conduct: A report was given by Committee Chair Jorge Berkowitz on behalf of the Professional Conduct Committee.
 - Jorge Berkowitz discussed the issue of confidentiality and anonymity as it relates to the disciplinary process.
 - Jorge Berkowitz moved to adopt as policy the following:
The Respondent will be notified of a complaint and the complainant by sharing with the Respondent the complaint form filed by the complainant in accordance with the Board approved disciplinary procedures.
 - Seconded by Lawra Dodge. Motion adopted after debate (8-3).
 - Roll call vote as follows:
 - Berkowitz Y
 - Brilliant Y
 - Dewling N
 - Dodge Y
 - Held N
 - Motta Y
 - Muessig Y
 - Pisauro N
 - Tsentas Y
 - Whitman Y
 - Sweeney Y
 - Jorge Berkowitz moved for the Board to go into executive session to discuss disciplinary matters. Seconded by David Sweeney. Approved unanimously.

*Board reconvened at 5:48 following executive session.

- Motion by Jorge Berkowitz to issue a Letter of Reprimand and a \$500 penalty to the LSRP in Complaint #2.
 - Seconded by Joann Held. Motion adopted after debate (10Y, 1 Abstention, 0N)
 - Roll call vote as follows:
 - Berkowitz Y
 - Brilliant Y
 - Dewling Y
 - Dodge Y
 - Held Y

- Motta Abstain
 - Muessig Y
 - Pisauro Y
 - Tsentas Y
 - Whitman Y
 - Sweeney Y
- Ongoing Business
 - None.
- New Business
 - None.
- Public Comment
 - Jonathan Berg, Holland, PA
 - Congratulations to Board on progress with continuing education and disciplinary action.
 - Suggested that Board's financial report should be posted on website.
 - Ken Goldstein, LSRPA
 - Stated that he provided names to exam contractor of potential LSRPs to participate in Job Task Analysis.
 - LSRPA will assist Board with finding continuing education online tracking software.
 - Agreed that he too would like to see Board's financial report.
 - Sue Boyle, LSRPA
 - Inquired as to how the Board plans to disseminate information about Complaint #2 so word gets out to LSRP community.
- The meeting adjourned at 6:40 p.m.