NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

November 1, 2011 Meeting Minutes

4:00 p.m. Public Hearing Room, DEP, Trenton

Board Members:

Present: Chairman David Sweeney, Jorge Berkowitz, Philip Brilliant, Christopher Motta, Karl Muessig, Michael Pisauro, Constantine Tsentas, Ira Whitman.

Absent: Richard Dewling, Lawra Dodge, Joann Held

Others Present: Board Liaison Karen Hershey, DAG Kimberly Hahn, Director Tony Farro, Executive Assistant David Haymes.

Proceedings:

• Meeting called to Order at 4:04 by Chairman Sweeney.

• Statement by Chairman Sweeney that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act.

• Approval of October 17, 2011 minutes.
  
  o Motion by Ira Whitman to accept minutes, seconded by Jorge Berkowitz; approved unanimously.

• Chairman’s Report
  
  o None

• Committee Reports
  
  o Audit: A report was given by Committee Chair Phil Brilliant on behalf of the Audit Committee.
    
    - Phil Brilliant discussed the updated audit process and draft questionnaire.
    - Ira Whitman moved to adopt the updated audit process and questionnaire to be implemented in 2012; seconded by Constantine Tsentas. Motion adopted after debate (7 Yes, 1 Abstention, 0 No).
- Roll Call vote as follows:
  - Berkowitz  Y
  - Brilliant  Y
  - Dewling  Absent
  - Dodge  Absent
  - Held  Absent
  - Motta  Y
  - Muessig  Y
  - Pisauro  Abstain
  - Tsentas  Y
  - Whitman  Y
  - Sweeney  Y

- Continuing Education: A report was given by Connie Tsentas for Lawra Dodge on behalf of the Continuing Education Committee.
  - Connie Tsentas discussed the Committee’s ongoing efforts to develop a continuing education program for LSRPs, including a draft checklist for pre-approval of courses, and the Committee’s work with the Outreach Committee regarding online approaches to Continuing Education tracking.

- Finance: No report.

- Licensure: A report was given by Committee Chair Ira Whitman on behalf of the Licensure Committee.
  - Ira Whitman discussed licensure renewal letters, the status of the Job Task Analysis Committee, and he discussed the impact of the new rules on the development of the exam.

- Website/Outreach: A report was given by Committee Chair Christopher Motta on behalf of the Website/Outreach Committee.
  - Chris Motta discussed the Committee’s ideas on alternative approaches to continuing education software and the timeframes for procuring and implementing the system.

- Rulemaking: A report was given by Board liaison Karen Hershey on behalf of the Rulemaking Committee.
  - Karen Hershey discussed the status of the Committee’s recent draft of the Continuing Education portion of the rules.
Professional Conduct: A report was given by Committee Chair Jorge Berkowitz on behalf of the Professional Conduct Committee.

- Jorge Berkowitz discussed the Committee’s progress on finalizing the disciplinary process, and when to publicize LSRP disciplinary decisions.
- Jorge Berkowitz moved for the Board to go into executive session to discuss disciplinary matters. Seconded by Mike Pisauro. Approved unanimously.

*Board reconvened at 5:16 following executive session.

- Motion by Jorge Berkowitz to issue a Letter of Warning in Complaint #1.
- Seconded by Phil Brilliant. Motion adopted after debate (8-0)

- Roll call vote as follows:
  - Berkowitz  Y
  - Brilliant  Y
  - Dewling  Absent
  - Dodge  Absent
  - Held  Absent
  - Motta  Y
  - Muessig  Y
  - Pisauro  Y
  - Tsentas  Y
  - Whitman  Y
  - Sweeney  Y

- Ongoing Business
  - Chairman Sweeney discussed DEP response to LSRP who conducted mass mailing to homeowners with underground heating oil tanks; 2012 meeting schedule and status of two vacant positions on Board.

- New Business
  - None.

- Public Comment
  - None

- The meeting adjourned at 5:25 p.m.