

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

December 19, 2011 Meeting Minutes

4:00 p.m. Public Hearing Room, DEP, Trenton

Board Members:

Present: Chairman David Sweeney, Jorge Berkowitz, Philip Brilliant, Richard Dewling, Lawra Dodge, Joann Held, Christopher Motta, Karl Muessig, Michael Pisauro, Constantine Tsentas, Ira Whitman.

Absent: None

Others Present: Board Liaison Karen Hershey, DAG Kimberly Hahn, Executive Assistant David Haymes, Director Tony Farro.

Proceedings:

- Meeting called to Order at 4:02 by Chairman Sweeney.
- Statement by Chairman Sweeney that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act.
- Approval of the December 5, 2011 minutes.
 - Motion by Richard Dewling to accept minutes as amended, seconded by Phil Brilliant; approved unanimously.
- Chairman's Report
 - Chairman Sweeney discussed pending Board vacancies and recent press articles related to gubernatorial appointments.
- Committee Reports
 - Licensure: A report was given by Committee Chair Ira Whitman on behalf of the Licensure Committee.
 - Ira Whitman discussed the initial response to the Job Task survey which was very good.

- Audit: A report was given by Committee Chair Phil Brilliant on behalf of the Audit Committee.
 - Phil Brilliant discussed the handout which described the audit process with minor revisions.
 - Motion by Phil Brilliant to approve the revised audit process and move forward with the audit process on January 9, 2012; seconded by Constantine Tsentas; unanimously approved.
- Continuing Education: A report was given by Lawra Dodge on behalf of the Continuing Education Committee.
 - Lawra Dodge discussed various items relating to continuing education, including draft rule language for continuing education, request for course approval and exploration of continuing education tracking software.
- Finance: A report was given by Richard Dewling on behalf of the Finance Committee.
 - Richard Dewling reported that a financial update would be provided at the next meeting.
- Website/Outreach: A report was given by Committee Chair Christopher Motta on behalf of the Website/Outreach Committee.
 - Chris Motta discussed issues related to webcasting Board meetings and indicated that his Committee is exploring alternatives.
- Rulemaking: A report was given by Committee Chair Joann Held on behalf of the Rulemaking Committee.
 - Joann Held discussed the handout of the draft continuing education rules and noted the progress of other sections including fees and licensure.
- Professional Conduct: A report was given by Committee Chair Jorge Berkowitz on behalf of the Professional Conduct Committee.
 - Jorge Berkowitz discussed the status of the complaint form and the Committee's plans to hold another Open Forum in the near future to clarify the disciplinary process based on revised flowchart.
 - Jorge Berkowitz then made a motion for the Board to enter into executive session to discuss disciplinary matters; seconded by Mike Pisauero; unanimously approved.

- Ongoing Business
 - Chairman Sweeney acknowledged the Licensed Site Remediation Professional Association's help for getting the word out about the survey, and their offer to help in ensuring clarity in LSRP advertising as it relates to unregulated heating oil tanks.
 - Chairman Sweeney discussed the role of Deputy Attorneys General and their function, noting that an additional Deputy Attorney General would assist the Board with disciplinary matters to avoid any appearance of conflict.
 - Jorge Berkowitz and DAG Hahn discussed pending legal issues relating to OPRA and super majority vote on dismissal of disciplinary matters.
 - Jorge Berkowitz and Chairman Sweeney discussed the need for more resources to assist the Board.

- New Business
 - None

- Public Comment
 - John Oberer, LSRPA
 - Invited the Board to LSRPA annual meeting on January 10, 2012.
 - DAG discussed the Board's attendance at the meeting noting that attendance would be appropriate as long as no Board business is conducted.

- The meeting adjourned at 6:24 p.m.