

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

**FINAL**

August 4, 2014 Meeting Minutes

4:00 p.m., Public Hearing Room, DEP, Trenton

**Board Members:**

*Present*

Jorge Berkowitz  
Philip Brilliant  
Lawra Dodge  
Joann Held  
Christopher Motta  
Karl Muessig  
Michael Pisauro  
Constantine Tsentas  
Ira Whitman

*Others Present:*

Board Secretary Karen Hershey  
Board Staff Dana Haymes  
DAG Kimberly Hahn

*Absent*

Mark Pedersen  
Dick Dewling

*Proceedings:*

- **Meeting called to Order at 4:06 by Vice-Chairman Held**
- **Statement by Vice-Chairman Held that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act**
- **Roll Call**

**Approval of the Minutes**

**July 14, 2014**

Motion by Connie Tsentas to approve the Minutes of the July 14, 2014 meeting.

Motion seconded by Michael Pisauro.

All present voted Yes, except Jorge Berkowitz, Philip Brilliant and Joann Held abstained. The motion was tabled until the next meeting.

- **Vice-Chairman's Report:**

Chairman Pedersen is on vacation.

- **Report of the Secretary:**

Secretary Hershey reported that she has communicated with her counterpart in Massachusetts. Together they will work toward scheduling a meeting between the administrators of the LSP/LSRP Boards of New Jersey, Connecticut and Massachusetts, in order to compare experience and exchange ideas.

- **Report of the Audit Committee: Philip Brilliant**

The audits of 4 LSRPs have been reported as complete:

**John Marion (586158) – March 2014**

**Arthur Goeller (591661) - May 2014**

**Eric Gaulin (585379) - May 2014**

**Timothy Mangold (511513) – May 2014**

- **Report of the Continuing Education Committee: Lawra Dodge**

Motion by Ira Whitman to approve statement read by Lawra Dodge. Motion seconded by Connie Tsentas. Motion was tabled after discussion. Continuing Education Committee will provide written policy statements for presentation at next Board Meeting.

- **Report of the Finance Committee: Richard Dewling**

No Report.

- **Report of the Licensure Committee: Ira Whitman**

All 67 new LSRPs from March exam have paid. Licenses have been conferred and welcome packages sent. There are officially 579 LSRPs at this time.

The Caviart contract will be renewed one more year. A Request for Proposals is not required until next year.

The application period for the March 2015 exam will begin September 30 and run through December 31, 2014. A listserv will go out to that effect.

The Site Remediation Program Training staff will provide additional training which will serve as the prerequisite for taking the March 2015 exam.

The IT contract will be bifurcated into design and implementation.

- **Report of the Outreach Committee: Christopher Motta**

Amendments to the Administrative Procedure Act (“APA”) dictate some amendments to the Board website. In the next month some elements of the website will be modified to be in conformance with the APA.

- **Report of the Professional Conduct Committee: Jorge Berkowitz**

The Board has received a total of 20 complaints since 2011. 16 of the 20 complaints have been resolved. The four received in 2014 are still pending.

- **Report of the Rules Committee: Joann Held**

A draft of the rules dated May 6, 2014 was posted for an informal 30 day comment period. The comments were helpful and pointed out some inconsistencies in the rules and places where the rules needed more clarity. The Rules Committee had 6 meetings to review the comments. 32 issues were identified. Each issue was discussed. At the most recent meeting it was determined that the text of the rules is complete. Still to be finished is final editing of the text. Within a few days the Rules Committee will send the final draft of the rules to the Board for review.

- **Ongoing Business:**

None.

- **New Business:**

None.

- **Public Comments**

None.

Meeting adjourned at 5:03 pm.