

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

October 5, 2015 Meeting Minutes

4:00 p.m., Public Hearing Room, DEP, Trenton

**Board Members:**

*Present*

Jorge Berkowitz  
Philip Brilliant  
Lawra Dodge  
Joseph Fallon  
Joann Held  
Jeffrey Hoffman  
Christopher Motta (via teleconference)  
Mark Pedersen  
Michael Pisauro  
Kathi Stetser  
Peter Strom  
Constantine Tsentas  
Ira Whitman

*Others Present:*

Board Staff Dana Haymes  
DAG Kimberly Hahn

*Proceedings:*

- **Meeting called to Order at 4:06 by Chairman Pedersen**
- **Roll Call**
- **Approval of the Minutes**

**Minutes of September 21, 2015**

Motion to approve the minutes by Connie Tsentas.

Motion seconded by Peter Strom.

All present voted yes, except Michael Pisauro and Jorge Berkowitz abstained.

The motion was carried.

- **Chairman’s Report:**

As of October 1, the “Licensed Site Remedial Professional List” Dataminer report has been updated to include LSRP email addresses. Other information in the report includes the LSRP’s name, license number, license expiration date, company, location, and business phone.

- **Report of the Secretary:**

All Board Members need to complete a 45 minute ethics training every 3 years, and a 10 minute ethics training update every year. Please send receipts for training and updates to Dana Haymes.

- **Report of the Rules Committee: Joann Held**

The Draft Adoption Document was circulated to all Board Members.

Motion by Joann Held to agree to adopt proposed new rules with changes as noted and accept responses to comments as drafted.

Motion seconded by Phil Brilliant.

All present voted yes.

The motion was carried.

- **Report of the Continuing Education Committee: Lawra Dodge**

Motion by Lawra Dodge to approve 8 applications for approval of Continuing Education Credit, as follows:

Application of LSRP Steve Posten for attending “Third Int. Symposium on Bioremediation and Sustainable Environmental Technologies” for 10 Technical CECs

Application of LSRP Steve Posten for attending “State of the Art for Evaluating MNA” for 6.5 Technical CECs

Application of LSRP Jake Surowiecki for attending Graduate Course “Soil Geochemistry” for 12 Technical CECs

Application of Montclair State University – CEEP for “Ecological Risk Assessment” for 6 Technical CECs

Application of Montclair State University – CEEP for “Green Infrastructure Stormwater Management Techniques” for 7 Technical CECs

Application of PeroxyChem for “Design and Application of In Situ Chemical Oxidation/Reduction Technologies for Contaminated Site Remediation” for 4 Technical CECs

Application of NJAES – Rutgers Office of Continuing Professional Education for “Brownfields Redevelopment” for 2.5 Regulatory and 1.5 Technical CECs

Application of LSP Association for “Estimating LNAPL Transmissivity” for 13 Technical CECs.

Motion seconded by Ira Whitman.

Roll Call Vote:

Jorge Berkowitz – Yes to all, except abstain with respect to two applications submitted by Montclair State University and application submitted by LSRP Jake Surowiecki

Philip Brilliant – Yes to all, except abstain with respect to two applications submitted by Montclair State University

Lawra Dodge – Yes to all

Joseph Fallon - Yes to all, except abstain with respect to two applications submitted by LSRP Steve Posten

Joann Held – Yes to all

Jeffrey Hoffman – Yes to all

Christopher Motta – Yes to all

Mark Pedersen – Yes to all

Michael Pisauro – Yes to all

Kathi Stetser – Yes to all

Peter Strom – Yes to all, except abstain with respect to application submitted by Rutgers

Connie Tsentas – Yes to all

Ira Whitman – Yes to all

The motion was carried with respect to all applications.

Motion by Lawra Dodge to disapprove 3 applications for approval of Continuing Education Credit, as follows:

Application of LSRP Frederick Shoyer for attending “Hot Topics in Water and Wastewater”

Application of AEG for “Inversand Quarry Pit Field Trip”

Application of LSRP seeking 3 Ethics CECs for self-created continuing education program in order to meet requirement for license renewal.

Motion seconded by Michael Pisauro.

Roll Call Vote:

Jorge Berkowitz – Yes to all

Philip Brilliant – Yes to all

Lawra Dodge – Yes to all

Joseph Fallon - Yes to all

Joann Held – Yes to all

Jeffrey Hoffman – Yes to all

Christopher Motta – Yes to all

Mark Pedersen – Yes to all

Michael Pisauro – Yes to all

Kathi Stetser – Yes to all

Peter Strom – Yes to all

Connie Tsentas – Yes to all

Ira Whitman – Yes to all

The motion was carried with respect to all applications.

- Report of the Licensure Committee: Ira Whitman

The license renewal process continues. The application period is now open for those seeking to take the LSRP exam in March 2016.

Motion by Ira Whitman to go into closed session to discuss matter of LSRP lacking 3 ethics CECs needed to meet requirement for license renewal.

Motion seconded by Mark Pedersen.

All present voted yes. The motion was carried.

Closed session commenced at 4:47 PM.

Closed session ended at 5:30 PM.

Motion by Ira Whitman to deny application for license renewal of LSRP lacking 3 ethics CECs needed to meet requirement for license renewal.

Motion seconded by Jorge Berkowitz.

All present voted yes, except Chris Motta abstained.

The motion was carried.

- Report of the Audit Committee: Philip Brilliant

The names of 5 additional LSRPs have been selected for audit in October 2015.

Audits deemed complete:

Christopher Venezia – 627900 - December 2014

Richard Sisti – 573597 - December 2014

Scott Drew – 576317 - December 2014

The Audit Committee is considering some modifications to the audit questionnaire.

Board members serving on an Audit Review Team will receive an email from Board staff with a review of the auditees' submissions and conduct. That email should prompt Board members to review the information and complete the audit review.

- **Report of the Finance Committee: Joseph Fallon**

The Committee intends to circulate the draft budget to the Board the week before the November Board meeting. The Committee will also report on expenditures of the Board on a quarterly basis.

- **Report of the Outreach Committee: Christopher Motta**

Chris Motta reported that he contacted the Chief of Staff for Senator Smith. A conference call is planned to discuss having Senator Smith address the Board, and with respect to getting the word out about accomplishments of the LSRP program and the Board.

- **Report of the Professional Conduct Committee: Jorge Berkowitz**

The Committee will meet tomorrow. The Committee sought the Attorney General's opinion with respect to potential penalties that the Board may impose. At this time the Committee is reviewing the opinion from the Attorney General.

Jorge Berkowitz announced that he is recusing himself from Complaints 005-2014, 006-2014, and 007-2014.

Ira Whitman questioned whether there is a process within DEP for reviewing complaints before they are filed with the Board, or whether it is within the individual's discretion.

Mark Pedersen responded that complaints should be raised to the Director level within the Site Remediation and Solid Waste Programs. With respect to other programs, he is raising the issue within the Department that a process should be instituted. However, it is possible that individuals within the Department may disregard the process and file complaints.

- **Ongoing Business:**

None.

- **New Business:**

Proposed 2016 calendar of meeting dates.

Motion by Joann Held to accept the following meeting dates for 2016.

Motion seconded by Jeffrey Hoffman.

All present voted yes.

The motion was carried.

2016 Board Meeting Dates:

January 4 and 19  
February 1 and 16  
March 7 and 21  
April 4 and 18  
May 2 and 16  
June 6 and 20  
July 11  
August 8  
September 12  
October 17  
November 7 and 21  
December 5 and 19

- **Second Monday Meeting Discussion**

Motion by Mark Pedersen to hold the meeting on October 19.

Motion seconded by Lawra Dodge.

All present voted yes.

The motion was carried.

- **Public Comments:**

No comments.

Meeting adjourned at 5:49 PM.