

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

February 5, 2018 Meeting Minutes

4:00 p.m., Public Hearing Room, DEP, Trenton

Board Members:

Present

Jorge Berkowitz
Phil Brilliant
Lawra Dodge
Joann Held
Jeffrey Hoffman
Christopher Motta
Mark Pedersen
Kathi Stetser
Peter Strom
Connie Tsentas
Ira Whitman

Absent

None

Others Present:

Board Executive Director Janine MacGregor
Board Staff Dana Haymes
DAG Nielsen Lewis

Proceedings:

- Meeting called to Order at 4:06 PM by Chairperson Mark Pedersen.
- Chairperson Pedersen read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call - a quorum of the Board was in attendance
- Motion by Ira Whitman to approve the September 11, 2017 Board Meeting Minutes of the closed session.

Motion seconded by Phil Brilliant.

Roll Call Vote:

Jorge Berkowitz –	abstained due to absence from September 11 meeting
Phil Brilliant -	yes
Lawra Dodge –	abstained due to absence from September 11 meeting
Joann Held –	abstained due to absence from September 11 meeting
Jeffrey Hoffman -	yes
Christopher Motta -	yes
Mark Pedersen -	yes
Kathi Stetser –	abstained due to absence from September 11 meeting
Peter Strom -	yes
Connie Tsentas -	yes
Ira Whitman –	yes

The motion was carried.

- Motion by Connie Tsentas to approve the November 6, 2017 Board Meeting Minutes of the closed session.

Motion seconded by Phil Brilliant.

Roll Call Vote:

Jorge Berkowitz –	abstained due to absence from November 6 meeting
Phil Brilliant -	yes
Lawra Dodge –	abstained due to absence from November 6 meeting
Joann Held –	yes
Jeffrey Hoffman –	abstained due to absence from November 6 meeting
Christopher Motta -	yes
Mark Pedersen –	abstained due to absence from November 6 meeting
Kathi Stetser –	yes
Peter Strom -	yes
Connie Tsentas -	yes
Ira Whitman –	yes

The motion was carried.

- Motion by Joann Held to approve the January 22, 2018 Board Meeting Minutes.

Motion seconded by Jorge Berkowitz.

Kathi Stetser requested that the licensure section be amended to add “at this time” there are three ethics continuing education programs scheduled to be held in 2018.

Joann Held made a motion to accept the minutes as amended

Motion seconded by Jorge Berkowitz.

Roll Call Vote:

Jorge Berkowitz –	yes
Phil Brilliant -	yes
Lawra Dodge –	yes
Joann Held –	yes
Jeffrey Hoffman –	yes
Christopher Motta -	yes
Mark Pedersen –	yes
Kathi Stetser –	yes
Peter Strom –	yes
Connie Tsentas –	abstained due to absence from January 22 meeting
Ira Whitman –	abstained due to absence from January 22 meeting

The motion was carried.

- Motion by Jorge Berkowitz to approve the January 22, 2018 Board Meeting Minutes of the closed session.

Motion seconded by Phil Brilliant.

Roll Call Vote:

Jorge Berkowitz –	yes
Phil Brilliant -	yes
Lawra Dodge –	abstained due to absence from January 22 meeting closed session.
Joann Held –	yes
Jeffrey Hoffman -	yes
Christopher Motta -	yes
Mark Pedersen -	yes
Kathi Stetser –	yes
Peter Strom -	yes
Connie Tsentas -	abstained due to absence from January 22 meeting
Ira Whitman –	abstained due to absence from January 22 meeting

The motion was carried.

- **Chairperson's Report**

Chairperson Pedersen reported that Acting Commissioner Catherine McCabe has commenced her work as the Commissioner of the Department of Environmental Protection. She will be basing her decisions on sound science and the law of the State. We hope to have her attend a Board meeting soon.

Senator Smith will be holding a full day public hearing on SRRA 2.0 in the spring. The Board needs to finalize its position on SRRA 2.0 so it can be provided to Senator Smith.

Jeffrey Hoffman departed the meeting at 4:30 PM.

- **Executive Director's Report**

Executive Director Janine MacGregor reported that she and Board Staff Dana Haymes and Judi Morrow and Board Member Phil Brilliant conducted training for Department staff on January 10 to explain the Board and Board processes, particularly audits and complaint investigations.

Executive Director Janine MacGregor reported that she sent SRRA 2.0 draft language to the SRRA 2.0 Committee for their review. The language is not final, but presents proposed revisions. The SRRA 2.0 Committee will meet tomorrow. It is hoped that a consensus document will be reached within a week, and that will be presented to the full Board for review in mid-February. She would like comments within two weeks, so that the Board can vote at the March 5, 2018 meeting to authorize Chairperson Pedersen to present the proposed revisions to Senator Smith.

Committee Reports:

- **Report of the Continuing Education Committee – Lawra Dodge**

Motion by Lawra Dodge to approve the following three applications for approval of CECs.

1. In Situ Remediation: Design Considerations and Performance Monitoring Technical Guidance provided by Peak Environmental, LLC for 1 Technical CEC. To be designated 2018-007.
2. Modern Management of Risks at LNAPL Sites provided by Midwest GeoSciences Group for 16 Technical CECs. To be designated 2018-008.
3. PCB Remediation Off-Site Disposal and Cost Management provided by Heritage Waste Solutions, LLC for 1 Regulatory CEC. To be designated 2018-009,

Motion seconded by Connie Tsentas.

Roll Call Vote:

Jorge Berkowitz –	yes to all
Phil Brilliant –	yes to all
Lawra Dodge –	yes to all
Joann Held –	yes to all
Jeffrey Hoffman –	absent
Christopher Motta –	yes to all
Mark Pedersen –	yes to all
Kathi Stetser –	yes to all
Peter Strom –	yes to all

Connie Tsentas – yes to all
 Ira Whitman – yes to all

The motion was carried with respect to all three applications.

- **Report of the Ad Hoc Committee on Discharge Notification – Joann Held**

No Report.

- **Report of the Audit Committee: Jorge Berkowitz**

6 auditees were selected for February 2018.

The following audit reviews are complete and reported as concluded:

May 2016:
 David Umbach 576300

December 2016
 Robert Edgar 584603

January 2017
 Chris McCardell 575489
 Elana Seelman 576680
 James Lang 573496
 Patricia Petrino 587238
 Paul Deblasio 573454

June 2017
 Philip Brilliant 573768

- **Report of the Finance Committee – Chris Motta**

No Report.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the annual license fee invoices were sent on November 15, 2017. As of today, approximately 40 LSRPs have not paid their fees. Board staff will communicate with those who have not paid to find out the reason and follow up.

Kathi Stetser noted that LSRPs cannot renew their licenses until they have paid their annual license fees.

Janine MacGregor reported that 23 LSRPs have submitted complete license renewal packages so far this month, out of a total of 24 due. The renewal package for one LSRP was not considered complete because their annual fee check was misdirected, so the renewal invoice sent from the Department was delayed. We are reviewing submissions and following up on outstanding issues.

- **Report of the Outreach Committee – Peter Strom**

No Report.

- **Report of the Rules Committee – Joann Held**

Joann Held requested that any Board Members that have issues that should be addressed in the revision of the Rules please provide them to her prior to the first Rules Committee meeting scheduled for next week.

- **Professional Conduct Committee – Phil Brilliant**

Motion by Phil Brilliant to approve a resolution to go into Closed Session to discuss Complaints 003-2016 and 004-2016.

Motion seconded by Joann Held.

All present voted yes.

The motion was carried.

Closed session commenced at 5:05 PM.

Jeff Hoffman rejoined the meeting at 5:46 PM.

Open session resumed at 6:51 PM.

No report from the closed session.

- **Ongoing Business:**

None.

- **New Business:**

Chris Motta commended staff of the Department on the recent ISRA continuing education program.

- **Next Board Meeting is scheduled for February 20, 2018.**

Motion by Mark Pedersen to cancel this meeting.

Motion seconded by Jeff Hoffman.

All present voted yes.

The motion was carried.

- **Next Board Meeting will be March 5, 2018.**

- **Public Comments:**

None.

The meeting adjourned at 6:57 PM.