

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**September 17, 2018 Meeting Minutes**

4:00 p.m., Public Hearing Room, DEP, Trenton

**Board Members:**

*Present*

Jorge Berkowitz  
Phil Brilliant  
Lawra Dodge  
Joann Held  
Jeffrey Hoffman  
Christopher Motta  
Mark Pedersen  
Kathi Stetser  
Peter Strom  
Connie Tsentas  
Ira Whitman

*Absent*

*Others Present:*

Board Staff Dana Haymes  
DAG Nielsen Lewis

*Proceedings:*

- Meeting called to Order at 4:05 PM by Chairperson Mark Pedersen
- Chairperson Mark Pedersen read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

• Roll Call:

Jorge Berkowitz	- present
Phil Brilliant	- present
Lawra Dodge	- present
Joann Held	- present
Jeffrey Hoffman	- present
Christopher Motta	- present

Mark Pedersen - present  
 Kathi Stetser - present  
 Peter Strom - present  
 Connie Tsentas - present  
 Ira Whitman - present

A quorum of the Board was in attendance.

- Motion by Ira Whitman to approve the July 9, 2018 Board Meeting Minutes.

Motion seconded by Phil Brilliant.

Roll Call Vote:

Jorge Berkowitz - yes  
 Phil Brilliant - yes  
 Lawra Dodge - yes  
 Joann Held - abstained due to absence from July 9, 2018 Board Meeting  
 Jeffrey Hoffman - abstained due to absence from July 9, 2018 Board Meeting  
 Christopher Motta - yes  
 Mark Pedersen - yes  
 Kathi Stetser - abstained due to absence from July 9, 2018 Board Meeting  
 Peter Strom - yes  
 Connie Tsentas - yes  
 Ira Whitman - yes

The motion was carried.

- Motion by Phil Brilliant to approve the July 9, 2018 Board Meeting Minutes – Closed Session.

Motion seconded by Ira Whitman.

Roll Call Vote:

Jorge Berkowitz - yes  
 Phil Brilliant - yes  
 Lawra Dodge - abstained due to absence from July 9, 2018 Board Meeting – Closed Session.  
 Joann Held - abstained due to absence from July 9, 2018 Board Meeting – Closed Session.  
 Jeffrey Hoffman - abstained due to absence from July 9, 2018 Board Meeting – Closed Session.  
 Christopher Motta - yes  
 Mark Pedersen - yes

- Kathi Stetser - abstained due to absence from July 9, 2018 Board Meeting – Closed Session.
- Peter Strom - yes
- Connie Tsentas - yes
- Ira Whitman - yes

The motion was carried.

- Motion by Phil Brilliant to approve the August 6, 2018 Board Meeting Minutes.

Motion seconded by Joann Held.

Roll Call Vote:

- Jorge Berkowitz - yes
- Phil Brilliant - yes
- Lawra Dodge - yes
- Joann Held - yes
- Jeffrey Hoffman - yes
- Christopher Motta - abstained due to absence from the August 6, 2018 Board Meeting
- Mark Pedersen - abstained due to absence from the August 6, 2018 Board Meeting
- Kathi Stetser - yes
- Peter Strom - yes
- Connie Tsentas - abstained due to absence from the August 6, 2018 Board Meeting
- Ira Whitman - abstained due to absence from the August 6, 2018 Board Meeting

The motion was carried.

- **Chairperson’s Report**

Chairperson Pedersen reported that DAG Kimberly Hahn sends greetings to the Board Members.

- **Executive Director’s Report**

Dana Haymes requested that all Board Members complete their ethics requirements. Any outstanding requirements were communicated to Board Members via email on Friday September 14, 2018.

**Committee Reports:**

- **Continuing Education – Lawra Dodge**

- Motion by Lawra Dodge to approve 12 applications for Continuing Education Credits as follows:

	TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE #
1	34 <sup>th</sup> Annual International Conference on Soils, Sediments, Water and Energy	AEHS Foundation	October 15-18, 2018	1 CEC/Workshop, .5 CEC/Platform Session	2018-050
2	Borehole Geophysical Logging	AEEG – NY/Phil. Chapter	April 26, 2018	1 Technical	2018-051
3	Commingled Plume Technical Guidance Update	Peak Environmental	June 25, 2018	1 Regulatory	2018-052
4	Data Collection and Interpretation	NEWMOA	September 26, 27 and 28, 2018	5.5 Technical	2018-053
5	Drilling Methods and Procedures	CPES at MSU	September 21, 2018	3.5 Technical	2018-054
6	Emerging Contaminants	Alpha Analytical, Inc.	September 25, 2018	1 Technical and 1.5 Regulatory	2018-055
7	Investigating Child Care Centers and Educational Facilities in NJ	CPES at MSU	September 14, 2018	3 Technical and 3 Regulatory	2018-056
8	LSRPA November 2018 Regulatory Roundtable – Compliance Averaging	LSRPA	November 20, 2018	2 Regulatory	2018-057
9	NAIOP NJ Regulatory, Legislative and Legal Update	NAIOP NJ	July 12, 2018	1.5 Regulatory	2018-058
10	PFAs – A Practical Approach	Woodard and Curran	April 30, 2018	1 Technical	2018-059
11	Rapid Design and Analysis of Ground Water Remediation Systems	CPES at MSU	TBD	7.5 Technical	2018-060

12	Annual Site Remediation Seminar 2018	Riker Danzig	September 20, 2018	3 Regulatory	2018-061
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Motion seconded by Connie Tsentas.

Roll Call Vote:

Jorge Berkowitz - yes to all, except recused with respect to the applications numbered 5, 7 and 11 above.  
 Phil Brilliant - yes to all, except recused with respect to the applications numbered 5, 7 and 11 above.  
 Lawra Dodge - yes to all  
 Joann Held - yes to all  
 Jeffrey Hoffman - yes to all  
 Christopher Motta - yes to all  
 Mark Pedersen - yes to all  
 Kathi Stetser - yes to all  
 Peter Strom - yes to all  
 Connie Tsentas - yes to all  
 Ira Whitman - yes to all

The motion was carried with respect to all applications.

- Motion by Lawra Dodge to approve the application of an individual LSRP for one technical Continuing Education Credit for a poster presentation given at the Battelle Conference on April 9, 2018.

Motion seconded by Connie Tsentas.

Jorge Berkowitz - yes  
 Phil Brilliant - yes  
 Lawra Dodge - yes  
 Joann Held - yes  
 Jeffrey Hoffman - yes  
 Christopher Motta - yes  
 Mark Pedersen - yes  
 Kathi Stetser - yes  
 Peter Strom - yes  
 Connie Tsentas - yes  
 Ira Whitman - yes

The motion was carried.

Lawra Dodge presented the Committee's policy statement on documenting Continuing Education Credit.

Ira Whitman reported that he participated in the LSRPA ethics course that was given today. He felt that the tone of the course had improved over last year.

Ira Whitman would like the Department to organize its training so that more courses held by the Department can be approved for Continuing Education Credit.

- **Finance Committee – Christopher Motta**
- Motion by Christopher Motta to approve the SRPL Board Budget for Fiscal Year 2019 (July 1, 2018 – June 30, 2019).

Motion seconded by Mark Pedersen.

Roll Call Vote:

Jorge Berkowitz	- yes
Phil Brilliant	- yes
Lawra Dodge	- yes
Joann Held	- yes
Jeffrey Hoffman	- yes
Christopher Motta	- yes
Mark Pedersen	- yes
Kathi Stetser	- yes
Peter Strom	- yes
Connie Tsentas	- yes
Ira Whitman	- yes

The motion was carried.

The Committee is working on the fee report and intends publish it in the New Jersey Register in time to make any changes prior to the date that invoices for annual license fees are sent to LSRPs in December 2018.

- **Audit Committee – Jorge Berkowitz**

Jorge Berkowitz reported that an audit committee meeting was held last week and the process for review of audits by staff and Audit Review Teams was evaluated. It seems that improvements to the process have increased the efficiency and effectiveness of audits.

Five LSRPs have been selected for audit this month and the LSRPs and Audit Review Teams will be notified.

Audit Review Teams have reported the following audits as complete:

<b>LSRP Name</b>	<b>LSRP License</b>	<b>Date of Audit Selection</b>
Andrew Huber	578142	January 11, 2018
Richard Simun	590510	January 11, 2018
Teresa Blauch	629030	January 11, 2018
Craig Hopkins	574546	January 11, 2108
William Nehls	579788	January 11, 2018
James Ulrich	574041	February 7, 2018
Kade Wojtal	715455	February 7, 2018

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that 146 applications for license renewals were due by the end of July for those LSRPs with an October expiration date. Of the 146 licenses expiring in October, 142 LSRPs submitted applications which were all approved for renewal, and 4 LSRPs did not submit applications for license renewal, so their licenses will expire in October.

The Board received 77 applications for the October 17, 2018 licensing exam. Of those 77 applications, 74 complete applications were received by the July 15 deadline so were reviewed by Department staff. Of those 74 applications, one was not approved, so 73 applicants are eligible to take the exam.

- **Outreach Committee – Peter Strom**

No report.

- **Rules Committee – Joann Held**

No report.

- **Professional Conduct Committee – Phil Brilliant**

- Motion by Phil Brilliant to approve a resolution to go into closed session to discuss Complaint 005-2016.

Motion seconded by Mark Pedersen.

All present voted yes.

The motion was carried.

Open session resumed at 6:20 PM.

- Motion by Phil Brilliant, in the matter of Complaint 005-2016, to find 23 violations, and assess a fine of \$1250.00 for each violation, for a total fine of \$28,750.00.

Motion seconded by Joann Held.

Roll Call Vote:

Jorge Berkowitz	- yes
Phil Brilliant	- yes
Lawra Dodge	- yes
Joann Held	- yes
Jeffrey Hoffman	- yes
Christopher Motta	- yes
Kathi Stetser	- yes
Peter Strom	- yes
Connie Tsentas	- no
Ira Whitman	- yes
Mark Pedersen	- yes

The motion was carried.

- **Ongoing Business:**

- Motion by Mark Pedersen to designate Joann Held and Phil Brilliant to represent the Board at SRRA 2.0 breakout sessions and hearings scheduled by Senator Smith.

Motion seconded by Jorge Berkowitz.

All present voted yes.

The motion was carried.

- **New Business:**

None

- **Next Board Meeting**

- Motion by Phil Brilliant to cancel the Board Meeting previously scheduled for September 24, 2018.

Motion seconded by Jeffrey Hoffman.

All present voted yes.

The motion was carried.

The next Board Meeting is October 1, 2018.

- **Public Comments:**

Marlene Lindhardt commented regarding the LSRPA exam review course. She was an instructor and can attest that no information about actual exam questions used in previous exams is given out or discussed at the course.

- Motion by Phil Brilliant to adjourn the meeting.

Motion seconded by Jeffrey Hoffman.

All present voted yes.

The motion was carried.

Meeting adjourned at 6:27 PM.