NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

MAY 2, 2022 Meeting Minutes

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.
   To participate by phone, use the following:
   Toll free number: 1-(856) 338-7074 and Conference ID: 906475949
   Or connect via the link on the Board Website www.nj.gov/lsrpboard

Board Members:

Present

Phil Brilliant
Michele Christina
Lawra Dodge
Joann Held
Jeffrey Hoffman
Mark Pedersen
Michael Renzulli
Kathi Stetser
Peter Strom
Ira Whitman

Absent

Others Present

Board Staff Dana Haymes
Board Staff Victoria Glean
DAG Nielsen Lewis
DAG Buffy Wilson

Members of the Public that were present:

Jorge Berkowitz, Christopher Motta, Bill Hose, Candace Baker, Christopher Dailey, Dick Katz, Rebecca Hollender, Marlene Lindhardt, David Morris, Randy Shuler
Proceedings

• Meeting called to Order at 4:03 PM by Chairperson Mark Pedersen

• Mark Pedersen read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

• Roll Call:

  Phil Brilliant  - Present
  Michele Christina - Present
  Lawra Dodge - Present
  Joann Held - Present
  Jeffrey Hoffman - Present
  Mark Pedersen - Present
  Michael Renzulli - Present
  Kathi Stetser - Present
  Peter Strom - Present
  Ira Whitman - Present

A quorum of the Board was in attendance.

• Approval of the Board Meeting Minutes

  o Motion by Mark Pedersen to approve the April 4, 2022 Board Meeting Minutes.

    Motion seconded by Jeff Hoffman.

    Michelle Christina noted that there was an error, as the minutes showed Kathi Stetser both present and absent, although she was absent. Dana Haymes will correct the minutes.

    Motion by Mark Pedersen to approve the April 4, 2022 Board Meeting Minutes amended as noted.

    Motion seconded by Jeff Hoffman.

Roll Call Vote:

  Phil Brilliant  - Yes
  Michelle Christina - Yes
  Lawra Dodge - Yes
  Joann Held - Yes
  Jeffrey Hoffman - Yes
  Michael Renzulli - Yes
  Kathi Stetser - Abstain due to absence
The Motion to approve the minutes was carried.

- Motion by Mark Pedersen to approve the April 4, 2022 Board Meeting Minutes of the Closed Session.

Motion seconded by Phil Brilliant.

Roll Call Vote:

- Phil Brilliant - Yes
- Michelle Christina - Yes
- Lawra Dodge - Yes
- Joann Held - Yes
- Jeffrey Hoffman - Yes
- Michael Renzulli - Yes
- Kathi Stetser - Abstain due to absence
- Peter Strom - Yes
- Ira Whitman - Yes
- Mark Pedersen - Yes

The Motion to approve the minutes was carried.

- Chairperson’s Report

Mark Pedersen addressed former Board Members Christopher Motta and Jorge Berkowitz, thanking them for their time and service to the Board.

Mark Pedersen presented Christopher Motta with an inscribed plaque commemorating his 10 years on the Board, serving from 2010 to November 2020.

Mark Pedersen presented Jorge Berkowitz with an inscribed plaque commemorating his 11 years on the Board, serving from 2010 to December 2021.

Christopher Motta and Jorge Berkowitz expressed their thanks and best wishes to the Board, and departed the meeting.

Motion by Mark Pedersen to authorize Kathi Stetser to represent the Board at meetings of the Cooperative Venture Partnership/Site Remediation Advisory Group.

Motion seconded by Joann Held.
Roll Call Vote:

Phil Brilliant  – Yes  
Michele Christina – Yes  
Lawra Dodge   – Yes  
Joann Held    – Yes  
Jeffrey Hoffman – Yes  
Mike Renzulli  – Yes  
Kathi Stetser – Abstain  
Peter Strom   – Yes  
Ira Whitman   – Yes  
Mark Pedersen – Yes  

The Motion was carried.

• **Executive Director’s Report**

  Dana Haymes noted that all Board Members have completed their ethics requirements, including the acknowledgement of the receipt of the Uniform Ethics Code and Plain Language Guide, confirmation of ethics training, and completed Outside Employment Questionnaire.

**Committee Reports**

• **Audit Committee – Ira Whitman**

  Ira Whitman reported that the Board has selected 6 LSRPs for audit for the month of May 2022.

  The following audits are reported as complete and concluded:

  **Auditees Selected May 2019:**
  
  Maria Coler - 577251

  **Auditees Selected May 2020:**
  
  Paul McGaha – 586577

  **Auditees Selected June 2020:**
  
  Colin Childers – 714904

  **Auditees Selected January 2022:**
Auditees Selected March 2022:

Heidi Ragsdale – 837803  
Levi Langevin – 627596  
Paul Drucker – 837904  
Kenneth Robbins – 748587

Auditees Selected April 2022:

Scott Nelson – 573643  
Carl Bones - 715753

• Continuing Education – Lawra Dodge

Lawra Dodge reported that the following Continuing Education Program has been approved by the Continuing Education Committee to be offered both in-person and via AVLF:

<table>
<thead>
<tr>
<th>TITLE</th>
<th>PROVIDER</th>
<th>DATE</th>
<th>CECs</th>
<th>PROPOSED COURSE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remediation Workshop – March 2022</td>
<td>Enviroworks hops</td>
<td>March 15 and 16, 2022</td>
<td>4 Technical</td>
<td>2022-014</td>
</tr>
</tbody>
</table>

• Finance Committee – Michael Renzulli

No report.

• Licensure Committee – Kathi Stetser

Kathi Stetser reported that the LSRP Exam was held, as scheduled, on April 28, 2022. 53 candidates took the exam. One person was unable to take the exam due to an active covid infection. Accommodation will be made for this person to take the exam on a date to be held within the next few weeks, proctored by Board Staff.

The Licensure Committee would like to be included in the motion to enter closed session to discuss an issue with an application for License Renewal.

• Outreach Committee – Peter Strom
No Report.

- **Rules Committee – Joann Held**

  Joann Held reported that the rule package is still under review by the Governor’s Office, and a response is hoped for within 2-3 weeks.

- **Professional Conduct Committee – Phil Brilliant**

  - Motion by Phil Brilliant to enter closed session to discuss Complaint 008-2021 and the Licensure Committee matter regarding an application for license renewal.
    
    Motion seconded by Joann Held.
    
    All present voted yes.
    
    The Motion was carried.
    
    Open session resumed at 7:00 PM.
    
    No report.

- **Ongoing Business**

  None.

- **New Business**

  None.

- **Public Comments**

  None.

  The Meeting adjourned at 7:04 PM.