

**SITE REMEDIATION PROFESSIONAL LICENSING BOARD MEETING**  
**Monday, September 12, 2022, 4:00 p.m.**  
**AGENDA**

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate online, go to the Board's website at [www.nj.gov/lrspboard/](http://www.nj.gov/lrspboard/)

or hit CTRL and CLICK on the link here:

<<<< [Click Here to Join the SRPLB Open Public Meeting](#) >>>>

To participate by phone, use the following: Dial-In #: **856-338-7074** and use conference ID: **906 475 949#**

All meetings of the SRPL Board are recorded.

The meeting agenda provides the planned action items of the Board to the extent known at the time of publication

- I. Public Notice - Newspapers and other parties notified of 2022 dates on 11/3/2021.
  
- II. Roll Call
  
- III. Approval of the Minutes
  - o Motion to approve minutes of the August 8, 2022 - Regular Meeting of the SRPL Board
  - o Motion to approve minutes of the August 8, 2022 – Closed Session of the Regular Meeting of the SRPL Board
  
- IV. Chairman's Report
  
- V. Executive Director's Report

2023 Board Meeting Dates – Proposed

January 3 (Tuesday)  
January 17 (Tuesday)  
February 6  
February 21 (Tuesday)  
March 6 and 20  
April 3 and 17  
May 1 and 15  
June 5  
June 20 (Tuesday)  
July 10  
August 7  
September 11  
October 2 and 16  
November 6 and 20  
December 4 and 18

## VI. Committee Reports

### ◆ Licensure – Kathi Stetser

The Licensure Committee has authorized the Caviart Group to proceed with a Job Task Analysis under the current contract extension. As funds are already allocated and available under the current contract and it has been seven years since the last Job Task Analysis, the Committee believes it is appropriate to proceed. The Job Task Analysis can be utilized by any contractor that may be hired under the next contract to prepare the next exam, and has an expected validity of 5-7 years.

The Request for Proposals for the next exam has been advertised and is available at [www.nj.gov/dep/bids.html](http://www.nj.gov/dep/bids.html)  
Proposals must be submitted by 2:00 PM on September 30, 2022.

### ◆ Professional Conduct – Phil Brilliant

### ◆ Audit – Ira Whitman

Six LSRPs have been selected for audit for September 2022.

Audits completed:

Auditees selected February 2022:  
Christopher Schmitt – 586933

Auditees selected May 2022:  
Tan-Yueh Chang – 574429

Auditees selected July 2022:  
Kevin Orabone – 573773  
Joseph Nicosia – 668369  
Marshall King – 626922

### ◆ Continuing Education - Lawra Dodge

Lawra Dodge reports that the following Continuing Education Programs have been approved by the Continuing Education Committee:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
38 <sup>th</sup> Annual International Conference on Soils, Sediments, Water and Energy	AEHS Foundation	October 17-20, 2022	Workshops 1 Technical credit per 1 hour and platform sessions 1 Technical credit per 1 hour	2022-033
Focused Remediation Seminar Series – Fall/Winter 2022	Focused Remediation Seminars	2022: September 8, September 22, October 13, October 27, November 10, December 1, December 15	2.5 Technical	2022-034
Emerging Contaminants in Water and Wastewater	Rutgers NJAES-OCPE	October 20 and 21, 2022	6 Technical	2022-035
LSRP Professional Judgment – Application and Management	LSRPA	September 21, 2022	2 Regulatory and 1 Technical	2022-036
Urban Stormwater Management	Rutgers NJAES – OCPE	October 6 and 7, 2022	3 Regulatory and 3 Technical	2022-037

Lawra Dodge reports that the Case Study Training Class (2019-098) which is a prerequisite to take the LSRP exam is scheduled for June 7, 2023 at Rutgers University. A second class will be held on June 14, 2023 if needed.

◆ Finance – Mike Renzulli

- Presentation of the Board Budget prepared by Frank DeFeo and Kevin Seymour.
- Motion by Michael Renzulli to approve the Fiscal Year 2023 Budget that anticipates fee revenue of \$661,312.00, expenses of \$721,887.84, with a net loss of \$60,575.84, resulting in a reduction in the carry forward to \$367,803.59.
- Motion by Michael Renzulli to approve the Calendar Year 2023 Annual Fee Report setting fees as follows: Application Fee \$366.00, License Renewal Fee \$100.00, and Annual License Fee \$900.00.

◆ Outreach – Peter Strom

◆ Rules – Joann Held

- Rule package comments have been received from the Governor’s Office. Revisions have been made and the rule proposal has been returned to the Governor’s Office.
- Motion to approve the Readoption without change of the Board Rules.

**VII.** Ongoing Business

**VIII.** New Business

**IX.** Next Board Meeting

Next meeting is October 3, 2022 at 4:00 PM.

**X.** Public Comment

Public Comment is Welcome