

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

September 12, 2022 Meeting Minutes

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate by phone, use the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Or connect via the link on the Board Website www.nj.gov/l srpboard

Board Members:

Present

Phil Brilliant
Michele Christina
Lawra Dodge
Joann Held
Jeffrey Hoffman
Michael Renzulli
Kathi Stetser
Paul Stofa
Peter Strom
Ira Whitman

Absent

None

Others Present

Board Staff Dana Haymes
Board Staff Victoria Glean
DAG Buffy Wilson
DEP Staff Frank DeFeo
DEP Staff Kevin Seymour

Members of the Public that were present:

Andrew Klappholz, Candace Baker, Caryn Barnes, Christopher Dailey, Dick Katz, Rebecca Hollender, Kathleen Whooley, Mark Pietrucha, Marlene Lindhardt, Randy Shuler, William Call

Proceedings

- Meeting called to Order at 4:03 PM by Chairperson Paul Stofa.
- Chairperson Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

• Roll Call:

- Phil Brilliant - Present
- Michele Christina - Present
- Lawra Dodge - Present
- Joann Held - Present
- Jeffrey Hoffman - Present
- Michael Renzulli - Present
- Kathi Stetser - Present
- Paul Stofa - Present
- Peter Strom - Present
- Ira Whitman - Present

A quorum of the Board was in attendance.

• **Approval of the Board Meeting Minutes**

- Motion by Phil Brilliant to approve the August 8, 2022 Board Meeting Minutes.

Motion seconded by Ira Whitman.

Roll Call Vote:

- Phil Brilliant - Yes
- Michelle Christina - Abstain
- Lawra Dodge - Yes
- Joann Held - Yes
- Jeffrey Hoffman - Yes
- Michael Renzulli - Yes
- Kathi Stetser - Yes
- Peter Strom - Yes
- Ira Whitman - Yes
- Paul Stofa - Yes

Lawra Dodge noted that the minutes should include the format in which the approved Continuing Education Programs will be held. Dana Haymes stated that this information is posted in the CEC Tables on the Board website as programs may be held in multiple formats.

The Motion to approve the minutes was carried.

- Motion by Phil Brilliant to approve the August 8, 2022 Board Meeting Minutes of the Closed Session.

Motion seconded by Ira Whitman.

Roll Call Vote:

Phil Brilliant	- Yes
Michelle Christina	- Abstain
Lawra Dodge	- Yes
Joann Held	- Yes
Jeffrey Hoffman	- Yes
Michael Renzulli	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The Motion to approve the minutes was carried.

- **Chairperson's Report**

Paul Stofa introduced himself as the new Chairperson of the Board appointed by Commissioner Shawn LaTourette. All the Board Members welcomed him.

- **Executive Director's Report**

Dana Haymes presented the proposed meeting dates of Board meetings in 2023. Joann Held requested that one meeting be held in January 2023 to accommodate holidays.

- Motion by Joann Held to accept the proposed 2023 meeting dates of the Board, as amended.

Motion seconded by Ira Whitman.

Roll Call Vote:

Phil Brilliant - Yes
Michelle Christina - Yes
Lawra Dodge - Yes
Joann Held - Yes
Jeffrey Hoffman - Yes
Michael Renzulli - Yes
Kathi Stetser - Yes
Peter Strom - Yes
Ira Whitman - Yes
Paul Stofa - Yes

The Motion was carried.

The 2023 meeting dates will be:

January 9
February 6
February 21 (Tuesday)
March 6 and 20
April 3 and 17
May 1 and 15
June 5
June 20 (Tuesday)
July 10
August 7
September 11
October 2 and 16
November 6 and 20
December 4 and 18

Committee Reports

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the Licensure Committee has authorized the Caviart Group to proceed with a Job Task Analysis under the current contract extension. As funds are already allocated and available under the current contract and it has been seven years since the last Job Task Analysis, the Committee believes it is appropriate to proceed. The Job Task Analysis can be utilized by any contractor that may be hired under the next contract to prepare the next exam, and has an expected validity of 5-7 years.

The Request for Proposals for the next exam has been advertised and is available at www.nj.gov/dep/bids.html
Proposals must be submitted by 2:00 PM on September 30, 2022.

- **Professional Conduct Committee – Phil Brilliant**

No report. The Committee has two ongoing investigations. There has been one complaint so far in 2022.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the Board has selected 6 LSRPs for audit for the month of September 2022.

The following audits are reported as complete and concluded:

Auditees Selected February 2022:

Christopher Schmitt - 586933

Auditees Selected May 2022:

Tan-Yueh Chang - 574429

Auditees Selected July 2022:

Kevin Orabone – 573773
 Joseph Nicosia – 668369
 Marshall King - 626922

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported that the following Continuing Education Programs have been approved by the Continuing Education Committee. Please refer to the table of approved Continuing Education Programs available on the Board website for further information about each approved program, including the presentation formats.

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER

38 th Annual International Conference on Soils, Sediments, Water and Energy	AEHS Foundation	October 17-20, 2022	Workshops 1 Technical credit per 1 hour and platform sessions 1 Technical credit per 1 hour	2022-033
Focused Remediation Seminar Series – Fall/Winter 2022	Focused Remediation Seminars	2022: September 8, September 22, October 13, October 27, November 10, December 1, December 15	2.5 Technical	2022-034
Emerging Contaminants in Water and Wastewater	Rutgers NJAES-OCPE	October 20 and 21, 2022	6 Technical	2022-035
LSRP Professional Judgment – Application and Management	LSRPA	September 21, 2022	2 Regulatory and 1 Technical	2022-036
Urban Stormwater Management	Rutgers NJAES – OCPE	October 6 and 7, 2022	3 Regulatory and 3 Technical	2022-037

Lawra Dodge reported that the Case Study Training Class (2019-098) which is a prerequisite to take the SRPL exam, as well as a continuing education program, will be held on June 7, 2023 at Rutgers University. A second class will be held on June 14, 2023 if needed. This information will be posted on the Board website and a listserv will be sent.

- **Outreach Committee – Peter Strom**

No Report.

- **Rules Committee – Joann Held**

Joann Held reported that the Governor’s Office has completed review of the proposed amendments to the SRPL Board Rules package. The proposed amendments will be forwarded to Paul Stofa for his signature as Chairperson of the Board and then forwarded to the Office of Administrative Law for publication in the New Jersey Register. A public hearing will tentatively be held on November 21, 2022 via Teams.

Joann Held reported that the Rules Committee proposes readopting the Board Rules without change to avoid the sunset of the Rules on January 4, 2023 as it is uncertain if the proposed amendments will be adopted by that date.

- Motion by Joann Held to approve the proposal to readopt the Board Rules without change.

Motion seconded by Lawra Dodge.

Roll Call Vote:

Phil Brilliant	- Yes
Michelle Christina	- Yes
Lawra Dodge	- Yes
Joann Held	- Yes
Jeffrey Hoffman	- Yes
Michael Renzulli	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The Motion was carried.

- **Finance Committee – Michael Renzulli**

Michael Renzulli presented the budget for Fiscal Year 2023 which runs from July 1, 2022 – June 30, 2023 and the Annual SRPL Board Fee Calculation Report for Calendar Year 2023.

He noted that the budgeted amount for DAG costs in 2022 was \$128,000.00, but only \$83,234.00 was spent. Only \$100,000.00 was budgeted for 2023.

- Motion by Michael Renzulli to approve the Fiscal Year 2023 SRPL Board budget.

Motion seconded by Peter Strom.

Roll Call Vote:

Phil Brilliant	- Yes
Michelle Christina	- Yes
Lawra Dodge	- Yes
Joann Held	- Yes
Jeffrey Hoffman	- Yes
Michael Renzulli	- Yes

Kathi Stetser - Yes
 Peter Strom - Yes
 Ira Whitman - Yes
 Paul Stofa - Yes

The Motion was carried.

- Motion by Michael Renzulli to accept the calculated fees as presented in the Annual SRPL Board Fee Calculation Report for Calendar Year 2023.

Motion seconded by Peter Strom.

Discussion ensued regarding the possibility of the State providing funding for the Board, considering that the annual license fee is very high, even though it has stayed at \$900.00 for several years.

The only proposed fee increase is the application fee, from \$300.00 in 2022 to \$366.00 in 2023. The renewal fee will stay the same as 2022 at \$100.00 even though the calculated amount is \$161.59, and the annual license fee will stay the same as 2022 at \$900.00 even though the calculated amount is \$989.21.

Roll Call Vote:

Phil Brilliant - Yes
 Michelle Christina - Yes
 Lawra Dodge - Yes
 Joann Held - Yes
 Jeffrey Hoffman - Yes
 Michael Renzulli - Yes
 Kathi Stetser - Yes
 Peter Strom - Yes
 Ira Whitman - Yes
 Paul Stofa - Yes

The Motion was carried.

- **Ongoing Business**

Dana Haymes noted that the Board is seeking new Board Members. Application information is available on the Board website.

- **New Business**

None.

The next Board meeting is October 3, 2022.

- **Public Comments**

William Call representing LSRPA. He congratulated Paul Stofa and welcomed him to the Board. He noted that the LSRPA has a committee that will be reviewing the proposed amendments to the SRPL Board Rules and will provide comments. With respect to the SRPL Board fees, the annual license fee is much higher than other New Jersey professions, including engineers and attorneys. The Board should be funded by the State.

Marlene Lindhardt representing LSRPA. She also welcomed Paul Stofa and looks forward to working with him. She agrees with William Call's comments about fees.

The Meeting adjourned at 5:37 PM.