

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**October 3, 2022 Meeting Minutes**

4:00 PM

Meeting held via Microsoft Teams

Until further notice, the open public meetings of the Board will be held via Microsoft Teams.

To participate by phone, use the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Or connect via the link on the Board Website [www.nj.gov/l srpboard](http://www.nj.gov/l srpboard)

**Board Members:**

***Present***

Phil Brilliant  
Michele Christina  
Joann Held  
Jeffrey Hoffman  
Michael Renzulli  
Kathi Stetser  
Paul Stofa  
Peter Strom  
Ira Whitman

***Absent***

Lawra Dodge

***Others Present***

Board Staff Dana Haymes  
Board Staff Victoria Glean  
DAG Buffy Wilson

***Members of the Public that were present:***

Andrew Klappholz, Candace Baker, Christopher Dailey, Dick Katz, Rebecca Hollender, Mark Pietrucha, Marlene Lindhardt, Randy Shuler, William Call, David Morris, Alex Saltzman, Richard Sisti, Charles Stebbins, Ken Haduch, Sonya Ward

***Proceedings***

- Meeting called to Order at 4:02 PM by Chairperson Paul Stofa.
- Chairperson Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant - Present  
Michele Christina - Present  
Lawra Dodge - Absent  
Joann Held - Present  
Jeffrey Hoffman - Present  
Michael Renzulli - Present  
Kathi Stetser - Present  
Paul Stofa - Present  
Peter Strom - Present  
Ira Whitman - Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**
  - Motion by Paul Stofa to approve the September 12, 2022 Board Meeting Minutes.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant - Yes  
Michelle Christina - Yes  
Lawra Dodge - Absent  
Joann Held - Yes  
Jeffrey Hoffman - Yes  
Michael Renzulli - Yes  
Kathi Stetser - Yes  
Peter Strom - Yes  
Ira Whitman - Yes  
Paul Stofa - Yes

The Motion to approve the minutes was carried.

- **Chairperson's Report**

Paul Stofa thanked everyone for welcoming him as the new Chairperson.

Paul noted some information that may be of interest to LSRPs is that the New Jersey Economic Development Authority is seeking public feedback on its Brownfields Redevelopment Incentive Program. The Brownfields Redevelopment Incentive Program is a \$300 million tax credit program designed to compensate developers of redevelopment projects located on brownfield sites for remediation costs.

- **Executive Director's Report**

Dana Haymes reported that the 2023 meeting dates have been noticed and are posted on the Board website.

### *Committee Reports*

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the Request for Proposals for the next exam is now closed. Further information will be provided when available.

A motion for closed session will be made later in the meeting to discuss a licensure renewal matter.

- **Professional Conduct Committee – Phil Brilliant**

No report.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the Board has selected 6 LSRPs for audit for the month of October 2022.

Several audits are in process, and are expected to be reported as complete at the next meeting of the Board.

- **Continuing Education – Lawra Dodge**

Dana Haymes for Lawra Dodge – no report.

- **Outreach Committee – Peter Strom**

No Report.

- **Rules Committee – Joann Held**

Joann Held reported that the Notice of Notice of Proposal for Board Rule Amendments has been provided to the New Jersey Office of Administrative Law for publication in the October 17, 2022 New Jersey Register.

The public hearing is planned for November 21, 2022 at 4:00 P.M. via Teams.

Joann also reported that the Notice of Readoption without Change has been provided to the New Jersey Office of Administrative Law for publication in the October 17, 2022 New Jersey Register.

- **Finance Committee – Michael Renzulli**

No Report.

- **Ongoing Business**

None.

- **New Business**

Dana Haymes asked if any Board Members are interested in forming an ad-hoc committee to recruit new Board Members. Paul Stofa, Joann Held, Michele Christina and Ira Whitman expressed interest. Ira Whitman stated that he is only interested if the Board takes action to facilitate and accelerate the review process. Board Members expressed concern that reviews by the New Jersey Governor's Office and Legislators have been unnecessarily long and cumbersome, which may be discouraging potential applicants from applying for positions with the Board. The application review process has been noticed to be a problem for all Boards, not just the SRPL Board.

Phil Brilliant noted that several LSRPs have recently passed away, including Matthew Mauro of Excel Environmental. The Board Members' thoughts are with his family and colleagues, and those of all LSRPs who have passed away.

- Motion by Phil Brilliant to enter closed session to discuss a licensure renewal matter.

Motion seconded by Paul Stofa.

All present voted yes.

The motion was carried.

Open session of the Board meeting resumed at 4:58 PM.

Phil Brilliant stated that there is no report from the closed session.

- **Next Board Meeting**

Motion by Phil Brilliant to cancel the October 17, 2022 meeting of the Board.

Motion seconded by Ira Whitman.

Roll Call Vote:

Phil Brilliant	- Yes
Michelle Christina	- Yes
Lawra Dodge	- Absent
Joann Held	- Yes
Jeffrey Hoffman	- Yes
Michael Renzulli	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The Motion was carried.

The next Board meeting will be November 7, 2022.

- **Public Comments**

None

The Meeting adjourned at 5:02 PM.