

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

JANUARY 6, 2025 Meeting Minutes

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.

Connect via the link on the Board Website www.nj.gov/lsrcpboard or

Participate by phone, using the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Board Members:

Present

Phil Brilliant
Michele Christina
Lawra Dodge
Steven Domber
Joann Held
Michael Renzulli
Charles Stebbins
Kathi Stetser
Ira Whitman

Absent

Peter Strom

Others Present

Executive Director Dana Haymes
Program Specialist Victoria Glean
Regulatory Officer Meredith Marcus
DAG Zach Lawrence

Members of the Public that were present:

Alexander Saltzman, Candace Baker, Rebecca Hollender, Janice Brogle, David Haymes, Kathleen Whooley, Ken Haduch, Marlene Lindhardt, Michelle Bouwman, Nick Huszar, Tina Layre, Mark Pietrucha, Richard Katz, Rose DeLorenzo, Randy Shuler, Sonya Ward, Carlton Dudley, Paul Hauge

Proceedings

- Meeting called to Order at 4:02 PM by Vice-Chairperson Joann Held.
- Joann Held read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant	- Present
Michele Christina	- Present
Lawra Dodge	- Present
Steven Domber	- Present
Joann Held	- Present
Michael Renzulli	- Present
Charles Stebbins	- Present
Kathi Stetser	- Present
Peter Strom	- Absent
Ira Whitman	- Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**

- Motion by Joann Held to approve the December 2, 2024 Board Meeting Minutes.

Motion seconded by Michael Renzulli.

Roll Call Vote:

Phil Brilliant	- Abstain
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Yes
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Absent
Ira Whitman	- Yes

The motion was approved.

- Motion by Joann Held to approve the December 2, 2024 Board Meeting Minutes of the Closed Session.

Motion seconded by Lawra Dodge

Roll Call Vote:

Phil Brilliant	- Abstain
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Yes
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Absent
Ira Whitman	- Yes

The motion was approved.

- **Chairperson's Report**

Joann Held announced that she will conduct the meeting as Vice-Chairperson of the Board, as a Chairperson has not yet been named.

- **Executive Director's Report**

Dana Haymes announced that Board Staff are working on keeping the SRPL Board website updated, improving its usability, and expanding the information available. Our latest focus has been on the FAQs section. Please check it out and let us know if you have any questions or suggestions.

To date, approximately 250 LSRPs have yet to pay their 2025 annual license fee. Please pay the fee before the due date of January 15, 2025.

Committee Reports

- **Ad Hoc Committee on Board Membership – Michele Christina**

Michele Christina reported that two of the three pending Board Members have been reviewed by the Judiciary Committee and their names have been released. Now they must be reviewed and approved by the Senate.

- **Ad Hoc Committee on Independent Professional Judgment and Remedial Process Improvement Initiative – Phil Brilliant**

No Report.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the next licensing exam will be held on April 9, 2025. The application period is open beginning today, January 6, and closes on January 31, 2025.

Anyone interested in applying for the license should register for Case Study Training (2019-098), to be held January 14 and 15, 2025. Registration is open until January 10.

Victoria Glean noted that LSRPs will not be able to apply for license renewal until they have paid their 2025 annual license fee.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the following audits were completed:

George Kayser – 594622 – October
 Kulveer Gill – 594637 – November
 Paul Lucuski – 574549 – November
 Jason Lynam – 714951 – November
 Eric Snee – 668739 – November

The Audit Committee has selected an additional 6 LSRPs for audit for each of the months of January, February and March.

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported that the following continuing education programs were approved for continuing education credit.

TITLE	PROVIDER	DATE	CECs	COURSE NUMBER
Level With Me: Advanced Data Mining for Estimating PFAS Ambient Concentrations	AEG-NYP	December 5, 2024	1 Technical	2024-082
Introduction to NJ REAL Part 2	LSRPA	December 5, 2024	2 Regulatory	2024-083

CIANJ – Environmental Business Council Meeting – January 2025	CIANJ - EBC	January 29, 2025	0.5 Regulatory and 0.5 Technical	2025-001
Implementing New Jersey Perimeter Air Monitoring Requirements	LSRPA	January 2025	1.5 Technical	2025-002
The Intersection of Ecological Risk, Remediation and Sustainability in New Jersey	LSRPA	March 27, 2025	2 Technical	2025-003

- **Finance Committee – Michael Renzulli**

Invoices for annual license fees were sent on 12/5/24 and payment of the annual license fee of \$990.00 is due on 1/15/25. Due to a glitch with NJEMS, the initial email was sent with the 2024 invoice attached, rather than the 2025 invoice. Emails were resent with the 2025 invoice attached. Correct invoices should be dated 12/5/24 for 2025, and should be for the amount of \$990.00. The invoices are only necessary to accompany payment made by paper check. Payment through the portal is the easiest and most secure way to pay, and will reflect the correct amount. If anyone has any questions or concerns please contact the Board.

- **Outreach Committee – Charles Stebbins**

Charles Stebbins reported that the Committee plans to issue 4 newsletters in 2025, and is preparing the 2025 first quarterly newsletter for circulation later this week. All newsletters are available on the Board website.

If you have any feedback or suggestions for the newsletter, please contact Charles Stebbins or Dana Haymes.

- **Professional Conduct Committee – Phil Brilliant**

- Motion by Phil Brilliant to enter closed session to discuss Complaints 003-2024 and 006-2024.

Motion seconded by Michael Renzulli.

All present voted yes.

The motion was approved.

Open session resumed at 4:46.

- Motion by Phil Brilliant, in the matter of Complaint 006-2024, to find the subject in violation of N.J.A.C. 7:26I-6.8(c) in eight instances and N.J.A.C. 7:26I-6.3(d) in one instance, to notify the subject through correspondence under signature of the Board chairperson of the Board's intent to assess a penalty of \$3,500.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Ira Whitman.

Roll Call Vote:

Phil Brilliant	- Yes
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Yes
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Absent
Ira Whitman	- Yes

The motion was carried.

The subject of the Complaint is LSRP Tiffany Linn Stephens, 783745.

- Motion by Phil Brilliant, in the matter of Complaint 003-2024, to find the subject in violation of N.J.A.C. 7:26I-6.8(c) in one instance and to notify the subject through correspondence under signature of the Board chairperson of the Board's intent to assess a penalty of \$250.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Michael Renzulli.

Roll Call Vote:

Phil Brilliant	- Yes
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Yes
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Absent

Ira Whitman - Yes

The motion was carried.

The subject of the Complaint is LSRP Mark Annis, 668727.

- **Ongoing Business**

No report.

- **New Business**

No report.

- **Next Board Meeting**

- Motion by Joann Held to cancel the Board meeting scheduled for January 21, 2025.

Motion seconded by Kathi Stetser.

All present voted yes.

The motion was approved.

The next Board Meeting will be February 3, 2025.

- **Public Comments**

None.

The Meeting adjourned at 4:54 PM.