

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**July 14, 2025 Meeting Minutes**

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.

Connect via the link on the Board Website [www.nj.gov/l srpboard](http://www.nj.gov/l srpboard) or

Participate by phone, using the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

**Board Members:**

***Present***

Phil Brilliant

Paul Hauge

Joann Held

Nicholas Huszar

Charles Stebbins

Kathi Stetser

Ira Whitman

***Absent***

Michele Christina

Lawra Dodge

Steven Domber

Jay Meegoda

Michael Renzulli

***Others Present***

Executive Director Dana Haymes

Program Specialist Victoria Glean

Regulatory Officer Meredith Marcus

DAG Zach Lawrence

***Members of the Public that were present:***

Chris Dailey, Rebecca Hollender, Kathleen Whooley, Rose DeLorenzo, RK, Candace Baker, Huiching Wang-Yuen, Carlton Dudley, Tina Layre, Richard Katz

**Proceedings**

Meeting called to Order at 4:02 PM by Chairperson Paul Hauge.

Paul Hauge read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

**Roll Call:**

Phil Brilliant - Present  
Michele Christina - Absent  
Lawra Dodge - Absent  
Steven Domber - Absent  
Paul Hauge - Present  
Joann Held - Present  
Nicholas Huszar – Present  
Jay Meegoda - Absent  
Michael Renzulli - Absent  
Charles Stebbins - Present  
Kathi Stetser - Present  
Ira Whitman – Present

A quorum of the Board was in attendance.

**Approval of the Board Meeting Minutes**

Due to the absence of a quorum eligible to vote on approval of the minutes of the June 2, 2025 Board Meeting minutes of the open and closed sessions, the motions to approve the minutes will be deferred until the next Board Meeting.

**Chairperson's Report**

Chairperson Paul Hauge reported that the complainant in Complaint 007-2024 contacted the NJDEP Commissioner after the Board issued a finding of no violation. Paul Hauge will draft a

formal response as Chairperson of the SRPL Board and share it with the Professional Conduct Committee (PCC) for review. Joann Held and Phil Brilliant confirmed their involvement in the case and will provide insight as needed.

### **Executive Director's Report**

Executive Director Dana Haymes reminded Board Members to complete required ethics training and email their confirmations. To date, Nick Huszar has completed the training and provided his confirmation.

### **Committee Reports**

#### **Ad Hoc Committee on Board Membership – Michele Christina**

In the absence of Michele Christina, Dana Haymes reported that there are no new updates, and the current applicant's application remains pending with the New Jersey Legislature.

#### **Ad Hoc Committee to Oversee the Request for Proposals for the LSRP Exam – Kathi Stetser and Michael Renzulli**

Kathi Stetser reported ongoing work on the Request for Proposals. The committee is exploring cost-saving measures while maintaining exam quality. Additional updates are expected next month.

#### **Ad Hoc Committee on Artificial Intelligence – Lawra Dodge**

No report in the absence of Lawra Dodge.

#### **Licensure Committee – Kathi Stetser**

No report.

#### **Audit Committee – Ira Whitman**

Ira Whitman reported that 9 audits have been completed.

Marc Chartier – 573734 – February

George Arsnow – 576298 – April

Steve Ueland – 573985 – April

Julie Acton – 714436 – April

Patricia Calvert – 591143 – April

Heather Steffe – 586039 – May

Jesse O'Donnell – 628318 – May

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Lawrence Galiano – 627718 – May

Jeffrey Campbell – 590349 – April

A total of 18 LSRPs have been selected for audit for July, August and September.

### Continuing Education Committee – Lawra Dodge

In the absence of Lawra Dodge, Dana Haymes reported the following applications for approval of Continuing Education Credit have been approved.

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
NJDEP Regulatory Update	BCONE and NJSWEP	June 12, 2025	5.0 Regulatory	2025-021
DCHWS East Spring 2025 Symposium	Ramboll	April 3 and 4, 2025	9.0 Technical	2025-022
DEP Regulations and Site Remediation – What’s Changing and What it Means	GEI Consultants	April 28, 2025	1.0 Regulatory	2025-023
VOCs, VI and PFAS Workshop	Enviroworkshops	May 6, 2025	6.0 Technical	2025-024
Investigating Chlorinated Solvents in the Environment	CPES	April 25, 2025	4.0 Technical	2025-025
Remedial Action Permit Biennial Certifications: Tips, Tricks, and Pitfalls	LSRPA	Fall 2025	1.5 Regulatory	2025-026
Waste Management for LSRPs and Site Remediation Professionals	CPES	July 15, 2025	3.0 Regulatory and 3.0 Technical	2025-027
In Our Backyard: The Legacy of Mining in the New Jersey Highlands from Sinkholes on Route 80 to the Sterling Hill Zinc Mine	AEG – NY Philadelphia Chapter	May 15, 2025	1.0 Technical	2025-028
Discharge to Ground Water Permit by Rule for In Situ Remediations	LSRPA	September 9, 2025	0.5 Regulatory and 1 Technical	2025-029

CIANJ – EBC Meeting July 2025	CIANJ – EBC	July 30, 2025	0.5 Regulatory and 0.5 Technical	2025-030
Order of Magnitude 2025	LSRPA	TBD	1.0 Regulatory	2025-031
Technical Guidance for the Attainment of Remediation	LSRPA	TBD	2.5 Technical	2025-032

### **Finance Committee – Michael Renzulli**

In the absence of Michael Renzulli, Dana Haymes reported that the committee is finalizing the Calendar Year 2026 Fee Report and Fiscal Year 2026 Budget and expects to present them to the Board for vote in September.

### **Outreach Committee – Charles Stebbins**

Charles Stebbins announced the committee is working on the completion of the third quarterly newsletter which will be released this week. Topics include LSRP retention and dismissal notifications, audit preparation tips, compliance with mandatory timeframes and a profile of Board Member Steven Domber. He requested that Board Members and members of the public provide their feedback and suggestions to the committee.

### **Professional Conduct Committee – Phil Brilliant**

- Motion by Phil Brilliant to enter closed session to discuss Complaints 010-2023, 007-2025 and 008-2025.

Motion seconded by Joann Held.

All present voted yes.

Open session resumed at 4:44 PM.

- Motion by Phil Brilliant, in the matter of Complaint 007-2025, to find the subject in violation of N.J.A.C. 7:26I-6.8(c) in three instances and to notify the subject through correspondence under signature of the Board Chairperson of the Board's intent to assess a penalty of \$750.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a

settlement within the parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Joann Held.

**Roll Call Vote:**

Phil Brilliant - Yes

Michele Christina – Absent

Lawra Dodge - Absent

Steven Domber - Absent

Joann Held - Yes

Nicholas Huszar – Yes

Jay Meegoda - Absent

Michael Renzulli - Absent

Charles Stebbins - Yes

Kathi Stetser - Yes

Ira Whitman – Yes

Paul Hauge – Yes

The motion was approved.

The subject of the complaint is Carrie Berry, LSRP 581028

- Motion by Phil Brilliant, in the matter of Complaint 008-2025, to find the subject not in violation of N.J.A.C. 7:26I-6.8(c).

Motion seconded by Joann Held.

**Roll Call Vote:**

Phil Brilliant - Yes

Michele Christina – Absent

Lawra Dodge - Absent

Steven Domber - Absent

Joann Held - Yes

Nicholas Huszar – Yes

Jay Meegoda - Absent

Michael Renzulli - Absent

Charles Stebbins - Yes

Kathi Stetser - Yes

Ira Whitman – Yes

Paul Hauge – Yes

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The motion was approved.

- Motion by Phil Brilliant, in the matter of Complaint 010-2023, to find the subject not in violation of N.J.A.C. 7:26I-2.3(a) or (b).

Motion seconded by Joann Held.

### **Roll Call Vote:**

Phil Brilliant - Yes

Michele Christina – Absent

Lawra Dodge - Absent

Steven Domber - Absent

Joann Held - Yes

Nicholas Huszar – Yes

Jay Meegoda - Absent

Michael Renzulli - Absent

Charles Stebbins - Yes

Kathi Stetser - Yes

Ira Whitman – Yes

Paul Hauge – Yes

The motion was approved.

### **Ongoing Business**

None.

### **New Business**

None.

### **Next Board Meeting**

The next Board Meeting will be August 4, 2025.

### **Public Comment**

Kathleen Whooley requested that the agenda for the meeting be posted on the Board website.

The meeting adjourned at 5:00 PM.