

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

October 6, 2025 Meeting Minutes

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.

Connect via the link on the Board Website www.nj.gov/l srpboard or

Participate by phone, using the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Board Members:

Present

Phil Brilliant

Michele Christina

Lawra Dodge

Steven Domber

Paul Hauge

Joann Held

Nicholas Huszar

Michael Renzulli

Charles Stebbins

Kathi Stetser

Absent

Jay Meegoda

Others Present

Executive Director Dana Haymes

Program Specialist Victoria Glean

Regulatory Officer Meredith Marcus

DAG Zach Lawrence

Members of the Public that were present:

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Candace Baker, Chris Dailey, Janice Brogle, Kathleen Whooley, David Morris, Rose DeLorenzo, Randy Shuler, Rebecca Hollender, Mark Pietrucha, Tina Layre, Alexander Saltzman, David Haymes

Proceedings

Meeting called to Order at 4:03 PM by Chairperson Paul Hauge.

Paul Hauge read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

Roll Call:

Phil Brilliant -	Present
Michele Christina -	Present
Lawra Dodge -	Present
Steven Domber -	Present
Paul Hauge -	Present
Joann Held -	Present
Nicholas Huszar –	Present
Jay Meegoda -	Absent
Michael Renzulli -	Present
Charles Stebbins -	Present
Kathi Stetser -	Present

A quorum of the Board was in attendance.

Approval of the Board Meeting Minutes

- Motion by Joann Held to approve the July 14, 2025 minutes of the SRPL Board Meeting.

Motion seconded by Phil Brilliant.

Roll Call Vote:

Phil Brilliant -	Yes
Michele Christina -	Abstain
Lawra Dodge -	Yes
Steven Domber -	Abstain
Joann Held -	Yes
Nicholas Huszar –	Yes

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Jay Meegoda -	Absent
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Yes
Paul Hauge -	Yes

The motion was approved.

- Motion by Phil Brilliant to approve the July 14, 2025 minutes of the SRPL Board Meeting – Closed Session.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant -	Yes
Michele Christina -	Abstain
Lawra Dodge -	Yes
Steven Domber -	Abstain
Joann Held -	Yes
Nicholas Huszar –	Yes
Jay Meegoda -	Absent
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Yes
Paul Hauge -	Yes

The motion was approved.

- Motion by Michael Renzulli to approve the August 4, 2025 minutes of the SRPL Board Meeting.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant -	Yes
Michele Christina -	Abstain
Lawra Dodge -	Yes
Steven Domber -	Abstain
Joann Held -	Yes
Nicholas Huszar –	Yes

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Jay Meegoda -	Absent
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Abstain
Paul Hauge -	Yes

The motion was approved.

- Motion by Michael Renzulli to approve the September 8, 2025 minutes of the SRPL Board Meeting.

Motion seconded by Phil Brilliant.

Roll Call Vote:

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Yes
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Yes
Jay Meegoda -	Absent
Michael Renzulli –	Yes
Charles Stebbins -	Abstain
Kathi Stetser –	Abstain
Paul Hauge -	Yes

The motion was approved.

- Motion by Phil Brilliant to approve the September 8, 2025 minutes of the SRPL Board Meeting – Closed Session.

Motion seconded by Michael Renzulli.

Roll Call Vote:

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Yes
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Yes

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Jay Meegoda -	Absent
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Abstain
Paul Hauge -	Abstain

The motion was approved.

Chairperson's Report

Chairperson Paul Hauge had no report.

Executive Director's Report

Executive Director Dana Haymes requested that Board Members let her know if they wish to receive meeting invitations for the 2026 Board Meetings from Victoria Glean.

Any Board Members who have yet to complete ethics training please do so and send the confirmation to Dana Haymes.

Committee Reports - Ad Hoc Committee on Board Membership – Michele Christina

Michele Christina reported that with the retirement of Ira Whitman, the Board now has an opening for an LSRP, so there are currently two openings. She requests that any LSRP that is interested in joining the Board send an email stating their interest along with their resume to the Board.

With respect to the pending application, there are no new reports, and the application remains pending with the New Jersey Legislature.

Ad Hoc Committee to Oversee the Request for Proposals for the LSRP Exam – Kathi Stetser and Michael Renzulli

Michael Renzulli reported that the Request for Proposals is posted. Responses are due by 3:00 PM on 10/10/25. There were some questions received, and the answers were posted.

[NJDEP | New Jersey Department of Environmental Protection | Bid Opportunities](#)

Potential bidders were also directly notified:
The Caviart Group
PSI Services
Pearson Education, Inc.

Meazure Learning/Proctor U
Professional Testing, Inc.
Advanced Assessment Systems, Inc.

Ad Hoc Committee on Artificial Intelligence – Lawra Dodge

Lawra Dodge will be calling a meeting of the Committee to review her summary document soon.

Licensure Committee – Kathi Stetser

Kathi Stetser had no report.

Audit Committee – Nicholas Huszar

Nicholas Huszar reported that the following audits have been concluded:

Thomas Uzzo – 574441 – June
Christopher Watt – 579065 – June
David Whelihan – 627902 - June
Thomas Varner – 594643 – June
Anita Locke – 628264 – June
Jeffrey Lux – 582601 – June
David Russell – 574867 – July
Atiqur Rahman – 594962 – July
John Gee – 594435 – July
John Bracken – 574421 – July
Carla Nascimento – 594018 – July
Candace Baker – 627601 – August
Mindy Sayres – 584525 – August
Michael Percelay – 745876 - September

- A total of 18 LSRPs were selected for Audit for October, November, December 2025

Continuing Education Committee – Lawra Dodge

Lawra Dodge reported that the Committee approved the following continuing education programs:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
CIANJ-EBC Meeting September 2025	CIANJ	September 24, 2025	0.5 Regulatory and 0.5 Technical	2025-037
Pathways for Advancing Leaders	Rutgers NJAES- OCPE	November 5, 12, 19, 2025	4.5 Professional Development	2025-038
Pathways for Aspiring Leaders	Rutgers NJAES- OCPE	October 1, 8, 15, 22, 29, 2025	5 Professional Development	2025-039
Regulatory Roundtable Well Searches	LSRPA	November 11, 2025	0.5 Regulatory and 1 Technical	2025-040
First Principles in PFAS Site Assessment: Chemistry, Case Studies and Legal Insights	LSRPA	TBD	1.5 Regulatory	2025-041

Finance Committee – Michael Renzulli

Michael Renzulli reported that notices for 2026 license fees will be sent soon. The fees will be due January 16, 2026.

Discussion followed regarding long-term financial sustainability and potential legislative appropriation.

- Motion by Joann Held to form an Ad Hoc Committee on Legislative Appropriation.

Motion seconded by Michele Christina.

Roll Call Vote:

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Yes
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Yes
Jay Meegoda -	Absent
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Yes
Paul Hauge -	Yes

The motion was approved.

The Committee membership will consist of Phil Brilliant, Michael Renzulli, Kathi Stetser and Joann Held, with Joann Held serving as Chairperson.

Outreach Committee – Charles Stebbins

Charles Stebbins reported that the Committee is in the process of drafting the Quarter 4 newsletter which is expected to be published this week.

Professional Conduct Committee – Phil Brilliant

- Motion by Phil Brilliant to enter closed session to discuss Complaint 005-2025.

Motion seconded by Joann Held.

All present voted yes.

Open session resumed at 5:35 PM.

- Motion by Phil Brilliant, in the matter of Complaint 005-2025, to find the subject in violation of N.J.A.C. 7:26I-6.3(a), N.J.A.C. 7:26I-6.3(d), N.J.A.C. 7:26I-6.5(a), and N.J.A.C. 7:26I-6.24(d) and to notify the subject through correspondence under signature of the Board Chairperson of the Board's intent to assess a penalty of \$6,500.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the

parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant -	Yes
Michele Christina –	Yes
Lawra Dodge -	Yes
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Yes
Jay Meegoda -	Absent
Michael Renzulli -	Yes
Charles Stebbins -	Yes
Kathi Stetser -	Yes
Paul Hauge –	Yes

The motion was approved.

The subject of the complaint is Stephen Shukaitis, LSRP 573780.

Ongoing Business

None.

New Business

None.

Next Board Meeting

Motion by Phil Brilliant to cancel the Board Meeting previously scheduled for October 20, 2025.

Motion seconded by Michael Renzulli.

All present voted yes.

The motion was approved.

The next Board Meeting will be November 3, 2025.

Public Comment

David Morris stated that he had a comment about legislative appropriation but will confer with LSRPA before making the comment.

Kathleen Whooley asked for the name of the new ad hoc committee, which is the Committee on Legislative Appropriation.

The meeting adjourned at 5:43 PM.