

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**December 1, 2025 Meeting Minutes**

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.  
Connect via the link on the Board Website [www.nj.gov/lspboard](http://www.nj.gov/lspboard) or  
Participate by phone, using the following:  
Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

**Board Members:**

***Present***

Phil Brilliant  
Michele Christina  
Steven Domber  
Paul Hauge  
Joann Held  
Nicholas Huszar  
Jay Meegoda  
Michael Renzulli  
Charles Stebbins  
Kathi Stetser

***Absent***

Lawra Dodge

***Others Present***

Executive Director Dana Haymes  
Program Specialist Victoria Glean  
Regulatory Officer Meredith Marcus  
DAG Zach Lawrence

***Members of the Public that were present:***

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Candace Baker, Brandi Gray, Rebecca Hollender, Janice Brogle, Kathleen Whooley, David Morris, Patrick Massaquoi, Tina Layre, Carlton Dudley, Niel Jiorle, Mark Pietrucha, Richard Katz, Sonya Ward, Rose DeLorenzo, David Haymes

### **Proceedings**

Meeting called to Order at 4:04 PM by Chairperson Paul Hauge.

Paul Hauge read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

### **Roll Call:**

Phil Brilliant -	Present
Michele Christina -	Present
Lawra Dodge -	Absent
Steven Domber -	Present
Paul Hauge -	Present
Joann Held -	Present
Nicholas Huszar -	Present
Jay Meegoda -	Present
Michael Renzulli -	Present
Charles Stebbins -	Present
Kathi Stetser -	Present

A quorum of the Board was in attendance.

### **Approval of the Board Meeting Minutes**

- Motion by Phil Brilliant to approve the November 3, 2025 minutes of the SRPL Board Meeting.

Motion seconded by Joann Held.

### **Roll Call Vote:**

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Absent
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar -	Yes

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Jay Meegoda -	Yes
Michael Renzulli -	Yes
Charles Stebbins -	Yes
Kathi Stetser -	Yes
Paul Hauge -	Yes

The motion was approved.

- Motion by Steven Domber to approve the November 3, 2025 minutes of the SRPL Board Meeting – Closed Session.

Motion seconded by Michael Renzulli

### **Roll Call Vote:**

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Absent
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Yes
Jay Meegoda -	Yes
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Yes
Paul Hauge -	Yes

The motion was approved.

### **Chairperson's Report**

No report.

### **Executive Director's Report**

Executive Director Dana Haymes reported that all Board Members have completed the ethics training for special state officers for 2025.

An invitation was received from the LSRPA to hold an SRPL Board Meeting on 3/25/26 at 5:00 at the LSRPA Conference at the Hyatt in New Brunswick, NJ.

**Committee Reports - Ad Hoc Committee for Board Member Recruitment – Michele Christina**

Michele Christina noted that the Board has received letters of interest from four LSRPs to fill the seat vacated by Ira Whitman. Further discussion will be held in closed session.

**Ad Hoc Committee to Oversee the Request for Proposals for the LSRP Exam – Kathi Stetser and Michael Renzulli**

Kathi Stetser reported that the modified Request for Proposals was shared with the Ad Hoc Committee and DEP personnel.

The Request for Proposals will tentatively be published on December 15, 2025, with responses tentatively due on January 26, 2026.

**Ad Hoc Committee on Artificial Intelligence – Lawra Dodge**

No Report.

**Ad Hoc Committee on Legislative Appropriations – Joann Held**

The Committee is in the process of holding meetings and will present a report at the next Board Meeting.

**Licensure Committee – Kathi Stetser**

Kathi Stetser had no report.

**Audit Committee – Nicholas Huszar**

Nicholas Huszar reported that the following audits have been concluded:

○ Audits concluded:

Jeffrey Kozic – 628352 – March

Daniel Lattanzi – 592614 – August

Christopher Arntz – 577035 – August

Thomas Griffin – 585381 – August

Majda Rabah – 579493 – September

Kenneth Cacossa – 586047 – October

Russell Baer – 576440 – October

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Kevin Billings – 628995 – October

Brad Summerville – 972587 – October

William Williams – 972629 – December

- A total of 18 LSRPs were selected for Audit for October, November, December 2025

### Continuing Education Committee – Lawra Dodge

In Lawra Dodge's absence Paul Hauge reported the following continuing education programs were approved for continuing education credit:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
CIANJ-EBC Meeting November 2025	Commerce and Industry Assoc. of NJ – Environmental Business Council	November 12, 2025	0.5 Regulatory and 0.5 Technical	2025-056
Determining Offsite Groundwater Sources	LSRPA	TBD	2.0 Technical	2025-057
Efficient Vapor Intrusion Mitigation	LSRPA	TBD	2.0 Technical	2025-058
Leveraging PFAS Analysis Results	LSRPA	TBD	0.5 Regulatory and 1.5 Technical	2025-059
Navigating the New RAP Process	LSRPA	TBD	1.5 Regulatory	2025-060
PFAS Communications	LSRPA	TBD	2.0 Professional Development	2025-061
Receptor Evaluation and RE Forms Update	LSRPA and CSRR	November 18, 2025	2.5 Technical	2025-062

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Solid Waste Diaspora	Association of Environmental and Engineering Geologists – NY-Phila Chapter	November 13, 2025	1 Regulatory	2025-063
SRRA Amendments – Key Rule Updates	LSRPA	TBD	2 Regulatory	2025-064
SRRA Amendments Rule Training	LSRPA and CSRR	December 2, 2025	2 Regulatory	2025-065

PFAS Summit – Individual LSRP Credit 4.5 Regulatory and 5.0 Technical

Eliminating Bias in Property Assessments - denied

### **Finance Committee – Michael Renzulli**

Michael Renzulli reported that the Notice of Availability of the Annual Site Remediation Professional Licensing Board Fee Calculation Report--Calendar Year 2026 was published in the November 17, 2025 New Jersey Register.

Board staff is working to prepare notices for the 2026 annual license fee. Payments will be due by January 16, 2026.

### **Outreach Committee – Charles Stebbins**

Charles Stebbins reported that the Committee is in the process of drafting the 2026 Q1 newsletter which is expected to be published in early January.

### **Professional Conduct Committee – Phil Brilliant**

- Motion by Phil Brilliant to enter closed session to discuss Complaints 006-2025 and 015-2025 and issues related to the Ad Hoc Committee for Board Member Recruitment.

Motion seconded by Michael Renzulli.

All present voted yes.

Open session resumed at 4:50 PM.

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- Motion by Phil Brilliant, in the matter of Complaint 006-2025, to find the subject not in violation of Site Remediation Reform Act N.J.S.A. 58:10C-1 et seq. or Site Remediation Professional Licensing Board Rules N.J.A.C. 7:26I.

Motion seconded by Michael Renzulli.

### **Roll Call Vote:**

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Absent
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar -	Yes
Jay Meegoda -	Yes
Michael Renzulli -	Yes
Charles Stebbins -	Yes
Kathi Stetser -	Yes
Paul Hauge -	Yes

The motion was approved.

- Motion by Phil Brilliant, in the matter of Complaint 015-2025, to find the subject in violation of N.J.A.C. 7:26I-6.8(c) in seven instances and N.J.A.C. 7:26I-6.3(d) in one instance, and to notify the subject through correspondence under signature of the Board Chairperson of the Board's intent to assess a penalty of \$3,250.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Michael Renzulli.

### **Roll Call Vote:**

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Absent
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar -	Yes
Jay Meegoda -	Yes
Michael Renzulli -	Yes

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Charles Stebbins -	Yes
Kathi Stetser -	Yes
Paul Hauge -	Yes

The motion was approved.

The Subject of the complaint is Edward Claypoole, LSRP 668240.

### **Ongoing Business**

None.

### **New Business**

None.

### **Next Board Meeting**

Motion by Joann Held to cancel the Board Meeting previously scheduled for December 15, 2025.

Motion seconded by Phil Brilliant.

All present voted yes.

The motion was approved.

The next Board Meeting will be January 5, 2026.

### **Public Comment**

No Comment.

The meeting adjourned at 4:57 PM.