

**SITE REMEDIATION PROFESSIONAL LICENSING BOARD MEETING**  
**Monday February 2, 2026, 4:00 p.m.**  
**AGENDA**

The open public meetings of the Board are held via Microsoft Teams.  
To participate online, go to the Board's website at [www.nj.gov/lrspboard/](http://www.nj.gov/lrspboard/)  
or hit CTRL and CLICK on the link here:  
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To participate by phone, use the following: Dial-In #: [856-338-7074](tel:856-338-7074) and use conference ID: **906 475 949#**

All meetings of the SRPL Board are recorded.

The meeting agenda provides the planned action items of the Board to the extent known at the time of publication

- I.** Public Notice - Newspapers and other parties notified of 2026 dates on October 6, 2025.
- II.** Roll Call
- III.** Approval of the Minutes
  - Motion to approve minutes of the January 5, 2026 Meeting of the SRPL Board
  - Motion to approve minutes of the January 5, 2026 Meeting of the SRPL Board closed session
- IV.** Chairperson's Report
- V.** Executive Director's Report
- VI.** Committee Reports
  - ◆ Ad Hoc Committee on Board Membership – Michele Christina
  - ◆ Ad Hoc Committee to Oversee the RFP for the Contract to prepare and administer the licensing examination – Kathi Stetser and Michael Renzulli
    - Bids were due by 3:00 on 1/26/26. [NJDEP| New Jersey Department of Environmental Protection | Bid Opportunities](#)
  - ◆ Ad Hoc Committee on Artificial Intelligence – Lawra Dodge

- ◆ Ad Hoc Committee on Legislative Appropriations/Board Funding – Joann Held
- ◆ Licensure – Kathi Stetser
- ◆ Audit – Nicholas Huszar
  - Audits completed:

David Carlson – 581780 - July  
 Tara Byra – 974334 – November  
 Brendan Quann – 972374 – November  
 Glenn Calabrese – 574875 – November  
 Brian Babcock – 628821 – November  
 James Barish – 582683 – December  
 Matthew Bruno – 971342 – December  
 Caryn Barnes – 575011 – December  
 Allen Attenborough – 574150 – December  
 David Loeffler – 745962 - January

- A total of 18 LSRPs were selected for Audit for January, February, March 2026
- ◆ Continuing Education - Lawra Dodge
  - Lawra Dodge reports that the following Continuing Education Programs have been approved by the Continuing Education Committee:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
Integrated Vapor Intrusion Controls for Redevelopment: Barriers, Venting, Blowers, and Monitoring	AEG NY/Philadelphia Chapter	December 11, 2025	1 Technical	005-2026
PFAS Essentials, PFAS Litigation, In Situ PFAS Remediation and Vapor Intrusion Remediation	Regenesis	February 10, 2026 (Arlington, VA), February 11, 2026 (Horsham, PA), February 12, 2026 (Princeton, NJ)	4 Technical	006-2026
SRRA Amendments Rule Training Part 2	NJDEP and LSRPA	February 18, 2026	6 Regulatory	007-2026

♦ Finance – Mike Renzulli

- Payments of the annual license fee were due January 16, 2026.
- The Quarter 2 Actuals were provided by Kevin Seymour of the NJDEP. Summary is as follows:

Q2 budgeted the collection of annual license fees in the amount of \$333,630 (half of the total \$667,260 (\$990 x 674)) – Actual was \$355,320 resulting in a positive deviation for the quarter of \$21,690.

Q2 total budgeted costs (salary plus operating) were \$216,550.75. The total actual costs (salary plus operating) were \$176,960.71, resulting in a positive deviation of \$39,590.04. Note that the most significant portion of this is the testing consultant (\$35,000).

Since the Actual revenue collected was \$355,320, the result was a Q2 surplus of \$178,359.29

♦ Outreach – Charles Stebbins

Quarter 1 newsletter was published January 14, 2026.

The analytics for the Q1 Newsletter:

The Newsletter was sent to 3593 email addresses with a 97.5% delivery rate.

There were 2053 total opens, 1301 unique opens (37%)

There were 6 links in the Newsletter with 153 total clicks, 147 unique clicks (4%)

♦ Professional Conduct – Phil Brilliant

- Motion to enter closed session to discuss Complaint 005-2024.

**VII. Ongoing Business**

**VIII. New Business**

**IX. Next Board Meeting**

- Motion to cancel the February 17, 2026 Board Meeting.

**X. Public Comment**

Public Comment is Welcome